

# PITMAN BOARD OF EDUCATION AUGUST 18, 2021 7:00 P.M. – EXECUTIVE SESSION 7:30 P.M. – PUBLIC MEETING

## **EXECUTIVE SESSION**

## PUBLIC MEETING AGENDA

Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.

## MOMENT OF SILENCE AND SALUTE TO THE FLAG

## STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's website. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

#### **PRESENTATIONS**

## **PUBLIC HEARING – (15 minutes) (Agenda Items Only)**

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you."

#### CORRESPONDENCE

#### APPROVAL OF MINUTES

Suggested motion – "That the minutes of the Regular Pitman Board of Education Regular Meeting as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, July 21, 2021"

#### PRESIDENT'S REPORT

#### SUPERINTENDENT'S REPORT

District Goals 2021/2022

## STUDENT REPRESENTATIVE REPORT

None

#### **OLD/NEW BUSINESS**

## FINANCE & FACILITIES COMMITTEE – Uyehara, Savage, Powell

- 1. Suggested motion "That all bills are properly approved and certified to be paid."
- 2. Suggested motion "That the Pitman Board of Education approves the contract with Rosetta Stone Foundation for K-12 (Silver) for the 2021/2022 school year in the amount of \$825.00."
- 3. Suggested motion "That the Pitman Board of Education approves the contract with Teaching Strategies for Early Childhood 1 Day Introduction to GOLD: Exploring MyTeachingStrategies in the amount of \$2,400.00."
- 4. Suggested motion "That the Pitman Board of Education approves the contract with McGraw Hill for My Math Digital/Print editions in the amount of \$19,022.27."
- 5. Suggested motion "That the Pitman Board of Education approves the contract with McGraw Hill for NJ Social Studies in the amount of \$6,360.68."

- 6. Suggested motion "That the Pitman Board of Education approves the contract with Evesham Township School District for On-Going Professional Development in the 2021/2022 school year in the amount of \$1,000.00."
- 7. Suggested motion "That the Pitman Board of Education approves the Affiliation Agreement for Student Interns between Rowan University and the Pitman Board of Education for the 2021/2022 school year."
- 8. Suggested motion "That the Pitman Board of Education approves the disposal of the following items:

Outdated text materials - W.C.K. Walls School"

9. Suggested motion – "That the Pitman Board of Education approves the Standard Site Agreement with Thomas Jefferson University for the 2021/2022 school year."

## **CURRICULUM & INSTRUCTION – Powell, Pappalardo, Miller**

1. Fire and Lockdown Drills for the month of July 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions
High School	7/28/2021	1:00 PM 1:12 PM	Fire  Shelter in Place	Credit Completion students; teaching staff; administration; office staff; custodians Approx. 30  Credit Completion students; teaching staff; administration; office staff; custodians Approx. 30	Credit Completion students; teaching staff; administration; office staff; custodians Approx. 30  Credit Completion students; teaching staff; administration; office staff; custodians Approx. 30	Mostly Cloudy 85°

Memorial School	7/15/2021	9:45 AM	Fire	ESY, CST, BOE, Principal, Admin. Staff, Secretaries	ESY, CST, BOE, Principal, Admin. Staff, Secretaries	Partly Sunny 95°
	7/21/2021	10:00 AM	Lockdown	ESY, CST, BOE, Principal, Admin. Staff, Secretaries	ESY, CST, BOE, Principal, Admin. Staff, Secretaries	Partly Sunny 82°
Walls School	7/8/2021	11:25 AM	Fire	Admin., Panther Club, Custodians (32)	Admin., Panther Club, Custodians (32)	Sunny 84°
	7/27/2021	2:43 PM	Non-Fire Evacuation	Admin., Panther Club, Custodians (17)	Admin., Panther Club, Custodians (17)	Sunny 91°

- 2. Suggested motion "That additions to the Substitute List for the 2021/2022 school year be approved."
- 3. Suggested motion "That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable."
- 4. Suggested motion "That the Pitman Board of Education approves the Use of Facilities as attached."
- 5. Suggested motion "That the Pitman Board of Education approves the admission of regular tuition students for the 2021/2022 school year."
- 6. Suggested motion "That the Pitman Board of Education approves the admission of non-resident students of Board of Education employees for the 2021/2022 school year pursuant to District Policy #5111 Eligibility of Resident/Non-Resident Students."
- 7. Suggested motion "That the Pitman Board of Education accepts the submission of the Preschool Education Aid Grant for the 2021/2022 school year (on file in the Board of Education office)."

- 8. Suggested motion—"That the Pitman Board of Education approves the Pitman School District Mentoring Plan for the 2021/2022 school year (on file in the Board of Education office)."
- 9. Suggested motion "That the Pitman Board of Education approves the Pitman School District Professional Development Plan for the 2021/2022 school year."
- 10. Suggested motion "That the Pitman Board of Education approves the Title I SIA allocation in the amount of \$10,000.00 for the 2021/2022 school year."
- 11. Suggested motion—"That the Pitman Board of Education approves the Annual Standing Medical Orders for the 2021/2022 school year as outlined in N.J.A.C. 6:29 for approved job description for the position of School Nurse."
- 12. Suggested motion—"That the Pitman Board of Education approves the Annual School Nursing Services Plan for the 2021/2022 school year which provides for a certified nurse in each school building as outlined in N.J.A.C. 6A:16-2.1 (e) 1, as follows:
  - 1. Christina Lawrence is assigned to Pitman High School
  - 2. Shana Redkoles is assigned to Pitman Middle School
  - 3. Susan Rosenberger is assigned to Kindle School
  - 4. Barbara Hess is assigned to Memorial School
  - 5. Sarah Weng is assigned to Walls School"
- 13. Suggested motion "That the Pitman Board of Education approves the annual adoption of evaluation frameworks/tools for district teachers and administrators and the submission of the Annual Evaluation Survey to the New Jersey Department of Education for the 2021/2022 school year:

Teachers and Professional Staff	Charlotte Danielson Framework
Administrators	NJ Principal Evaluation for Professional Learning"

14. Suggested motion – "That the Pitman Board of Education approves the following leave(s) of absences:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14075329	Middle School	Maternity	FMLA: 9/2/21-11/26/21 FLA: 10/11/21-1/7/22	Revised: 9/1/21-11/1/21 Paid Sick Days 11/2/21-3/14/22 Unpaid Sick Days Original: 9/1/21-10/18/21 Paid Sick Days 10/19/21-3/14/22 Unpaid Sick Days

- 15. Suggested motion "That the Pitman Board of Education approves the resignation of Jennifer Strockbine, Part-Time Instructional Aide at W.C.K. Walls School, effective July 21, 2021."
- 16. Suggested motion "That the Pitman Board of Education approves the following summer curriculum work, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

School	Course	Hours	Teacher
MS	World Language standards revisions	Up to 12 (an additional 3 hours added - originally approved for up to 9	Megan Leypoldt''
	• Spanish 6, 7, 8	hours on 6/23/21)	

- 17. Suggested motion "That the Pitman Board of Education retroactively approves Denise Pallies to attend IEP meetings as needed from July 6, 2021 through August 31, 2021, at a rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (timesheets)."
- 18. Suggested motion "That the Pitman Board of Education approves Heather Lester of the Special Services Department to work a maximum of six (6) days from July 6, 2021 through August 31, 2021, at her per diem rate revised from the original approval on June 23, 2021, for five (5) days. The additional day is to complete New Jersey Department of Education data collection for post-school outcomes (timesheets)."
- 19. Suggested motion "That the Pitman Board of Education retroactively approves the following staff for summer programs, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

Staff	Position	Hours (up to)	Grant Fund
Christina Lawrence	Substitute Nurse	As Needed Basis	ESSER II''

20. Suggested motion – "That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective September 1, 2021:

Name	Location	Degree/Step	Salary
Matthew Newcomb	High School	BA/Step 18 to BA+30/Step 18	\$85,935.00 to \$88,411.00"

- 21. Suggested motion "That Sarah Mickle, teacher at Pitman High School, be reimbursed the revised amount for completing courses for the 2020/2021 school year in accord with the negotiated agreement with the Pitman Education Association (originally approved on 5/19/21)."
- 22. Suggested motion "That the Pitman Board of Education retroactively approves the salaries for the following non-tenured administrators for the 2020/2021 school year at the recommendation of the Superintendent of Schools. Salaries in accord with the negotiated agreement with the Pitman Administrators' Association:

Name	Months	Salary
Lauren Deacon	10	\$76,576.40
Howard Galowitz	12	\$91,376.25
Karolyn Mason	12	\$111,510.00"

23. Suggested motion - "That the Pitman Board of Education retroactively approves the salaries for the following administrators for the 2020/2021 school year at the recommendation of the Superintendent of Schools. Salaries in accord with the negotiated agreement with the Pitman Administrators' Association:

Name	Months	Salary
Dawn Bell	10	\$79,381.70
Deborah Calabree	12	\$123,433.31
Cherie Lombardo, Ed.D.	12	\$156,977.17
Rebecca Brill Moody	12	\$116,879.00
Chris Morris	12	\$133,472.31
Shea Murray	12	\$113,575.00
Kristen Stewart	12	\$115,846.50"

24. Suggested motion - "That the Pitman Board of Education approves the salaries for the following non-tenured administrators for the 2021/2022 school year at the recommendation of the Superintendent of Schools. Salaries in accord with the negotiated agreement with the Pitman Administrators' Association:

Name	Months	Salary
Lauren Deacon	10	\$78,682.25
Howard Galowitz	12	\$93,889.10"

25. Suggested motion - "That the Pitman Board of Education approves the salaries for the following administrators for the 2021/2022 school year at the recommendation of the Superintendent of Schools. Salaries in accord with the negotiated agreement with the Pitman Administrators' Association:

Name	Months	Salary
Dawn Bell	10	\$81,564.69
Deborah Calabree	12	\$126,827.73
Cherie Lombardo, Ed.D.	12	\$161,294.04
Karolyn Mason	12	\$114,576.53
Rebecca Brill Moody	12	\$120,093.17
Chris Morris	12	\$137,142.80
Shea Murray	12	\$116,698.31"
Kristen Stewart	12	\$119,032.28

26. Suggested motion – "That the Pitman Board of Education approves the following teachers as mentors for first year teachers for the of the 2021/2022 school year with the approved rate:

Mentoree	Mentor	Amount
Gabrielle Barnabie Kindle School, Special Education Teacher	Aimee Casey	\$550.00
Cali Folker Walls School, Grade 3 Replacement Teacher	Dana Giorgianni	\$550.00
Chelsea Oliver Walls School, Special Education Teacher	Kristin Chapman	\$550.00"

27. Suggested motion - "That the Pitman Board of Education approves the following individuals be identified as being paid through NCLB Title grants for the 2021/2022 school year as follows:

TITLE I - ESSA				
Name	Position	Amount	Percentage	Account #
Tonya Catando	FT Basic Skills Teacher	\$56,717.00	66%	20-231-100-101
Stephen Hare	FT Basic Skills Teacher	\$46,682.00	50%	20-231-100-101
Patrice Rowan	FT Basic Skills Teacher	\$21,302.00	28%	20-231-100-101"

28. Suggested motion - "That the Pitman Board of Education approves the following individual be identified as being paid through IDEA grants for the 2021/2022 school year as follows:

IDEA - PRESCHOOL				
Name	Position	Amount	Percentage	Account #
Amy Hansen	PT Instructional Aide	\$14,432.00	100%	20-251-100-106"

29. Suggested motion - "That the Board of Education approves the following Extra Service Contracts for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
Jill Young	Webmaster/Kindle	\$850.00
Tracey Gerace	PEP Walls Enrichment	\$3,483.00"

30. Suggested motion - "That the Pitman Board of Education approves the following Data Leader(s) for the 2021/2022 school year. Stipend to be paid through Title II grant funds (*Italics – In-house*):

Name	Position	Stipend
John Hopely	7-12 Math	\$3,000.00"

31. Suggested motion - "That the Pitman Board of Education approves the following Extra Service Contracts for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School			
Denise Pallies	Detention Proctor (0.5)	\$2,107.00	
Erica Crowley	Detention Proctor (0.5)	\$2,107.00	
Renee Post	Drama - Fall	\$3,829.00	
Renee Post	Musical/Play Director	\$3,829.00	
Patricia Perez	Musical/Play Assistant Director	\$2,295.00	
Philip Verespy	Jazz Band Director	\$2,675.00	
Joseph Lippincott	Freshman Class Advisor (0.5)	\$523.00	
TBD	Freshman Class Advisor (0.5)	\$523.00	
Michael Finley	Sophomore Class Advisor (0.5)	\$673.50	
Shelly Nichols	Sophomore Class Advisor (0.5)	\$673.50	
Kandice Hanrahan	Junior Class Advisor (0.5)	\$1,335.00	
Patrick Polimeni	Junior Class Advisor (0.5)	\$1,335.00	
Paul Blass	Senior Class Advisor (0.5)	\$1,320.00	
Jessica Morrone	Senior Class Advisor (0.5)	\$1,320.00	
Sarah Mickle	Choral Director Tri-M	\$3,829.00	
Erica Crowley	Key Club Advisor (0.5)	\$837.50	
Suzanne Granato-Castro	Key Club Advisor (0.5)	\$837.50	
Lauren Mecholsky	National Honor Society	\$1,340.00	
Jessica Morrone	SADD Advisor	\$1,357.00	
Shelly Nichols	Student Council Co-Advisor	\$1,148.00	
Michael Finley	Student Council Co-Advisor	\$1,148.00	
Joseph Lippincott	National Art Honor Society Advisor	\$1,227.00	
Lauren Mecholsky	Yearbook Advisor (0.5)	\$2,967.50	
Michael Finley	Yearbook Advisor (0.5)	\$2,967.50	

Middle School		
Bethany Lawlor	Newspaper Advisor	\$1,534.00
Nicole Weber	Memory Book Advisor	\$1,534.00
Jennifer Cuesta	Masquers Advisor	\$4,214.00
Jon Botbyl	Band Advisor	\$4,214.00
Sarah Mickle	Chorus Advisor	\$3,102.00
Laurie Boyle	Builders' Club (0.5)	\$628.50
Michelle Tucci	Builders' Club (0.5)	\$628.50
Christina Skanes	Mentor Club	\$1,404.00
Amanda Esposito	Student Council Advisor	\$1,437.00
Jennifer Cuesta	Dance Coordinator (0.5)	\$645.50
Ryan Kraft	Dance Coordinator (0.5)	\$645.50
Thomas Tocco	Volleyball	\$1,340.00
Robert Tender	Floor Hockey	\$1,340.00
Ryan Kraft	Detention Proctor	\$2,821.00
Nicole Weber	6th Grade Advisor	\$862.00
Michelle Tucci	7th Grade Advisor (0.5)	\$431.00
Daniel Miller	7th Grade Advisor (0.5)	\$431.00
Bethany Lawlor	8th Grade Class Advisor	\$862.00"

32. Suggested motion - "That the Board of Education approves the following Extra Service Contract for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
Paul Blass	Mock Trial Advisor	\$1,000.00"

33. Suggested motion - "That the Pitman Board of Education approves the following volunteers/advisors/supervisors for the 2021/2022 school year ((*Italics – In-house*):

High School Volunteers			
Doris Cioffi	Fellowship of Christian Athletes		
Kandice Hanrahan	Craft Club		
Kandice Hanrahan	Renaissance		
Sarah Mickle	Hand Chimes		
Middle School Volunteer			
Vincent Chiaro Fishing Club"			

34. Suggested motion - "That the Pitman Board of Education approves per day Panther Club fees for summer 2021 as follows:

Summer 2021				
Rate	Child 1			
Base	\$30.00	6:45 AM-3:00 PM		
PM	\$10.00	3:00 PM-6:00 PM		
	Child 2 - 10% discount			
Sel	School Year September 2021-June 2022			
Rate Child 1				
AM	\$7.00	6:45 AM-8:30 AM		
PM	\$11.00	3:00 PM-6:00 PM		
Early Dismissal	\$7.00	1:00 PM-3:00 PM		
Extended	\$15.00	8:30 AM-12:30 PM		
Child 2 - 10% discount"				

35. Suggested motion – "That the Pitman Board of Education employs the following personnel for Panther Club effective September 1, 2021 through June 30, 2022 for the 2021/2022 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Site Leaders (Contracted)				
Name	School	Position	Rate	Hours/Week
Kellianne Barr	Walls	AM	\$18.03	7.75
Kellianne Barr	Walls	PM	\$18.03	18.75
TBD	Kindle	AM	\$14.00	7.75
TBD	Kindle	PM	\$14.00	18.75
Alicia Pernie	Memorial	AM	\$14.00	3.50
Alicia Pernie	Memorial	PM	\$14.00	11.25
Angela Faustino		Sub Site Leader	\$14.00	
Hannah Kehoe		Sub Site Leader	\$14.00	
Carmella Grasso		Sub Site Leader	\$14.00"	

Counselors (Time Sheets)			
Name	Rate	Rate as of January 2022	
Paige Blaker	\$12.00/hr.	\$13.00/hr.	
Emma Coles	\$12.00/hr.	\$13.00/hr.	
Angelina Faustino	\$12.00/hr.	\$13.00/hr.	

Emily Faustino	\$12.00/hr.	\$13.00/hr.
Alexa Folker	\$12.00/hr.	\$13.00/hr.
Carmella Grasso	\$12.00/hr.	\$13.00/hr.
Hannah Kehoe	\$12.00/hr.	\$13.00/hr.
Erin Kelly	\$12.00/hr.	\$13.00/hr.
Olivia Van Mater	\$12.00/hr.	\$13.00/hr."

- 36. Suggested motion "That the Pitman Board of Education approves the appointment of Vicki Carmichael, Part Time Instructional Aide at Kindle School, effective on or about September 1, 2021 through June 30, 2022, for the 2021/2022 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$13.35 (Step J/60 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association."
- 37. Suggested motion "That the Pitman Board of Education approves the appointment of Kimberly DeChristopher, Part Time Instructional Aide at Memorial School, effective on or about September 1, 2021 through June 30, 2022, for the 2021/2022 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$13.99 (Step F/Degree), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association."
- 38. Suggested motion "That the Pitman Board of Education approves the appointment of Stephanie McFarland, Part Time Instructional Aide at Memorial School, effective on or about September 1, 2021 through June 30, 2022, for the 2021/2022 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$13.65 (Step G/60 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association."
- 39. Suggested motion "That the Pitman Board of Education approves the appointment of Terry Damminger, Part Time Instructional Aide at Pitman High School, effective on or about September 1, 2021 through June 30, 2022, for the 2021/2022 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$15.44 (Step C/Degree), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association."
- 40. Suggested motion "That the Pitman Board of Education approves the professional development and training on October 7, 2021 with Teaching Strategies for Early Childhood 1-Day Intoduction to GOLD: Exploring MyTeachingStrategies in the amount of \$2,400.00."
- 41. Suggested motion "That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2021/2022 school year to provide services for the following eligible students. Services are based on educational needs."

SID#	Cost
3007979039	\$2,200.00
7434263478	\$2,200.00
6533773754	\$2,200.00

# **COMMUNICATION & POLICY - Pappalardo, Wilson-Doherty, Martin**

- 1. Suggested motion- "That the Pitman Board of Education approves the annual district goals for the 2021/2022 school year.
- 2. Suggested motion "That the Policies/Regulations listed below be approved for **first** reading:

POLICIES/REGULATIONS READINGS 8/18/21		
FIRST READING		
Policy 0131	Bylaws, Policies, Regulations (Revised)	
Policy 1648	Restart and Recovery Plan (M) (Abolished)	
Policy 1648.02	Remote Learning Options for Families (M)(Abolished)	
Policy 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction (M)(Abolished)	
Policy 1648.11	The Road Forward COVID-19 - Health and Safety (M) (New)	
Policy 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)(Abolished)	
Policy 3134	Assignment of Extra Duties (Revised)	
Policy/Regulation 3142	Nonrenewal of Non-tenured Teaching Staff Member (Revised)	
Policy/Regulation 3221	Evaluation of Teachers (M)(Revised)	
Policy/Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)(Revised)	
Policy/Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals (M)(Revised)	
Policy/Regulation 3224	Evaluation of Principals, Vice-Principals, and Assistant Principals (M)(Revised)	
Policy/Regulation 4146	Nonrenewal of Nontenured Support Staff Member (Revised)	

Policy/Regulation 5460.02	Bridge Year Pilot Program (M)(New)
Policy/Regulation 6471	School District Travel (M)(Revised)

## **PUBLIC HEARING – (15 minutes)**

This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you."

## **ADJOURNMENT**

The next Board of Education Meeting is scheduled for Wednesday, September 15, 2021, in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.