



**PITMAN BOARD OF EDUCATION  
SEPTEMBER 15, 2021  
7:00 P.M. – EXECUTIVE SESSION  
7:30 P.M. – PUBLIC MEETING**

**EXECUTIVE SESSION**

**PUBLIC MEETING AGENDA**

*Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.*

*Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.*

**MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**STATEMENT FOR REGULAR SESSION**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's website. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

**PRESENTATIONS**

**PUBLIC HEARING – (15 minutes) (Agenda Items Only)**

*This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond*

*to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”*

## **CORRESPONDENCE**

## **APPROVAL OF MINUTES**

Suggested motion – “That the minutes of the Regular Pitman Board of Education Regular Meeting as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, August 18, 2021”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, August 18, 2021”

## **PRESIDENT’S REPORT**

## **SUPERINTENDENT’S REPORT**

## **STUDENT REPRESENTATIVE REPORT - September 15, 2021**

## **OLD/NEW BUSINESS**

## **FINANCE & FACILITIES COMMITTEE – Uyehara, Savage, Powell**

1. Suggested motion – “That all line-item transfers be approved for the months of June (Amended), July 2021, and August 2021.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July 2021 and August 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the months of June (Amended) July 2021 and August 2021 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the months of June (Amended), July 2021, and August 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the months of July 2021 and August 2021.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Pitman Board of Education approves the shared service agreement between the Pitman School District and the Borough of Pitman/Pitman Police Department for School Resource Officer(s) for the 2021/2022 school year at a cost of \$50,000.00.”
7. Suggested motion - “That the Pitman Board of Education awards Bayada Home Health Care, Inc. Nursing Services for the 2021/2022 school year. Rates are as follows: Registered Nurse at \$55.00 per hour and Licensed Practical Nurses at \$45.00 per hour.”
8. Suggested motion - “That the Pitman Board of Education approves Educere to provide educational services for the 2021/2022 school year: Educere, LLC.”
9. Suggested motion - “That the Pitman Board of Education approves the donation of five picnic tables and five umbrellas (\$4,912.21 for tables and \$300.54 for umbrellas) for the Kindle Outdoor Learning Classroom from the Kindle Home and School Association.”
10. Suggested motion - “That the Pitman Board of Education approves the Professional Development - Do It Better Wellness, scheduled once a month in the months of October through May at a cost of \$3,250.00.” (ESSER II Funds)
11. Suggested motion - “That the Pitman Board of Education approves the Professional Development with NJPSA FEA, three full day sessions (October 2021, February, and May 2022) at a cost of \$2,500.00 per day, Grade Span Team Sessions including four - one hour sessions (November, January, March, and April) for a total of sixteen hours costing \$4,800.00 for a total cost of \$11,070.00.” (Title II A)
12. Suggested motion - “That the Pitman Board of Education approves Teaching Strategies, NJport GOLD Bundle at a cost of \$522.00.”
13. Suggested motion - “That the Pitman Board of Education approves NJPSA FEA Co-Teaching Strategies on October 8, 2021 in the amount of \$2,500.00.”
14. Suggested motion - “That the Pitman Board of Education approves the Professional Development with Steve Hempel ELA Benchmarking on October 28, 2021 in the amount of \$1,300.00”
15. Suggested motion - “That the Pitman Board of Education approves the Game Workers Pay rate per event for the 2021/2022 school year.”

16. Suggested motion - “That the Pitman Board of Education approves the Memorandum of Agreement for the Gloucester County Title III Consortium for the 2021/2022 school year.”
17. Suggested motion - “That the Pitman Board of Education enters into a Transportation Agreement with Gloucester County Special Services School District for the 2021/2022 school year for the following routes:

Start/End Date	Route#	Destination	Cost
9/1/2021 - 9/10/2021	S7778	Bancroft - Mt. Laurel	\$2,412.00
9/1/2021 - 6/30/2022	S7839	Bankbridge	\$62,595.00
9/1/2021 - 6/30/2022	S7840	Archway	\$45,164.70
9/10/2021 - 6/30/2022	S7242	YALE	\$26,376.66”

**CURRICULUM & INSTRUCTION – Powell, Pappalardo, Miller**

1. Fire and Lockdown Drills for the month of August 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions
Walls	8/19/21	9:24 AM	Fire	Administration, Panther Club, Custodians (16)	Administration, Panther Club, Custodians (16)	Partly Cloudy 81°
Walls	8/24/21	10:32 AM	Lock-Down	Administration, Panther Club, Custodians (23)	Administration, Panther Club, Custodians (23)	Partly Cloudy 84°

2. Student Statistics September 15, 2021:

Date	Elementary	Middle	High	Out of District	Alternate	Total
9/15/21	549	266	319	15	0	1149
9/16/20	500	285	341	18	0	1144
6/30/21	507	281	332	20	0	1140

Suspensions/Reasons: 0

HIB:

Reported: 0

Confirmed: 0

3. Suggested motion – “That additions to the Substitute List for the 2021/2022 school year be approved.”
4. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. Suggested motion - “That the Pitman Board of Education approves the Use of Facilities as attached.”
6. Suggested motion - “That the Pitman Board of Education approves the acceptance of the New Jersey Inclusive Education Technical Assistance grant.”
7. Suggested motion - “That the Pitman Board of Education approves the School Improvement Award (SIA) in the ESSA grant for the 2021/2022 school year in the amount of \$10,000.00.”
8. Suggested motion - “That the Pitman Board of Education approves all teaching staff members as homebound instructions on an as needed basis at a rate of \$39.00 an hour for the 2021/2022 school year.”
9. Suggested motion - “That the Pitman Board of Education retroactively approves the below listed student(s) for homebound instruction as follows:

Student ID#	Hours of Instruction	Duration	Fee	Total
6337703843	5 hours/week	9/7/21-12/10/21 (approximately 14 weeks)	\$39.00/hr.	\$2,730.00 (approximate)”

10. Suggested motion - “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2021/2022 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
1678133130	LARC	N/A	N/A	\$58,917.60	\$37,800.00”

11. Suggested motion - “That the Pitman Board of Education approves the admission of regular tuition student(s) for the 2021/2022 school year.”
12. Suggested motion - “That the Pitman Board of Education approves the following curricula for the 2021/2022 school year (on file in the Board of Education office):

School	Course
HS (new)	Multicultural Art and Design
ES	Science standards revisions Grades K-5
HS	VPA standards revisions: concert band, concert choir, music tech and industry, music theory I, music theory II, pop culture and music, & art I
ES	VPA standards revisions (K-5)
HS	World Language standards revisions Spanish C/C, I-IV
MS	World Language standards revisions Spanish 6-8
PK-8	MS & ES School Counseling Curriculum: additional work SEL & Career Planning
6-12	Technology: ELA Companion Standards Resources Repository
ES	Grade 4 social studies (resource revisions)
HS	ELA III & IV
MS/HS	History of Disabled and LGBT Persons additions (VPA-music)
HS	Music Tech & Digital Media I (revisions due to platform change)”

13. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absences:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14161483	Memorial	Personal	<b>FMLA:</b> 9/16/21 -12/10/21 <b>FLA:</b> 9/16/21 - 6/30/22	Dates TBD <i>Unpaid days to be used intermittently</i>
0992	District	Maternity	<b>FMLA:</b> 1/18/22 - 4/8/22 <b>FLA:</b> 3/8/22 - 4/19/22	1/18/22 - 3/2/22 <i>Paid Sick Days</i> 3/3/22 - 4/18/22 <i>Unpaid Sick Days”</i>

14. Suggested motion - “That the Pitman Board of Education retroactively approves a reduction in the hours/salary for employee 14161483 as follows: reduction in hours from 35 hours per week to 32.5

hours per week, at a prorated salary of \$44,252.00 effective September 9, 2021 through December 31, 2021, for the 2021/2022 school year.”

15. Suggested motion - “That the Pitman Board of Education retroactively approves Tracey Pinque, Teacher at Pitman High School, to provide CPR/AED training to coaches (August 11-August 12, 2021) for a total of 7.5 hours at a rate of \$39.00 per hour.”
16. Suggested motion - “That the Pitman Board of Education retroactively approves Paul Blass, Teacher at Pitman High School, to provide Danielson evaluation training at new staff orientation (August 31, 2021) for a total of 2.75 hours at a rate of \$39.00 per hour.”
17. Suggested motion – “That the Pitman Board of Education retroactively approves the appointment of Nicholas Wenzke, Part Time Instructional Aide at Pitman Middle School, effective on or about September 1, 2021 through June 30, 2022, for the 2021/2022 school year, 29.5 hours per week, at an hourly rate of \$14.16 (Step E/60 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”
18. Suggested motion - “That the Pitman Board of Education retroactively approves the resignation of Emily Faustino, Panther Club Counselor, effective August 26, 2021.”
19. Suggested motion - “That the Pitman Board of Education approves the resignation of Brenna Lindner, Assistant Field Hockey Coach, for the 2021/2022 school year, effective September 24, 2021.”
20. Suggested motion - “That the Pitman Board of Education approves the resignation of Meghan Bourquin, Special Education Teacher at Pitman Middle School, effective October 22, 2021.”
21. Suggested motion - “That the Pitman Board of Education retroactively approves the transfer of Shannon Monteith, Part Time Library Aide at Kindle School to Part Time Instructional Aide at Memorial School, effective September 13, 2021, for the 2021/2022 school year.”
22. Suggested motion –“That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective September 1, 2021:

<b>Name</b>	<b>Location</b>	<b>Degree/Step</b>	<b>Salary</b>
Aliana Katz	High School	BA/Step 9 to MA/Step 9	\$54,500.00 to \$58,777.00”

23. Suggested motion - “That the Board of Education approves the following stipends for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Board of Education:

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
Brian Burton	Boiler License	\$500.00
Kyle Chrzanowski	Boiler License	\$500.00
David Hampton	Custodian-In-Charge	\$750.00
David Hampton	Boiler License	\$500.00
Paul Pike	Boiler License	\$500.00

Daniel Reader	Boiler License	\$500.00
Christopher Williams	Boiler License	\$500.00”

24. Suggested motion - “That the Pitman Board of Education approves the stipend in the amount of \$350.00 for years of service to be paid to the following support staff members (paid at 15, 30 and 45 years):

Name	Position	Years of Service
Deborah Raniero	Secretary (CST)	15
Thomas Tulini	Custodian	30”

25. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contracts for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Education Association:

Name	Position	Stipend
Paul Blass	Freshman Class Advisor (0.5)	\$523.00
Patrick Polimeni	Freshman Boys’ Soccer Coach	\$4,563.00”

26. Suggested motion - “That the Pitman Board of Education approves the revised hourly rates for the following Panther Club personnel effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year (previously approved on August 18, 2021):

Site Leaders				
Name	School	Position	Rate	Hours/Week
Alicia Pernie	Memorial	AM	\$15.00	3.50
Alicia Pernie	Memorial	PM	\$15.00	11.25
Angela Faustino		Sub Site Leader	\$15.00	
Hannah Kehoe		Sub Site Leader	\$15.00	
Carmella Grasso		Sub Site Leader	\$15.00”	

Counselors	
Name	Rate
Paige Blaker	\$13.00/hr.
Emma Coles	\$13.00/hr.
Angelina Faustino	\$13.00/hr.
Emily Faustino	\$13.00/hr.
Alexa Folker	\$13.00/hr.
Carmella Grasso	\$13.00/hr.
Hannah Kehoe	\$13.00/hr.
Erin Kelly	\$13.00/hr.
Olivia Van Mater	\$13.00/hr.”

27. Suggested motion – “That the Pitman Board of Education employs the following personnel for Panther Club (pending receipt of proper paperwork) effective on or about September 1, 2021 through June 30,



2022 for the 2021/2022 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Site Leaders				
Name	School	Position	Rate	Hours/Week
Kellianne Barr	Walls	AM	\$18.03	7.75
Kellianne Barr	Walls	PM	\$18.03	18.00 (Revised was approved for 18.75)
Kathryn Gross	Kindle	AM	\$15.00	7.75
Kathryn Gross	Kindle	PM	\$15.00	18.00

Counselors	
Name	Rate
Ava Dougherty	\$13.00/hr
Gabrielle Lugo	\$13.00/hr.
Hannah Phifer	\$13.00/hr.
Nathan Schultz	\$13.00/hr.
Jadyn Thomas	\$13.00/hr.
Kaiya Thomas	\$13.00/hr.”

28. Suggested motion - "That the Pitman Board of Education approves Holly MacNeil and Nicole Seczech, Bayada employed nurses, to assist a student (NJSSID 8358736477) while in attendance on school property."
29. Suggested motion - "That the Pitman Board of Education approves the following volunteer(s) for the 2021/2022 school year:

Volunteer	
Aaron Hickman	Technology”

30. Suggested motion - "That the Pitman Board of Education approves the following volunteer coaches for the 2021/2022 school year (Italics-In-house):

Volunteer Coach	
Kyle Leach	Soccer
Jason Muermann (pending receipt of proper paperwork)	Cross Country
Nicole Lindner (pending receipt of proper paperwork)	Field Hockey”

31. Suggested motion - “That the Pitman Board of Education approves the following marching band volunteer/instructor for the 2021/2022 school year (stipend to be paid by the Pitman Panther Music Association formerly the Pitman Band Parents Association):

<b>Marching Band Volunteer/Instructor</b>
Christopher Cancglin”

32. Suggested motion - “That the Pitman Board of Education approves the following Game Workers on an as needed basis for the 2021/2022 school year (*Italics – In-house*):

<b>Name</b>	<b>Position(s)</b>
Laura Blass	Ticket Seller
<i>Paul Blass</i>	Ticket Seller, Ticket Taker, Football Clock, Event Staff
Ryan Blass	Ticket Taker, Football Film
Jennifer Coles	Wrestling Clock
<i>Kandice Hanrahan</i>	Ticket Seller, Ticket Taker
<i>John Hopely</i>	Ticket Seller, Ticket Taker, Event Staff, Scorebook, Clock
John Kraemer	Football Announcer
Ron Myers	Event Staff
<i>Michelle Natali-Muldoon</i>	Ticket Seller, Ticket Taker, Event Staff
<i>Shelly Nichols</i>	Ticket Seller, Ticket Taker, Event Staff
<i>Denise Pallies</i>	Ticket Seller, Ticket Taker, Wrestling Clock
<i>Tracey Pinque</i>	Ticket Seller, Ticket Taker, Event Staff
<i>Carrie Schwank</i>	Ticket Seller, Ticket Taker, Event Staff, Scorebook, Clock
Bethany Shivers	Ticket Seller, Ticket Taker
<i>Jeff Smith</i>	Basketball Clock
<i>Chris Thomas</i>	Ticket Taker, Event Staff”

**COMMUNICATION & POLICY - Pappalardo, Wilson-Doherty, Martin**

1. Suggested motion - “That the Policies/Regulations listed below be approved for **second** reading:

<b>POLICIES/REGULATIONS 9/15/2021</b>	
<b>SECOND READING</b>	
Policy 0131	Bylaws, Policies, Regulations (Revised)
Policy 1648.11	The Road Forward COVID-19 - Health and Safety (M) (New)
Policy 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)(Abolished)
Policy 3134	Assignment of Extra Duties (Revised)

Policy/Regulation 3142	Nonrenewal of Non-tenured Teaching Staff Member (Revised)
Policy/Regulation 3221	Evaluation of Teachers (M)(Revised)
Policy/Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)(Revised)
Policy/Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals, and Assistant Principals (M)(Revised)
Policy/Regulation 3224	Evaluation of Principals, Vice-Principals, and Assistant Principals (M)(Revised)
Policy/Regulation 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
Policy/Regulation 5460.02	Bridge Year Pilot Program (M)(New)
Policy/Regulation 6471	School District Travel (M)(Revised)

2. Suggested motion - “That the Policies/Regulations listed below be approved for **first** reading:

<b>POLICIES/REGULATIONS 9/15/21</b>	
<b>FIRST READING</b>	
1648.13	School Employee Vaccination Requirements (M)(New)
Policy 2422	Comprehensive Health and Physical Education (M)(Revised)
Policy 2467	Surrogate Parents and Resource Family Parents (M)(Revised)
Policy 5111	Eligibility of Resident/Non-Resident Students (M)(Revised)
Policy 5114	Children Displaced by Domestic Violence (Abolished)
Policy 5116	Education of Homeless Children (Revised)
Policy 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M)(New)
Policy 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures (M)(New)
Policy 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest (M)(New)
Policy 6311	Contracts for Goods or Services Funded by Federal Grants (M)(Revised)

Policy/Regulation 7432	Eye Protection (M)(Revised)
Policy 8420	Emergency and Crisis Situations (M)(Revised)
Regulation 8420.1	Fire and Fire Drills (M)(Revised)
Policy 8540	School Nutrition Programs (M)(Revised)
Policy 8550	Meal Charges/Outstanding Food Service Bill (M)(Revised)
Policy 8600	Student Transportation (M)(Revised)
Policy 8561	Procurement Procedures for School Nutrition Programs (M)(Revised)
Policy 8810	Religious Holidays (Abolished)

**PUBLIC HEARING – (15 minutes)**

*This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”*

**ADJOURNMENT**

The next Board of Education Meeting is scheduled for Wednesday, October 20, 2021, in the Pitman High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*