



**PITMAN BOARD OF EDUCATION  
DECEMBER 15, 2021**

*Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.*

*Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.*

**7:00 PM – EXECUTIVE SESSION  
7:30 PM – PUBLIC MEETING**

**AGENDA**

**OPEN PUBLIC MEETING**

**STATEMENT FOR REGULAR SESSION**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

**EXECUTIVE SESSION**

**RETURN TO PUBLIC MEETING**

**MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**PRESENTATIONS**

Staff Spotlight  
Recognition - Bonnie Savage  
                  Jennifer Martin  
                  Kelly Brazelton

**PUBLIC HEARING – (15 minutes) (Agenda Items Only)**

*This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it’s your opportunity to comment or ask questions. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you.”*

**CORRESPONDENCE**

JIF

<b>JIF Performance Awards</b>	
<b>Award</b>	<b>Amount</b>
Maintaining a Loss Ratio Below 50%	\$1,000.00
Maintaining a 5 Year Average Loss Below 50%	\$1,000.00
Reporting Claims Within 24 Hours	\$1,000.00
Safety Incentive Program - Elite II Award	\$2,500.00
Safety District of the Year	\$2,500.00
<b>Total</b>	<b>\$8,000.00</b>

**APPROVAL OF MINUTES**

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, November 17, 2021”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, November 17, 2021 - 7:00 pm”

## **PRESIDENT’S REPORT**

## **SUPERINTENDENT’S REPORT**

## **STUDENT REPRESENTATIVE REPORT - December Report**

## **OLD/NEW BUSINESS**

### **FINANCE & FACILITIES – Uyehara, Savage, Powell**

1. Suggested motion – “That all line-item transfers be approved for the month of November 2021.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of November 2021, and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of November 2021.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion - “That the Pitman Board of Education approves the submission of the 2021/2022 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance to the County Office of Education.”
7. Suggested motion - “That the Pitman Board of Education approves the Occupational Health Service Agreement with Inspira Health Network Urgent Care, P.C. for the 2021/2022 school year.”
8. Suggested motion - “That the Pitman Board of Education approves the Replacement of Existing Unit Ventilators at Memorial Elementary School. Architect Project # FVHD-5359B. State Plan# 15-4140-065.”
9. Suggested motion - “That the Pitman Board of Education approves the rejection of Medical Transport Bid # MT 21-02 due to the District receiving no bids.”
10. Suggested motion - “That the Pitman Board of Education approves the rejection of Athletic Transportation Bid # A-2022 01 due to the District receiving no bids.”

11. Suggested motion - “That the Pitman Board of Education approves the Professional Service agreement with Gloucester County Special Services School District for the 2021/2022 school year.”

**CURRICULUM & INSTRUCTION – Powell, Pappalardo, Miller**

1. Student Statistics - November 2021:

Date	Elementary	Middle	High	Out of District	Alternate	Total
11/30/21	549	259	328	15	0	1151
11/30/20	498	283	339	19	0	1139
10/31/21	547	256	324	15	0	1142

Suspensions/Reasons:

Theft: 4

Substance Abuse: 2

Inappropriate Behavior: 4

HIB

Reported: 4

Confirmed: 1

2. Fire and Lockdown Drills for the month of November 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
<b>High School</b>	11/2/21	1:25 PM	Fire	342	342	Rain 49°	1:19 minutes
	11/18/21	1:23 PM	Bomb Threat	344	344	Sunny 71°	1:40 minutes
<b>Middle School</b>	11/18/21	2:07 PM	Fire	284	284	Sunny 72°	2:07 minutes
	11/30/21	8:25 AM	Lockdown	289	289	Cloudy 34°	4 minutes
<b>Kindle School</b>	11/12/21	10:27 AM	Lockdown	195	195	Rainy 65°	1 minute
	11/17/21	10:34 AM	Fire	192	192	Sunny 55°	2 minutes
<b>Memorial School</b>	11/10/21	10:20 AM	Fire	230	230	Sunny 63°	5 minutes
	11/19/21	9:30 AM	Evacuation	225	225	Sunny 43°	6 minutes
<b>Walls School</b>	11/18/21	8:55 AM	Non-Fire Evacuation	182	182	Sunny 57°	7 minutes
	11/23/21	8:33 AM	Fire	181	181	Sunny 33°	6 minutes

3. Suggested motion – “That additions to the Substitute List for the 2021/2022 school year be approved.
4. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. Suggested motion – “That the Pitman Board of Education approves all field trips as submitted.”
6. Suggested motion - “That the Pitman Board of Education accepts the resignation of Gabrielle Lugo, Panther Club Counselor, effective November 26, 2021.”
7. Suggested motion - “That the Pitman Board of Education accepts the resignation of Kara Rohlf, French Teacher at Pitman High School, effective December 3, 2021.”
8. Suggested motion - “That the Pitman Board of Education rescinds the following Extra Service Contract effective December 9, 2021, for the 2021/2022 school year:

Name	Position	Stipend
Samantha Cangiano	Data Leader - Pre-K-6 ELA	\$3,000.00 (Title II Funds)”

9. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of Betty Jean Hampton, Food Service Worker (Head) at Pitman High School, effective March 1, 2022.”
10. Suggested motion - “That the Pitman Board of Education approves Matthew Loveland, Panther Club Site Leader, as maternity leave replacement for Jessica Romer, Panther Club Director, effective January 18, 2022 through April 22, 2022, at a rate of \$17.00 per hour.”
11. Suggested motion - “That the Pitman Board of Education approves the appointment of Christine Walker, French Teacher at Pitman High School, effective December 16, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual prorated salary of \$76,202.00 BA/Step 16, with benefits, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.” (Replacing Kara Rohlf)
12. Suggested motion - “That the Pitman Board of Education approves the extension of the appointment of Cali Folker, Grade 3 Replacement Teacher at W.C.K. Walls School, effective on or about September 1, 2021 through June 17, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.00 BA/Step 1, with benefits, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.”
13. Suggested motion - “That the Pitman Board of Education approves the appointment of Linda Coremin, Grade 1 Replacement Teacher at Memorial School, effective on or about January 5, 2022 through on or about March 16, 2022, for the 2021/2022 school year (pending pensions approval), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association:

\$165.20 per day (75% of the per diem of BA/Step 1 - daily hours: 9:25 AM - 3:20 PM - \$48,600.00, no benefits - timesheets)”

14. Suggested motion – “That the Pitman Board of Education approves the appointment of Thomas Cox, Custodian at Pitman Middle School, effective on or about December 16, 2021 through June 30, 2022, for the 2021/2022 school year, at a prorated salary of \$35,212.00/Step O, with benefits, (pending receipt of proper paperwork) at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”
15. Suggested motion – “That the Pitman Board of Education employs the following personnel for Panther Club effective on or about December 16, 2021 through June 30, 2022 for the 2021/2022 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Name	Position	Rate
Delaina Rainey (pending receipt of proper paperwork)	Counselor	\$13.00/hr.”

16. Suggested motion – “That the Pitman Board of Education employs the following personnel for Panther Club effective on or about January 3, 2022 through June 30, 2022 for the 2021/2022 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Name	Position	Rate
Gina Campbell (pending receipt of proper paperwork)	Substitute Site Leader	\$15.00/hr.”

17. Suggested motion - “That the Pitman Board of Education approves the articulation agreement with Camden County College on a series of courses at Pitman High School (High School Plus Program) for the 2021/2022 school year.”
18. Suggested motion - “That the Pitman Board of Education approves the submission of the Title IA Performance Report for the 2020/2021 school year.”
19. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
99145047	Walls	Maternity	<b>FMLA:</b> 9/6/21-12/3/21 <b>FLA:</b> 12/4/21-1/21/22	<i>Revised:</i> <b>Unpaid Sick Days:</b> 11/2/21-6/17/22 <i>Originally Approved:</i> <b>Paid Sick Days:</b> 9/3/21-11/1/21 <b>Unpaid Days:</b> 11/2/21-1/21/22
14006787	High School	Personal	<b>FMLA:</b> 10/12/21-11/12/21	<b>Paid Sick Days:</b> 10/12/21-11/12/21

14085302	Memorial	Personal	<b>FMLA:</b> 1/5/22-3/16/22	<b>Paid Sick Days:</b> 1/5/22-3/16/22”
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20. Suggested motion – “That the Pitman Board of Education approves the following two week field work assignment:

Name/University	Co-Operating Teacher	Dates	Location
Grace Mazzola University of Hartford The Hartt School	Cynthia Vidal	January 2022 (dates TBD)	W.C.K. Walls School”

21. Suggested motion — “That the Pitman Board of Education approves the following educational services by the Special Services Department for the 2021/2022 school year:

Student ID	Placement	Duration	Tuition Cost	Cost
2533998120	Learn Well	11/29/21 - 12/7/21 (10 hours per week)	\$38.00/hr.	\$532.00”

22. Suggested motion — “That the Pitman Board of Education approves the following related services by the Special Services Department for the 2021/2022 school year:

Student ID	Service	Service Provider	Duration	Fee	Cost
8232174199	Physical Therapy	Cress	11/18/21 - 6/17/22 (1x/wk 40 mins)	25 hrs @ \$90.00/hr.	\$2,250.00
8232174199	Occupational Therapy	Cress	11/18/21 - 6/17/22 (1x/wk 20 mins)	20 hrs @ \$90.00/hr.	\$1,800.00
8232174199	Speech Therapy	Cress	12/13/21 - 6/17/22 (1x/wk 40 mins)	25 hrs @ \$90.00/hr.	\$2,250.00”

23. Suggested motion — “That the Pitman Board of Education approves the following educational services by the Special Services Department for the 2021/2022 school year:

Student ID	School	Duration	Cost
5943969025	Bankbridge North	12/7 - 6/30/21	\$239.00 per diem”

24. Suggested motion — “That the Pitman Board of Education approves the following homebound services by the Special Services Department for the 2021/2022 school year:

Student ID	School	Duration	Fee	Cost
8232174199	Cress	12/9/21 - 6/17/22 (2 hr/day)	\$68.00/hr.	\$18,428.00
2533998120	Inspira Health Elmer	12/8/21 - TBD	\$39.00/hr.	TBD
3002783340	Inspira Health Bridgeton	12/8/21 - TBD	\$39.00/hr.	TBD”

**COMMUNICATION & POLICY - Pappalardo, Wilson-Doherty, Martin**

1. Suggested motion - “That the Policies/Regulations listed below be approved for **second** reading:

SECOND READING	
Policy 1648.13	School Employee Vaccination Requirements (M)(New)
Policy/Regulation 5751	Sexual Harassment of Students (M)(Revised)”

**PUBLIC HEARING – (15 minutes)**

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**ADJOURNMENT**

The next Board of Education Meeting is scheduled for Wednesday, January 5, 2022 (Re-organization and Regular Meetings), in the Pitman High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*