



**PITMAN BOARD OF EDUCATION  
JANUARY 19, 2022**

*Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.*

*Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.*

**7:00 PM - EXECUTIVE SESSION**

**7:30 PM – PUBLIC MEETING**

**AGENDA**

**OPEN PUBLIC MEETING**

**STATEMENT REGULAR SESSION**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

**EXECUTIVE SESSION**

**RETURN TO PUBLIC MEETING**

**MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **PRESENTATIONS**

All State Chorus Jacket Presentation  
HIB Semi-Annual Report

## **PUBLIC HEARING – (15 minutes)**

*This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it's your opportunity to comment or ask questions. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you."*

## **CORRESPONDENCE**

## **APPROVAL OF MINUTES**

Suggested motion – “That the minutes of the Pitman Board of Education as held on the date listed below are approved as printed and reading dispensed with:

Wednesday, December 8, 2021 - Board Retreat  
Wednesday, December 15, 2021  
Wednesday, December 15, 2021 - Executive Session”

## **PRESIDENT’S REPORT**

## **SUPERINTENDENT’S REPORT**

## **STUDENT REPRESENTATIVE REPORT - January 2022**

## **OLD/NEW BUSINESS**

## **FINANCE & FACILITIES COMMITTEE - Uyehara, Powell, Higbee-Ionno**

1. Suggested motion – “That all line-item transfers be approved for the month of December 2021.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance

with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of December 2021 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of December 2021.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion - That the Pitman Board of Education approves the following resolution:

#### **APPROPRIATE CAPITAL RESERVE FUNDS**

WHEREAS the Pitman Board of Education, County of Gloucester desires to advance the following capital project, and

Roof Replacement at Middle School and Partial Roof Replacement at Kindle School, and

WHEREAS capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS the Pitman Board of Education acknowledges that State support for capital projects is not currently available, and

WHEREAS the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

WHEREAS, by declaring a capital project as “otherwise” eligible, the Pitman Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

NOW, THEREFORE, BE IT RESOLVED, that the Pitman Board of Education hereby declares the above referenced project as “otherwise” eligible and

BE IT FURTHER RESOLVED, that the Pitman Board of Education hereby appropriates \$1,158,000 from its capital reserve fund to support the full cost of this project.”

7. Suggested motion – “That the Pitman Board of Education award a contract to USA General Contractors Corp. for the following project in the total amount of \$1,058,000(projects #5315/5316). Project to be

paid with Capital Reserve and is considered an “otherwise eligible” with the expectation that there is no funding available through the state..

Description	Amount
Base Bid Roof Replacement Middle School and Partial Roof Replacement Kindle School	\$ 634,000
Alt #1	5,000
Alt #3A	138,000
Alt #4A	243,000
Alt #5	12,000
Alt #6	26,000
TOTAL	\$1,058,000

8. Suggested motion – “The Pitman Board of Education approves NJPSA FEA Best Practices Gifted and Talented Virtual Workshop on May 20, 2022 in the amount of \$1,600.00 .”
9. Suggested motion - “That the Pitman Board of Education approves a donation from Harbor Freight to the PHS Band in the amount of \$250.00 in accordance with Policy 7320.”
10. Suggested motion - “That the Pitman Board of Education approves Bureau of Education & Research to present an online event “ Restorative Discipline: Decrease the Need for Traditional Discipline and Increase Instructional Minutes” for a maximum of 5 instructional hours on Friday, February 18, 2022 for 45 educators in the amount of \$3,304.00.”

**CURRICULUM & INSTRUCTION COMMITTEE - Powell, Pappalardo, Miller**

1. Student Statistics December 2021:

Date	Elementary	Middle	High	Out of District	Alternate	Total
12/31/21	548	257	329	17	0	1151
12/31/20	497	283	339	20	0	1139
11/30/21	549	259	328	15	0	1151

Suspensions/Reasons:

Inappropriate Behavior: 1

Fighting: 2

HIB:

Reported: 0

Confirmed: 0

2. Fire and Lockdown Drills for the month of December 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
<b>High School</b>	12/13/21	8:13 AM	Shelter in Place	335	335	Sunny 32°	1:16 minutes
	12/23/21	8:56 AM	Fire	304	304	Sunny 32°	5 minutes
<b>Middle School</b>	12/7/21	9:07 AM	Fire	282	282	Sunny 35°	8 minutes
	12/21/21	12:23 PM	Shelter in Place	232	232	Mostly Sunny 39°	5 minutes
<b>Kindle School</b>	12/17/21	2:30 PM	Shelter in Place	188	188	Sunny 30°	2 minutes
	12/23/21	8:45 AM	Fire	185	185	Sunny 45°	3 minutes
<b>Memorial School</b>	12/6/21	12:48 PM	Fire	225	225	Sunny 62°	3 minutes
	12/14/21	12:35 PM	Lockdown	238	238	Sunny 54°	4 minutes
<b>Walls School</b>	12/8/21	9:27 AM	Lockdown Active Shooter	186	186	Cloudy 34°	6 minutes
	12/14/21	8:40 AM	Fire	179	179	Sunny 36°	6 minutes

3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. Suggested motion - “That the Pitman Board of Education approves the Use of Facilities as attached.”
5. Suggested motion - “That the Pitman Board of Education approves the admission of regular tuition student(s) for the 2021/2022 school year.”
6. Suggested motion—“That the Pitman Board of Education approves the submission of the ELL-3 year plan to the New Jersey Department of Education (on file in the Board of Education office).”
7. Suggested motion - “That the Pitman Board of Education retroactively approves an extension in the reduction in the hours/salary for employee #14161483 as follows: reduction in hours from 35 hours per week to 32.5 hours per week, at a prorated salary of \$44,252.00 effective September 9, 2021 through June 17, 2022, for the 2021/2022 school year.” (approved in September through December 31, 2021)

8. Suggested motion - “That the Pitman Board of Education accepts the resignation of Autumn Schoen, Part Time Instructional Aide at Pitman Middle School, effective January 18, 2022.”
9. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of Tracey Pinque, Teacher at Pitman High School, effective June 30, 2022.”
10. Suggested motion - “That the Pitman Board of Education approves Leonard Sheridan for printing services in the amount of \$30.00 per hour, effective February 1, 2022 through June 30, 2022.”
11. Suggested motion - “That the Pitman Board of Education approves the following resolution:

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a Board of Education to include in its contract with its Superintendent of Schools, qualitative and quantitative criteria and associated merit salary bonuses in recognition of achievement; and

WHEREAS, the Pitman Board of Education has now developed a set of annual merit goals for Superintendent Dr. Patrick McAleer for the 2021-2022 school year that it wishes to include in its Employment Agreement with the Superintendent; and

WHEREAS, the Executive County Superintendent has approved said merit goals.

NOW, THEREFORE, BE IT RESOLVED that the Pitman Board of Education establishes the following quantitative and quality criteria and merit salary bonuses as is attached to this Resolution.”

12. Suggested motion –“That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective January 1, 2022:

Name	Location	Degree/Step	Salary
Matthew Newcomb	High School	BA+30/Step 18 to MA/Step 18	\$88,411.00 to \$90,212.00
Sarah Mickle	High School	BA+30/Step 15 to MA/Step 15	\$74,278.00 to \$76,079.00”

13. Suggested motion - “That the Pitman Board of Education approves the following after school STEM academy teachers (Spring 2022) (Account #20-484-100-101-00-B-000) to be paid with ESSER II - Learning Acceleration Funds:

Teacher	School/Grades	Hours	Rate
Michael Finley (STEM)	High School (Grades 9-12)	Up to 37.5	\$39.00/hr.
Michael Finley (STEM)	Kindle (Grades 4-5)	Up to 37.5	\$39.00/hr.
Chelsea Oliver (STEM)	W.C.K Walls (Grades 4-5)	Up to 37.5	\$39.00/hr.”

14. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
80155468	Middle School	Personal	FMLA: 11/22/21-12/9/21	<b>Paid Sick Days:</b> 11/29/21-12/9/21
14096028	Walls	Personal	FMLA: 12/27/21-2/25/22	<b>Paid Vacation Days:</b> 12/28/21-1/11/22 <b>Paid Sick Days:</b> 1/12/22-2/25/22
35296268	District	Personal	FMLA: 1/3/22-2/7/22	<b>Paid Sick Days:</b> 1/3/22-2/7/22”
14076210	District	Personal	FMLA: 1/31/2022-2/17/22	<b>Paid Sick Days:</b> 1/31/2022-2/17/2022”

15. Suggested motion - “That the Pitman Board of Education approves the continued attendance tuition free for student #8532954334 for the balance of the 2021/2022 school year pursuant to Pitman Policy 5111 which allows for students who are no longer living within the district after January 1 to complete the school year as a Pitman student.”

16. Suggested motion - “That the Pitman Board of Education retroactively approves the below listed student(s) for homebound instruction as follows:

Student ID#	Hours of Instruction	Duration	Fee	Total
9027195079	6 hours/week	12/3/21 -3/15/22 (approximately 14 weeks)	\$39.00/hr.	\$3,076.00 (approximate)”

17. Suggested motion — “That the Pitman Board of Education approves the following out of district placement(s) by the Special Services Department student(s) for homebound instruction as follows for the 2021/2022 school year:

Student ID	Placement	Duration	Tuition Cost	Total Cost
7706881822	Bridgeton Board of Education	12/2 - 12/8/2021	\$32.00/hour	\$320.00
3002783340	Brookfield Schools	12/7 - TBD	\$39.00	TBD
2295628761	Inspira partial Care	12/10/2021 - TBD	\$39.00	TBD”

18. Suggested motion – “That the Pitman Board of Education approves the following Rowan University sophomore field experience placements, one day a week for seven scheduled visits (2/14/22, 2/28/22, 3/7/22, 3/21/22, 3/28/22, 4/4/22, 4/11/22):

Name	Co-Operating Teacher/ Supervisor	Location
Gabrielle Kennedy	Robin Arabia	Middle School
Kara Lina	Robin Arabia	Middle School
Brook Smith	Robin Arabia	Middle School”

19. Suggested motion – “That the Pitman Board of Education approves the following Rowan University Practicum School Psychology placement beginning January 17, 2022 through April 29, 2022:

Name	Co-Operating Teacher/ Supervisor	Location
Cory Monteleone-Haught	Cassandra Wright	Memorial”

**COMMUNICATION & POLICY COMMITTEE - Pappalardo, Wilson-Doherty, Grossman**

1. Suggested motion - “That the Policies/Regulations listed below be approved for **first** reading:

POLICIES/REGULATIONS READING 1/19/22	
FIRST READING	
Policy 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M)(New)”

**PUBLIC HEARING – (15 minutes)**

*This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it’s your opportunity to comment or ask questions. There will not be a back and forth exchange between the speaker and the Board. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you.”*

**ADJOURNMENT**

The next Board of Education Meeting is scheduled for Wednesday, February 16, 2022 in the Pitman High School Media Center.



*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*