



**PITMAN BOARD OF EDUCATION
MARCH 23, 2022**

Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.

7:00 PM - EXECUTIVE SESSION

7:30 PM – PUBLIC MEETING

AGENDA

OPEN PUBLIC MEETING

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's website. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

EXECUTIVE SESSION

RETURN TO PUBLIC MEETING

MOMENT OF SILENCE AND SALUTE TO THE FLAG

PRESENTATIONS - Tentative Budget 2022/2023

PUBLIC HEARING – (15 minutes)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it's your opportunity to comment or ask questions. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you."

CORRESPONDENCE

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, February 16, 2022
Wednesday, March 16, 2022”

Suggested motion – “That the minutes of the Closed Session of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, February 16, 2022 - 7:00 pm
Wednesday, March 16, 2022 - 7:00 pm”

PRESIDENT’S REPORT

SUPERINTENDENT’S REPORT

STUDENT REPRESENTATIVE REPORT - March 2022

OLD/NEW BUSINESS

FINANCE & FACILITIES COMMITTEE – Uyehara, Powell, Higbee-Ionno

1. Suggested motion – “That all line-item transfers be approved for the month of February 2022.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of February 2022 and upon consultation with the appropriate district officials, that to the best of our

knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2022. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of February 2022.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion - “That the Pitman Board of Education approves the Data and Security Agreement with The New Jersey Higher Education Student Assistance Authority (HESAA) to track student progress in application for college financial aid (no cost). This contract will end on September 30, 2022 and renew on October 1, 2022 for a period of twelve (12) months and, will renew annually on October 1 of each subsequent year, unless terminated earlier in accordance with the agreement.”
7. Suggested motion - “That the Pitman Board of Education approves the revised contract with Professional Medical Staffing, LLC for student #5696498578 at the following rates: CNA \$27.00 per hour and LPN \$45.00 per hour, 7 hours per day or as needed, effective February 22, 2022.” (contract approved February 16, 2022)
8. Suggested motion - “ That the Pitman Board of Education approves the contract with Strivven Media, LLC in the amount of \$2,500.00 for the 2022/2023 school year (VirtualJobShadow.com Single Seat Licenses for 50 Special Education students) (ESSER II funds).”
9. Suggested motion - “That the Pitman Board of Education approves the renewal of the Software Support Contract with Computer Solutions, Inc. in the amount of \$9,888.00 for the 2022/2023 school year.”
10. Suggested motion - “That the Pitman Board of Education enters into a Joint Transportation Agreement with Neptune Township for the 2021/2022 school year for the following route:

Start/End Date	Route#	Destination	Cost
3/2/2022 - 6/30/2022	CS46	Coastal South	\$3,398.18”

11. Suggested motion – “That the Pitman Board of Education approves the following resolution for the Adoption of the 2022/2023 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2022/2023 School Year using the 2022/2023 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2022/2023 Total Expenditures	\$25,777,656	\$2,148,501	\$751,900	\$28,678,057
Less: Anticipated Revenues	\$10,587,515	\$2,148,501	\$326,550	\$13,062,566

Taxes to be Raised	\$15,190,141	\$0	\$425,350	\$15,615,491
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WHEREAS, the Pitman Board of Education in accordance with N.J.A.C. 6A:23A-14.2(d) will withdraw \$142,600 from maintenance reserve for the 2022/2023 budget, as reported in the district comprehensive maintenance plans, and

WHEREAS, the Pitman Board of Education in accordance with N.J.A.C. 6A:23A-14.1 will withdrawal \$1,430,350 from Capital Reserve for the 2022/2023 budget,

WHEREAS, the Pitman Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish an annual school year threshold of \$3,000 per staff member where Board approval shall be required in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board Out of District Travel and Reimbursement Forms; and

WHEREAS, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

WHEREAS, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$45,000 for all staff and board members; now

BE IT FURTHER RESOLVED, that a public hearing be held Wednesday, May 4, 2022 at the Pitman High School Media Center in Pitman, New Jersey at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022/2023 School Year.”

CURRICULUM & INSTRUCTION COMMITTEE – Powell, Pappalardo, Miller

1. Student Statistics February 2022:

Date	Elementary	Middle	High	Out of District	Alternate	Total
2/28/2022	554	259	329	16	0	1158
2/28/2021	502	283	337	20	0	1142
1/31/2022	551	259	330	16	0	1156

Suspensions/Reasons:

Inappropriate Behavior: 11

Vandalism: 1

HIB

Reported: 3
Confirmed: 2

2. Fire and Lockdown Drills for the month of February 2022:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
High School	2/24/2022	8:15 AM	Active Shooter	360	360	Sunny 39°	1:42 minutes
	2/28/2022	2:08 PM	Fire	353	353	Cloudy 32°	5 minutes
Middle School	2/2/2022	1:18 PM	Shelter in Place	279	279	Mostly Cloudy 45°	25 minutes
	2/7/2022	11:26 AM	Shelter in Place	281	281	Light Rain 35°	13 minutes
	2/11/2022	2:02 PM	Fire	283	283	Mostly Cloudy 60°	4 minutes
Kindle School	2/10/2022	10:47 AM	Fire	197	197	Sunny 55°	3 minutes
	2/11/2022	9:20 AM	Shelter in Place	201	201	Sunny 47°	1.5 minutes
Memorial School	2/8/2022	9:23 AM	Fire	215	215	Sunny 35°	2 minutes
	2/15/2022	1:45 PM	Lockdown	216	216	Sunny 31°	2 minutes
Walls School	2/8/2022	1:05 PM	Non-Fire Evacuation	198	198	Sunny 42°	4 minutes
	2/10/2022	9:09 AM	Fire	195	195	Sunny 39°	5 minutes

3. Suggested motion – “That additions to the Substitute List for the 2021/2022 school year be approved.”
4. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. Suggested motion - “That the Pitman Board of Education approves the Use of Facilities as attached.”
6. Suggested motion – “That the Pitman Board of Education approves all field trips as submitted.”
7. Suggested motion – “That the Pitman Board of Education approves the revised school calendar for the 2021/2022 school year.”

8. Suggested motion - “That the Pitman Board of Education retroactively approves a stipend in the amount of \$39.00 per day be paid to Substitute Teacher, Stephanie Donaldson, effective February 10, 2022 until the return of employee #14028096, for her substitute assignment.”
9. Suggested motion - “That the Pitman Board of Education retroactively approves a \$2,000.00 increase in salary for the following System Administrators/Computer Technicians effective February 22, 2022:

Name	From	To
Maximillan Pozza	\$55,783.00	\$57,783.00 (prorated)
Jonathan Wagner	\$54,573.00	\$56,573.00 (prorated)”

10. Suggested motion – “That the Pitman Board of Education accepts the resignation of Michele Roemer, Ed.D., Interim School Business Administrator/Board Secretary, effective March 16, 2022.””
11. Suggested motion - Suggested motion - “That the Pitman Board of Education approves a contract for the 2021/2022 school year, effective March 23, 2022-June 30, 2022, for Carisa Rose, Business Administrator/Board Secretary at an annual prorated salary of \$110,000.00 (Acct. #11-000-251-104-00).”
12. Suggested motion - “That the Pitman Board of Education accepts the retirement resignation, with regret, of Bonnie Fluck, Cafeteria Worker at Pitman Middle School, effective June 30, 2022.”
13. Suggested motion - “That the Pitman Board of Education accepts the retirement resignation, with regret, of Robin Scipione, Cafeteria Worker at Kindle School, effective June 30, 2022.”
14. Suggested motion - “That the Pitman Board of Education accepts the retirement resignation, with regret, of Alberta Foster, Part-Time Instructional Aide at Pitman High School, effective June 30, 2022.”
15. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
13995840	Middle School	Personal	FMLA: 12/21/21-1/14/22	Paid Sick Days: 12/21/21-1/14/22
14076210	District	Personal	FMLA Revised: 1/31/22-3/3/22	Paid Sick Days Revised: 1/31/22-3/3/22
14154025	Middle School	Personal	FMLA: 3/16/22-6/16/22 FLA: 3/16/22-6/16/22	Unpaid Days: To be used Intermittently (TBD)

16. Suggested motion - “That the Pitman Board of Education approves the admission of regular tuition student(s) for the 2021/2022 school year.”

17. Suggested motion - “That the Pitman Board of Education retroactively approves the below listed student(s) for homebound instruction as follows:

Student ID#	Hours of Instruction	Duration
5143170850	10 hours per week	3/18/2022-TBD”

18. Suggested motion - “That the Pitman Board of Education retroactively approves the below listed student for continued homebound instruction through CRESS - GCSSSD as follows:

Student ID#	Hours of Instruction	Duration
8358736477	1 hour/2x week	1/2/2022-6/30/2022 (Approved on 10/20/21 - 9/16/2021-12/22/2021)”

19. Suggested motion — “That the Pitman Board of Education approves the following out-of-district placement(s) by the Special Services Department student(s) for homebound instruction as follows for the 2021/2022 school year:

Student ID#	Placement	Duration	Tuition Cost	Total Cost
7966992467	Hampton Behavioral Health Center	1/4/22-1/13/22	\$39.00/hr.	\$546.00
3002783340	Brookfield Schools	2/1/22-2/2/22	\$36.00/hr.	\$144.00
8654493813	Brookfield Schools	2/1/22-2/4/22	\$36.00/hr.	\$288.00
8654493813	Brookfield Schools	3/14/22-TBD	\$36.00/hr.	TBD”

20. Suggested motion - “That the Pitman Board of Education approves the following out-of-district placements by the Special Services Department for the 2021/2022 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
1548830562	Coastal Learning Center Monmouth Corp.	N/A	N/A	\$22,119.34	N/A”

21. Suggested motion -“That the Pitman Board of Education approves Kindle School’s outside Spring Concert in front of the school on Tuesday, May 24, 2022.”

22. Suggested motion – “That the Pitman Board of Education approves the following Level II fieldwork assignment during the 2021/2022 school year:

Name/University	Co-Operating Teacher/Therapist	Dates	Location
Victoria DiCampli Thomas Jefferson University	Ashlee Sheppard	March 28, 2022 - June 16, 2022	District”

23. Suggested motion – “That the Pitman Board of Education approves the following volunteer coaches/advisors for the 2021/2022 school year (*Italics – In-house*):

Name	Position
Patrick Quinn	Softball Varsity Coach’s Aide
Jennifer Stech-Rebman	Softball Varsity Coach’s Aide”

24. Suggested motion - “That the Pitman Board of Education approves the following revised hours for after school STEM academy teachers (Spring 2022) (Account #20-484-100-101-00-B-000) to be paid with ESSER II - Learning Acceleration Funds:

Teacher	School/Grades	Hours	Rate
Michelle Tucci (STEM)	Middle School (Grades 6-8)	Up to 17.5 (11/17/21 approved 12.5)	\$39.00/hr.
Norman Van Fossen (STEM)	Middle School (Grades 6-8)	Up to 32.5 (11/17/21 approved 37.5)	\$39.00/hr.”

COMMUNICATION & POLICY COMMITTEE– Pappalardo, Wilson-Doherty, Grossman

1. Suggested motion - “That the Policies/Regulations listed below be approved for **first** reading:

POLICIES/REGULATIONS 3/23/22	
FIRST READING	
Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)(Revised)
Policy/Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)(Revised)
Regulation 2460.30	Additional/Compensatory Special Education and Related Services (M)(New)

Policy 2622 Regulation 2622	Student Assessment (M)(Revised) Student Assessment (M)(New)
Policy 3233	Political Activities (Revised)
Policy 5460	High School Graduation (M)(Revised)
Policy 5541	Anti-Hazing (M)(New)
Policy/Regulation 8465	Bias Crimes and Bias-Related Acts (M)(Revised)
Policy 9560	Administration of School Surveys (M)(Revised)”

PUBLIC HEARING – (15 minutes)

This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it's your opportunity to comment or ask questions. There will not be a back and forth exchange between the speaker and the Board. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you.”

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, April 20, 2022, in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.