



**PITMAN BOARD OF EDUCATION
JUNE 22, 2022**

Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.

**6:30 PM - EXECUTIVE SESSION
7:30 PM – PUBLIC MEETING**

AGENDA

OPEN PUBLIC MEETING

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 6:30 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

EXECUTIVE SESSION

RETURN TO PUBLIC MEETING

MOMENT OF SILENCE AND SALUTE TO THE FLAG

**PRESENTATIONS - [HIB Grades Report 2020/2021](#)
[Semi-Annual Report on Harassment, Intimidation and Bullying](#)**

PUBLIC HEARING – (15 minutes)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it's your opportunity to comment or ask questions. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you."

CORRESPONDENCE

[Student Letter](#)
[Thank You Note](#)

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, May 18, 2022
Wednesday, June 8, 2022”

Suggested motion - “That the Closed minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, May 18, 2022 - 7:00 pm
Wednesday, June 8, 2022 - 8:26 pm”

PRESIDENT’S REPORT

SUPERINTENDENT’S REPORT

STUDENT REPRESENTATIVE REPORT

OLD/NEW BUSINESS

FINANCE & FACILITIES COMMITTEE – Uychara, Powell, Higbee-Ionno

1. Suggested motion – “That all line-item transfers be approved for the month of May 2022.”

[\(Backup materials F&F-1\)](#)

2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

[\(Backup materials F&F-2\)](#)

3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of May 2022 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2022. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of May 2022.”

[\(Backup materials F&F-3\)](#)

5. Suggested motion – “That all bills are properly approved and certified to be paid.”

[\(Backup materials F&F-4\)](#)

6. Suggested motion – “That the Pitman Board of Education authorizes the schedule of taxes to be remitted to the Borough of Pitman and paid accordingly.

BE IT RESOLVED, that the Pitman Board of Education approve the following Requisition of Taxes Schedule for the 2022/2023 school year for the annual operating budget and debt service:

General Fund	Debt Service	Total
\$15,190,141.00	\$425,318.00	\$15,615,459.00”

Date	Current Expense	Debt Service	Total
July 1, 2021	\$ 1,266,322.33	\$ 3,705.33	\$ 1,270,027.67
August 1, 2021	\$ 1,266,322.33	\$ 3,705.33	\$ 1,270,027.67
September 1, 2021	\$ 1,266,322.33	\$ 3,705.33	\$ 1,270,027.67
October 1, 2021	\$ 1,266,322.33	\$ 3,705.33	\$ 1,270,027.67
November 1, 2021	\$ 1,266,322.33	\$ 3,705.33	\$ 1,270,027.67
December 1, 2021	\$ 1,266,322.33	\$ 3,705.33	\$ 1,270,027.67
January 1, 2022	\$ 1,265,367.83	\$ 67,181.00	\$ 1,332,548.83
February 1, 2022	\$ 1,265,367.83	\$ 67,181.00	\$ 1,332,548.83
March 1, 2022	\$ 1,265,367.83	\$ 67,181.00	\$ 1,332,548.83
April 1, 2022	\$ 1,265,367.83	\$ 67,181.00	\$ 1,332,548.83

May 1, 2022	\$ 1,265,367.83	\$ 67,181.00	\$ 1,332,548.83
June 1, 2022	\$ 1,265,367.83	\$ 67,181.00	\$ 1,332,548.83
TOTAL	\$15,190,141.00	\$ 425,318.00	\$15,615,459.00”

7. Suggested motion—“That the Pitman Board of Education accepts allocations and submission (with their Statement of Assurances) of the IDEA-B Grant for the 2022/2023 school year in the following amounts:

Basic	Pre-School
\$345,347	\$15,387.00”

8. Suggested motion – “That the Pitman Board of Education approves the following milk prices for the 2022/2023 school year (revised - previously approved on 5/18/22):

Pre-K Milk	\$.40
Lunch Milk - All Schools (Extra)	\$.40

9. Suggested motion - “That the Pitman Board of Education approves the 2022/2023 purchase of the following items through E-Rate Government funding of up to 50% of the cost of tech items:

Vendor	Description	Cost
New Jersey Business Systems, Inc.	Internal Connections	\$8,423.59
SHI International Corp.	Internal Controls	\$11,775.20
Ocean Computer Group, Inc.	Internal Controls	\$5,797.81”

10. Suggested motion – “That the Pitman Board of Education approves to purchase the following insurance through ACCASBO Joint Insurance Fund at a total cost of \$341,675.00 for the 2022/2023 school year (this is no increase from 2021/2022 school year):

ACCASBO JOINT INSURANCE FUND		
Property	Auto Liability	General Liability
Worker’s Compensation	Educator’s Legal Liability	Pollution/Environment
Boiler & Machinery	Student Accident”	

[\(Backup material F&F-5\)](#)

11. Suggested motion - “That the Pitman Board of Education approves the resolution Directing the Distribution of the Pitman Board of Education Net Returned Surplus Funds Held in Trust by the Atlantic & Cape May Counties Association of School Business Officials JIF, applying the full amount of \$18,644.00 to the Board’s 22-23 Fund Year Premium (current FUND members only).”

[\(Backup materials F&F-6\)](#)

12. Information:

Pursuant to P.L. 2015, Chapter 47 the Pitman Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all State and Federal regulations; in particular, N.J.S.A. 18A:18. et. seq. N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

Vendor	Service	Year	Date Awarded by Board of Education	Amount
ACCASBO JIF	Joint Insurance Fund	22/23	6/22/2022	
ACCASBOJIF	Broker of Record (liability Insurance)	22/23	6/22/2022	
Bayada Home Health Care, Inc	Nursing Services	22/23	5/18/2022	RN = \$60 per hr. LPN - \$48 per hr.
Brown & Brown	Broker of Record (Health Insurance)	22/23	4/20/2022	
Computer Solutions, Inc. (CSI)	Software Support Contract	22/23	3/23/2022	\$9,888.00

Copiers Plus	Printing	22/23	4/20/2022	\$639.00 per 200,000 copies. @.0064 per copy
Fraytak Veisz Hopkins Duthie, P.C	Board Architect	22/23	5/18/2022	Per fee schedule
GCSSSD	Cooperative Transportation	22/23	4/20/2022	Prices Vary
Holt McNally & Associates	Auditing Services	22/23	5/18/2022	\$32,000
Link It	Data Warehousing & Reporting		2/16/2022	\$3,600
Monmouth-Ocean Educational Service Commission	Transportation Services	22/23	5/18/2022	
Nutri-Serve	Food Management Service	22/23	6/8/2022	\$27,125
OMNI		22/23	6/22/2022	\$3,700
PARS Environmental	NJ Health Services	22/23	5/18/2022	\$2,950.00
Phoenix Advisors, LLC	Continuing Disclosure Agent Services	22/23	5/18/2022	

Public Employer Trust B&B Benefit Advisor		22/23	4/20/2022	
Ricoh	Copying Service	22/23	3 yr. Lease	48 months @ 2820.50
United Therapy Solutions	Physical Therapy	22/23	5/18/2022	\$77 per hr/\$375 per evaluation
TD Bank		5 yr lease: 10/1/19- 10/1/23		Principal \$1,00,000.00 Interest \$61,749.45
Wade, Long, Wood, Long	Board Solicitor	22/23	5/18/2022	\$145 per hour

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Vendor	Service	Year	Date Awarded by Board of Education	Amount
ACCASBO JIF	Joint Insurance Fund	21/22	3/17/2021	
Copiers Plus	Printing	21/22	5/19/2021	\$609.00 per 100,000 copies. @.00609 per copy
Fraytak Veisz Hopkins Duthie, P.C	Board Architect	21/22	5/19/2021	Per fee schedule

Frontline	Attendance Management	21/22	5/19/2021	\$22,729.52
GCSSSD	Cooperative Transportation	21/22	5/19/2021	Prices Vary
GCSSSD	Choice School Transportation	21/22	5/19/2021	\$4.00 per student
GCSSSD	MVC	21/22	5/19/2021	\$40.00
Gregory Herman, M.D.	School Physician	21/22	5/19/2021	\$10,000/60 hrs - \$125/hr overage
McGough	Transportation Services	21/22		\$100,000.00
Monmouth-Ocean Educational Service Commission	Transportation Services	21/22	5/19/2021	Prices Vary
NJSIAA	Athletic Association	21/22	5/19/2021	
Nutri-Serve	Food Management Service	21/22	5/19/2021	\$25,250.00
PARS Environmental	NJ Health Services	21/22	4/21/2021	\$2,800.00
Phoenix Advisors, LLC	Continuing Disclosure Agent Services	21/22	5/19/2021	
Public Employer Trust B&B Benefit Advisor				
Ricoh	Copying Service	21/22	5/19/2021	48 months @ 2820.50
South Jersey water	Lead Testing	21/22	5/19/2021	\$1,945.00

Test, LLC				
TD Bank		5 yr lease Oct 1, 2019 - Oct 1, 2023		Principal \$1,00,000.00 Interest \$61,749.45
Victory PT	School Physical Therapist	21/22	6/23/2021	\$76/hr
Wade, Long, Wood, Long	Board Solicitor	21/22	5/19/2021	\$145 hr / \$275 meeting
ACCASBOJIF	Broker of Record (liability Insurance)	21/22	3/17/2021	\$341,675.00
Brown & Brown	Broker of Record (Health Insurance)	21/22	4/21/2021	

14. Suggested motion - “That the Pitman Board of Education approves the following Maintenance Reserve transfer resolution:

Resolution Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pitman Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Pitman Board of Education has determined that the max maintenance reserve per M-1 is \$1,634,175 and should funds be available for such purpose of transfer, the max capital reserve is met;

NOW THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district’s Business Administrator to make this transfer consistent with all applicable laws and regulations.”

15. Suggested motion - “That the Pitman Board of Education approves the following Capital Reserve transfer resolution:

Resolution Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pitman Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Pitman Board of Education has determined that the max capital reserve is \$5,774,153 and should funds be available for such purpose of transfer, the max capital reserve is met;

NOW THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district’s Business Administrator to make this transfer consistent with all applicable laws and regulations.”

16. Suggested motion - “That the Pitman Board of Education approves the service agreement with U.S. OMNI for the fiscal year July 1, 2022 - June 30, 2023, with the following fee schedule:

Description	No. of Accounts	Rate	Annual Amount
403(b) Accounts	85	Minimum	\$3,700.00"

17. Suggested motion - “That the Pitman Board of Education approves the renewal rates for the 2022/2023 school year for drug testing services with Inspira (Student Athletes and CDL License Employees) - Gloucester County Consortium.”
18. Suggest motion - “That the Pitman Board of Education approves **OMB Mileage Rate**- The rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business is established through budget language in the state's Annual Appropriations Act each year. The rate for FY22 is \$.35/mile. The Governor's proposed budget for FY23 contains the same rate.”
19. Suggested motion - “That the Pitman Board of Education approves RealTime Information Technology, Inc for the Special Education Management/IEP Writer in the amount of \$8,200.00 and E-Signature in the amount of \$512.50 for a total cost of \$8,712.50 from July 1, 2022 through June 30, 2023.”
20. Suggested motion - “The Pitman Board of Education accepts the Building Capacity for Career Pathways in Comprehensive Schools grant in the amount of \$168,750.00 for the 2022/2023 school year.”

21. Suggested motion - “That the Pitman Board of Education approves the banquet agreement with Adelphia (\$8,400.00 plus \$125.00 security fee) for the Pitman High School 2022/2023 prom to be held on Thursday, May 18, 2023.”
22. Suggested motion - “That the Pitman Board of Education accepts the donation of \$6,000.00 from the Memorial School HSA for HVAC units.”

CURRICULUM & INSTRUCTION COMMITTEE – Powell, Pappalardo, Miller

1. Student Statistics May 2022:

Date	Elementary	Middle	High	Out of District	Alternate	Total
5/31/22	556	259	330	17	0	1162
5/31/21	510	281	333	20	0	1144
4/30/22	559	262	331	16	0	1168

Suspensions/Reasons:

Inappropriate Behavior: 5
 Substance Abuse: 1
 Fighting: 1

[\(Backup materials C&I-1\)](#)

HIB:

Reported: 1
 Confirmed: 1

[\(Backup materials C&I-2\)](#)

2. Fire and Lockdown Drills for the month of May 2022:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions
High School	5/26/2022	9:43 AM	Fire Bomb Threat	353	353	Cloudy 71°
	5/31/2022	8:56 AM		347	347	Sunny 77°

Middle School	5/31/2022	3:10 PM	Fire	27	27	Sunny 93°
Kindle School	5/18/2022 5/31/2022	9:30 AM 9:35 AM	Lockdown Fire	200 198	200 198	Cloudy 45° Sunny 82°
Memorial School	5/17/2022 5/23/2022	9:40 AM 2:30 PM	Fire Evacuation	218 216	218 216	Sunny 67° Sunny 75°
Walls School	5/5/2022 5/31/2022	1:07 PM 11:11 AM	Non-Fire Evacuation Fire	194 191	194 191	Sunny 65° Sunny 87°

3. Suggested motion - “That additions to the Substitute List for the 2021/2022 school year be approved.

[\(Backup materials C&I-3\)](#)

4. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

[\(Backup materials C&I-4\)](#)

5. Suggested motion – “That the Board of Education approves all field trips as submitted.”

[\(Backup material C&I-5\)](#)

6. Suggested motion - “That the Pitman Board of Education approves the Use of Facilities as attached.”

[\(Backup materials C&I-6\)](#)

7. Suggested motion - “That the Pitman Board of Education retroactively approves the below listed student(s) for homebound instruction as follows:

Student ID#	Hours of Instruction	Duration	Fee	Total
7706881822	10 hours/week	5/16/22-6/16/22 (approximate 5 wks)	\$39.00/hr.	\$1,950.00 (approximate)
2533998120	10 hours/week	5/16/22-6/16/22 (approximate 5 wks)	\$39.00/hr.	\$1,950.00 (approximate)”

8. Suggested motion — “That the Pitman Board of Education approves the following related services by the Special Services Department for the 2021/2022 school year:

Student ID	Service	Service Provider	Duration	Fee	Cost
8232174199	Physical Therapy	GCSSTD-CRESS	(1x/wk 20 mins)	8 hrs @ \$90.00/hr.	\$720.00”

9. Suggested motion - “That the Pitman Board of Education approves the Special Services Extended School Year Program from July 5, 2022 through July 28, 2022 (Monday through Thursday).”

10. Suggested motion - “That the Pitman Board of Education approves the following out of district placements by the Special Services Department effective July 1, 2022 through June 30, 2023, for the 2022/2023 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
8254436990	Bancroft	Included	N/A	\$86,013.90	\$84,000.00
2779434836	Bancroft	Included	N/A	\$71,232.00	N/A”
1476518104	Bancroft	Included	N/A	\$86,013.90	N/A
3698387746	Y.A.L.E. School	Included	N/A	\$72,607.50	N/A”
1678133130	Larc School	Included	N/A	\$59,459.40	\$38,850.00
5520898145	Larc School	Included	N/A	\$59,459.40	\$38,850.00”

11. Suggested motion - “That the Pitman Board of Education approves the submission of the Pitman Middle School Annual School Plan for the 2022/2023 school year.”

12. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14149124	Kindle	Medical	FMLA: 5/17/2022-6/3/2022	5/17/2022-9/1/2022 (paid sick days)
19826858	District	Medical	FMLA: 7/14/2022-10/14/2022	7/14/2022-10/14/2022 (paid sick days)”

13. Suggested motion - “That the Pitman Board of Education approves the following 2022 summer work from July 5, 2022 through July 28, 2022, for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education):

Extended School Year Occupational Therapy: (\$39.00 per hour – up to 12 hours per week - timesheets and)	Occupational Therapist: Ashlee Sheppard
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Christine Lenentine
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 10 hours per week - timesheets)	Teacher: Joan Garyantes
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 10 hours per week - timesheets)	Teacher: Rita Marquez-Williams
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Jody Miller
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Stacy Nolan
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 12 hours per week - timesheets)	Teacher: Lisa Lyons
Extended School Year Special Education Nurse: (\$39.00 per hour - up to 12 hours per week - timesheets)	Nurse: Barbara Hess
Extended School Year Substitute: (\$39.00 per hour - up to 14 hours per week)	Teacher: Nicole Beach
Extended School Year Substitute: (\$39.00 per hour - up to 14 hours per week)	Teacher: Kristie Thompson
Instructional Aide: (\$16.00 per hour up to 10 hours per week)	Aide: Amy Hansen
Instructional Aide: (\$16.00 per hour up to 10 hours per week)	Aide: Jennifer Williams
Instructional Aide: (\$16.00 per hour up to 12 hours per week)	Aide: Drew Davenport
Instructional Aide: (\$16.00 per hour up to 12 hours per week)	Aide: Katherine Grady
Instructional Aide: (\$16.00 per hour up to 12 hours per week)	Aide: Jennifer Nicasastro
Instructional Aide: (\$16.00 per hour up to 12 hours per week)	Aide: Nancy Sanker”

14. Suggested motion – “That the Pitman Board of Education approves the following members of the Special Services Department to work a maximum of the following number of days from July 1, 2022 through August 31, 2022, at their per diem rate, to meet the mandated obligations of providing evaluation plan meetings for newly referred/transferred students and to accept, case manage, and plan for special requests, review and design programs for transfer students based on reports and scheduling new students (timesheets):

Name	Days
Jenifer Gillin	Up to 5 Days
Heather Lester	Up to 5 Days
Cassandra Wright	Up to 5 Days”

15. Suggested motion – “That the Pitman Board of Education approves the following members of the Special Services Department to perform summer evaluations from July 5, 2022 through August 31, 2022, at a rate of \$325.00 per case (timesheets):

Summer Evaluations	
Heather Lester	Ashlee Sheppard
Cassandra Wright”	

16. Suggested motion - “That the Pitman Board of Education approves the shared service agreement with Delsea Regional School District for a School Social Worker to complete evaluations from June 17, 2022 through August 23, 2022 at a rate of \$45.00 per hour.”
17. Suggested motion - “That the Pitman Board of Education approves the following staff members to attend IEP meetings as needed from July 5, 2022 through August 31, 2022, at a rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (timesheets):

Special Education Teachers	General Education Teachers	Occupational Therapist
Nicole Beach	Paul Blass	Ashlee Sheppard
Paul Blass	Laurie Boyle	
Denise Pallies	Heather Lester	
Melody Smythe	Laura Pirrone	
	Kristie Thompson”	

18. Suggested motion - “That the Pitman Board of Education approves the following summer programs, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

Summer Program	Staff	Subject	Hours (up to)	Grant Fund
HS ELA	Matthew Smick	ELA	30 hrs. / 3.5 hrs. prep	ESSER II
District ELL	Cathy Liebmann-Jacobo	ELL	60 hrs. / 4 hrs. prep	ARP (ESSER III)

MS Math	Joan Garyantes	Math	20 hrs./ 3hrs. prep	ESSER II
Early Math Support Grade 1 & 2	Kristie Thompson	Math	8 hrs. / 2 hr. prep	ARP (ESSER III)
Early Literacy Support Grade 1	Kristie Thompson	ELA	32 hrs. / 4 hr. prep	ARP (ESSER III)
Early Literacy Support Grade 2	Laura Pirrone	ELA	32 hrs. / 4 hr. prep	ARP (ESSER III)”

19. Suggested motion - “That the Pitman Board of Education approves the following summer curriculum work, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

School	Course	Level(s)/Grade	Teacher	Hours (up to)
ES	Social Studies	K-5	Jillian Young/5 Kristie Thompson/K Carrie Parkin/1 & 4 Laura Pirrone/2 & 3	18
ES	Science	K-5	Jillian Young/5 Kristie Thompson/K Carrie Parkin/1 & 4 Laura Pirrone/2 & 3	18
ES	PE	PK-2; 3-5	Melissa Bianchini (guides and maps)	12
ES	Health	PK-2; 3-5	Melissa Bianchini (guides and maps)	12
ES	Technology	K-5	Tracey Siner	18
ES	Art	K-5	Christina Gargano-Lupo	18
ES	World Language	1-5	Cathy Jacobo (guides and maps)	18
ES	Music	3-5; K-2 & PK	Sarah Mickle	9
MS	Science	6-8	Kelly Harvey	9
MS	Art	6-8	Christina Gargano-Lupo	9
MS	Spanish	Exploratory 6-8	Shelly Nichols	9
MS	Technology	Computer Skills and STEM 6-8	Dan Ward	18

MS	Music	6-8	Sarah Mickle	9
MS	PE	6-8	Melissa Bianchini–guides and maps	18
MS	Health	6-8	Melissa Bianchini–guides and maps 6-8	18
HS	Spanish	5 courses 9-12	Shelly Nichols	15
HS	Art	9 courses 9-12	Christina Gargano-Lupo	27
HS	Music	9 courses	Philip Verespy–4 courses (maps) Sarah Mickle–3 courses (maps) Sarah Mickle 2 courses (guides and maps)	33
HS	PE	9-10	Melissa Bianchini–9 & 10	6
HS	Health/Driver’s Ed	9-12	Melissa Bianchini–9 & DE	6
HS	Health	9-12	Carrie Schwank–11 & 12	6
HS	Social Studies	11 courses 9-12	Robert DiTizio	33
HS	Science	8 courses 9-12	Aliana Katz	24
HS	Technology	5 courses 9-12	Michael Finley	15
HS	Business	5 courses 9-12	Karen Kowalski	15
HS	Financial Literacy (as full-year course)	9-12	Karen Kowalski	5
HS	Math IV	9-12	Alice Contravo	10
District	English Language Learning Instructional Framework	PK-12	Cathy Jacobo	10

20. Suggested motion - “That the Pitman Board of Education approves an additional ten days (July 1, 2022-August 31, 2022) to the following assistant principals, at their 2021/2022 per diem rate of pay (timesheets):

Name	Location
Dawn Bell	Middle School
Lauren Deacon	High School”

21. Suggested motion - “That the Pitman Board of Education approves an additional twenty days (July 1, 2022 - August 31, 2022) to Kiersten Sager Miller, Principal Memorial School, at her per diem rate of pay (timesheets).”
22. Suggested motion—“That the Pitman Board of Education approves the following secretaries/office aides to work up to an additional 40 hours per building July 1, 2022 through August 31, 2022, at their 2021/2022 hourly rate of pay – timesheets:

Name	School
Joann Chmielewski	Middle
Jennifer Christinzio	Kindle
Deanna Davenport	Walls
Rosanna McGinn	High
Donna Platt	Walls
Christine Rainey	Memorial
Shannon Vallaster	Kindle
Diane Zimmerman	Memorial”

23. Suggested motion - “That the Pitman Board of Education approves the modified summer work schedule for the following ten month secretaries:

Name	School	Date Leaving	Date Returning
Joanne Chmielewski	Middle	6/30/2022	8/17/2022
Rosanna McGinn	High	6/30/2022	8/24/2022
Donna Platt	Walls	6/16/2022	8/3/2022 (half days)
Shannon Vallaster	Kindle	6/16/2022	8/8/2022
Diane Zimmerman	Memorial	6/23/2022	8/25/2022

24. Suggested motion - “That the Pitman Board of Education approves John Hopely, Teacher at Pitman High School, up to 16 hours at a rate of \$39.00 per hour for credit completion supervision at Pitman High School from June 20, 2022 through June 24, 2022 (stipend in accord with the agreement with the Pitman Board of Education).”
25. Suggested motion - “That the Pitman Board of Education approves Lauren Deacon, as the district School Safety Specialist for the 2022/2023 school year (pending completion of training).”
26. Suggested motion - “That the Pitman Board of Education accepts the resignation of Ashley Bitterman, Part-Time Instructional Aide at W.C.K. Walls School.”

27. Suggested motion - “That the Pitman Board of Education rescinds the appointment of the following MTSS implementation team member for the 2022/2023 school year:

Name	Location	Stipend
Vincent Chiaro	Middle School	\$500.00”

28. Suggested motion - “That the Board of Education rescinds the following stipend for the 2021/2022 school year.

Name	Position	Stipend
Paul Pike	Boiler License	\$550.00”

29. Suggested motion - “That the Pitman Board of Education approves the stipend in the amount of \$350.00 for years of service to be paid to the following support staff member (paid at 15, 30 and 45 years, in accord with the negotiated agreement with the Pitman Education Association):

Name	Position	Years of Service
Robin Scipione (retiring 7/1/22)	Food Service	15”

30. Suggested motion - “That notice of continuation of employment be extended to the following cafeteria staff for the 2022/2023 school year at the recommendation of the Superintendent of Schools. Salary in accord with negotiated agreement with the Pitman Education Association:

Name	Salary/Step	Hours
Victoria Carmichael	\$14.00	Up to 5.50 hours <i>(revised - originally approved on 5/18/22 for up to 5.00 hours)”</i>

31. Suggested motion - “That the Pitman Board of Education approves the continuation of employment of the following Full-Time Instructional Aides (7 hours per day, not including lunch), for the 2022/2023 school year, at the recommendation of the Superintendent of Schools. All aide assignments will be finalized in July once all IEP’s and program needs have been reviewed. Salary in accord with the negotiated agreement with the Pitman Education Association:

Name	Salary/Step
Leslie Dove	\$16.59/A/0 Credits
Janet Rainier	\$16.59/A/0 Credits
Deborah Vencius	\$16.59/A/o Credits”

32. Suggested motion - “That the Pitman Board of Education approves the appointment of the following Full-Time Instructional Assistant, for the 2022/2023 school year, at the recommendation of the

Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education:

Name	Salary
Jennifer Nicastro	\$15.70/hr.”

33. Suggested motion - “That the Pitman Board of Education approves the continuation of employment of the following Part-Time Instructional Aides (maximum of 29.5 hours per week) for the 2022/2023 school year, at the recommendation of the Superintendent of Schools. All aide assignments will be finalized in July once IEP’s and program needs have been reviewed. Salaries in accord with negotiated agreement with the Pitman Education Association:

Part-Time Instructional Aides (assignments will be finalized in July once IEP’s and program needs have been review)		
Name	Hours	Salary/Step
Dawn Conner	29.5 wk	\$16.99/A/Degree
Nancy Davenport	29.5 wk	\$16.79/A/60 Credits
Katherine Grady	11.0 wk	\$16.99/A/Degree
Amy Hansen	29.5 wk	\$15.88/B/0 Credits
Marilyn Hicks	29.5 wk.	\$14.25/E/60 Credits
Diana Joyce	29.5 wk	\$16.99/A/Degree
Stephanie McFarland	29.5 wk	\$14.08/F/60 Credits
Aaron Miller	29.5 wk	\$14.05/E/0 Credits
Shannon Monteith	15.0 wk	\$16.99/A/Degree
Michelle Natali-Muldoon	29.5 wk	\$16.99/A/Degree
Nancy Sanker	29.5 wk	\$14.00/G/0 Credits
Barbara Schmidt	29.5 wk	\$16.59/A/0 Credits
Jennifer Shalaway	29.5 wk	\$16.99/A/Degree
Lauren Vanderslice	29.5 wk	\$16.28/B/Degree
Theresa VanMater	29.5 wk	\$16.99/A/Degree
Diane Walker	29.5 wk	\$16.99/A/Degree
Nora Weirich	29.5 wk	\$16.59/A/0 Credits
Nicholas Wenzke	29.5 wk	\$14.77/D/60 Credits
Jennifer Williams	29.5 wk	\$16.99/A/Degree
Cindy Wood	29.5 wk	\$16.79/A/60 Credits”

34. Suggested motion - “That the Pitman Board of Education approves the 2021/2022 evaluation of Dr. Patrick McAleer, Superintendent of Schools.”
35. Suggested motion - “That the Pitman Board of Education approves the payment for successful completion of the Superintendent’s Merit Goals for the 2021/2022 school year to Dr. Patrick McAleer in the amount of \$9,651.45 (completion of goals has been approved by the Executive County Superintendent).”

[\(Backup materials C&I-7\)](#)

36. Suggested motion - “That the Pitman Board of Education approves a contract for the 2022/2023 school year for Carisa Rose, Business Administrator/Board Secretary, at an annual salary of \$110,000.00 (Account #11-000-251-104-00).”

[\(Backup materials C&I-8\)](#)

37. Suggested motion - “That the Pitman Board of Education approves the appointment of Steven Crispin, Interim Superintendent for the Pitman School District, at an annual salary of \$156,000.00 (no benefits), effective July 1, 2022 through June 30, 2023, for the 2022/2023 school year. Revised contract approved by the Executive County Superintendent. Salary in accord with the agreement with the Pitman Board of Education.” (originally approved on 5/18/22).
38. Suggested motion - “That the Pitman Board of Education approves the re-appointment of Brian Burton, Facilities Manager for the Pitman School District, effective July 1, 2022 through June 30, 2023, for the 2022/2023 school year, at an annual salary of \$82,750.00. Salary in accord with the negotiated agreement with the Pitman Board of Education.
39. Suggested motion - “That the Pitman Board of Education approves the appointment of Maria Pinto, Replacement Business Education Teacher at Pitman High School, at an annual salary of \$48,710.00, BA/Step 1, with benefits, for the 2022/2023 school year (pending receipt of proper certification).” Salary in accord with the agreement with the Pitman Education Association.”
40. Suggested motion—“That the Pitman Board of Education approves the following transfers for the 2022/2023 school year:

Employee Name	2021/2022 Assignment/Location	2022/2023 Assignment/Location
Carrie Parkin	Grade 1 Teacher/Memorial	Grade 3 Teacher/Walls
Jaclyn Thorpe	Grade K Teacher/Memorial	Special Ed. Teacher/Walls
Kathryn Beaver	ELA Teacher/MS	Grade 4 Teacher/Walls
Roy Rambo	Special Ed. Teacher/Walls	Special Ed. Teacher/Memorial
Robert Tender	Physical Education Teacher/Memorial	Physical Education Teacher/MS
Melissa Bianchini	Physical Education Teacher/Memorial	Physical Education Teacher/Elementary/HS”

41. Suggested motion - “That the Board of Education approves the following Extra Service Contracts for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
<i>Paul Blass</i>	Mock Trial Advisor	\$1,000.00
<i>Jaclyn Schanz</i>	PEP Kindle Enrichment	\$3,483.00
<i>Tracy Gerace</i>	PEP Walls Enrichment	\$3,483.00
<i>Robert DiTizio</i>	PEP MS Enrichment	\$3,483.00
<i>Michelle Tucci</i>	PEP MS Enrichment	\$3,483.00”

42. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contracts for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

Name	Position	Stipend
<i>Paul Blass</i>	District Computer Coordinator	\$4,541.00
<i>Philip Verespy</i>	Marching Band Director	\$6,415.00
John Bauman	Assistant Band Director	\$3,683.00
Grace Shainline	Assistant Band Director (0.5)	\$1,841.50
Caitlin Sullivan	Assistant Band Director (0.5)	\$1,841.50
Jake Apicella	Percussion Instructor	\$766.00”

43. Suggested motion - “That the Pitman Board of Education approves the following marching band/band camp volunteer/instructor for the 2022/2023 school year (pending receipt of proper paperwork) (stipend to be paid by the Pitman Panther Music Association formerly the Pitman Band Parents Association):

Marching Band/Band Camp Volunteer/Instructor
Christopher Cancglin”

44. Suggested motion - “That the Pitman Board of Education approves the Career and Technical Education (CTE) mission and vision statements for the Career Pathways Program.”

45. Suggested motion - “That the Pitman Board of Education approves the services agreement between the Pitman Public Schools and Rowan University, the Partnership for Education, Equity, & Research (PEER) for the 2022/2023 school year.”

[\(Backup materials C&I-9\)](#)

46. Suggested motion - “That staff members successfully completing courses for the 2021/2022 school year be approved for tuition reimbursement in accord with the negotiated agreement with the Pitman Education Association.” (revised - originally approved on 5/18/22)

[\(Backup materials C&I-10\)](#)

47. Suggested motion - “That the following Resolution be adopted:

WHEREAS, PATRICK J. McALEER, Ed.D. has served thirty-three years in the Pitman School District as a Social Studies Teacher at Pitman High School, Principal of W.C.K. Walls School, Director of Curriculum and Instruction, and Superintendent of Schools, and during that time has performed his duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, he has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, he has given of his time and talents, and has worked effectively with hundreds of students during his tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of his retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **PATRICK J. McALEER, Ed.D.** thanks and appreciation for his many years of dedicated service to the youth of Pitman, and sincerely wishes him many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Dr. Patrick J. McAleer.

48. Suggested motion - "That the following Resolution be adopted:

WHEREAS, DEBORAH CALABREE has served thirty-two years in the Pitman School District as a Fifth Grade Teacher at Elwood Kindle School and Principal of Memorial School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022 the Board of Education, of the Borough of Pitman, hereby expresses to **DEBORAH CALABREE**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Deborah Calabree.

49. Suggested motion - "That the following Resolution be adopted:

WHEREAS, SOULTANA COSTAS has served twenty years as a Teacher in the Pitman School District at W.C.K. Walls School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **SOULTANA COSTAS**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Soutlana Costas.

50. Suggested motion - "That the following Resolution be adopted:

WHEREAS, TRACEY PINQUE has served twenty-seven years as a Teacher in the Pitman School District at Pitman High School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **TRACEY PINQUE**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Tracey Pinque.

51. Suggested motion - "That the following Resolution be adopted:

WHEREAS, BONNIE FLUCK has served sixteen years as a Food Service Worker and Lunchroom Aide in the Pitman School District at Elwood Kindle School and Pitman Middle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **BONNIE FLUCK** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Bonnie Fluck.

52. Suggested motion - "That the following Resolution be adopted:

WHEREAS, ALBERTA FOSTER has served twenty-three years as a Lunchroom Aide and an Instructional Aide in the Pitman School District at Pitman Middle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **ALBERTA FOSTER** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Alberta Foster.

53. Suggested motion - "That the following Resolution be adopted:

WHEREAS, BETTY JEAN HAMPTON has served twenty-two years as a Food Service Worker in the Pitman School District at Pitman Middle School and Pitman High School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, March 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **BETTY JEAN HAMPTON** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Betty Jean Hampton.

54. Suggested motion - "That the following Resolution be adopted:

WHEREAS, MARY ELLEN McGALEY has served five years as an Instructional Aide in the Pitman School District at Elwood Kindle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **MARY ELLEN McGALEY** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Mary Ellen McGaley.

55. Suggested motion - “That the following Resolution be adopted:

WHEREAS, ROBIN SCIPIONE has served fifteen years as a Food Service Worker in the Pitman School District at Elwood Kindle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **ROBIN SCIPIONE** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Robin Scipione.

COMMUNICATION & POLICY COMMITTEE – Pappalardo, Wilson-Doherty, Grossman

1. Suggested motion - “That the present Pitman Board of Education Policy and By-Laws be adopted for the 2022/2023 school year.”
2. Suggested motion - “That the Policies/Regulations listed below be approved for **first** reading:

FIRST READING	
Policy 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID 19 (M) (Abolished)
Policy 1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID 19 (M) (New)

Policy 2415.04	Title I - District-Wide Parent and Family Engagement (M)(Revised)
Policy 2415.50	Title I - School Parent and Family Engagement (M) (New)
Policy 2416.01	Postnatal Accommodations for Students (New)
Policy 2417	Student Intervention and Referral Services (M) (Revised)
Policy 3161	Examination for Cause (Revised)
Policy 4161	Examination for Cause (Revised)
Policy 5512	Harassment, Intimidation, and Bullying (M) (Revised)
Policy/Regulation 7410	Maintenance and Repair (M) (Revised) (Regulation 7410 (New))
Regulation 7410.01	Facilities Maintenance, Repair, Scheduling, and Accounting (M) (Revised)
Policy 8420	Emergency and Crisis Situations (M) (Revised)
Policy/Regulation 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

[\(Backup materials C&P-1\)](#)

PUBLIC HEARING – (15 minutes)

This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, July 20, 2022, in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.