

**SPECIAL MEETING
OF THE
PITMAN BOARD OF EDUCATION
July 15, 2020**

Regular Meeting – Wednesday, July 15, 2020 – convenes at 7:00 p.m. for the Regular Meeting via Virtual Meeting through Zoom.

With the following in attendance:

Judy Walker	President
Mary Beth Koniecki	Vice-President
Stacey Pappalardo	Member
Darlene Powell	Member
Bonnie Savage	Member
Robert K. Uyehara	Member
Ruth Ann Wilson-Doherty	Member
Patrick McAleer	Superintendent
Kelly Brazelton	Business Administrator/Board Secretary
Chris Long	Solicitor

EXECUTIVE CLOSED SESSION –

**Moved by Board Member – Uyehara
Second by Board Member –Savage**

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Carried by Voice Vote

**Moved by Board Member – Uyehara
Second by Board Member – Wilson-Doherty**

“That the Pitman Board of Education reconvenes in open session at 7:30 p.m.”

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Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. Because the Governor of the State of New Jersey has declared a public health emergency, the Board of Education shall conduct a virtual meeting utilizing a conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the virtual meeting by following the directions posted on the district website.

The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

SUPERINTENDENT'S REPORT

Dr. McAleer talked about upcoming plan and the state guidance requires us to prepare plans for in-person aspect as well as a plan for any other possible factors of learning. Items considered are scheduling, staffing, athletics, special education, related services, training and career and tech ed.

Fully remote is not an option as this time for students per the Governor. Dr. McAleer spoke about the survey that was sent out in which staff and parents answered. There will be additional surveys coming soon.

Dr. McAleer spoke about district goals and the board was given a draft of those, there will be a meeting at a later date to discuss those.

Dr. McAleer spoke about Elementary Transition, there are several events set up to help students and families get acclimated to their home schools for this upcoming year. Kindergarten registration will also be in August.

PRESENTATIONS – No presentations

PUBLIC HEARING - (15 minutes) (Agenda Items Only)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us. We ask that you only send one message during each comment period. During the meeting public comment via email will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.

No public comments at this time.

APPROVAL OF MINUTES

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**Moved by Board Member – Walker
Second by Board Member –Koniecki**

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 17, 2020
Wednesday, June 24, 2020”

**Moved by Board Member – Walker
Second by Board Member –Koniecki**

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 17, 2020 – 7:00 pm”
Wednesday, June 24, 2020 - 6:30 pm
Wednesday, June 24, 2020 - 8:51 pm”

Voice vote, with all in favor

PRESIDENT’S REPORT-Board goals will be discussed at an upcoming meeting.

COMMITTEE REPORTS

Curriculum & Instruction- Mrs. Savage gave a report

OLD/NEW BUSINESS

Mr. Uyehara stated that he was selected as a member of the Taskforce on Diversity

FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage

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**Moved by Board Member – Uyehara
Second by Board Member – Powell**

1. “That all bills are properly approved and certified to be paid.”
2. “That the Student Fund Report be accepted and approved for the month of June 2020.”
3. “That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2020/2021 school year to provide services for the following eligible student. Services are based on educational needs.”

SID	Cost
3007979039	\$2,100.00
6533773754	\$2,100.00
5163357883	\$2,100.00
7434263478	\$2,100.00”

4. “That Pitman Board of Education approves Copier Plus to be used by Memorial School staff members to make copies of 35 pages or more at the cost of \$580.00 per 100,000 copies and \$195.00 for the Connected Maintenance Agreement.”
5. “That the Pitman Board of Education approves the General Service Contract with Camden County Educational Services Commission, effective July 1, 2020 through June 30, 2021, to provide services as needed.”
6. “That the Pitman Board of Education approves the Professional Service Contract including Strategic communications and SCoPE Communications Survey (third party) for the 2020-2021 School Year in the amount of \$5,747.50.”
7. “That the Pitman Board of Education approves New Jersey State Contract #40467 with Ricoh for a 48 term lease in the amount of \$749.49 per month for the following copiers: MP7503SP, MP3555SPG, MP5055SPG.”

Roll Call: 1-7

Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No: 0

Absent:0

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CURRICULUM, INSTRUCTION, & PERSONNEL – Savage, Koniecki, Powell

**Moved by Board Member – Savage
Second by Board Member – Koniecki**

Item #16 Amended

1. Student Statistics June 2020:

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/20	559	314	351	25	1	1250
6/30/19	582	306	379	25	0	1292
5/31/20	559	314	351	25	1	1250

Suspensions/Reasons: 0

2. Fire and Lockdown Drills for the month of June 2020 N/A*
*Governor’s Executive Order ordering NJ schools closed due to COVID-19 effective March 18, 2020)
3. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. “That the Pitman Board of Education approves Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2020/2021 school year. Stipend in accord with the negotiated agreement with the Pitman Administrators’ Association.”
5. “That the Pitman Board of Education approves the appointment of the High School Principal as issuing Officer for Working Papers for the school year July 1, 2020 to June 30, 2021.”
6. “That the Pitman Board of Education approves the following individual be appointed as translator (forms, letters, meetings) for the Special Services Department for the Pitman School District as follows for the 2020/2021 school year (timesheets):

Name	Salary
Catherine Liebmann-Jacobo	\$36.00 per hour”

7. “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2020/2021 school year:

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Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
8254436990	Bancroft	\$12,542.72	N/A	\$70,552.80	\$65,520.00
1548830562	Garfield Park Academy	\$,7,724.64	N/A	\$57,934.80	N/A”

8. “That the Pitman Board of Education approves the following Extra Service Contracts for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

High School		
<i>Steve Carey</i>	Marching Band Director	\$6,415.00
Adam Jarvela	Assistant Band Director	\$3,683.00
Sam Brooks	Assistant Band Director (0.5)	\$1,841.50
Bradley Leonard	Assistant Band Director (0.5)	\$1,841.50
Anthony Graves	Percussion Instructor	\$766.00”

9. “That the Pitman Board of Education approves the following marching band/band camp volunteers/instructors for the 2020/2021 school year (stipend to be paid by Pitman Band Parents Association).

Marching Band/Band Camp Volunteers/Instructors	
Matthew Ortiz	Storm Epting
Christopher Cancglin	Grace Shainline
Caitlin Sullivan”	

10. “That the Pitman Board of Education approves the following Extra Service Contracts for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties

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being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

Name	Position	Stipend
<i>Jennifer Massari</i>	Webmaster/Kindle	\$850.00
<i>Jaclyn Thorpe</i>	Webmaster/Memorial	\$850.00
<i>Roy Rambo</i>	Webmaster/Walls	\$ 850.00
<i>Robert DiTizio</i>	Webmaster/Middle School	\$1,000.00
<i>Karen Kowalski</i>	Webmaster/High School	\$1,200.00”

11. “That the Pitman Board of Education approves the following Extra Service Contract for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

Name	Position	Stipend
<i>Dawn Conner</i>	P-TV Coordinator	\$3,754.00”

12. “That the Pitman Board of Education approves the following Extra Service Contracts for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Education Association (pending contract negotiations) (*Italics–In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

Name	Position	Stipend
<i>Michael (Chris) Thomas</i>	Head Football Coach	\$7,555.00
<i>John Hopely</i>	Assistant Football Coach	\$5,360.00
<i>Daniel Thomas</i>	Assistant Football Coach	\$5,360.00
<i>Evan Hopkins</i>	Assistant Football Coach	\$5,360.00
<i>Lauren Mecholsky</i>	Head Coach – Fall Cheerleading	\$3,829.00
<i>Matthew Newcomb</i>	Head Coach – Boys’ Soccer	\$6,702.00
<i>Matthew Smick</i>	Assistant Boys’ Soccer Coach	\$5,360.00
<i>Patrick Polimeni</i>	Freshman Soccer Coach	\$4,563.00
<i>Carrie Schwank</i>	Head Coach – Girls’ Soccer	\$6,702.00
<i>Kristin Chapman</i>	Assistant Coach - Girls’ Soccer	\$5,360.00
<i>Tracey Pinque</i>	Head Coach – Field Hockey	\$6,702.00
<i>Brenna Lindner</i>	Assistant Coach - Field Hockey	\$5,360.00

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<i>Matthew Elmuccio</i>	Head Coach – Cross Country	\$6,088.00
<i>Eugene Reid</i>	Head Coach - Girls' Tennis	\$6,081.00”

13. “That the Pitman Board of Education approves the following volunteer coaches for the 2020/2021 school year (*Italics-In-house*):

Volunteer Coaches	
<i>Jeffrey Smith</i>	Football
Joseph Ruggeri	Football
Richard Shymko	Football
Joseph Bement	Football
Mike Giovinetti	Football
Meghan Brown	Soccer
Jenna Ducat	Cheerleading”

14. “That the Pitman Board of Education approves the following Extra Service Contract for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
Leonard Sheridan	Summer Printing	\$7,566.00”

15. “That the Pitman Board of Education approves the following 2020 summer print shop worker for up to eight hours per week at Pitman High School (*Italics in-house*):

Name	Rate
<i>Stacie Hess</i>	\$11.00/hr.”

16. “That the Pitman Board of Education approves the following custodial/maintenance staff to work up to 35 hours per week at their hourly rate of pay from July 1, 2020 through August 31, 2020:

AMENDED : Remove Dave Hampton and replace with BJ Hampton,

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Cheryl Buckingham	Paul Schnetzler, Jr.	David Hampton BJ Hampton
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17. “That the Pitman Board of Education approves the following 2020 summer work (revised) from July 6, 2020 through August 31, 2020, for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education - pending contract negotiations):

Extended School Year Special Education Teacher: (\$36.00 per hour - up to 20 hours per week - timesheets) (approved up to 15 hours in June)	Teacher: Jody Miller
Extended School Year Special Education Teacher: (\$36.00 per hour - up to 20 hours per week - timesheets) (approved up to 15 hours in June)	Teacher: Rita Marquez-Williams”

18. “That the Pitman Board of Education approves the following summer curriculum work, at an hourly rate of \$36.00 per hour, stipend in accord with the agreement with the Pitman Education Association (pending contract negotiations)(time sheets):

School	SCourse	Level(s)/Grade	Teacher(s)	Hours
HS	Drama	9-12	Sarah Mickle	Up to 10
ES	4th grade Social Studies: NJ	4	Jill Young	Up to 10
ES	Elementary Social Studies Supplemental Resources Library	K-5	Kristie Thompson	Up to 10
ES	Elementary Science Supplemental Resources Library	K-5	Jill Young	Up to 10
PK-12	School Counseling Curriculum/Character Education	PK-12	Alicia Walsh Cynthia Thompson Christina Skanes Jeffrey McAfee	Up to 5 Up to 5 Up to 10 Up to 10
MS	Media I	6-8	Michelle Tucci	Up to 10
ES	Creative Curriculum	PK	Lisa Lyons	Up to 10
ES	Phonics/Word Study	PK	Kristie Thompson	Up to 10
ES	Mathematics	PK	Lisa Lyons	Up to 10
6-12	Science: ELA Companion Standards Resources Repository	6-12	Lauren Mecholsky Michelle Tucci	Up to 15 Up to 15
6-12	Social Studies:ELA Companion Standards Resources Repository	6-12	Lauren Mecholsky Robert DiTizio	Up to 15 Up to 15
6-12	Technology: ELA Companion Standards Resources Repository	6-12	Lauren Mecholsky Michael Finley	Up to 15 Up to 15
HS	CBI Instructional Framework	9-12	Alice Contravo	Up to 10
HS	Math I-III	9-12	Alice Contravo Matthew Elmuccio	Up to 5 Up to 15

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			John Hopely	Up to 10
HS	ELA I-II	9-12	Kandice Hanrahan	Up to 20
HS	Spanish: Culture and Conversation	9-12	Suzie Castro	Up to 10
MS	ELA Lab Resources	6-8	Patrice Rowan	Up to 10
MS/HS	History of Disabled and LGBT Persons Additions	6-12	Robert DiTizio	Up to 5
MS	Financial Literacy additions	6-8	Sean Kahoun	Up to 5”

19. “That the Pitman Board of Education approves the substitute pay rates effective July 1, 2020, for the 2020/2021 school year as follows:

Position	Rate
Licensed Nurse (RN)	\$175.00/day
Custodian	\$12.00/hour
Maintenance/Grounds	\$12.00/hour
Secretary	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Cafeteria Aides	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Instructional or Library Aides	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Food Service	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Teacher	\$85.00/day for up to 10 school days of continuous service in the same position. <i>(effective 1/1/21 \$90.00/day)</i> \$90.00/day from day 11 until day 20 continuance service in the same position. <i>(effective 1/1/21 \$95.00/day)</i> 75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) replacement teacher positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.”

20. “That the Pitman Board of Education approves the Special Education Medicaid Initiative (SEMI) Action Plan for the 2020/2021 school year as submitted to the Gloucester County Office of Education.”

21. “That the Pitman Board of Education approves the appointment of Joseph Lippincott, Art Teacher at Pitman High School, effective September 1, 2020 through June 30, 2021, for the

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2020/2021 school year, at a salary of \$59,924.00 MA/Step 10, with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association (pending contract negotiations) (Replacing Kelly Lynd).”

22. “That the Pitman Board of Education approves the appointment of Matthew Kennedy, Science Teacher at Pitman Middle School, effective September 1, 2020 through June 30, 2021, for the 2020/2021 school year, at a salary of \$49,897.00 BA/Step 7, with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association (pending contract negotiations) (Replacing Denise Everett).”

Roll Call: 3-22 with item #16 amended

Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No: 0

Absent:0

COMMUNICATION & POLICY – Powell, Wilson-Doherty, Pappalardo

Moved by Board Member – Powell

Second by Board Member – Pappalardo

1. **Policy 1649 – Federal Families First Coronavirus (COVID-19) Response Act (M) (New)**

Info: H.R. 6201 - Families First Coronavirus Response Act (FFCRA) was recently approved by the United States Congress and signed by the President of the United States. The FFCRA has two sections that impact private employers with fewer than five hundred employees and all public schools.

*“That Policy 1649 (M) (New) be approved for **first** reading.”*

2. **Policy 2270 – Religion in Schools (Revised)**

Info: The United States Department of Education updated its Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools (Guidance) on January 16, 2020. The January 2020 Guidance updated the February 7, 2003 Guidance and includes two additional sections: Applying the Governing Constitutional Principles in Particular Contexts Related to Religious Expression (Religious Literature, Teaching about Religion, Student Dress Code, and Religious Excusals) and The Equal Access Act (General Provisions, Prayer Services and Worship Exercises, Means of Publicizing Meeting, and Lunch-time and Recess). In addition, the last three paragraphs of Policy 2270 have been removed because these principles are included in the January 16, 2020 Guidance in greater

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detail. The 2020 Guidance is more comprehensive than the 2003 Guidance, but there are no material revisions in the 2020 Guidance from the 2003 Guidance. Policy 2270 - Religion in Schools has been updated to align with the 2020 Guidance. The Guidance is eleven pages and is incorporated into this Policy by reference. It is recommended school administrators review the 2020 Guidance, which can be downloaded from the United States Department of Education website at: www2.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html.

A school district is not required by law to adopt a Policy regarding religion in schools, but schools are required to follow the provisions in the January 2020 Guidance.

*“That Policy 2270 (Revised) be approved for **first** reading.*

3. **Policy 2431.3 – Heat Participation Policy for Student-Athlete Safety (M) (Revised)**

Info: item: P.L. 2019, Chapter 293 was recently passed and codified as N.J.S.A. 18A:11-3.10. The new statute requires school districts to adopt and implement the New Jersey State Interscholastic Athletic Association (NJSIAA) Heat Participation Policy for student-athletes. The new statute and updated Policy mandates compliance with NJSIAA’s Heat Participation Policy. The NJSIAA’s Heat Participation Policy requires it to be utilized in conjunction with the NJSIAA’s Pre-Season Heat Acclimatization Policy. NJSIAA’s Heat Participation Policy and Pre-Season Heat Acclimatization Policy are incorporated into this Policy by reference as they are lengthy documents that will likely be revised on an ongoing basis by the NJSIAA. The Policy requires compliance with NJSIAA’s “current” Heat Participation Policy and Pre-Season Heat Acclimatization Policy so if and when NJSIAA revises these Policies, this Board Policy 2431.3 will not require revisions and re-adoption. NJSIAA’s Heat Participation Policy indicates the provisions of the Policy shall be carried out by the Athletic Trainer, certified designee, or individual appointed by the administrator designated by the Superintendent to supervise athletics, which may be a coach or individual responsible for making decisions concerning the implementation of modifications or cancellations of practices and games. The new statute requires the use of a WetBulb Globe Temperature (WBGT) tool that measures heat stress on humans exposed to high temperatures. Although not required in the new statute, the updated Policy requires each coach be provided a copy of Policy 2431.3 and NJSIAA’s current Heat Participation Policy and Pre-Season Heat Acclimatization Policy by the Principal or designee. This updated Policy is required to be reviewed by the school physician. The statute is mandated for all school districts with student-athletes in grades nine through twelve and provides an option for districts to expand such provisions to student-athletes in other grade levels. Compliance with this new law, Policy 2431.3, and NJSIAA’s Policies will require training and time. The new statute is effective for the 2020-2021 school year. This revised Policy 2431.3 is now mandated for all school districts with student-athletes in grades nine through twelve and should replace a district’s current Policy 2431.3.

*“That Policy 2431.3 (Revised) be approved for **first** reading.”*

4. **Policy 2622 – Student Assessment (M) (Revised)**

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Info: Effective June 4, 2018, there was an administrative code revision that amended the language due to the fact that NJ science assessment was moved from grade 4 to grade 5. In addition, the term “PARCC” has been removed from the Policy in referencing the specific “end-of-course” assessments in two locations in the Policy.

*“That Policy 2622 (M) (Revised) be approved for **first** reading.”*

5. **Policy 4216 - Conduct and Dress (New)**

Info: Dress code for support staff which mirrors Policy 3216, Dress and Grooming for professional staff. Both policies will be reviewed and updated at a later date.

*“That Policy 4216 (New) be approved for **first** reading.”*

6. **Policy/Regulation 5111 – Eligibility of Resident/Nonresident Students (M) (Revised)**

Info: P.L. 2019, Chapter 310, codified at N.J.S.A. 18A:38-1.3, revised the existing statute which now indicates a school district may not condition student enrollment on the fact the New Jersey Motor Vehicle Commission (NJMVC) does not have the name or address of the parent on file. School districts should be aware if there is a dispute between the district and the parents in regard to a student’s eligibility for enrollment the district may still request information from the NJMVC to verify eligibility. However, if the NJMVC does not have any information on the parent, the lack of information cannot be used to determine if a student is ineligible for enrollment.

In addition, a school district may, but is not required, to permit admittance of a J-1 Visa student in accordance with Federal regulation - 8 CFR 214.3. However, if a school district does accept a J-1 Visa student, the district can not require the J-1 Visa student to pay tuition.

A new provision has been added for both the F-1 and J-1 Visa student provision indicating continued attendance in the school district is conditioned upon a satisfactory attendance and disciplinary record. School districts should ensure any registration forms and practices are consistent with the provisions of this Policy and Regulation.

*“That Policy/Regulation 5111 (M) (Revised) be approved for **first** reading.”*

7. **Policy/Regulation 5200 – Attendance (M) (Revised)**

Info: Policy and Regulation 5200 address the statutory and administrative code requirements of student attendance and have been revised to provide some clarity on an issue that, on occasion, causes some confusion.

In summary, there are two sets of rules for student attendance:

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1. *The first set of rules address how student attendance must be recorded in the school register that is used for State and Federal reporting purposes. For the purpose of the school register, a student is recorded as either present or absent, or excused for only a few very limited reasons, which are explained in the school register. Religious holidays, rules issued by the New Jersey Commissioner of Education, and college visits are a few examples of excused absences for school register purposes. Other than those enumerated absences, there is no distinction between excused and unexcused absences in the school register for State and Federal reporting purposes.*

2. *The second set of rules are outlined in N.J.A.C. 6A:16-7.6 – Attendance. N.J.A.C. 6A:16-7.6 permits a local school district to define excused and unexcused absences for purposes of truancy, student conduct, promotion, retention, and award of course credit. School districts can take any and all action authorized by their policies and procedures when categorizing these absences. School districts excuse many more absences under N.J.A.C. 6A:16-7.6 (See Regulation 5200 – Section C.3.) than the school register permits because N.J.A.C. 6A:16-7.6(a)4 requires “school staff responses” for four cumulative unexcused absences; for between five and nine cumulative unexcused absences; and for cumulative unexcused absences of ten or more. Implementing these “school staff responses” outlined in N.J.A.C. 6A:16-7.6(a)4 would be very consuming of administrative time if “school staff responses” were tied to the requirements for the school register regarding State and Federal reporting purposes.*

Policy and Regulation 5200 have been revised to provide a more detailed explanation of the distinction between attendance recording in the school register and attendance recording pursuant to N.J.A.C. 6A:16-7.6. Section B. of the Regulation has been revised to include the provisions of N.J.A.C. 6A:32-8.1 – School Register – (b) through (f). These new provisions in the Regulation will avoid the need to revise this every time rules for the school register change. In addition, the Policy has been revised to include the provisions of N.J.S.A. 18A:36-25.6 that require a parent or adult student to notify the school office prior to the student’s absence and if the student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to the school, the Principal or designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence. Consistent with N.J.A.C. 18A:36-25.6, Regulation 5200 has been revised indicating the parent shall be required to notify the school when the student will not be at school. This requirement will limit the need for the Principal or designee to follow-up with parents who have not notified the school of the child’s absence.

*“That Policy/Regulation 5200 (M) (Revised) be approved for **first** reading.”*

8. **Policy/Regulation 5320 – Immunization (Revised)**

Info: Policy and Regulation 5320 have been revised to provide additional guidance and to more closely align with the structure of the controlling administrative code sections of N.J.A.C. 8:57-4. The revisions in the Policy are minor while most of the revisions are in the Regulation. Although an immunization Policy

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and Regulation is not mandated by statute or administrative code, adopting Policy and Regulation 5200 is highly recommended to provide guidance to school staff members and parents of school-aged children.

*Suggested motion - "That Policy/Regulation 5320 (Revised) be approved for **first** reading."*

9. **Policy/Regulation 5530.04 – Administering an Opioid Antidote (M) (Revised)**

Info: N.J.S.A. 18A:40-12.23 through 12.28 requires schools with grades nine through twelve to obtain an opioid antidote under a standing order. The statutes require an opioid antidote to be accessible in the school building during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. However, the Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds and to any grades outside nine through twelve.

The new statutes were effective December 1, 2018 and at the time Strauss Esmay developed Policy and Regulation 5330.04 that aligned with the language in the statutes. Subsequently, the NJDOE published Guidelines for Opioid Antidote Administration within Schools (Guidance) that included some recommended options and details that are not included in the statutes. Policy and Regulation 5330.04 have been revised to provide the options and additional details as provided in the Guidance. The revised Policy and Regulation provide greater detail regarding the physician's standing orders, the training requirements for those employees designated to administer the opioid antidote, the replacement of the opioid antidote upon expiration, the administration of the antidote, and the limitation of liability attached with administering the antidote. The revised Policy and Regulation should replace a district's existing Policy and Regulation 5330.04.

*"That Policy/Regulation 5530 (M)(Revised) be approved for **first** reading."*

10. **Policy/Regulation 5610 – Suspension (M) (Revised)**

Info: P.L. 2019, Chapter 479 was recently signed into law and codified as N.J.S.A. 18A:37-2c. The new statute requires the Principal to convene a meeting between a student and appropriate school personnel after a student has experienced multiple suspensions or may be subject to a proposed expulsion from public school to identify any of the student's behavior or health difficulties, as soon as practicable. The new statute also allows the Principal to hold this meeting if it is the first time a student is suspended, if the Principal deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties. Policy and Regulation 5610 have been revised to reflect the requirements mandated by this new statute.

When immediate removal of a student is due to a violation of the "Zero Tolerance for Guns Act", an assault upon a school employee or Board member with and without a weapon, the meeting required by the new law shall take place after the student is removed from the school's regular education program.

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*“That Policy/Regulation 5610 (M)(Revised) be approved for **first** reading.”*

11. **Policy 5620 - Expulsion (M) (Revised)**

Info: P.L. 2019, Chapter 479 was recently signed into law and codified at N.J.S.A. 18A:37-2c. The new statute requires the Principal to convene a meeting between a student and appropriate school personnel after a student has experienced multiple suspensions or may be subject to a proposed expulsion from public school to identify any of the student’s behavior or health difficulties, as soon as practicable. The new statute also allows the Principal to hold this meeting if it is the first time a student is suspended, if the Principal deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties.

When immediate removal of a student is due to a violation of the “Zero Tolerance for Guns Act”, an assault upon a school employee or Board member with or without a weapon, the meeting required by the new law shall take place after the student is removed from the school’s regular education program.

Policy 5620 has been revised to reflect the requirements mandated by the new law if the student may be subject to expulsion. Policy 5620 is mandated.

*“That Policy 5620 (M)(Revised) be approved for **first** reading.”*

12. **Policy/Regulation 8320 – Personnel Records (M) (Revised)**

Info: Policy and Regulation 8320 have been revised to provide additional guidance regarding public access to personnel file information. N.J.A.C. 6A:32-4.3 requires a Board of Education to make certain employee records and information available for public access pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA), but in accordance with N.J.S.A. 18A:6-120.(d) and 121.(d). A new section G. has been added to the Regulation that outlines the records that are available for public access. Policy and Regulation 8320 are now mandated as the information regarding public access to personnel files is a legal requirement.

*“That Policy/Regulation 8320 (M)(Revised) be approved for **first** reading.”*

Roll Call: 1-12

Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No: 0

Absent:0

PUBLIC HEARING

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This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us. We ask that you only send one message during each comment period. During the meeting public comment will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you

1. Heidi Brown-

1. What is your plan for the fall? How soon can we get a complete description of your plans to reopen schools?
2. If a student, teacher, or staff member contracts Covid-19 and that person has been in a space with my child, will I be notified immediately? Will my child be put on quarantine?
3. Will you require everyone, including students, to wear masks?
4. Are you providing PPE for teachers and staff? If so, how do you know that it will be adequate?
5. How are you ensuring that safety protocols will be followed? There have been several local businesses and individuals who have not followed the safety guidelines by the state and CDC. How will you ensure that protocols are followed?
6. If we opt to work online, will schoolwork actually be counted? We worked very diligently during the last trimester and were disappointed that none of the work counted.
7. How are you going to make sure that students and staff do not pass out from high temperatures while wearing masks in rooms without air conditioning?

2. Good Evening,

Thank you to the Board of Education, the Administration at the High School, and the Senior Class Advisors, Mrs. Mecholsky and Mr. Newcomb, for all they did to celebrate the Class of 2020 during this challenging time. The graduation events were made meaningful because of everyone's concern for and dedication to these students. We enjoyed every single part -- the walk across the stage, the virtual graduation, the receiving of diplomas, and the in-person graduation. Each event was wonderful and celebratory. Thank you, all, for helping our seniors learn about resiliency and for leading by example. We are grateful.

Sincerely,
Staci Scheetz
49 Wildwood Avenue

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3. Amy Hansen_ A lot of the instructional aides are concerned and have heard different types of possibilities if schools do not open in September. I know the main concern would be would we still be involved in our classroom like we did this year on zoom with the teacher and students or would we have to wait until school physically opened back up to be back employed with Pitman school district ?

4. Janine Morrison
Teacher at Walls School

As we are educators, I realize that our primary focus is on students and learning. In ordinary times, I would agree that the focus should be on student needs. However, what considerations have been given to teachers/staff?

What will happen if a teacher is exposed, where will the subs come from to cover teachers who need to quarantine, what happens if my child is exposed at his/her school and I need to care for him/her? Will teachers with pre-existing health conditions be able to opt out in the same fashion that is being offered to students?

I realize these are not easily answered questions and there may not be an answer available at this time. I implore the board of education to truly consider the safety of faculty and staff as much as they are considering the safety of students.

5 Amy Reed- Thank you for your presentation, Dr. McAleer.

My first question is, is the state providing any additional funding for the extra measures that will need to be taken to maintain the health and safety of students and staff? If not, would the district consider shifting funds away from athletics and extracurriculars to pay--for example--for an extra staff member to take temperatures so that teachers could focus on instruction or other additional needs?

My second question is, what do the surveys of staff say? Do staff want to return in person? Are they being given choices?

6. Jacquelyn Tiger-Williams, 508 Boulevard Ave: Currently there is a wide spectrum of precautions families in town are taking. Some are taking few COVID-19 precautions while others are taking many. For in-person learning, one student who's taking many precautions may be sitting next to another student who takes little to no precautions. If we are not mandating masks for students, how are we keeping all of the kids and staff safe during in-person instruction? Just counting on the six feet seems generous when an asymptomatic child may be coughing or sneezing indoors.

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Dr. McAleer addressed the safety concerns of parents, a plan is being put together and finalized. The administration and board take student and staff safety very seriously.

Dr. McAleer thanked Mrs. Scheetz for her comment.

Mrs. Koniecki stated that the administration and the board are taking every possible consideration into account in every decision that is made for the return to school plan.

**Motioned by Board Member – Uyehara
Second by Board Member – Koniecki**

“That the meeting be adjourned at 8:48 pm.”

Voice vote, with all in favor of adjournment.

Respectfully Submitted by:

Kelly Brazelton, Board Secretary