

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Regular Meeting – Wednesday, August 19, 2020 – convenes at 7:00 p.m. for the Regular Meeting via Virtual Meeting through Zoom.

With the following in attendance:

Judy Walker	President
Mary Beth Koniecki	Vice-President
Stacey Pappalardo	Member
Darlene Powell	Member -absent
Bonnie Savage	Member
Robert K. Uyehara	Member
Ruth Ann Wilson-Doherty	Member-arrived 7:26 p.m.
Patrick McAleer	Superintendent
Kelly Brazelton	Business Administrator/Board Secretary
Chris Long	Solicitor

EXECUTIVE CLOSED SESSION –

**Moved by Board Member – Koniecki
Second by Board Member –Uyehara**

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Carried by Voice Vote

**Moved by Board Member – Koniecki
Second by Board Member – Uyehara**

“That the Pitman Board of Education reconvenes in open session at 7:30 p.m.”

STATEMENT FOR REGULAR SESSION

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet for a Regular Meeting in Public Session at 7:00 PM. Because the Governor of the State of New Jersey has declared a public health emergency, the Board of Education shall conduct a virtual meeting utilizing a conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the virtual meeting by following the directions posted on the district website.

The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

PUBLIC HEARING – (15 minutes) (Agenda Items Only)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us. We ask that you only send one message during each comment period. During the meeting public comment via email will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.

CORRESPONDENCE

APPROVAL OF MINUTES

**Moved by Board Member – Walker
Second by Board Member –Koniecki**

“That the minutes of the Regular Pitman Board of Education Regular Meeting as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, July 15, 2020
Wednesday, July 29, 2020”

Moved by Board Member – Walker

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Second by Board Member –Koniecki

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, July 15, 2020 - 7:00 pm”

PRESIDENT’S REPORT- none

SUPERINTENDENT’S REPORT- Dr. McAleer gave his report. Revised final draft of goals was sent to BOE members and on the agenda for approval tonight. He talked about the Return to School Plan, and the Restart team. There is also a revision to the calendar on the agenda this evening as well.

COMMITTEE REPORTS

Communication and Policy Committee -
Chairperson - Darlene Powell

Curriculum, Instruction, & Personnel Committee - August Report
Chairperson - Bonnie Savage

Finance and Facilities Committee - July Report
Chairperson - Robert Uyehara

STUDENT REPRESENTATIVE REPORT- None

OLD/NEW BUSINESS

Mrs. Koniecki added that any board member that wishes to attend the virtual conference should reach out to Mrs. Brazelton asap. Mr. Uyehara and Mrs. Koniecki state they would attend.

Mr. Uyehara spoke about the Boro committee he is on regarding diversity.

FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

**Moved by Board Member – Uyhara
Second by Board Member – Savage**

1. “That all line-item transfers be approved for the month of June 2020 (draft).”
2. “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2020. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of June 2020 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2020. The Treasurer’s Report and Board Secretary’s Report are in agreement for the months of June and July 2020.”
5. “That all bills are properly approved and certified to be paid.”
6. “That the Student Fund Report be accepted and approved for the month of July 2020 (draft).”
7. “That the Pitman Board of Education approves the shared service agreement between the Pitman School District and the Pitman Police Department for School Resource Officer(s) for the 2020/2021 school year at a cost of \$50,000.00.
8. “That the Pitman Board of Education approves the mileage reimbursement rate in the amount of \$.35 per mile effective July 1, 2020.”
9. “That the Pitman Board of Education approves the Client Subscription Agreement through BSWIFT with Brown Benefit Advisors effective May 7, 2020 at no cost.”
10. “That the Pitman Board of Education awards Bayada Home Health Care, Inc. Nursing Services for the 2020-2021 School Year. Rates are as follows: Registered Nurse at \$55 per hour and Licensed Practical Nurses at \$45 per hour.”

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

11. “That the Pitman Board of Education approves the change order for PHS Partial Rooftop Unit Replacement ReBid Project 4140-050-19-1000 to LGB Mech decreasing the amount by \$10,000.00 making the new contracted price \$376,225.00”

12. “That the Pitman Board of Education renews the contract for Student Athletic Transportation to McGough Bus Company for the 2020/2021 school year with an increase of 1.70% (the allowable CPI percentage pursuant to N.J.S.A. 18A:39-3). All terms, rates and conditions as on file in the Business Office.”

Roll Call: 1-11

Yes 5: Walker, Koniecki, Conley, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No: 0

Absent: 1 Powell

CURRICULUM, INSTRUCTION, & PERSONNEL – Savage, Koniecki, Powell

Moved by Board Member – Savage

Second by Board Member – Koniecki

1. “That additions to the Substitute List for the 2020/2021 school year be approved.”

2. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

3. “That the Pitman Board of Education rescinds the following Extra Service contract for the 2020/2021 school year:

High School		
Bradley Leonard	Assistant Band Director (0.5)	\$1,841.50”

4. “That the Pitman Board of Education approves the following volunteer coaches (pending receipt of proper paperwork) for the 2020/2021 school year (Italics-In-house):

Volunteer Coaches	
Guy Davidson	Football
Linda Gipe	Soccer”

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

5. “That the Pitman Board of Education approves the following Content Area Leaders for the 2020/2021 school year. Stipend to be paid through Title II grant funds and local funds (*Italics – In-house*):

Name	Position	Stipend
<i>Christe Leakan</i>	Pre-K-6 ELA	\$3,000.00(Title II)
<i>Jillian Young</i>	Pre-K-6 Math	\$3,000.00 (Title II)
<i>Suzie Castro</i>	K-12 Technology	\$1,500.00(Title II)
<i>Robert DiTizio</i>	K-12 Social Studies	\$1,500.00 (Title II)
<i>Tracey Pinque</i>	K-12 Physical Education/Health	\$1,500.00
<i>Jillian Young</i>	Pre-K- 6 Science	\$3,000.00
<i>Aliana Katz</i>	7-12 Science	\$3,000.00
<i>Steve Carey</i>	K-12 Visual Performing Arts	\$1,500.00
<i>Shelly Nichols</i>	K-12 World Language	\$1,500.00
<i>Kandice Hanrahan</i>	7-12 ELA	\$3,000.00 (Title II)
<i>Matthew Elmuccio</i>	7-12 Math	\$3,000.00 (Title II)”

6. “That the Pitman Board of Education approves the following Data Leaders for the 2020/2021 school year. Stipend to be paid through Title II grant funds (*Italics – In-house*):

Name	Position	Stipend
<i>Kristie Thompson</i>	PK-6 ELA	\$3,000.00
<i>Jennifer Massari</i>	PK-6 Math	\$3,000.00
<i>Lauren Mecholsky</i>	7-12 ELA	\$3,000.00
<i>Alice Contravo</i>	7-12 Math	\$3,000.00”

7. “That the Pitman Board of Education approves the following leaves of absences:

Employee	Location	Type of Leave	FMLA/FLA	Datesa
99145013	W.C.K. Walls	Maternity/ Child Rearing	REVISED: <i>9/1/20-10/9/20 (FLA) 10/13/20- 12/31/20</i>	REVISED: <i>9/1/20-12/31/20 (unpaid leave) (Approved 3/18/20: 3/23/2020-5/18/2020(.5)</i>

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

				<i>(paid sick days) 5/18/2020 (.5) -6/12/2020 (unpaid leave) (Approved 2/19/20: 4/14/2020-5/27/2020 (paid sick days) 5/28/2020-6/12/2020) (unpaid leave))”</i>
14149124	Kindle	Sick Leave (Emergency/ Travel/FFCRA)	<i>FFCRA</i>	<i>8/20/20-9/2/20 (80 hours paid)”</i>

8. “That the Pitman Board of Education approves the admission of regular tuition students for the 2020/2021 school year.”

9. “That the Pitman Board of Education approves the admission of non-resident students of Board of Education employees for the 2020/2021 school year pursuant to District Policy #5111 - Eligibility of Resident/Non-Resident Students.”

10. “That the Pitman Board of Education approves the revised district calendar for the 2020/2021 school year.”

11. “That the Pitman Board of Education approves the district’s Restart and Recovery Plan for the reopening of schools in September 2020.”

12. “That the Pitman Board of Education approves the Pitman School District Mentoring Plan for the 2020/2021 school year (on file in the Board of Education office).”

13. “That the Pitman Board of Education approves the Pitman School District Professional Development Plan for the 2020/2021 school year.”

14. “That the Pitman Board of Education approves the annual adoption of evaluation frameworks/tools for district teachers and administrators and the submission of the Annual Evaluation Survey to the New Jersey Department of Education for the 2020/2021 school year:

Teachers and Professional Staff	Charlotte Danielson Framework
Administrators	NJ Principal Evaluation for Professional Learning”

15. “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2020/2021 Extended School Year:

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Student ID#	Placement	Tuition Cost	Additional Services
6556554389	Bankbridge Regional	\$4,410.00	N/A
8232174199	Bankbridge Development Center	\$4,410.00	N/A
7716307925	Bankbridge Regional	\$4,410.00	N/A
2908160088	Bankbridge Development Center	\$4,410.00	N/A
5163357883	Bankbridge Development Center	\$4,410.00	N/A
4148404710	ACT	\$4,410.00	N/A
3625578259	Bankbridge Regional	\$4,410.00	N/A
1775082782	Bankbridge Regional	\$4,410.00	N/A
2447690478	Bankbridge Elementary	\$4,410.00	N/A
1610693978	Bankbridge Regional	\$4,410.00	N/A
3698387746	Y.A.L.E.	\$9,576.00	N/A”

16. “That the Pitman Board of Education approves the following individuals be identified as being paid through NCLB Title grants for the 2020/2021 school year as follows:

TITLE I - ESEA				
Name	Position	Amount	Percentage	Account #
Patrice Rowan	FT Basic Skills Teacher	\$18,000.00	28%	20-231-100-101
Tonya Catando	FT Basic Skills Teacher	\$50,000.00	66%	20-231-100-101
Stephen Hare	FT Basic Skills Teacher	\$42,989.00	50%	20-231-100-101”

17. “That the Pitman Board of Education approves the following individual be identified as being paid through IDEA grants for the 2020/2021 school year as follows:

IDEA - PRESCHOOL				
Name	Position	Amount	Percentage	Account #
Amy Hansen	PT Instructional Aide	\$13,795.00	100%	20-251-100-106”

18. “That the Pitman Board of Education approves the appointment of Donna Platt, Secretary at W.C.K. Walls School, effective September 1, 2020 through June 30, 2021, for the 2020/2021 school year, at an annual salary of \$42,127.00/Step G/10 months with benefits, at the recommendation of the Superintendent. Salary in accord with the agreement with the Pitman Education Association (pending contract negotiations - replacing Lisa DePiano).”

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

19. “That the Pitman Board of Education retroactively approves the following elementary secretary to work up to an additional 40 hours per building July 1, 2020 through August 31, 2020, at her hourly rate of pay – timesheets (originally approved at the June 24, 2020 Board of Education meeting (pending contract negotiations):

Name	School
Donna Platt	W.C.K. Walls”

20. “That the Pitman Board of Education approves the following internship placement during the 2020/2021 school year:

Name/University	Co-Operating Teacher/ Supervisor	Dates/ Hours	Stipend	Location
Ashley McClave (School Psychologist) Rowan University	Cassandra Wright	200 hours	\$10,000.00	Middle School”

21. “That the Pitman Board of Education approves the following staff members to perform speech evaluations through August 31, 2020, at a rate of \$325.00 per case (timesheets):

Rebecca Chiselko	Laura Spadafora”
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22. “That the Pitman Board of Education approves board members Darlene Powell and Robert Uyehara to attend the NJSBA Virtual Workshop on October 20-22, 2020 at a cost of \$199 per person.”

Roll Call: 1-22

Yes 6: Walker, Koniecki, Conley, Savage, Uyehara, Wislon-Doherty

Abstain: 1 Uyehara on item 22 only

No: 0

Absent: 1 Powell

COMMUNICATION & POLICY - Powell, Wilson-Doherty, Pappalardo

Moved by Board Member – Pappalardo

Second by Board Member – Wilson-Doherty

1. That the Pitman Board of Education approves the annual district goals for the 2020/2021 school year.”

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Policy 1648 - Restart and Recovery Plan (M) (New)

Policy 1648.02 Remote Learning Options for Families (M) (New)

Info: On June 26, 2020, the New Jersey Department of Education (NJDOE) published “The Road Back - Restart and Recovery Plan for Education” (NJDOE Guidance), a guidance document for reopening New Jersey schools in September 2020 during the COVID-19 pandemic. School districts are required to develop a Restart and Recovery Plan (Plan) for the reopening of schools for September 2020 that is consistent with the NJDOE Guidance.

The Plan includes items a school district should incorporate into their Plan referred to as “anticipated minimum standards” in the NJDOE Guidance and identifies those areas where the school district must develop protocols that best fit the district’s local needs.

*“That Policy 1648 (M)(New) and Policy 1648.02 (M)(New) be approved for **first** reading.*

4. Policy 1649 – Federal Families First Coronavirus (COVID-19) Response Act (M) (New)

Info: H.R. 6201 - Families First Coronavirus Response Act (FFCRA) was recently approved by the United States Congress and signed by the President of the United States. The FFCRA has two sections that impact private employers with fewer than five hundred employees and all public schools.

*“That Policy 1649 (M)(New) be approved for **second** reading.”*

5. Policy 2270 – Religion in Schools (Revised)

Info: The United States Department of Education updated its Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools (Guidance) on January 16, 2020. The January 2020 Guidance updated the February 7, 2003 Guidance and includes two additional sections: Applying the Governing Constitutional Principles in Particular Contexts Related to Religious Expression (Religious Literature, Teaching about Religion, Student Dress Code, and Religious Excusals) and The Equal Access Act (General Provisions, Prayer Services and Worship Exercises, Means of Publicizing Meeting, and Lunch-time and Recess). In addition, the last three paragraphs of Policy 2270 have been removed because these principles are included in the January 16, 2020 Guidance in greater detail. The 2020 Guidance is more comprehensive than the 2003 Guidance, but there are no material revisions in the 2020 Guidance from the 2003 Guidance. Policy 2270 - Religion in Schools has been updated to align with the 2020 Guidance. The Guidance is eleven pages and is incorporated into this Policy Guide by reference. It is recommended school administrators review the 2020 Guidance, which can be downloaded from the United States Department of Education website at: www2.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html.

A school district is not required by law to adopt a Policy regarding religion in schools, but schools are required to follow the provisions in the January 2020 Guidance.

*“That Policy 2270 (Revised) be approved for **second** reading.”*

6. Policy 2431.3 – Heat Participation Policy for Student-Athlete Safety (M) (Revised)

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Info: item: P.L. 2019, Chapter 293 was recently passed and codified as N.J.S.A. 18A:11-3.10. The new statute requires school districts to adopt and implement the New Jersey State Interscholastic Athletic Association (NJSIAA) Heat Participation Policy for student-athletes. The new statute and updated Policy mandates compliance with NJSIAA's Heat Participation Policy. The NJSIAA's Heat Participation Policy requires it to be utilized in conjunction with the NJSIAA's Pre-Season Heat Acclimatization Policy. NJSIAA's Heat Participation Policy and Pre-Season Heat Acclimatization Policy are incorporated into this Policy by reference as they are lengthy documents that will likely be revised on an ongoing basis by the NJSIAA. The Policy requires compliance with NJSIAA's "current" Heat Participation Policy and Pre-Season Heat Acclimatization Policy so if and when NJSIAA revises these Policies, this Board Policy 2431.3 will not require revisions and re-adoption. NJSIAA's Heat Participation Policy indicates the provisions of the Policy shall be carried out by the Athletic Trainer, certified designee, or individual appointed by the administrator designated by the Superintendent to supervise athletics, which may be a coach or individual responsible for making decisions concerning the implementation of modifications or cancellations of practices and games. The new statute requires the use of a WetBulb Globe Temperature (WBGT) tool that measures heat stress on humans exposed to high temperatures. Although not required in the new statute, the updated Policy Guide requires each coach be provided a copy of Policy 2431.3 and NJSIAA's current Heat Participation Policy and Pre-Season Heat Acclimatization Policy by the Principal or designee. This updated Policy Guide is required to be reviewed by the school physician. The statute is mandated for all school districts with student-athletes in grades nine through twelve and provides an option for districts to expand such provisions to student-athletes in other grade levels. Compliance with this new law, Policy Guide 2431.3, and NJSIAA's Policies will require training and time. The new statute is effective for the 2020-2021 school year. This revised Policy 2431.3 is now mandated for all school districts with student-athletes in grades nine through twelve and should replace a district's current Policy 2431.3.

*"That Policy 2431.3 (Revised) be approved for **second** reading."*

7. Policy 2622 – Student Assessment (M) (Revised)

Info: Effective June 4, 2018, there was an administrative code revision that amended the language due to the fact that NJ science assessment was moved from grade 4 to grade 5. In addition, the term "PARCC" has been removed from the Policy in referencing the specific "end-of-course" assessments in two locations in the Policy.

*"That Policy 2622 (M)(Revised) be approved for **second** reading."*

8. Policy 4216 - Conduct and Dress (New)

Info: Dress code for support staff which mirrors Policy 3216, Dress and Grooming for professional staff. Both policies will be reviewed and updated at a later date.

*"That Policy 4216 (New) be approved for **second** reading."*

9. Policy/Regulation 5111 – Eligibility of Resident/Nonresident Students (M) (Revised)

Info: P.L. 2019, Chapter 310, codified at N.J.S.A. 18A:38-1.3, revised the existing statute which now indicates a school district may not condition student enrollment on the fact the New Jersey Motor Vehicle Commission (NJMVC) does not have the name or address of the parent on file. School districts should be aware if there is a dispute between the district and the parents in regard to a student's eligibility for

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

enrollment the district may still request information from the NJMVC to verify eligibility. However, if the NJMVC does not have any information on the parent, the lack of information cannot be used to determine if a student is ineligible for enrollment.

In addition, a school district may, but is not required, to permit admittance of a J-1 Visa student in accordance with Federal regulation - 8 CFR 214.3. However, if a school district does accept a J-1 Visa student, the district can not require the J-1 Visa student to pay tuition.

A new provision has been added for both the F-1 and J-1 Visa student provision indicating continued attendance in the school district is conditioned upon a satisfactory attendance and disciplinary record. School districts should ensure any registration forms and practices are consistent with the provisions of this Policy and Regulation.

*“That Policy/Regulation 5111 (M)(Revised) be approved for **second** reading.”*

10. Policy/Regulation 5200 – Attendance (M) (Revised)

Info: Policy and Regulation 5200 address the statutory and administrative code requirements of student attendance and have been revised to provide some clarity on an issue that, on occasion, causes some confusion.

In summary, there are two sets of rules for student attendance:

- 1. The first set of rules address how student attendance must be recorded in the school register that is used for State and Federal reporting purposes. For the purpose of the school register, a student is recorded as either present or absent, or excused for only a few very limited reasons, which are explained in the school register. Religious holidays, rules issued by the New Jersey Commissioner of Education, and college visits are a few examples of excused absences for school register purposes. Other than those enumerated absences, there is no distinction between excused and unexcused absences in the school register for State and Federal reporting purposes.*
- 2. The second set of rules are outlined in N.J.A.C. 6A:16-7.6 – Attendance. N.J.A.C. 6A:16-7.6 permits a local school district to define excused and unexcused absences for purposes of truancy, student conduct, promotion, retention, and award of course credit. School districts can take any and all action authorized by their policies and procedures when categorizing these absences. School districts excuse many more absences under N.J.A.C. 6A:16-7.6 (See Regulation 5200 – Section C.3.) than the school register permits because N.J.A.C. 6A:16-7.6(a)4 requires “school staff responses” for four cumulative unexcused absences; for between five and nine cumulative unexcused absences; and for cumulative unexcused absences of ten or more. Implementing these “school staff responses” outlined in N.J.A.C. 6A:16-7.6(a)4 would be very consuming of administrative time if “school staff responses” were tied to the requirements for the school register regarding State and Federal reporting purposes.*

Policy and Regulation 5200 have been revised to provide a more detailed explanation of the distinction between attendance recording in the school register and attendance recording pursuant to N.J.A.C. 6A:16-7.6. Section B. of the Regulation has been revised to include the provisions of N.J.A.C. 6A:32-8.1 – School Register – (b) through (f). These new provisions in the Regulation will avoid the need to revise this every

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

time rules for the school register change. In addition, the Policy has been revised to include the provisions of N.J.S.A. 18A:36-25.6 that require a parent or adult student to notify the school office prior to the student's absence and if the student is determined to be absent from school without valid excuse, and if the reason for the student's absence is unknown to the school, the Principal or designee shall immediately attempt to contact the student's parent to notify the parent of the absence and determine the reason for the absence. Consistent with N.J.A.C. 18A:36-25.6, Regulation 5200 has been revised indicating the parent shall be required to notify the school when the student will not be at school. This requirement will limit the need for the Principal or designee to follow-up with parents who have not notified the school of the child's absence.

*"That Policy/Regulation 5200 (M)(Revised) be approved for **second** reading."*

11. Policy/Regulation 5320 – Immunization (Revised)

Info: Policy and Regulation 5320 have been revised to provide additional guidance and to more closely align with the structure of the controlling administrative code sections of N.J.A.C. 8:57-4. The revisions in the Policy are minor while most of the revisions are in the Regulation. Although an immunization Policy and Regulation is not mandated by statute or administrative code, adopting Policy and Regulation 5200 is highly recommended to provide guidance to school staff members and parents of school-aged children.

*"That Policy/Regulation 5320 (Revised) be approved for **second** reading."*

12. Policy/Regulation 5330.04 – Administering an Opioid Antidote (M) (Revised)

Info: N.J.S.A. 18A:40-12.23 through 12.28 requires schools with grades nine through twelve to obtain an opioid antidote under a standing order. The statutes require an opioid antidote to be accessible in the school building during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. However, the Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds and to any grades outside nine through twelve.

The new statutes were effective December 1, 2018 and at the time Strauss Esmay developed Policy and Regulation 5330.04 that aligned with the language in the statutes. Subsequently, the NJDOE published Guidelines for Opioid Antidote Administration within Schools (Guidance) that included some recommended options and details that are not included in the statutes. Policy and Regulation 5330.04 have been revised to provide the options and additional details as provided in the Guidance. The revised Policy and Regulation provide greater detail regarding the physician's standing orders, the training requirements for those employees designated to administer the opioid antidote, the replacement of the opioid antidote upon expiration, the administration of the antidote, and the limitation of liability attached with administering the antidote. The revised Policy and Regulation should replace a district's existing Policy and Regulation 5330.04.

*"That Policy/Regulation 5330.04 (M)(Revised) be approved for **second** reading."*

13. Policy/Regulation 5610 – Suspension (M) (Revised)

Info: P.L. 2019, Chapter 479 was recently signed into law and codified as N.J.S.A. 18A:37-2c. The new statute requires the Principal to convene a meeting between a student and appropriate school personnel

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

after a student has experienced multiple suspensions or may be subject to a proposed expulsion from public school to identify any of the student's behavior or health difficulties, as soon as practicable. The new statute also allows the Principal to hold this meeting if it is the first time a student is suspended, if the Principal deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties. Policy and Regulation 5610 have been revised to reflect the requirements mandated by this new statute.

When immediate removal of a student is due to a violation of the "Zero Tolerance for Guns Act", an assault upon a school employee or Board member with and without a weapon, the meeting required by the new law shall take place after the student is removed from the school's regular education program.

*"That Policy/Regulation 5610 (M)(Revised) be approved for **second** reading."*

14. Policy 5620 - Expulsion (M) (Revised)

Info: P.L. 2019, Chapter 479 was recently signed into law and codified at N.J.S.A. 18A:37-2c. The new statute requires the Principal to convene a meeting between a student and appropriate school personnel after a student has experienced multiple suspensions or may be subject to a proposed expulsion from public school to identify any of the student's behavior or health difficulties, as soon as practicable. The new statute also allows the Principal to hold this meeting if it is the first time a student is suspended, if the Principal deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties.

When immediate removal of a student is due to a violation of the "Zero Tolerance for Guns Act", an assault upon a school employee or Board member with or without a weapon, the meeting required by the new law shall take place after the student is removed from the school's regular education program.

Policy Guide 5620 has been revised to reflect the requirements mandated by the new law if the student may be subject to expulsion. Policy Guide 5620 is mandated.

*"That Policy 5620 (M)(Revised) be approved for **second** reading."*

15. Policy/Regulation 8320 – Personnel Records (M) (Revised)

Info: Policy and Regulation Guides 8320 have been revised to provide additional guidance regarding public access to personnel file information. N.J.A.C. 6A:32-4.3 requires a Board of Education to make certain employee records and information available for public access pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA), but in accordance with N.J.S.A. 18A:6-120.(d) and 121.(d). A new section G. has been added to the Regulation Guide that outlines the records that are available for public access. Policy and Regulation Guides 8320 are now mandated as the information regarding public access to personnel files is a legal requirement.

*"That Policy/Regulation 8320 (M)(Revised) be approved for **second** reading."*

Roll Call: 1-15

Yes 6: Walker, Koniecki, Conley, Savage, Uyehara, Wislon-Doherty

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Abstain: 0

No: 0

Absent: 1 Powell

PUBLIC HEARING

1. What assurance can you give us that you are doing and will do everything in your power to not only keep students safe, but also to ensure (as much as possible during this time) the safety of our wonderful Pitman teachers and support staff? I am concerned about their mental/emotional well-being as well as their physical health and safety. They have always gone above and beyond for students and their families, so it is my hope that our school leadership, with community support, will now go above and beyond for them.

Melissa Levay
229 Lake Avenue

Dr. McAleer state that it is a critical matter to ensure there are plans in place for the safety of staff and students.

2. Tony Cappello
President Pitman Education Association

I'm following up with the correspondence the board should have received tonight regarding the concerns of Pitman Education Association members about the district's plan for reopening. These concerns center around the indoor air quality, ventilation, and promoting adherence to guidelines of social distancing and mask wearing.

As far as the indoor air quality and ventilation concerns, the HVAC system at Pitman High School is unreliable. There have been numerous, well-documented issues over the years related to the functionality of that system. Though replacement of units, remediation, and repairs have been made over the years, the system remains inconsistent. What happens when the system fails to operate? There are rooms in the high school that solely rely on open doors and the HVAC system for ventilation and circulation as these rooms do not contain windows. If ventilation and the introduction of fresh air is a key component to limiting virus transmission, do we send everyone home when the system inevitably breaks down?

According to the World Health Organization, air conditioners that recirculate the air should not be used and they also do not recommend the use of fans. In our elementary and middle schools,

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

temperatures have been documented over 90 degrees. The problem of indoor temperatures is further exacerbated as the classroom univents introduce warmer outside air into a classroom to replace recycled air. The humidity in the rooms, combined with higher temperatures, the wearing of masks and face shields, and no way to cool the room or reduce the humidity is dangerous. There have been staff and students who have required nurse visits due to light-headedness, headaches, and nausea as a result of these room conditions during normal times. Another concern is that per the district roadback plan, elementary and middle school students will have limited movement through the hallways. Though this allows for less possible exposure to covid-19 virus, it leaves them in these high temperature environments exposed to the poor air quality conditions of the classroom for a longer period of time. This situation is not about teaching while uncomfortable. We've done that for years. This situation is just dangerous.

The other main concern is about promoting adherence to social distancing and mask wearing protocols? Employees who have entered buildings to set up classrooms reported witnessing some district decision makers not wearing masks nor social distancing. Just today, I received a message from a concerned member that there would be 38 students scheduled in one class. This is in direct contrast to the district's reopening plan and Governor Murphy's executive order which limits the number of participants for an indoor gathering to 25. For mask wearing, the district's reopening plan states that teachers will call the parent if there is non-compliance. We don't do this for dress code violations, why would there not be more outlined expectations and consequences communicated to families so as to not cause a situation for there to be a rift between teacher and families over the mask compliance?

We understand the complexities of this situation and the variety of positions to consider. Please keep in mind that no teacher has come to the association saying that he or she would prefer remote instruction to in-person instruction. Teaching remotely required a workload greater than we've ever experienced as we tried to ensure that Pitman students received the best education possible despite the circumstances. Again, we don't envy you or the magnitude of your decision regarding the best way to open Pitman Public Schools. Lives are literally in your hands. Please know that our concerns are not a reflection of the tireless work and efforts by the superintendent and the reopening task force committees as they were approached with a daunting, ever-changing task by the Department of Education. We all want to return to our buildings.....when it's safe.

3. As I understand, Cohorts A and B will be determined alphabetically. Do we assume the split is A-M and N-Z?

Thank you,
Colleen Sharkey

**REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
August 19, 2020**

Dr. McAleer stated that the Principals are trying to balance the student at elementary based on families that have children in other schools. In some cases it may be alphabetical.

ADJOURNMENT

**Motioned by Board Member – Koniecki
Second by Board Member – Uyehara**

“That the meeting be adjourned at 8:28pm.”

Voice vote, with all in favor of adjournment.

Respectfully Submitted by:

Kelly Brazelton, Board Secretary