



**PITMAN BOARD OF EDUCATION
APRIL 21, 2021
7:00 P.M. – EXECUTIVE SESSION
7:30 P.M. – PUBLIC MEETING
(Virtual Per Governor’s Executive Order)**

EXECUTIVE SESSION

PUBLIC MEETING AGENDA

Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. Because the Governor of the State of New Jersey has declared a public health emergency, the Board of Education shall conduct a virtual meeting utilizing a conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the virtual meeting by following the directions posted on the district website.

The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

PUBLIC HEARING – (15 minutes) (Agenda Items Only)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us. We ask that you only send one message during each comment period. During the meeting public comment via email will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”

CORRESPONDENCE

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the date listed below are approved as printed and reading dispensed with:

Wednesday, March 17, 2021”

PRESIDENT’S REPORT

STUDENT REPRESENTATIVE REPORT - April 2021

SUPERINTENDENT’S REPORT

OLD/NEW BUSINESS

FINANCE & FACILITIES COMMITTEE – Uyehara, Savage, Powell

1. Suggested motion – “That all line-item transfers be approved for the month of March 2021.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of March 2021 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of March 2021.”

5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of March 2021.”
7. Suggested motion - “That the Pitman Board of Education approves the purchase of the following items through E-Rate Government funding of up to 50% of the cost of tech items:

Vendor	Description	Cost
New Era Technology	Vertic Lierbert PSI5 UPS	\$2,376.00
CorePoint Networks	R710 Us Dual Band 11 ac, P300 Outdoor Bridge, ruckus Cloud Wifi licenses and installation	\$8,985.00
Micro Technology Group, Inc.	Fortinet, FortinetGate Hardware, 3 year licenses and installation	\$8,640.83
Gator Networking Services, Inc.	ATP FJ 45 mod end, Hubbell Cat 6 modular Jack, Hubbell single port face plate 1 gang white, and Lynn Electronics 2’ CAT 6 patch cords	\$766.55
Data Network Solutions	Fiber Internet Connection and Peering	\$1,950.00
E-Rate Gear	UniFi Wifi 6 Long Range Access Point	\$361.76
Comcast Cable Communications LLC	LAN (Point to Point Ethernet Private Line)	\$3,536.00

8. Suggested motion - “That the Pitman Board of Education approves PARS Environmental to provide professional services to complete the New Jersey Right to Know Survey and Public Employees Occupational Safety and Health Hazard Communication Program Compliance. PARS Environmental will complete the 2020 NJ RTK Survey, Written Hazard Communication Plan, and Online MSDS / SDS Database in the amount of \$3,950.00.”
9. Suggested motion - “That the Pitman Board of Education approves the music license through BMI for the High School musical. The contract year will be July 1, 2020 through June 30, 2021 in the amount of \$152.72.”
10. Suggested motion –2021-10 “That the Pitman Board of Education enters into a contract for participation in cooperative transportation services (as needed) with the Gloucester County Special Services District for the 2021/2022 school year; as per contract on file in the Business Office.”
11. Suggested motion – “That the Pitman Board of Education approves the renewal of medical insurance and prescription coverage with AmeriHealth for the 2021/2022 school year with an increase of 2.0% in

premium costs from school year 2020/2021.”

- 12. Suggested motion – “That the Pitman Board of Education approves the renewal of dental insurance coverage with Delta Dental Plan of New Jersey for the 2021/2022 school year with no increase in monthly premium costs from school year 2020/2021.”
- 13. Suggested motion – “That the Pitman Board of Education approves the renewal of vision insurance coverage with Vision Service Plan for the 2021/2022 school year with no increase in premium costs from school year 2020/2021.”
- 14. Suggested motion -2021-11 “That the Pitman Board of Education approves the following Public Employer Trust Agreement with Brown & Brown Benefits Advisors:

THE PUBLIC EMPLOYER TRUST AGREEMENT

The Pitman Board of Education, as a current participant in the Public Employer Trust (hereinafter known as “Trust”), for the policy period beginning July 1, 2021 to June 30, 2022 understands and agrees to the following:

- The monthly premium statements mailed to the participant, by the insurance company, should be submitted with the billed premiums within the thirty-day grace period. Any changes to be made to the billed amount will be adjusted by the carriers on future bills.
- The insurance company is responsible to provide the participant with an ample supply of descriptive material for distribution to its eligible employees.
- The insurance company will provide a direct claim system, which will process claims between the employee’s home address and the insurance company claim office.
- Any future rate adjustments will be based upon the claim experience of the Trust. As such, no separate experience records will be available or obtainable on any one participant.
- The participant may discontinue its involvement in the Trust at the end of the policy period, providing 60 days’ advance written notice to the Administrator (B&B Benefit Advisors). All premiums must be paid in full prior to the cancellation date. Your group will automatically renew for the new policy period unless written termination is received as specified herein.

• Benefit Programs Adopted:

Dental (), Prescription Drug (X), Medical (X), Vision ()

• As Administrator, Brown & Brown Benefit Advisors reserves the right to make changes in insurance carriers for the Trust policies so long as the insurance carriers guarantee benefits are equal to or greater than current benefits

- 15. Suggested motion - “That the Pitman Board of Education rescinds the Transportation Agreement with Camden County Special Services School District for the 2020/2021 school year for the following routes:

Start/End Date	Route#	Destination	Cost
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April 11, 2021	West Berlin	Bancroft	\$339.00 per diem”
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16. Suggested motion - “That the Pitman Board of Education approves the Transportation Agreement with Monmouth Ocean Educational Services Commision for the 2020/2021 school year for the following routes:

Start/End Date	Route#	Destination	Cost
4/12/2021 - 6/30/2021	ESQ414	Bancroft	\$284.85 per diem”

17. Suggested motion - “That the Pitman Board of Education approves the 2021/2022 contract with Paul’s Commodity Hauling, Inc. for hauling state commodities from Safeway Cold Storage.”

18. Suggested motion -2021-12 “That the Pitman Board of Education approves the renewal of Nutri Serve as the Food Service Management Service for the 2021-2022 SY in the amount of \$25,250.00 an increase from 2020/2021 of 1% CPI.”

19. Suggested motion - Suggested motion - 2021-13 “That the Pitman Board of Education approves the following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
PITMAN SCHOOL DISTRICT
IN THE COUNTY OF GLOUCESTER, NEW JERSEY
AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS
TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

RESOLVED that the Pitman School District Board of Education approves the following project:

- Partial Roofing Replacement at Elwood Kindle ES – FVHD #5315-DOE #4140-060-21-2000
- Partial Roofing Replacement at Pitman MS – FVHD #5316-DOE #4140-075-21-3000

BE IT FURTHER RESOLVED that the District’s Architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as A Other Capital projects@ as defined in N.J.A.C. 6A:26 B The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

20. Suggested motion – “That the Pitman Board of Education approves Fraytak Veisz Hopkins Duthie, P.C. for the professional architectural services for a Comprehensive Facilities study for the 5 schools in Pitman School District for a fixed fee of \$20,950.00.”

21. Suggested motion - “That the Pitman Board of Education approves the shared service agreement with Wenonah Board Education for Learning Disability Teacher-Consultant Evaluation Services for the 2020-2021 school year at the cost of \$325.00 per evaluation including meetings.”

22. Suggested motion - "That the Pitman Board of Education approves the Ricoh - New Jersey State contract A40467 - 48-month Lease program at a monthly cost of \$44.39 - replacing 7 copiers with expired leases as of July 2021 through June 2025."

CURRICULUM & INSTRUCTION - Powell, Pappalardo, Miller

1. Student Statistics March 2021:

Date	Elementary	Middle	High	Out of District	Alternate	Total
3/31/21	506	281	335	20	0	1142
3/31/20	570	314	352	25	1	1262
2/28/21	502	283	337	20	0	1142

Suspensions/Reasons:

HIB

Reported: 0
Confirmed: 0

2. Fire and Lockdown Drills for the month of March 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
High School	3/11/21	11:45 AM	Fire	175	175	Sunny 66°	2 minutes
	3/26/21	11:50 AM	Shelter in Place/Lockdown	174	174	Sunny 72°	7 minutes
	3/29/21	11:50 AM	Shelter in Place/Lockdown	163	163	Sunny 50°	7 minutes
	3/30/21	8:36 AM	Fire	165	165	Sunny 40°	1 minute
Middle School	3/18/21	8:21 AM	Fire	136	136	Rain 48°	8 minutes
	3/23/21	11:50 AM	Shelter in Place	129	129	Partly Cloudy 67°	9 minutes
	3/25/21	11:50 AM	Shelter in Place	142	142	Cloudy 61°	9 minutes
Kindle School	3/23/21	10:30 AM	Fire	205	205	Sunny 48°	2 minutes
	3/30/21	8:40 AM	Lockdown	193	193	Sunny 51°	2 minutes
Memorial School	3/23/21	12:40 PM	Fire	75	75	Cloudy 57°	3 minutes
	3/29/21	9:00 AM		80	80	Sunny 46°	6 minutes

	3/29/21	1:00 PM	Shelter in Place/Lockdown Shelter in Place/Lockdown	60	60	Sunny 46°	5 minutes
Walls School	3/25/21	10:29 AM	Fire Shelter in Place	148	148	Cloudy 59°	3 minutes
	3/30/21	11:51 AM		160	160	Sunny 61°	4 minutes

3. Suggested motion – “That additions to the Substitute List for the 2020/2021 school year be approved.”
4. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. Suggested motion – “That the Board of Education approves all field trips as submitted.”
6. Suggested motion - “That the Pitman Board of Education approves the Use of Facilities as attached.”
7. Suggested motion – “That the Pitman Board of Education approves the school calendar for the 2021/2022 school year.”
8. Suggested motion - 2021-14 “That the Pitman Board of Education approves the Resolution Regarding State Legislators Support of All School Districts for Equitable State Funding.”
9. Suggested motion - “That the Pitman Board of Education approves the contract for Heinemann Professional Development for one seminar, Benchmark Assessment System 2 (presented virtually over two half days), at a cost of \$3,100.00 (purchased through Middle School SIA Funds).”
10. Suggested motion - “The Pitman Board of Education approves the CPR training on May 14th - 1st session at no cost through JIF, 2nd session up to 16 people at a cost of \$920.00 and June 11th up to 16 people at a cost of \$920.00.”
11. Suggested motion - “That the Pitman Board of Education accepts the award and approves the submission of the ESSER II Grant.”
12. Suggested motion - “That the Pitman Board of Education approves the following summer curriculum work, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (pending contract negotiations)(time sheets):

School	Course	Level(s)/Grade	Hours
HS	Career Pathways--Revisions to existing courses <ul style="list-style-type: none"> ● STEAM ● STEAM II ● CS/Robotics ● STEAM LAB 	9-12	Up to 6

	<ul style="list-style-type: none"> • Physics • Microsoft Certification 		
HS new	Multicultural Art and Design	9-12	Up to 10
HS	Science standards revision climate change: Environmental Science, Forensic Science, Chem A, Chem H, Physics A, Physics AP, Anatomy and Physiology, AP Bio, Bio A, Bio H, Freshman Science	9-12; 3 hours each course	Up to 33
MS	Science standards revision climate change	6-8; 3 hours per grade level	Up to 9
ES	Science standards revision climate change	K-5; 3 hours per grade level	Up to 18
HS	VPA standards revisions <ul style="list-style-type: none"> • Bell chimes, concert band, concert choir, hand chimes, music tech and industry, music theory I, music theory II, select ensemble, pop culture and music • art I, art II, ceramics I, ceramics II, computer art I, computer art II, art 3-4, photography 	3 hours each course-17 total courses	Up to 51
MS	VPA standards revisions <ul style="list-style-type: none"> • music 6, 7, 8 • art 6, 7, 8 	3 hours each course	Up to 18
ES	VPA standards revisions <ul style="list-style-type: none"> • music PK, k-2, & 3-5, inst 4 inst 5 • art K, 1, 2, 3, 4, & 5 	3 hours each subject	Up to 33
ES	Career Readiness Life Literacies and Key Skills standards revisions (by grade 2 and grade 5) 9.1--financial health, landscape & money management 9.2--career awareness & planning 9.4--life literacies and key skills: creativity and innovation, critical thinking and problem solving, digital citizenship, global and cultural awareness, information and media literacy, tech literacy	alignment document: 5 hours per standard	Up to 15
MS	Career Readiness Life Literacies and Key Skills Revisions (by grade 8) 9.1--financial health, landscape & money management (math department and future ready) 9.2--career awareness & planning (future ready and counselors) 9.4--life literacies and key skills: creativity and innovation, critical thinking and problem solving, digital citizenship, global and cultural awareness, information and media literacy, tech literacy (integrated)	alignment doc for 9.2 and 9.4 (5 hours each); maps for 9.1 (10 hours)	Up to 20
HS	Career Readiness Life Literacies and Key Skills Revisions (by grade 12) 9.1--financial health, landscape & money management (financial literacy) 9.2--career awareness & planning	financial lit course revisions; we will complete additional whole school updates in	Up to 5

	9.4--life literacies and key skills: creativity and innovation, critical thinking and problem solving, digital citizenship, global and cultural awareness, information and media literacy, tech literacy	in-services throughout the year.	
HS	World Language standards revisions <ul style="list-style-type: none"> Spanish C/C, I, II, III, IV French I, II, III, 4/5 	3 hours each subject	Up to 27
MS	World Language standards revisions <ul style="list-style-type: none"> Spanish 6, 7, 8 	3 hours each subject	Up to 9
ES	World Language standards revisions <ul style="list-style-type: none"> Spanish grade 1, 2, 3, 4, 5 	3 each grade	Up to 15
PK-12	School Counseling Curriculum: additional work SEL & Career Planning	PK-12	Up to 30
6-12	Science: ELA Companion Standards Resources Repository	6-12	Up to 10
6-12	Social Studies: ELA Companion Standards Resources Repository	6-12	Up to 10
6-12	Technology: ELA Companion Standards Resources Repository	6-12	Up to 10
ES	grade 4 social studies resource revisions	4	Up to 5
HS	Math IV	9-12	Up to 10
HS	ELA III & IV	9-12	Up to 20
MS/HS	History of Disabled and LGBT Persons additions (VPA--music and art)	MS; alignment doc 5 hours M & A HS; alignment doc 5 hours M & A	Up to 20
	Photography, Music Tech, Digital Media I and II revisions based on platform change	5 hours each	Up to 20
			404 hours total"

13. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14127393	Kindle	Medical	FLA	Revised: 1/11/21-1/12/21 <i>(paid Family Illness)</i> 1/15/21-2/5/21 <i>(unpaid leave)</i> 2/8/21-3/12/21 <i>(intermittent unpaid)</i> Revised: 1/11/21-1/12/21 <i>(paid Family Illness)</i> 1/15/21-2/5/21 <i>(unpaid leave)</i> 2/8/21-6/30/21 <i>(intermittent unpaid)</i> Original:

				1/11/21-1/12/21 <i>(paid Family Illness)</i> 1/15/21-6/30/21 <i>(unpaid leave)</i>
94889490	Middle School	Personal	N/A	4/8/21-5/7/21 <i>(unpaid leave)</i> ”

14. Suggested motion - “That the Pitman Board of Education approves the following for services provided for the High School Spring Musical for the 2020/2021 school year:

Name	Position	Amount
Kaitlyn Delengowski	Choreographer	\$2,000.00
Risa Ferguson	Musical Coordinator	\$2,000.00”

15. Suggested motion –“That the Pitman Board of Education approves an adjustment in salary for the following staff member effective May 1, 2021:

Name	Location	From	To
Nancy Davenport	Kindle School	Step A/0 Credit \$15.84	Step A/60 Credits \$16.04”

16. Suggested motion - “That the Pitman Board of Education retroactively approves the revised salaries for Daniel Ward, Teacher at Pitman Middle School, as follows:

2019/2020	
MA/2	\$52,174.00
2020/2021	
MA/3 9/1/20-12/31/20	\$52,877.00
MA+15/3 1/1/21-6/30/21	\$53,693.00”

17. Suggested motion - “That the Pitman Board of Education retroactively approves the prorated salary for the Kerry Burke, Replacement Language Arts Teacher at Pitman Middle School, as follows:

2020/2021	
BA/Step 8	\$52,600.00”

18. Suggested motion - “That the Pitman Board of Education rescinds the appointment of Erica Rager, Replacement English Teacher at Pitman High School, for the 2020/2021 school year (previously approved at the March 17, 2021 meeting).”
19. Suggested motion - “That the Pitman Board of Education rescinds the appointment of Kara Rohlf, French Teacher at Pitman High School, for the 2020/2021 school year (previously approved at the March 17, 2021 meeting).”
20. Suggested motion - “That the Pitman Board of Education retroactively approves the appointment of Gregory Hill, Replacement English Teacher at Pitman High School, effective April 6, 2021 through June 14, 2021, for the 2020/2021 school year, at a prorated salary of \$50,876.00 BA+30/Step 2, no benefits, at the recommendation of the Superintendent of Schools. Salary in accord within the negotiated agreement with the Pitman Education Association.”
21. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of Patricia DiJoseph, Teacher at W.C.K. Walls School, effective June 30, 2021.”
22. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of Katherine Hoh, Teacher at W.C.K. Walls School, effective June 30, 2021.”
23. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of Sally Bierman, Part Time Instructional Aide at Memorial School, effective June 30, 2021.”
24. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of Paul Maden, Maintenance Worker for the Pitman School District, effective June 30, 2021.”
25. Suggested motion - “That the Pitman Board of Education approves the retirement resignation, with regret, of William Campbell, Maintenance Worker for the Pitman School District, effective June 30, 2021.”
26. Suggested motion – “That the Pitman Board of Education approves the following volunteer coaches/advisors for the 2020/2021 school year (*Italics – In-house*):

Name	Position
Julia Gillespie	Softball Coach’s Aide
Linda Gipe	Softball Coach’s Aide”

27. Suggested motion - “That the Pitman Board of Education approves the 2022 Senior Class Trip to Orlando, Florida on April 26, 2022 – April 30, 2022, to confirm reservation and secure the dates.”
28. Suggested motion - “That is the Pitman Board of Education approves the following job descriptions for Panther Club: Director of the Childcare Program, Site Leader, Provider, and Provider Aide.”

COMMUNICATION & POLICY – Pappalardo, Wilson-Doherty, Martin

1. Suggested motion - “That the Policies/Regulations listed below be approved for **second** reading:

POLICIES/REGULATIONS	
Regulation 2464(M)(Revised)	Gifted and Talented Students
Policy/Regulation 5330.01(M)(Revised)	Administration of Medical Cannabis
Policy 7425 (M)(Revised) Regulation 7425 (M)(New)	Lead Testing of Water in Schools
Policy/Regulation 7430 (M)(Abolished)	School Safety
No Child Left Behind Act (NCLB) To Every Child Succeeds Act (ESSA)	
Policy 2415 (M)(Revised)	Every Student Succeeds Act
Policy 2415.01 (M)(Abolished)	Academic Standards, Academic Assessment, and Accountability
Policy 2415.02 (M)(Revised)	Title I - Fiscal Responsibilities
Policy 2415.03 (M)(Abolished)	Highly Qualified Teachers (Abolished)
Policy 2415.05 (M)(Revised)	Student Surveys, Analysis, and/or Evaluations
Policy/Regulation 2415.20 (M)(Revised)	Every Student Succeeds Act Complaints
Policy 4125 (M)(Revised)	Employment of Support Staff Members
Policy 6360 (M)(Revised)	Political Contributions
Policy 8330 (M)(Revised)	Student Records

PUBLIC HEARING – (15 minutes)

This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us. We ask that you only send one message during each comment period. During the meeting public comment via email will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, May 5, 2021, Public Hearing on the Budget/Action Meeting, and will be virtual.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.