

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

The Regular Meeting of The Pitman Board of Education was held on Wednesday, January 10, 2018. The meeting convened in the Pitman High School Media Center at 7:15 pm.

With the following in attendance:

Mary Beth Koniecki	Vice-President
Lisa McConnell	Member
Darlene Powell	Member
Edward W. Powell	Member
Bonnie Savage	Member
Laura Schultz	Member
Judy Walker	Board President
Patrick McAleer	Superintendent
Rebecca Brill Moody	Director of Curriculum & Instruction
Deborah J. Roncace	Business Administrator/Board Secretary
Lenny Wood	Solicitor

STATEMENT FOR RE-ORGANIZATION & REGULAR MEETING

Notice of the Re-Organization & Regular Meetings of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet at 7:00 p.m. for the Re-Organization and the Regular Meeting in the Pitman High School Media Center. The Board Secretary shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS - None

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

No one spoke at this time.

CORRESPONDENCE

Letter from Constance Gledhill

APPROVAL OF MINUTES

Motioned by Board Member Walker
Second by Board Member Koniecki

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, December 13, 2017”

Motion Approved, 6-0-1 (Board Member D. Powell abstained)

Motioned by Board Member Walker

Second by Board Member Koniecki

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, December 13, 2017 - 6:00 pm & 8:30 pm”

Motion Approved, 6-0-1 (Board Member D. Powell abstained)

FINANCE & INSURANCE COMMITTEE

Motioned by Board Member Schultz

Second by Board Member Savage to approve the following motions:

“That all line-item transfers be approved for the month of November 2017.”

“That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A:17-9 for the month of November 2017. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

“That the Pitman Board of Education certifies – pursuant to N.J.A.C.6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of November 2017 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

“That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A:17-9 for the month of November 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of November 2017.”

“That all bills are properly approved and certified to be paid.”

“That the Student Fund Report be accepted and approved for the month of December 2017.”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

“Approve the submission of an amended ESSA application and accept an allocation of \$28,941.00) Title I School Improvement Award) for fiscal year 2018.”

Motions Approved, 7-0-0

EDUCATION COMMITTEE

Board Member Koniecki reported on Student Statistics for December 2017.

Date	Elementary	Middle	High	Out of District	Alternate	Total
12/31/17	603	300	400	22	0	1325
12/31/16	632	308	406	20	2	1368
11/30/17	601	300	399	22	0	1322

Suspensions/Reasons:

Inappropriate Behavior:	3	
Fighting		2
HIB	1	

HIB

Reported:	2
Confirmed:	2

Board Member Koniecki reported on Fire and Lockdown Drills for the month of December 2017.

Motioned by Board Member Koniecki

Second by Board Member Schultz to approve the following motions:

“That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

“That the Board of Education approves all field trips as submitted.”

“That the Pitman Board of Education retroactively approves the homeless tuition contracts for the following incoming students effective September 19, 2017 through the 2017/2018 school year:

Student ID#	Receiving District	Tuition Cost
9055850731	Monroe Township School District	\$11,840.00
9494280918	Monroe Township School District	\$20,000.00
1018495856	Pine Hill School District	\$20,000.00
1407531925	Pine Hill School District	\$11,840.00”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

“That the student(s) listed below be approved for homebound as follows, for the duration of their absence:

ID#	Hours of Instruction
8011435280	5 hours per week
3007979039	5 hours per week”

“That the Pitman Board of Education approves the following for student teacher placement during the 2017/2018 school year:

Name/University	Co-Operating Teacher/Supervisor	Dates	Location
Kristen Tirolly Temple University	Cynthia Vidal	1/16/18 – 3/9/18	W.C.K. Walls School”

“That the Pitman Board of Education approves the following students from Rowan University for STREAM 1 – Clinical Experience one day a week (Thursdays) from 9:00 AM to 3:00 PM on the following dates: 1/25/18, 2/1/18, 2/15/18, 2/22/18, 3/1/18, 3/8/18, 3/22/18, 3/29/18, 4/5/18, and 4/12/18:

Name	Co-Operating Teacher(s)	Location
Alter, Rebekah Ginotti, Madison	Anne Himmer/Grade K	Memorial School
Griggs, Jada Hagen, Olivia	Lisa Lyons/Grade K	Memorial School
Horan, Kayla Horn, Emily	Dare Euler/Grade 4	Memorial School
Isabella, Haley Jones, Zachary	Laurie Boyle/Grade 4	Memorial School
Kopec, Amy Loomis, Alexis	Alice DeTolla/Grade 5	Memorial School
Mallon, Julia Miceli, James	Danielle Pricksett/Grade 3	Kindle School
Miller, Sarah Nahm, Crystal	Allyson Horowitz/Grade 2	Kindle School
Nana, Alice Patsko, Cal	Janine Morrison/Grade 1	W.C.K. Walls School
Santos, Daniela Urion, Casey	Carrie Parkin/Grade 1	W.C.K. Walls School”

“That the Pitman Board of Education approves the following students from Rowan University for field experience (Music) on Tuesday, March 20, 2018 from 8:00 AM – 12:00 PM:

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

Name	Co-Operating Teacher(s)	Location
Bonnie Callahan Amanda Chiaro Zebadiah Coombs Irvel Jean Caela Johnson Ryan McAteer”	Cynthia Vidal	W.C.K. Walls School

Motions Approved 7-0-0

ATHLETIC & EXTRA-CURRICULAR ACTIVITIES COMMITTEE

Motioned by Board Member E. Powell

Second by Board Member Koniecki to approve the following motions:

“That the Pitman Board of Education moves to rescind the following extra-service contract:

Middle School		
<i>Roland Rossi</i>	MS After-School Detention Proctor (.5)	\$1,383.00”

“That the Board of Education approves the following Extra Service Contracts for the 2017/2018 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

Middle School		
<i>Nicole Beach</i>	6 th Grade Class Advisor	\$ 845.00
<i>Jennifer Cuesta</i>	MS After-School Detention Proctor (.5)	\$1,383.00”

Motions Approved, 6-0-1 (Board Member D. Powell abstained)

LEGISLATION & INTERNAL POLICIES COMMITTEE –

Motioned by Board Member D. Powell

Second by Board Member Savage to approve the following motions:

“That **Policy 2700 (M) (Revised)** be approved for second reading.”

“That **Policy/Regulation 7100 (M) (Revised)** be approved for second reading.”

“That **Policy 7300 (Revised)** be approved for second reading.”

“That **Regulation 7300.1** is abolished.”

“That **Regulation 7300.2 (Revised)** be approved for second reading.”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

“That **Regulation 7300.3 (Revised)** be approved for second reading.”

“That **Regulation 7300.4 (Revised)** be approved for second reading.”

“That **Policy 3437 (Revised) and Policy 4437 (Revised)** be approved for first reading.”

“That **Regulation 5460.1 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 7101 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 7102 (New)** be approved for first reading.”

“That **Policy 7130 (Revised)** be approved for first reading.”

“That **Policy 7425 (New)** be approved for first reading.”

“That **Policy/Regulation 7440 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 7441 (M) (Revised)** be approved for first reading.”

“That **Policy 8507 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 8630 (M) (Revised)** be approved for first reading.”

Motions Approved, 6-0-1 (Board Member D. Powell abstained)

PROPERTY & SUPPLY COMMITTEE

Motioned by Board Member McConnell

Second by Board Member Koniecki to approve the following motions:

“That the Pitman Board of Education enters into Jointure Agreement with Gateway Regional High School District for the following route for the 2017/2018 school year:

<u>Route #</u>	<u>Destination (September 1, 2017 - June 30, 2018)</u>	<u>Cost</u>
1715	Field Trips & Sports	Apprx. \$50,000.00”

“That the Pitman Board of Education accepts a donation of \$4,800.00 from the Lang family as a contribution towards the Joe Lang Field signage.”

Motions Approved, 7-0-0

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

PERSONNEL COMMITTEE

Motioned by Board Member Savage

Second by Board Member E. Powell to approve the following motions:

“That additions to the Substitute List for the 2017/2018 school year be approved.

“That the Pitman Board of Education approves Patrick J. McAleer, Ed.D. Superintendent of Schools, as the district School Safety Specialist for the 2017/2018 school year.”

“That the Pitman Board of Education approves the amended leave of absence for Carisa Rose, Child Study Team Secretary, as follows:

Child-Rearing Leave of Absence - beginning December 12, 2017 through January 31, 2018 (sick days with pay) and February 1, 2018 thru June 28, 2018 (unpaid FMLA) returning June 29, 2018.”

“That the Pitman Board of Education approves the appointment of Stacey McIlvaine, temporary Office Aide Child Study Team, effective on or about November 1, 2017 through June 28, 2018 for the 2017/2018 school year at a rate of \$13.01 per hour, 4 hours per day, (timesheets). Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education retroactively approves an adjustment in salary for the following staff member(s) effective January 1, 2018:

Name	Location	Degree/Step	Salary
Jessica Morrone	High School	BA +30 Step 10 to MA Step 10	\$59,799.00”

“That the Pitman Board of Education approves the appointment of Sarah Weng, 1:1 Nurse at Kindle School, effective on or about January 16, 2018 through June 30, 2018, for the remainder of the 2017/2018 school year at a prorated salary of \$57,722.00 BA/Step11 with benefits; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education terminates the employment contract of Roland Rossi, Teacher at Pitman Middle School, effective March 11, 2018.

Motions Approved, 6-0-1 (Board Member D. Powell abstained)

OLD BUSINESS

Water Testing

Dr. McAleer thanked the Pitman Environmental Commission for their donation of water bottles to all students.

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

Public Relations Report/Rowan University

Dr. McAleer distributed four plans that were created by the Rowan students. The Board developed an ad-hoc committee to review the reports and to develop a public relations plan by February's Board Meeting. Board Members Walker, Koniecki and McConnell will serve on the ad-hoc committee.

Debt Service Options

Dr. McAleer stated that there was a meeting with Phoenix Advisors to discuss possible options of a 5-year facility lease agreement for approximately \$1,000,000.00.

Configuration Task Force

Dr. McAleer told the Board that he would like to have a follow up meeting in early February to discuss possible structural changes and the demographic report.

NEW BUSINESS

Mock Trial

Dr. McAleer told the Board he would be recommending that a stipend be created for a high school mock trial student club.

Middle School – ESSA Targeted Status

Dr. McAleer informed the Board that he had received notice from the state stating that the Middle School was put in targeted status for fiscal year 2018.

2016/17 School Performance Report

Dr. McAleer informed the Board that the school performance report will be made public on January 12, 2018.

2015 Race to the Top Grant

Dr. McAleer stated that there was an oversight in the filing of the final expenditure report for the 2015 Race to the Top Grant.

Pop-Up Park

Board Member Koniecki requested that the school district have another pop-up park in the spring.

Strategic Plan

Board President Walker requested that the Strategic Plan update be listed on every agenda.

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

Tony Cappello, PEA President, congratulated both Judy Walker and Darlene Powell on their election to the Board.

Heather Altman asked if there was a way to know the breakdown of staff and students on a HIB report, and how many HIB investigations were filed against students or staff.

Dr. McAleer stated that all HIB investigations are confidential.

Jennifer Martin commented that the district is not up to par for recognizing reading disabilities, and that a child should not be denied an evaluation.

EXECUTIVE CLOSED SESSION #1 – 8:33 pm

Moved by Board Member E. Powell
Second by Board Member Koniecki

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

Moved by Board Member Savage
Second by Board Member Koniecki

“That the Pitman Board of Education reconvenes in open session at 8:42 pm.”

Motion Approved, All In Favor

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JANUARY 10, 2018**

ADJOURNMENT

Motioned by Board Member Koniecki
Second by Board Member Schultz

“That the meeting is adjourned at 8:42 pm.”

Motion Approved, All in Favor

Respectfully Submitted by:
Deborah J. Roncace, Board Secretary