

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

The Regular Meeting of the Pitman Board of Education was held on Wednesday, December 13, 2017. The meeting convened at 6:00 p.m. in the Pitman High School Media Center.

With the following in attendance:

Len E. Clark	Board President
Mary Beth Koniecki	Member
Lisa McConnell	Member
Edward W. Powell	Member
Bonnie Savage	Member
Laura Schultz	Member
Judy Walker	Vice-President
Patrick McAleer	Superintendent
Rebecca Brill Moody	Supervisor of Curriculum & Instruction
Deborah J. Roncace	Business Administrator/Board Secretary
Lenny Wood	Solicitor

EXECUTIVE CLOSED SESSION #1 – 6:00 pm

Moved by Board Member Schultz
Second by Board Member Koniecki

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

Moved by Board Member Schultz
Second by Board Member Koniecki

“That the Pitman Board of Education reconvenes in open session at 7:30 pm.”

Motion Approved, All In Favor

The meeting convened in open-session with visitors as identified on Sign-In Sheets.

MOMENT OF SILENCE AND SALUTE TO THE FLAG

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PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 6:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Recognition: Dr. Len Clark – Dr. McAleer presented Len Clark with a plaque for his years of service on the Board. Dr. McAleer thanked Dr. Clark for all his time and dedication, and thanked him for his service to the Pitman School District.

Staff Spotlight – Pitman High School Principal, Dr. Cherie Lombardo, presented the staff spotlight award to Betty Jean Hampton.

American Education Week – Annual Shadowing Experience - Dr. McAleer, along with his student shadow, Ms. Kayla Wentzel, presented participation certificates to the student who shadowed district administrators and Board Members. List of students and their shadowing administrator is attached to minutes.

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

No one spoke at this time.

CORRESPONDENCE - None

APPROVAL OF MINUTES

Motioned by Board Member Clark
Second by Board Member Walker

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, November 15, 2017”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

Motion Approved, 7-0-0

Motioned by Board Member Clark
Second by Board Member Walker

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, November 15, 2017 - 7:00 pm”

Motion Approved, 7-0-0

FINANCE & INSURANCE COMMITTEE – Walker, Schultz, Powell

Motioned by Board Member Walker
Second by Board Member Schultz to approve the following motions:

“That all line-item transfers be approved for the month of October 2017.”

“That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

“That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of October 2017 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

“That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of October 2017.”

“That all bills are properly approved and certified to be paid.”

“That the Student Fund Report be accepted and approved for the month of November 2017.”

Motions Approved, 7-0-0

**THE REGULAR MEETING
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PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

EDUCATION COMMITTEE – Schultz, Koniecki, Savage

Board Member Schultz reported on Student Statistics for November 2017.

Date	Elementary	Middle	High	Out of District	Alternate	Total
11/30/17	601	300	399	22	0	1322
11/30/16	631	306	408	20	2	1367
10/31/17	598	300	400	22	0	1320

Suspensions/Reasons:

Inappropriate Behavior:	5	
Fighting	2	1
Lateness	2	

HIB

Reported:	2
Confirmed:	1

Board Member Schultz reported on Fire and Lockdown Drills for the month of November 2017.

Motioned by Board Member Schultz

Second by Board Member Koniecki to approve the following motions:

“That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

“That the Board of Education approves all field trips as submitted.”

“That the Pitman Board of Education approves the Memorandum of Agreement between the Pitman Board of Education and Pitman Police Department for the 2017/2018 school year, documentation on file in the Board of Education Office.”

“That the Pitman Board of Education retroactively approves the homeless tuition contracts for the following outgoing students effective September 1, 2017 through the 2017/2018 school year:

Student ID#	Receiving District	Tuition Cost	Additional Services
8847719783	Elk Township School District	\$13,898.00	N/A”

“That the Pitman Board of Education approves the following students from Rowan University for junior field experience for twelve half days (4 hours per day, 2 days per week) on the following dates (Mondays/Wednesdays): March 19, March 21, March 26, March 28, April 2, April 4, April 9, April 11, April 16, April 18, and April 23, 2018:

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

Name	Co-Operating Teacher(s)	Location
Danielle Barnes	Tracey Pinque	High School
Kelsie Fucetola	Carrie Schwank	High School”

“That the Pitman Board of Education accepts a donation not to exceed \$2,000.00 from Credly, Inc. (full enterprise edition – digital credentials).”

Motions Approved, 7-0-0

ATHLETIC & EXTRA-CURRICULAR ACTIVITIES COMMITTEE – Powell, McConnell, Walker

Motioned by Board Member Powell

Second by Board Member McConnell to approve the following motion:

“That the Board of Education retroactively approves the following volunteer coaches effective December 4, 2017 for the 2017/2018 school year (*Italics-In-house*):

Volunteer Coaches	
Connor Smith	Basketball Coach’s Aide
<i>Daniel Ward</i>	Winter Track Coach’s Aide”

Motion Approved, 7-0-0

LEGISLATION & INTERNAL POLICIES COMMITTEE – Koniecki, Savage, McConnell

Motioned by Board Member Koniecki

Second by Board Member Savage to approve the following motions:

“That **Policy 2700 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 7100 (M) (Revised)** be approved for first reading.”

“That **Policy 7300 (Revised)** be approved for first reading.”

“That **Regulation 7300.1** is abolished.”

“That **Regulation 7300.2 (Revised)** be approved for first reading.”

“That **Regulation 7300.3 (Revised)** be approved for first reading.”

“That **Regulation 7300.4 (Revised)** be approved for first reading.”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

Motions Approved, 7-0-0

PROPERTY & SUPPLY COMMITTEE – McConnell, Walker, Koniecki

Motioned by Board Member McConnell

Second by Board Member Walker to approve the following motion:

“That the Pitman Board of Education accepts a donation not to exceed \$2,500.00 from Lowe’s Heroes Program for the remodeling of the teachers’ faculty room at Memorial School.”

Motion Approved, 7-0-0

PERSONNEL COMMITTEE – Savage, Powell, Schultz

Motioned by Board Member Savage

Second by Board Member Powell to approve the following motions:

“That additions to the Substitute List for the 2017/2018 school year be approved.”

“That the Pitman Board of Education retroactively approves the leave of absence for Stephen Hare, Teacher at Pitman Middle School, as follows:

Medical Leave of Absence – beginning November 27, 2017 through on or about January 24, 2018 (sick days) returning on or about January 25, 2018.”

“That the Pitman Board of Education retroactively accepts the resignation of Patricia Foley, Part Time Lunchroom Aide at Kindle School, effective December 1, 2017.”

“That the Pitman Board of Education retroactively approves the following transfer effective December 6, 2017 for the 2017/2018 school year:

Teacher	Position	From	To
Jennifer Nicastro	Instructional Aide	Kindle	Memorial School”

“That the Pitman Board of Education approves the following high school academic teachers to be compensated at a rate of \$2,315.00 for a sixth teaching assignment for the 2017/2018 school year (as per negotiated agreement with PEA):

Teacher	Subject
Kevin Casey Sharon Clayton	Social Studies
Lauren Addeo	

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

Matthew Newcomb Christina Ognibene Matthew Smick	English Language Arts
Erin Cunningham	French
Alexandra Grote Stacie Hess Michael Yeager	Math”

“That the Pitman Board of Education approves the following high school academic teacher to be compensated at a rate of \$2,315.00 for a sixth teaching assignment (prorated; 3x/week as needed) for the 2017/2018 school year (as per negotiated agreement with PEA):

Teacher	Subject
Matthew Elmuccio	BSI Math”

“That the Pitman Board of Education approves an adjustment in salary for the following staff member effective January 1, 2018 through June 30, 2018:

Name	Position	Salary
Richard Booth	Facilities Manager	\$82,000.00”

“That the Pitman Board of Education employs the following personnel for Panther Club effective December 14, 2017 through June 30, 2018 for the 2017/2018 school year at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Counselors (Time Sheets)			
Name	Rate	Name	Rate
Hope Brown	\$9.14/hr.	Adrianna DeGori	\$8.70/hr.”

“That the Pitman Board of Education approves the appointment of Nancy Bodnar, Part Time Lunchroom Aide at Kindle School, effective on or about December 20, 2017 through June 30, 2018 for the 2017/2018 school year, 4.5 hours per week, at an hourly rate of \$9.00 (timesheets), pending receipt of proper paperwork. Salary in accord with the negotiated agreement with the PEA.”

Motions Approved, 7-0-0

OLD BUSINESS

Rowan Presentation

Dr. McAleer told the Board that he and Board Member Koniecki would be attending the Rowan presentation on Public Relation on December 18, 2017.

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DECEMBER 13, 2017**

NEW BUSINESS

Possible School Reconfiguration

Dr. McAleer updated the Board on the demographic study.

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

No one spoke at this time.

EXECUTIVE CLOSED SESSION #2 – 8:30 pm

Moved by Board Member Walker
Second by Board Member Schultz

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

Moved by Board Member Powell
Second by Board Member Koniecki

“That the Pitman Board of Education reconvenes in open session at 9:10 pm.”

Motion Approved, All In Favor

ADJOURNMENT

Motioned by Board Member Powell
Second by Board Member Koniecki

**THE REGULAR MEETING
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PITMAN BOARD OF EDUCATION
DECEMBER 13, 2017**

“That the meeting is adjourned at 9:11 pm.”

Motion Approved, All in Favor

Respectfully Submitted by:
Deborah J. Roncace, Board Secretary