

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
JULY 19, 2017**

The Regular Meeting of the Pitman Board of Education was held on Wednesday, July 19, 2017. The meeting convened at 7:00 p.m. in the Pitman High School Media Center.

With the following in attendance:

Len E. Clark	Board President
Mary Beth Koniecki	Member
Lisa McConnell	Member (Absent)
Edward W. Powell	Member
Bonnie Savage	Member
Laura Schultz	Member
Judy Walker	Vice-President (Absent)
Patrick McAleer	Superintendent
Rebecca Brill Moody	Supervisor of Curriculum & Instruction
Deborah J. Roncace	Business Administrator/Board Secretary (Absent)
Dan Long	Solicitor
Danielle Trucano	Filling in for Mrs. Roncace

EXECUTIVE CLOSED SESSION #1 – 7:00 pm

Moved by Board Member Savage
Second by Board Member Schultz

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

Moved by Board Member Savage
Second by Board Member Schultz

“That the Board motions to recess until open session at 7:30 pm.”

Motion Approved, All In Favor

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Moved by Board Member Savage
Second by Board Member Koniecki

“That the Regular Meeting of the Pitman Board of Education reconvenes in open session at 7:33 pm.”

Motion Approved, All In Favor

The meeting convened in open-session with visitors as identified on Sign-In Sheets.

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Harassment, Intimidation and Bullying Self-Assessments - Dr. McAleer presented the semi-annual HIB Report (January to June 2017) to the Board of Education. He reviewed policy and legislature on what qualifies and how the district evaluates HIB claims. Report is attached to minutes.

Semi-Annual Report on Harassment, Intimidation and Bullying - Mrs. Brill Moody presented the semi-annual report on the HIB self-assessment. Mrs. Brill Moody discussed goals for the coming school year, types of situations and prevention strategies.

Motioned by Board Member Savage
Second by Board Member Koniecki

“That the Pitman Board of Education opens the meeting to comments from the public.”

Motion Approved, All in Favor

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

David Wade stated that he had e-mailed a STEM idea to Mr. Clark and Dr. McAleer and that he wanted to introduce himself.

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Motioned by Board Member Koniecki
Second by Board Member Schultz

“That the Pitman Board of Education closes the meeting for comments from the public.”

Motion Approved, All in Favor

CORRESPONDENCE

Thank you notes for retirement recognition and watches.

APPROVAL OF MINUTES

Motioned by Board Member Savage
Second by Board Member Koniecki

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 21, 2017”

Motion Approved, 5-0-0

Motioned by Board Member Savage
Second by Board Member Powell

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 21, 2017 - 7:00 pm”

Motion Approved, 5-0-0

FINANCE & INSURANCE COMMITTEE – Walker, Schultz, Powell

Motioned by Board Member Schultz
Second by Board Member Powell to approve the following motions:

“That all line-item transfers be approved for the month of May 2017.”

“That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2017. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

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“That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of May 2017 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

“That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of May 2017.”

“That all bills are properly approved and certified to be paid.”

“That the Student Fund Report be accepted and approved for the month of June 2017.”

Dr. McAleer gave a brief explanation of the new Technology Lease Purchase and explained the ACH Resolution for OceanFirst.

“That the Pitman Board of Education approves the following reimbursement resolution for the Technology Lease Purchase Program.

**RESOLUTION OF THE PITMAN BOARD OF EDUCATION DECLARING ITS INTENTION
TO REIMBURSE ITSELF FROM THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR
CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE
ACQUISITIONS MADE DURING A TECHNOLOGY LEASE PURCHASE PROJECT**

WHEREAS, THE **PITMAN BOARD OF EDUCATION** (the “Lessee”) is a political subdivision organized and existing under the laws of **NEW JERSEY**; and

WHEREAS, the Lessee will pay, on and after the date hereof, certain expenditures (the “Expenditures”) in connection with the technology lease purchase project (the “Project”); and WHEREAS, the **BUSINESS ADMINISTRATOR** of the Lessee (the “Board”) has determined that the money to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Lessee for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the “Obligations”);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Lessee’s intent to reimburse the Lessee with the proceeds of the Obligations for the Expenditures with respect to the Project made on and after the date hereof. The Lessee reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Obligations.

Section 2. Each Expenditure [was and] will be (a) of a type properly chargeable to the appropriate account under general federal income tax principles (determined in each case as of the date of the Expenditure) and (b) complies with all applicable General Fund regulations and regulations of the State of New Jersey.

Section 3. The maximum cost of the Project is expected to be \$150,000.00.

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Section 4. The Lessee will make a reimbursement allocation, which is a written allocation by the Lessee that evidences the Lessee's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small Lessees" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 19th day of July, 2017.

"That the Pitman Board of Education authorizes the Business Administrator/Board Secretary to accept and close the financing of the 3-year lease purchase of \$150,000.00 in technology equipment."

"That the Pitman Board of Education approved the following Resolution to Decline to Use Dual Control Security Procedures for ACH and/or Wire Transfers of Funds.

**Resolution to Decline to Use Dual Control Security Procedures
for ACH and/or Wire Transfers of Funds**

The undersigned, [Secretary] of Pitman Board of Education (the "Entity"), does hereby certify that at a meeting duly held on July 19, 2017 the Entity's Pitman Board of Education duly adopted the following recitals and resolutions:

WHEREAS, the Entity acknowledges that in compliance with UCC Article 4A-202, OceanFirst Bank has recommended and offered its security procedures, including but not limited to dual control for initiation of ACH and wire fund transfers, to the Entity for the purpose of verifying that a payment order or communication amending or canceling a payment order is that of the Entity; and

WHEREAS, the Entity wishes to decline dual control security procedures offered by OceanFirst Bank for initiation of ACH and/or wire fund transfers; and

WHEREAS, the Entity is aware that by declining such dual control it increases the Entity's risk of loss resulting from unauthorized or fraudulent funds transfers, but wishes to knowingly accept such risk and allow OceanFirst Bank to provide such services without its recommended security procedures; and

WHEREAS, OceanFirst Bank is willing to provide such ACH and wire transfer services without the recommended security procedures upon receipt of the attached indemnification agreement providing for OceanFirst Bank's indemnification and exculpation,

NOW THEREFORE, it is **RESOLVED**, that the Indemnification Agreement attached hereto as Exhibit A is hereby approved and adopted by the Entity, and that the appropriate officers of the Entity are authorized to execute such agreement on behalf of the Entity and deliver it to OceanFirst Bank.

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**INDEMNIFICATION AGREEMENT
Entity Declines to Use Dual Control Security Procedures for
ACH and/or Wire Transfers of Funds**

The Entity acknowledges that in compliance with UCC Article 4A-202, OceanFirst Bank has recommended and offered its security procedures, including but not limited to dual control for initiation of ACH and wire fund transfers, to the Entity for the purpose of verifying that a payment order or communication amending or canceling a payment order is that of the Entity.

1. The Entity acknowledges it has declined dual control security procedures offered by OceanFirst Bank for initiation of ACH and/or wire fund transfers.
2. The Entity acknowledges that by declining such dual control it increases the Entity's risk of loss resulting from unauthorized or fraudulent funds transfers.
3. The Entity agrees to be bound by any payment order whether or not authorized, issued in its name and accepted by OceanFirst Bank in compliance with the security procedure chosen by the Entity.
4. In addition to the above referenced acknowledgements, the Entity further acknowledges liability for loss from unauthorized or fraudulent ACH and wire fund transfers, and agrees to indemnify, defend and hold OceanFirst Bank harmless from and against any and all claims, judgments, awards, damages, penalties, injuries, including court costs, attorneys fees and other expenses of litigation arising out of any unauthorized or fraudulent ACH or wire fund transfers.
5. The Entity acknowledges that OceanFirst Bank is relying on this Agreement and that this Agreement is being given to induce OceanFirst Bank to provide the requested ACH and wire transfer services without OceanFirst Bank's recommended security procedures.

Acknowledged and agreed to this 19th day of July 2017.

"That the Pitman Board of Education approves the sidebar agreement between the Pitman Board of Education and the Pitman Education Association for the 2017/2018 school year."

Motions and Resolutions Approved, 5-0-0

EDUCATION COMMITTEE – Schultz, Koniecki, Savage

Board Member Schultz reported on Student Statistics for June 2017.

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/17	635	307	401	20	1	1364
6/30/16	631	343	433	21	2	1430
5/31/17	635	307	401	20	1	1364

Suspensions/Reasons: 0 1

HIB

Reported: 0
Confirmed: 0

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Board Member Schultz reported on Fire and Lockdown Drills for the month of June 2017.

Motioned by Board Member Schultz

Second by Board Member Koniecki to approve the following motions:

“That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

“That the Board of Education approves all field trips as submitted.”

“That the Pitman Board of Education approves the submission of the Harassment, Intimidation and Bullying (HIB) Grades School Self Assessments - Statement of Assurances to the New Jersey Department of Education for the 2016/2017 school year.”

“That the Pitman Board of Education approves the Pitman School District Mentoring Plan for the 2017/2018 school year (on file in the Board of Education office).”

“That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2017/2018 school year in the amount of \$8,300.00 to provide services for three eligible students. Services are based on educational needs.”

“That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2017/2018 school year:

Student ID#	Placement	Tuition Cost	Additional Services
1476518104	Bancroft	\$68,355.16	\$34,132.00
4781712599	Archbishop Damiano	\$52,714.20	\$36,136.80”

“That the Pitman Board of Education enters into an agreement with GCSSSD-Cress for 20 days effective July 10, 2017 to August 10, 2017 at a cost of \$3,200.00 to provide physical therapy services for one student.”

Dr. McAleer informed the Board that the district would be approving a new physical therapy company because of cost savings. He added that the district would be saving \$12 per hour with the new company.

“That the Pitman Board of Education enters into an agreement with Victory Physical Therapy, P.C. for the 2017/2018 school year at a cost of \$72.00/hour to provide physical therapy services for students.”

Motions and Resolutions Approved, 5-0-0

ATHLETIC & EXTRA-CURRICULAR ACTIVITIES COMMITTEE – Powell, McConnell, Walker

Dr. McAleer explained to the Board that the football coaches are being approved in accordance with the PEA. He said that the JV Head Coach position is being paid the varsity stipend because of the commitment required for the JV team and extra work involved to help maintain the football program. He added that there are two assistant football coaches' positions that are unfilled and will be reposted.

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Motioned by Board Member Powell

Second by Board Member Savage to approve the following motions:

“That the Board of Education approves the following Extra Service Contracts for the 2017/2018 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School		
Renee Post	Fall Drama	\$3,754.00
<i>Carrie Schwank</i>	Freshman Class Advisor (.5)	\$ 512.50
<i>Jeffrey McAfee</i>	Freshman Class Advisor (.5)	\$ 512.50
<i>Lauren Addeo</i>	Sophomore Class Advisor (.5)	\$ 660.50
<i>Daniel Miller</i>	Sophomore Class Advisor (.5)	\$ 660.50
<i>Jessica Morrone</i>	Junior Class Advisor (.5)	\$1,309.00
<i>Paul Blass</i>	Junior Class Advisor (.5)	\$1,309.00
<i>Denise Pallies</i>	Senior Class Advisor (.5)	\$1,294.00
<i>Patrick Polimeni</i>	Senior Class Advisor (.5)	\$1,294.00
<i>Sarah Mickle</i>	Choral Director	\$3,754.00
<i>Christine Ognibene</i>	Detention Proctor (.5)	\$2,065.50
<i>Denise Pallies</i>	Detention Proctor (.5)	\$2,065.50
<i>Erin Cunningham</i>	Key Club Advisor (.5)	\$ 821.00
<i>Stacie Hess</i>	Key Club Advisor (.5)	\$ 821.00
<i>Joseph Marano</i>	National Art Honor Society Advisor	\$1,203.00
<i>Lauren Addeo</i>	National Honor Society (.5)	\$657.00
<i>Christine Ognibene</i>	National Honor Society (.5)	\$657.00
Renee Post	Musical Director	\$3,754.00
Patricia Perez	Musical Assistant Director	\$2,250.00
<i>Jessica Morrone</i>	SADD Advisor	\$1,331.00
<i>Shelly Nichols</i>	Student Council Advisor (.5)	\$1,125.50
<i>Erin Cunningham</i>	Student Council Advisor (.5)	\$1,125.50
<i>Joseph Marano</i>	Yearbook Advisor	\$5,819.00
<i>Aliana Katz</i>	Auditorium Manager	\$5,218.00
Michael (Chris) Thomas	Head Football Coach	\$7,407.00
Tyrone McBride	Assistant Football Coach	\$5,255.00
Middle School		
<i>Bethany Lawlor</i>	MS Newspaper Advisor (.5)	\$ 752.00
<i>Patrice Rowan</i>	MS Newspaper Advisor (.5)	\$ 752.00
<i>Jamey Brown</i>	MS Student Council Advisor	\$1,409.00
<i>Nicole Beach</i>	MS Memory Book Advisor (.5)	\$ 752.00
<i>Nicole Weber</i>	MS Memory Book Advisor (.5)	\$ 752.00
<i>Olivia Dunn</i>	MS Chorus Advisor	\$3,041.00
<i>Andrew Palmentieri</i>	MS Band Advisor	\$4,131.00
<i>Nicole Beach</i>	MS Dance Committee Coor. (.5)	\$ 633.00
<i>Jamey Brown</i>	MS Dance Committee Coor. (.5)	\$ 633.00
<i>Christine Roberts</i>	MS After-School Detention Proctor	\$2,766.00

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<i>Alyssa Cooper</i>	Masquers Advisor	\$4,131.00
<i>Olivia Dunn</i>	Masquers Asst. Advisor	\$1,220.00
<i>Kandice Hanrahan</i>	MS Builder's Club Advisor	\$1,232.00
<i>Thomas Tocco</i>	MS Mentoring Club Advisor	\$1,376.00
<i>Robert Tender</i>	Floor Hockey (Intramural – Fall)	\$1,314.00
<i>Thomas Tocco</i>	Co-Ed Volleyball (Intramural – Spring)	\$1,314.00
<i>TBD</i>	6 th Grade Class Advisor	\$ 845.00
<i>Meghan Bourquin</i>	7th Grade Class Advisor	\$ 845.00
<i>Clare Bonner</i>	8th Grade Class Advisor	\$ 845.00
<i>Norman VanFossen</i>	MS Lunch Duty	\$2,000.00
<i>Meghan Bourquin</i>	MS Lunch Duty	\$2,000.00
<i>Nicole Beach</i>	MS Lunch Duty	\$2,000.00
<i>Robert DiTizio</i>	MS Lunch Duty	\$2,000.00
<i>Robert Tender</i>	MS Lunch Duty	\$2,000.00
<i>Christine Roberts</i>	MS Lunch Duty	\$2,000.00”

“That the Pitman Board of Education approves the following volunteer coaches/advisors for the 2017/2018 school year:

High School	
<i>Frederick Mossbrucker</i> <i>Erica Crowley</i>	Blue & Gray Club
<i>Steven Cooke</i> <i>Alexandra Grote</i> <i>Patrick Polimeni</i>	Gamers' Club
<i>Lauren Addeo</i> <i>Alexandra Grote</i>	Craft Club
<i>Lisa Lopes</i>	Future Business Leaders of America
<i>Doris Cioffi</i> <i>Michael Finley</i> <i>Rose Knowles</i>	Engineering Club
<i>Doris Cioffi</i> <i>Steven Cooke</i> <i>Fred Mossbrucker</i> <i>Carrie Schwank</i>	Fellowship of Christian Athletes
<i>Shelly Nichols</i>	Foreign Language Club
<i>Aliana Katz</i> <i>Jeffrey McAfee</i> <i>Joseph Marano</i>	Gay Straight Alliance
<i>TBD</i>	Hand Chimes
<i>Steve Carey</i>	Wind Ensemble
<i>Lauren Addeo</i> <i>Steven Cooke</i> <i>Matthew Smick</i>	Literary Magazine
<i>Patrick Polimeni</i>	Media Activities
<i>Matthew Healy</i>	Outdoor Club

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<i>Rose Knowles</i> <i>Daniel Miller</i> <i>Matthew Smick</i>	
<i>Jeffrey McAfee</i>	Pitman Rocks
<i>Lauren Addeo</i> <i>Doris Cioffi</i> <i>Alexandra Grote</i> <i>Matthew Healy</i>	Renaissance
Jonathan Leypoldt Nicholas Leypoldt	Football Assistant
Middle School	
<i>Melody Smythe</i>	Homework Club
<i>Kandice Hanrahan</i>	Rebel 2/SPARC
<i>TBD</i>	Literary Club
<i>TBD</i>	Battle of the Books
<i>TBD</i>	Lego Club”

Dr. McAleer informed the Board that the agreement with Evesham Schools is being paid through a grant. He added that it is necessary for our two staff members to maintain their Reading Recovery certifications.

“That the Pitman Board of Education approves the shared services agreement with the Evesham Township School District for Reading Recovery Professional Development for the 2017/2018 school year.”

“That the Pitman Board of Education approves the Panther Club daily fees for Walls School for 2017/2018 as follows:

Panther Club Fees		
Extended Day	8:30 AM – 12:30 PM	\$15.00
Extended Half Day	8:30 AM – 11:00 AM	\$ 7.50”

Motions Approved, 5-0-0

Motioned by Board Member Powell

Second by Board Member Savage to approve the following motions:

“That the Highland Chemical Engine Company is permitted to hold their Annual Labor Day Carnival on the grounds of Pitman High School, Thursday, August 31, 2017 through Monday, September 4, 2017, with construction beginning in the student parking lot on Saturday, August 26, 2017 and dismantled, cleaned and ready for school activities by 8:00 AM Tuesday, September 5, 2017.”

“That the Board of Education enters into a contract with Gloucester County Vocational-Technical School District for use of pool and locker room for the 2017/2018 school year in the amount of \$7,025 (\$150 increase from 2016/2017 school year).”

“That the Board of Education approves the following Extra Service Contract for the 2017/2018 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

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Name	Position	Stipend
Ryan McIntyre	Assistant. Coach – JV Soccer	\$5,255.00”

“That the Board of Education approves the following volunteer coaches for the 2017/2018 school year (*Italics-In-house*).

Volunteer Coaches	
Fred Georgette	Volunteer Coach – Girls Tennis”

Motions Approved, 4-0-1 (Board Member Clark abstained)

LEGISLATION & INTERNAL POLICIES COMMITTEE – Koniecki, Savage, McConnell

Motioned by Board Member Koniecki

Second by Board Member Savage to approve the following motions:

“That **Policy/Regulation 1240 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 3216 (M) (Revised)** be approved for first reading.”

“That **Policy 3134 (Revised)** be approved for first reading.”

“That **Policy/Regulation 3221 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 3222 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 3223 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 3224 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 3240 (M) (Revised)** be approved for first reading.”

“That **Policy/Regulation 5610 (M) (Revised)** be approved for first reading.”

“That **Policy 5620 (M) (Revised)** be approved for first reading.”

“That **Policy 8505 (M) (Revised)** be approved for first reading.”

“That **Policy 8550 (M) (Revised)** be approved for first reading.”

Motions Approved, 5-0-0

PROPERTY & SUPPLY COMMITTEE – McConnell, Walker, Koniecki

Motioned by Board Member Koniecki

Second by Board Member Savage to approve the following motions:

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“That the Pitman Board of Education approves the following resolution to withdraw Maintenance Reserve.

Resolution to Withdraw Maintenance Reserve

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Pitman Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

- \$33,830.00 for the purchase of a Carrier Roof Top HVAC system at Pitman High School
- \$12,034.06 for the repair of exterior wall and entrance of the High School Auditorium
- \$8,423.00 for the installation of a two zone mini split condenser for Memorial School

WHEREAS, according to 6A:23A-14.2(e), the Pitman Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district’s School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.”

Board Member Savage asked about the new paint color matching the wall and entrance area at the high school. Mr. Richard Booth, district’s Facility Manager, responded that the coloring would be matched.

“That the Pitman Board of Education enters into Jointure Agreement with Delsea Regional High School District for the following summer routes (July 1 to August 30, 2017) for the 2017/2018 school year:

<u>Route #</u>	<u>Destination</u>	<u>Cost</u>
SP01	Abilities Center	\$2,553.00
SP02	YALE-Cherry Hill	\$2,462.00
SP05	Bankbridge N-S/Career Center	\$3,600.00
SP12	Bancroft	\$4,120.00
SP15	St. John of God/Abilities Center	\$2,164.00”

Motions and Resolutions Approved, 5-0-0

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PERSONNEL COMMITTEE – Savage, Powell, Schultz

Motioned by Board Member Savage

Second by Board Member Koniecki to approve the following motions:

“That the Pitman Board of Education accepts the resignation of Megan Errera, Speech Language Specialist, for the Pitman School District, effective July 1, 2017.”

“That the Board of Education approves up to an additional four days over the summer to Joelle Sweigart, Food Service Manager, at her per diem rate of pay - timesheets.”

“That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective September 1, 2017:

Name	Location	Degree/Step	Salary
Lauren Addeo	High School	BA Step 6 to MA Step 6	\$53,349.00
Thomas Tocco	Middle School	BA Step 5 to MA Step 5	\$52,649.00
Nicole Weber	Middle School	BA Step 4 to MA Step 4	\$51,949.00”

“That the Pitman Board of Education approves the substitute pay rates effective July 1, 2017 for the 2017/2018 school year as follows:

Licensed Nurse (RN)	\$175.00/day
Custodian	\$10.00/hr.
Maintenance/Grounds	\$10.50/hr.
Secretary	\$8.44/hr.
Cafeteria Aides	\$8.44/hr.
Instr. or Library Aides	\$8.44/hr.
Food Service	\$8.44/hr.
Teacher	\$85.00/day for up to 10 school days of continuous service in the same position. \$90.00/day from day 11 until day 20 of continuous service in the same position. 75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) substitute teaching positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.”

“That the High School Principal is appointed Issuing Officer for Working Papers for the school year July 1, 2017 to June 30, 2018.”

“That the Pitman Board of Education approves the appointment of Arielle Pisaniello, Speech Language Specialist for the Pitman School District, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$51,749.00 MA/Step 2 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et.

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seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education approves the appointment of Melissa Tunis, Guidance Counselor at Pitman High School, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$54,165.00, MA+15/Step 6 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education approves the appointment of Angela Chapman, Special Education Teacher at Memorial School, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$47,672.00/Step 3 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education approves the appointment of Shanna Taub, Part Time Art Teacher (.5) for the Pitman School District, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a prorated salary of \$23,836.00/Step 3/4, no benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education approves the appointment of Chrisa Riviello, Part Time Office Aide at Memorial School, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, 20 hours per week at a rate of \$12.70 an hour, no benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education rescinds the appointment of Sona Turner, summer bus aide, for the 2017/2018 school year.”

“That the Pitman Board of Education approves the appointment of Thomas Velykis, summer bus aide, (approximately 2 hours per day-timesheet) at a rate of \$17.00 per hour for the 2017/2018 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”

“That the Pitman Board of Education accepts the resignation of Sean M. Cunningham, Special Education Teacher, at Pitman High School, effective July 1, 2017.”

“That the Pitman Board of Education approves the appointment of Melinda Hudson, High School Language Arts Teacher, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$48,372.00 BA/Step 5 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

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“That the Pitman Board of Education approves the following teacher as mentor for first year teacher for the 2017/2018 school year with the approved rate:

Mentor	Mentoree	Amount
Christopher Chapman	Shanna Taub	\$550.00”

Motions Approved, 5-0-0

OLD BUSINESS

Board Up-dates

Dr. McAleer reminded the Board of the following:

- * Board Self-Assessment deadline
- * Nominating petitions due to County Clerk by July 31, 2017
- * State aid cut and budget adjustment procedures

Football Program

Dr. McAleer told the Board that the JV football team had started and that 18 students have showed up for practices. He said that they are planning on playing eight JV games and hope to have a schedule in place by August 1st. He also said that he had spoken with Clayton’s Superintendent about a Thanksgiving Day game. He said that they had agreed on a JV game and that the athletic directors from both schools would handle the details.

A brief discussion of the impact on the cheerleaders and band occurred. A meeting will be scheduled in August with the band director and cheerleading coach.

Facilities Updates

Dr. McAleer updated the Board on work being done in the district. He said the district’s architects are working on identifying priority items. He added that a further update will be given in August once comparisons are done with the 2006 Long Range Facility Plan and the architect’s preliminary functional capacity survey.

Summer Reading Lists

Mrs. Brill Moody gave the Board an update on the summer reading lists and she said a full list was given to the Pitman Library. Mrs. Brill Moody told the Board of the success of the lemonade stands in the discussion of the book series the Lemonade Wars.

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NEW BUSINESS

GCIT Student on Cheerleading Squad

Dr. McAleer asked the Board for feedback on implementing a policy for GCIT students who want to participate in the Pitman High School band and cheerleading squad. He said that since band and cheerleading are not governed by NJSIAA rules, it is up to each districts' superintendent's discretion. He asked the Board if they wanted to go case by case or by a written policy. A brief discussion occurred.

Board President Clark tasked the Education Committee to discuss and come up with a plan to present at the August Board Meeting.

Board President asked for a five minutes recess at this time – 8:25 pm.

The Board returned to open session at 8:29 pm.

Strategic Plan and District Goals

Dr. McAleer distributed three hand-outs to the Board concerning the Strategic Plan and District Goals. Dr. McAleer also discussed PARCC achievement, growth in ELA and math, and a three year analysis of scores.

Kindergarten Enrollment

Board Member Savage asked about kindergarten enrollment for September. Dr. McAleer said it was average for this time of year.

Motioned by Board Member Savage
Second by Board Member Powell

“That the Pitman Board of Education opens the meeting to comments from the public.”

Motion Approved, All in Favor

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

No one spoke at this time.

Motioned by Board Member Koniecki
Second by Board Member Powell

“That the Pitman Board of Education closes the meeting for comments from the public.”

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Motion Approved, All in Favor

ADJOURNMENT

Motioned by Board Member Savage
Second by Board Member Powell

“That the meeting is adjourned at 9:10 pm.”

Motion Approved, All in Favor

Respectfully Submitted by:
Deborah J. Roncace, Board Secretary