

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

Regular Meeting – Wednesday, December 12, 2018 – convenes at 7:02 PM for Executive Closed Session followed by the Regular Meeting at 7:30 PM in the Pitman High School Media Center

With the following in attendance:

Judy Walker	President
Mary Beth Koniiecki	Vice-President
Lisa Conley	Member
Darlene Powell	Member
Bonnie Savage	Member
Laura Schultz	Member
Robert K. Uyehara Jr.	Member
Patrick McAleer	Superintendent
Rebecca Brill Moody	Director of Curriculum & Instruction
Kelly Brazelton	Business Administrator/Board Secretary
Dan Long	Solicitor

EXECUTIVE CLOSED SESSION

Moved by Board Member - Schultz
Second by Board Member - Koniiecki

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

Moved by Board Member - Uyehara
Second by Board Member – Conley

“That the Pitman Board of Education reconvenes in open session at 7:31 pm.”

Motion Approved, All In Favor

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

The meeting convened in open-session with visitors as identified on Sign-In Sheets

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Recognition – Dr. Laura Schultz

Staff Spotlight- Mrs. O. Dunn from the Middle School presented by Ms. K. Stewart Principal.

Mrs. Dunn's choir then gave a performance for the board and members of the public attending the meeting.

Ms. Stewart talked about the exciting things happening at the Middle School. A video was shown of the maker space and what the students are creating using innovation and creativity.

American Education Week – Annual Shadowing Experience

Each student took a few minutes to talk about their day.

12 minute break took place from 8:15 PM – 8:27 PM

Moved by Board Member - Walker
Second by Board Member – Koniecki

“That the Pitman Board of Education reconvenes in open session at 8:27 pm.”

Motion Approved, All In Favor

PUBLIC HEARING - None

CORRESPONDENCE -None

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, October 17, 2018
Wednesday, November 14, 2018
Thursday, November 15, 2018 – Board Retreat”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, October 17, 2018 - 7:00 pm
Wednesday, November 14, 2018 - 7:00 pm”

Motions Approved, 7-0

FINANCE & INSURANCE COMMITTEE – Schultz, Uyehara, Powell

Motioned by Board Member - Schultz
Second by Board Member - Uyehara

“That all line-item transfers be approved for the month of October 2018.”

“That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2018. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

“That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of October 2018 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

“That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of October 2018.”

“That all bills are properly approved and certified to be paid.”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

“That the Student Fund Report be accepted and approved for the month of November 2018.”

“That the Pitman Board of Education approves the Corporate Resolution for Use of Facsimile Signature, Signature Authorization and Indemnification Agreement/Resolution, and Authorized Signers with Ocean First Bank as attached.”

“That the Pitman Board of Education approves the final agreement with the Pitman Administrators Association effective July 1, 2018 through June 30, 2020.”

Motions Approved, 7-0

EDUCATION COMMITTEE – Koniecki, Powell, Schultz

Motioned by Board Member - Koniecki
Second by Board Member - Powell

Student Statistics November 2018

Date	Elementary	Middle	High	Out of District	Alternate	Total
11/30/18	576	308	381	23	0	1288
11/30/17	601	300	399	22	0	1322
10/31/18	575	309	380	23	0	1287

Suspensions/Reasons:

Fighting: 3
Threat: 1

HIB

Reported: 1
Confirmed: 1

Fire and Lockdown Drills for the month of November 2018.

Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

“That the Board of Education approves all field trips as submitted.”

“That the Pitman Board of Education approves the submission of the 2018/2019 QSAC Self-Assessment (District Performance Review) to the New Jersey Department of Education.”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

“That the Pitman Board of Education approves the following out of district placement by the Special Services Department for the 2018/2019 school year:

Student ID#	Placement	Tuition Cost	Additional Services
7207106596	The Mill Creek School	\$48,240.00	N/A”

“That the Pitman Board of Education approves the following clinical practice placement(s) during the 2018/2019 and 2019/2020 school years:

Name/University	Co-Operating Teachers	Dates	Location
Samantha Herschman/Rowan	Lisa Lyons	Spring 2019: 1/22/19 – 5/3/19 (Monday/Wednesday) Fall 2019: 9/3/19 – 12/18/19	Memorial School”

“That the Pitman Board of Education approves the resolution to Participate in Future Ready Schools – New Jersey, and seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.”

“That the Pitman Board of Education approves the following field experience placements during the 2018/2019 school year:

Name/University	Cooperating Teacher	Dates	Location
Rowan University: Madison Hull Elise Mattaliano Amanda Moore	Robin Arabia	Thursdays, 2/14/19, 2/21/19, 2/28/19, 3/7/19, 3/14/19, 3/28/19, 4/4/19	Pitman Middle School
Rowan University: Abuwi, Sa’eed Chepigan, Sabria Claps, Diana Elizabeth, Doan Leon, Caleb Osif, RoseMarie Vollenbroek, Sarah	Cindy Vidal	Tuesdays, 2/12/19 and 2/19/19	W.C.K. Walls School

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

Rowan University: Michael D’Orio Nicole Davidson Kaitlyn Deem Joseph DiPasquale Amber Foster	Stephen Gangloff	Thursdays, 2/14/19 and 2/21/18 (AM only)	Memorial School”
--	------------------	--	------------------

Motions Approved, 7-0

ATHLETIC&EXTRA-CURRICULAR ACTIVITIES COMMITTEE – Uyehara, Savage, Conley

Motioned by Board Member - Uyehara
Second by Board Member - Savage

“That the Board of Education approves the following Extra Service Contracts for the 2018/2019 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School		
<i>Lauren Deacon</i>	National Art Honor Society Advisor	\$1,227.00 (prorated)
<i>Steven Carey</i>	Jazz Band Director (.5)	\$1,337.50
Alphonso Gonzalez	Jazz Band Director (.5)	\$1,337.50”

“That the Board of Education approves the following volunteer coaches for the 2018/2019 school year (*Italics-In-house*):

Volunteer Coaches	
<i>Dan Ward</i>	Swim Coach’s Aide
Jason Shivers	Boys’ Basketball Coach’s Aide”

Motions Approved, 7-0

LEGISLATION & INTERNAL POLICIES COMMITTEE – Powell, Savage, Conley

Motioned by Board Member - Powell
Second by Board Member - Savage

Bylaw 0155 (Revised) and Bylaw 0164 (Revised)

Suggested motion – “That **Bylaw 0155 (Revised) and Bylaw 0164 (Revised)** be approved for **first reading.**”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

Tabled until January, All in Favor

PROPERTY & SUPPLY COMMITTEE – Conley, Koniacki, Uyehara

Motioned by Board Member - Conley
Second by Board Member - Koniacki

“That the Pitman Board of Education enters into Joint Transportation Agreements with the following district(s) for the 2018/2019 school year:

District	Route(s)	Destination (9/1/8-6/30/19)	Cost
Delsea Regional	AC01	GCIT	\$49,680.00
Delsea Regional	AC03	GCIT	\$53,866.00 Apprx.”

Motions Approved, 7-0

PERSONNEL COMMITTEE – Savage, Schultz, Koniacki

Motioned by Board Member - Savage
Second by Board Member - Schultz

“That additions to the Substitute List for the 2018/2019 school year be approved.

“That the Pitman Board of Education approves Kelly A. Brazelton, School Business Administrator, for the following appointments for the remainder of the 2018/2019 fiscal school year:

- a. Board Secretary
- b. Public Agency Compliance Officer as required for public agencies awarding contracts under P.L. 1975, c.127, Affirmative Action regulations.
- c. Qualified Purchasing Agent to award contracts up to bid threshold
- d. Public Records Officer
- e. Title IX Coordinator”

“That the Pitman Board of Education approves Joan Ruberton, Interim Supervisor of Special Services, as Section 504 Compliance Officer for the remainder of the 2018/2019 fiscal school year.”

“That the Pitman Board of Education moves to rescind the following staff member as Content Area Leader for the 2018/2019 school year:

Name	Position	Stipend
<i>Erin Cunningham</i>	Pre-K-12 World Language	\$1,500.00 (prorated)”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

“That the Pitman Board of Education approves the following staff member as Content Area Leader for the 2018/2019 school year:

Name	Position	Stipend
<i>Shelly Nichols</i>	Pre-K-12 World Language	\$1,500.00 (prorated)”

“That the Pitman Board of Education approves the following high school academic teachers to be compensated at a rate of \$2,315.00 for a sixth teaching assignment for the 2018/2019 school year (as per negotiated agreement with PEA):

Teacher	Subject
Paul Blass Kevin Casey Erica Crowley	Social Studies
Lauren Mecholsky Matthew Newcomb	English Language Arts
Erin Cunningham	World Language
Matthew Elmuccio	Math”

“That the Pitman Board of Education employs the following Panther Club counselor(s) effective December 13, 2018 through June 30, 2019 for the 2018/2019 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Counselors	
Name	Rate
Hannah Walker	\$8.70”

“That the Pitman Board of Education approves the amended leave of absence for Lisa DePiano, Secretary at W.C.K. Walls School, through Monday, December 31, 2018.”

“That the Pitman Board of Education accepts the resignation of Danielle Trucano, Payroll Specialist for the Pitman School District, effective December 30, 2018.”

“That the Pitman Board of Education approves the appointment of Danielle Trucano to assist the Business Office after hours for the period of January 1, 2019 through February 28, 2019, at a rate of \$30.00 per hour, not to exceed 10 hours per week.”

“That the Pitman Board of Education accepts the resignation of Arielle Pisaniello, Speech Language Specialist for the Pitman School District, effective January 11, 2019.”

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

“That the Pitman Board of Education approves the reassignment of Kathryn Beaver, Replacement ELA Teacher at Pitman Middle School, effective from on or about January 16, 2019 through on or about June 30, 2019, for the 2018/2019 school year.”

“That the Pitman Board of Education approves the transfer of Carisa Rose from Secretary to Business Administrator/Board Secretary to Account Specialist for the Pitman School District, effective December 13, 2018 through June 30, 2019, for the 2018/2019 school year.”

"That the Pitman Board of Education approves the leave of absence for Lauren Plum, Teacher at Memorial School, as follows:

Child Rearing Leave of Absence - beginning May 20, 2019 through June 18, 2019 (sick days with pay), June 19, 2019 (unpaid if needed due to inclement weather), September 3, 2019 through November 22, 2019 (unpaid FMLA), and November 25, 2019 through November 29, 2019 (unpaid) returning December 2, 2019."

“That the Pitman Board of Education approves the appointment of Britt Huckaby, Special Education Teacher at Pitman High School, effective on or about February 1, 2019 through June 30, 2019, for the 2018/2019 school year, at a prorated salary of \$55,647.00 BA/Step 10 with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education approves the appointment of Rebecca Chiselko, Speech Language Therapist for the Pitman School District, effective on or about February 11, 2019 through June 30, 2019 (pending early release), for the 2018/2019 school year, at a prorated salary of \$68,190.00 MA+15/Step 13 with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

Motions Approved, 7-0

OLD BUSINESS

Mrs. Moody spoke about the standards based report cards that she and a committee of teachers have been working on. The Committee has decided to start with K-2 for the 19-20 school year. Dr. McAleer talked about the Configuration Committee and the timeline he passed out to the board for such committee. Dr. McAleer stated that he will be working internally to get the committee together in January but will send something to the community before the winter break.

NEW BUSINESS- None

PUBLIC HEARING – (15 minutes) -None

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
December 12, 2018**

EXECUTIVE SESSION –

Moved by Board Member – Bonnie Savage
Second by Board Member – Mary Beth Koniecki

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

“That the Pitman Board of Education reconvenes in open session at 9:36 pm.”

Motion Approved, All In Favor

ADJOURNMENT

Motioned by Board Member – Schultz
Second by Board Member – Conley

“That the meeting be adjourned at 9:37 pm.”

Motion Approved, All in Favor

Respectfully Submitted by:

Kelly Brazelton, Board Secretary