

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

Regular Meeting – Wednesday, January 9, 2019 – convened at 7:30 PM for in the Pitman High School Media Center

With the following in attendance:

Judy Walker	President
Mary Beth Koniecki	Vice-President
Darfene Powell	Member
Bonnie Savage	Member
Robert K. Uyehara Jr.	Member
RuthAnn Wilson-Doherty	Member
Patrick McAleer	Superintendent
Rebecca Brill Moody	Director of Curriculum & Instruction
Kelly Brazelton	Business Administrator/Board Secretary
Dan Long	Solicitor

Absent: Lisa Conley Member

PRESENTATIONS

Girls Cross Country South Jersey Championship – Jackets
HIB Semi-Annual Report

PUBLIC HEARING - None

CORRESPONDENCE – A Thank You note was passed around to Board Members from Mrs. Drank, School Nurse at the Middle School.

APPROVAL OF MINUTES

Moved by Board Member - Savage
Second by Board Member –Powell

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, December 12, 2018”

Roll Call:
Yes 5: Walker, Koniecki, Powell, Savage, Uyehara,
No: 0

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

**Abstain 1: Wilson-Doherty
Absent 1: Conley**

**Moved by Board Member - Walker
Second by Board Member –Savage**

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, December 12, 2018 - 7:00 pm
Wednesday, December 12, 2018 - 9:11 pm”

Roll Call:

**Yes 5: Walker, Koniecki, Powell, Savage, Uyehara,
No: 0
Abstain 1: Wilson-Doherty
Absent 1: Conley**

FINANCE & FACILITIES COMMITTEE - Uyehara, Walker, Savage

**Moved by Board Member -Uyehara
Second by Board Member – Savage**

“That all line-item transfers be approved for the month of November 2018.”

“That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A:17-9 for the month of November 2018. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

“That the Pitman Board of Education certifies – pursuant to N.J.A.C.6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of November 2018 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

“That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A:17-9 for the month of

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

November 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of November 2018.”

“That all bills are properly approved and certified to be paid.”

“That the Student Fund Report be accepted and approved for the month of December 2018.”

“That the Pitman Board of Education approves the submission of an amendment to Title IA of the ESSA (formerly ESEA) grant.”

“That the Pitman Board of Education approves the following individuals be identified as being paid through the ESSA grant for the 2018/2019 school year as follows:

TITLE I			
Name	Position	Amount	Account #
Michael Brodzik	FT Basic Skills Teacher	\$28,498.00	20-231-100-101
Stephanie Donaldson	FT Basic Skills Teacher	\$23,749.00	20-231-100-101
Stephanie Dougherty	FT Basic Skills Teacher	\$42,480.00	20-231-100-101
Christine Giessuebel	FT Basic Skills Teacher	\$19,039.00	20-231-100-101

“That the Pitman Board of Education approves a one-year long agreement for \$850.00 with Phoenix Advisors, LLC for covering Continuing Disclosure Agent Services; and appointment as Independent Registered Municipal Advisor “of record”, effective January 1, 2019 to December 31, 2019.”

“That the Pitman Board of Education authorizes the architectural firm of Regan, Young, England, Butera, PC to amend the District’s Long-Range Facilities Plan to include the following:

- a. replacement of two rooftop HVAC units at Pitman High School
- b. Partial roof replacement at Memorial School”

“That the Pitman Board of Education authorizes the architectural firm of Regan, Young, England, Butera, PC to submit to the Department of Education the necessary documentation for an “Other Capital Project”, thus the Board of Education is not seeking State funding for the following:

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

- a. Replacement of two rooftop HVAC units at Pitman High School -NJDOE State Project Number: 4140-050-19-1000
- b. Partial roof replacement at Memorial School.” -NJDOE State Project Number: 4140-065-19-1000

“That the Pitman Board of Education accepts the professional services quote of Regan, Young, England, Butera, PC in the amount of \$70,037.00 for reroofing at Memorial School and replacement of rooftop unit(s) at Pitman High School (worked to be completed in summer 2019).”

Roll Call:

Yes 6: Walker, Koniecki, Powell, Savage, Uyehara, Wilson-Doherty
No 0:
Abstain 0:
Absent 1: Conley

CURRICULUM & INSTRUCTION COMMITTEE - Savage, Koniecki, Powell

Moved by Board Member - Savage

Second by Board Member –Koniecki to approve items 4-16, items 1-3 are informational only.

Student Statistics December 2018:

Date	Elementary	Middle	High	Out of District	Alternate	Total
12/31/18	580	308	381	23	0	1292
12/31/17	603	300	400	22	0	1325
11/30/18	576	308	381	23	0	1288

Suspensions/Reasons:

Inappropriate Behavior: 6

HIB:

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

Reported: 0
Confirmed: 0

Fire and Lockdown Drills for the month of December 2018.

“That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

“That the Board of Education approves all field trips as submitted.”

“That additions to the substitute list for the 2018/2019 school year be approved.

“That the student(s) listed below be approved for homebound instruction with Professional Education Services as follows, for the duration of their absence:

Student #	Hours of Instruction
1208454656	10 hours per week”

That the student(s) listed below be approved for homebound instruction as follows, for the duration of their absence:

Student #	Hours of Instruction
8149338020	5 hours per week”

“That the Pitman Board of Education approves Patrick J. McAleer, Ed.D. Superintendent of Schools, as the district School Safety Specialist for the 2018/2019 school year.”

“That the Pitman Board of Education approves the following leaves of absence:

Employee	Location	FMLA/FLA	Type of Leave	Dates
13984588	High School	FMLA	Medical	10/22/18 - 2/1/18 (approved 11/14/18) 1/2/19 (amended return date)
99148215	Middle School	FMLA	Child Rearing	3/4/19 - 4/12/19”

“That the Pitman Board of Education approves the appointment of Melissa Shover, Elementary Teacher for the Pitman School District, effective on or about January 14, 2019 through June 30, 2019, for the 2018/2019 school year, at a prorated salary of \$57,847.00 BA/Step 11, with benefits

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

(pending receipt of proper paperwork), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

“That the Pitman Board of Education approves the appointment of Rebecca Santiago, Payroll/Benefits Secretary for the Pitman School District, effective on or about January 18, 2019 through June 30, 2019, for the 2018/2019 school year, at a prorated salary of \$55,500.00, with benefits, at the recommendation of the Superintendent.”

“That the Pitman Board of Education approves the appointment of April Furey, Secretary to the School Business Administrator/Board Secretary/Accounts Payable for the Pitman School District, effective on or about March 11, 2019 through June 30, 2019 (pending possible early release), for the 2018/2019 school year, at a prorated salary of \$40,000.00, with benefits, at the recommendation of the Superintendent.”

“That the Pitman Board of Education retroactively approves to extend the hours of Stacie Streater, Secretary to the Director of Curriculum and Instruction, from 25 hours per week to 29.5 hours per week effective January 7, 2019, for the 2018/2019 school year, at the recommendation of the Superintendent.”

“That the Pitman Board of Education approves the appointment of Shea Murray, Director of Special Services for the Pitman School District, effective July 1, 2019 through June 30, 2020, for the 2019/2020 school year, at a salary of \$110,000.00, with benefits, at the recommendation of the Superintendent.”

“That the Pitman Board of Education approves the following junior field experience students (STREAM 1) from Rowan University on the following Mondays during the 2018/2019 school year January 28, February 4, February 11, February 25, March 4, March 11, March 25, April 1, April 8, April 15, April 29, May 6, 2019:

Name	Cooperating Teacher	Grade	Location
Caroline Jean Cutry	Alice Contravo	5	Memorial School
Christine Mary DeSopo	Dare Euler	4	Memorial School
Tabitha Brooke Dougherty	Tracy Gerace	5	WCK Walls School

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

Alyssa Marie Evanik	Allyson Horowitz	2	Kindle School
Mariah Nicole Floody	Jill DuBois	K	WCK Walls School
Marissa Anna French	Dare Euler	4	Memorial School
Nicole Furman	Tracy Gerace	5	WCK Walls School
Sarah Jane Kimmerley	Tara Cerce	K	Kindle School
Casey L. Lubonski	Danielle Priskett	K	Kindle School
Harrison Charles Mashig	Jill DuBois	K	WCK Walls School
Erica Mendez	Allyson Horowitz	2	Kindle School
Yanitza Mendez	Anne Himmer	K	Memorial School
Amanda Miller	Jillian Young	5	Kindle School
Makenzie Lynn Morgan	Anne Himmer	K	Memorial School
Richael C. Navarrete	Tara Cerce	K	Kindle School
Tatiana Jaslyn Nieves	Danielle Pricksett	K	Kindle School
Joseph Paolini	Sherri Tulini	5	WCK Walls School

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

Rachel Ashley Rodriguez	Sherry Tulini	5	WCK Walls School
Rodgalyn Saint Ellen	Stacy Specht	3	WCK Walls School
Paola A. Sandoval	Jillian Young	5	Kindle School
Mariah Nicole Sigars	Stacy Specht	3	WCK Walls School
Mark Anthony Simone	Soultana Costas	2	WCK Walls School
Saadiq Smart	Laura Pirrone	1	Kindle School
Julia Taormina	Soultana Costas	2	WCK Walls School
Julia Elizabeth Trost	Laura Pirrone	1	Kindle School
Emily Page Yerkes	Alice Contravo	5	Memorial School"

Roll Call:

Yes 6: Walker, Koniecki, Powell, Savage, Uyehara, Wilson-Doherty

No 0:

Abstaine: 0

Absent 1: Conely

COMMUNICATION & POLICY COMMITTEE - Conley, Wilson-Doherty, Powell

Moved by Board Member - Powell

Second by Board Member – Uyehara

Bylaw 0155 (Revised) and Bylaw 0164 (Revised)

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

Suggested motion – “That Bylaw 0155 (Revised) and Bylaw 0164 (Revised) be approved for first reading.”

Roll Call:

Yes 6: Walker, Koniecki, Powell, Savage, Uyehara, Wilson-Doherty

No: 0

Abstain: 0

Absent 1: Conley

OLD BUSINESS-

Dr. McAleer gave an update on the Configuration Committee, he is looking at an early February date for a meeting. Members of the committee will be chosen next week.

NEW BUSINESS-

Mrs. Koniecki asked that on January 26, 2019 from 10am-12pm that Board Members represent the school district at the Volunteer Fair. If members are interested please contact Mrs. Koniecki

Pitman Middle School is a NJ Schools to Watch Finalist. In addition, the Courier Post has been out to interview at the school for an article. The committee will be coming to the Middle School for an evaluation.

Pitman High School has been awarded a grant from Amazon Future Engineers for the cost of curricular items relating to AP Science.

BOE Workshops/Training:

Mr. Uyehara talked about the training he attended on negotiations and how informative it was.

Mrs. Walker asked that when Board Members attend training it would be nice to share this information going forward.

Mrs. Koniecki stated that she attended the GC School Board Association meeting and the topic was on shared services. She would like Dr. McAleer to provide a list of shared services with the board.

On January 15th Mrs. Savage and Mrs. Koniecki attended mandated training (Governance 4).

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

Mr. Uyehara will be attending the new board member orientation being held in February which is over an entire weekend in Princeton.

A discussion was had regarding the newly formed committees and how they wish to meet. Dr. McAleer asked that each committee narrow down their availability so that Administration and the Board Members no in advance the dates in which their committees will meet if they are not meeting before the board meeting each month. Mrs. Koniacki stated that she has a template for reporting of those committees is anyone would like it.

Dr. McAleer spoke about the Save Our Schools committee, he attended a meeting today in Trenton. He is also on the legislative matters committee which is dealing directly between NJASA attorneys and legislators.

PUBLIC HEARING – (15 minutes) –

Joe Melee of 115 S. Fernwood Avenue asked what the criteria was for picking parents to be on the Configuration Committee.

Dr. McAleer stated that all schools were to be represented, that he received interest from people with educational backgrounds, facility and finance backgrounds, and parents who pay tuition have expressed interest. He said he also received interest from groups that don have students in the schools at all.

EXECUTIVE SESSION –

Moved by Board Member - Koniacki

Second by Board Member – Uyehara

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Resolution Approved, All In Favor

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
January 9, 2019**

“That the Pitman Board of Education reconvenes in open session at 8:41 pm.”

Motion Approved, All In Favor

Motion by Mr. Uyehara seconded by Mrs. Koniecki to return to open session.

ADJOURNMENT

Motioned by Board Member – Uyehara
Second by Board Member – Koniecki

“That the meeting be adjourned at 8:43 pm.”

Motion approved, All In Favor

Respectfully Submitted by:



Kelly Brazelton, Board Secretary

