

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

Regular Meeting – Wednesday, February 13, 2019 – convenes at 7:00 PM for Executive Closed Session followed by the Regular Meeting at 7:30 PM in the Pitman High School Media Center

**With the following in attendance:**

Judy Walker	President
Mary Beth Koniecki	Vice-President
Lisa Conley	Member
Darlene Powell	Member
Bonnie Savage	Member
Robert K. Uyehara	Member
Ruth Ann Wilson-Doherty	Member
Patrick McAleer	Superintendent
Rebecca Brill Moody	Director of Curriculum & Instruction
Kelly Brazelton	Business Administrator/Board Secretary
Dan Long	Solicitor

Meeting started at 7:35p.m.

**MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**STATEMENT FOR REGULAR SESSION**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

**PRESENTATIONS**

Staff Spotlight-Mr. Morris spoke about Donna Platt, part-time office aide at Walls School.

All State Chorus - Recognition

Pitman High School Young Democrats- Jacob Bernard gave a presentation on this organization  
High School Band/Chorus Disney Trip\ - teachers and students gave a presentation

2017/2018 Audit – Deanna Roller from Petroni & Associates gave a presentation on the 2017-18 audit. She discussed the financial status of the district and cautioned the board on areas such as the food service deficit.

2018/2019 Budget Development- Dr. McAleer gave a presentation on the status of the budget as of 2/13/19.

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

**PUBLIC HEARING – (15 minutes) - None**

**CORRESPONDENCE-None**

**APPROVAL OF MINUTES**

**Moved by Board Member - Walker**

**Second by Board Member- Koniacki**

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, January 9, 2019 Reorganization Meeting  
Wednesday, January 9, 2019 Regular Meeting”

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, January 9, 2019 - 8:08 pm”

**Roll Call:**

**Yes 6: Walker, Koniacki, Powell, Savage, Uyehara, Wislon-Doherty**

**Abstain 1:- Conley**

**No: 0**

**FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage**

**Moved by Board Member - Uyehara**

**Second by Board Member- Savage**

“That all line-item transfers be approved for the month of December 2018.”

“That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2018. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

“That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of December 2018

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

“That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of December 2018.”

“That all bills are properly approved and certified to be paid.”

“That the Student Fund Report be accepted and approved for the month of January 2019.”

“That the Pitman Board of Education accepts the 2017/2018 Audit as presented and approves submission (no findings) to the state and county offices.

“That the Pitman Board of Education approves the Corporate Resolution for Use of Facsimile Signature, Signature Authorization and Indemnification Agreement/Resolution, and Authorized Signers with Ocean First Bank as attached.”

“That the Pitman Board of Education approves the Resolution and Indemnity & Trust Agreement to renew membership in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three year membership term commencing on July 1, 2019.”

“That the Pitman Board of Education approves the School Business Administrator to post, advertise, and receive bids for the 2019-2020 school year.

**Roll Call:**

**Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty**

**No: 0**

**CURRICULUM & INSTRUCTION – Savage, Koniecki, Powell**

**Moved by Board Member - Savage**

**Second by Board Member-Koniecki**

Student Statistics January 2019

<b>Date</b>	<b>Elementary</b>	<b>Middle</b>	<b>High</b>	<b>Out of District</b>	<b>Alternate</b>	<b>Total</b>
1/31/19	580	309	379	24	0	1292
1/31/18	601	302	399	20	2	1324

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

12/31/18	581	308	381	23	0	1293
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Suspensions/Reasons:

Inappropriate Behavior: 5  
HIB 4

HIB

Reported: 1  
Confirmed: 1

Fire and Lockdown Drills for the month of January 2019:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
<b>High School</b>	1/15/19	2:00	Fire Shelter in Place	409	409	Sunny 40°	1:16
	1/31/19	PM 2:02 PM		413	413	Sunny 15°	minutes 8 minutes
<b>Middle School</b>	1/10/19	11:41	Evacuation Shelter in Place	336	336	Cloudy 37°	90
	1/29/19	AM 2:30 PM		349	349	Cloudy 46°	minutes 5 minutes
<b>Kindle School</b>	1/23/19	10:42	Shelter in Place Fire	192	192	Cloudy 36°	1.5
	1/29/19	AM 2:00 PM		201	201	Cloudy 43°	minutes 1.5 minutes
<b>Memorial School</b>	1/7/19	1:45	Fire Evacuation	208	208	Cloudy 34°	2
	1/22/19	PM 11:15 AM		200	200	Sunny 23°	minutes 2 minutes

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

<b>Walls School</b>	1/23/19	1:52	Fire	242	242	Cloudy	5
	1/29/19	PM 2:23 PM	Lock Down	238	238	45° Cloudy 43°	minutes 5 minutes

“That additions to the Substitute List for the 2018/2019 school year be approved.

“That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

“That the Board of Education approves all field trips as submitted.”

“That the Pitman Board of Education approves the Memorandum of Agreement between the Pitman Board of Education and the Pitman Police Department for the 2018/2019 school year, documentation on file in the Board of Education Office.”

“That the Pitman Board of Education approves the agreement with FURever As Friends, Inc., non-profit pet therapy organization, (annual fee of \$150.00 for initial therapy team and \$93.75 for each additional therapy team) for the 2018/2019 school year.”

“That the Pitman Board of Education approves the following out of district placement(s) effective February 5, 2019 by the Special Services Department for the 2018/2019 school year:

<b>Student ID#</b>	<b>Placement</b>	<b>Tuition Cost</b>	<b>One-on-One Aide</b>
6556554389	Bankbridge Regional	\$20,270.00 (prorated)	N/A”

“That the Pitman Board of Education approves the tuition contracts for the following incoming students for the 2018/2019 school year:

<b>Student ID#</b>	<b>School</b>	<b>Sending District</b>	<b>Tuition Cost</b>	<b>Additional Services</b>
1057796860	Walls	Glassboro	\$10,104.71	N/A”

“That the Board of Education approves the following Extra Service Contracts for the 2018/2019 school year. Stipend in accord with the negotiated agreement with the PEA (*Italics – In-house*):

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
<i>Matthew Healy</i>	Baseball Varsity Head Coach	\$6,702.00
Paul Seiter	Baseball JV Assistant Coach	\$5,360.00

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

<i>Vincent Chiaro</i>	Baseball Freshman Coach	\$4,563.00
<i>Carrie Schwank</i>	Softball Varsity Head Coach	\$6,702.00
Linda Gipe	Softball JV Assistant Coach	\$5,360.00
Fred Georgette	Tennis Boys Varsity Head Coach	\$6,081.00
<i>Matthew Newcomb</i>	Track & Field Boys Varsity Head Coach	\$6,702.00
<i>Robert Tender</i>	Track & Field Boys Varsity Assistant Coach	\$5,360.00
<i>Matthew Elmuccio</i>	Track & Field Girls Varsity Head Coach	\$6,702.00
<i>Daniel Ward</i>	Track & Field Girls Varsity Assistant Coach	\$5,360.00
Stephen Belh	Golf Varsity Head Coach	\$6,081.00”

“That the Board of Education approves the following Extra Service contract for the 2018/2019 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
<i>Paul Blass</i>	Mock Trial Advisor	\$1,000.00”

“That the Pitman Board of Education approves the following volunteer coaches/advisors (*Italics – In-house*):

<b>Name</b>	<b>Position</b>
Anthony Corma	Baseball Varsity Coach’s Aide
Kevin Gibbs	Baseball Varsity Coach’s Aide
Harry Armstrong	Baseball Varsity Coach’s Aide
<i>Drew Davenport</i>	Baseball Varsity Coach’s Aide
Rachel Morrison	Softball Varsity Coach’s Aide
Deborah Slenkamp	Tennis Coach’s Aide

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

Thomas Slenkamp	Tennis Coach's Aide
Pat Collins	Track & Field Coach's Aide
Glinnie Elmore	Track & Field Coach's Aide
Evan Hopkins	Track & Field Coach's Aide
Ken Decker	Track & Field Coach's Aide
Geoffrey Young	Golf Coach's Aide"

“That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	FMLA/FLA	Type of Leave	Dates
71212591	High School	FMLA	Child-Rearing	<i>Amended:</i> 12/10/18 – 2/8/19 (sick days - paid) 2/11/19 – 3/29/19 (unpaid)
47404033	District	FMLA	Medical	1/7/19 - 1/28/19 (comp/sick/personal/ vacation - paid) 1/29/19 - 3/31/19 (unpaid)”

“That the Pitman Board of Education retroactively approves the appointment of Christine Spadano LaPaglia, Part-Time Elementary Spanish Teacher for the Pitman School District (two days per week), effective on January 18, 2019 through on or about June 19, 2019, for the 2018/2019 school year, at a rate of \$200.00 per day (no benefits).”

“That the Pitman Board of Education approves Raven Murzinski, Replacement Teacher, to be placed on BA/Step 1 (prorated) on the 2018/2019 salary guide retroactive to January 1, 2019.”

“That the Pitman Board of Education approves the appointment of Danielle Trucano to assist the Business Office after hours for the period of March 1, 2019 through June 30, 2019, at a rate of \$30.00 per hour, on an as needed basis.”

“That the Pitman Board of Education accepts the resignation of Alisha McClintock, Custodian at Pitman High School, effective January 31, 2019.”

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

“That the Pitman Board of Education accepts the resignation of Kathy Ramos, Part Time Instructional Aide at Walls School, effective February 15, 2019.”

“That the Pitman Board of Education accepts the resignation of Julie Solorzano-Gallelli, Part Time Instructional Aide at Pitman High School, effective March 1, 2019.”

“That the Pitman Board of Education approves Rowan University student, Rachel Millar, to shadow Ashlee Sheppard, Occupational Therapist at Memorial School, on the following dates/times: Tuesday, February 19, 2019 and Thursday, February 21, 2019 from 8:30 AM - 11:30 AM.”

“That the Pitman Board of Education approves the following teachers as mentors for first year teachers for the of the 2018/2019 school year with the approved rate:

<b>Mentor</b>	<b>Mentoree</b>	<b>Amount</b>
Christopher Chapman	Christine Spadano LaPaglia (Part-Time 2 days per week)	\$550.00 (prorated)
Lauren Mecholsky	Raven Murzinski (Replacement Teacher)	\$550.00 (prorated)”

“That the Pitman Board of Education employs the following Panther Club counselor(s) effective February 14, 2019 through June 30, 2019 for the 2018/2019 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

<b>Counselor(s)</b>	
<b>Name</b>	<b>Rate</b>
Emily Faustino	\$8.70
Mariah Hainsworth	\$8.70”

“That the Pitman Board of Education approves the following students from RCGC for field experience during the 2018/2019 school year:

<b>Name</b>	<b>Cooperating Teacher</b>	<b>Hours</b>	<b>Location</b>
Emily Ambacher	TBD	10	High School
Taylor Anderson-Davis	TBD	10	Middle School
Ailisa Levanduski	Alice Contravo	10	Memorial School
Vanessa DiPalma	Jill DuBois	10	Walls School”



**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

“That the Pitman Board of Education approves the following high school academic teachers to be compensated at a rate of \$2,315.00 for a sixth teaching assignment (prorated as needed) for the 2018/2019 school year (as per negotiated agreement with PEA):

<b>Teacher</b>	<b>Subject</b>
Ashley Townsend	BSI ELA
Michael Yeager	BSI Math”

“That the Pitman Board of Education accepts the resignation of Chrisa Rivello, Part-Time Office Aide at Memorial School, effective March 14, 2019.”

Items 1-2 are items of information

**Roll Call :**

**Yes : Walker, Koniecki, Conley Powell , Savage, Uyehara, Wislon-Doherty**

**No: Item #14 Koneiecki and Powell , Item # 21 Powell**

**COMMUNICATION & POLICY – Conley, Wilson-Doherty, Powell**

**Moved by Board Member - Conley**

**Second by Board Member-Powell**

**Bylaw 0155 (Revised) and Bylaw 0164 (Revised)**

Suggested motion – “That **Bylaw 0155 (Revised) and Bylaw 0164 (Revised)** be approved for **second** reading.”

**Roll Call:**

**Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty**

**No: 0**

**OLD BUSINESS**

Mrs. Moody spoke about standards based report cards.

Dr. McAleer gave an update on the configuration committee, they had their first meeting on February 4, 2019. There are 23 members on the committee. Mrs. Miller and Mrs. Mason are co-

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

chairs, Mrs. Koniecki is the board representative. An email address has been established for the group.

Dr. McAleer spoke about S.O.S. (Support our Students). Dr. McAleer gave an update on this group. It is comprised of more than 70 districts that have lost state aid as a result of the funding change in 2018. There will be a rally on March 5<sup>th</sup> in Trenton during the Governor's address.

Board Committees- Dr. McAleer spoke to the board about their committees and the list sent out as to the best days for these meetings.

**NEW BUSINESS**

Dr. McAleer spoke about Future Ready Schools and how the districts is working through the application process for this program.

Dr. McAleer spoke about the Seal of Bi-Literacy, he is pleased to announce that out of 35 students who took the test 23 met the criteria. The seal is an endorsement on student transcripts that states they are bilingual. It can be used on resumes and college applications as well.

Dr. McAleer and Mrs. Brazelton spoke about the summer lunch program with the First Presbyterian Church in Pitman. This year the program will be open to all students and not just low income students. Notification of this program will go out in early May.

Dr. McAleer spoke about the vacant Vice Principal position at the HS, there will hopefully be a recommendation on the April agenda. There is a committee of staff members, administrators, one board member, and parents who will be conducting first interviews.

**PUBLIC HEARING – (15 minutes) -None**

**ADJOURNMENT at 10:02 pm**

The next Board of Education Meeting is scheduled for Wednesday, March 6, 2019, Budget Development/Action Meeting in the Pitman High School Media Center.

**Motioned by Board Member – Koniecki  
Second by Board Member – Uyehara**

**THE REGULAR MEETING  
OF THE  
PITMAN BOARD OF EDUCATION  
February 13, 2019**

**Voice vote, with all in favor of adjournment.**

Respectfully Submitted by:

Kelly Brazelton, Board Secretary