

AGENDA

PITMAN BOARD OF EDUCATION

JULY 18, 2018

Regular Meeting – Wednesday, July 18, 2018 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center.

EXECUTIVE CLOSED SESSION

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

OATH OF OFFICE

PRESENTATIONS

HIB Grades 2016/2017

HIB School Self-Assessments 2017/2018

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

CORRESPONDENCE

Thank you note for retirement recognition and watch.

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 20, 2018”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 20, 2018 – 6:30 pm

Wednesday, June 20, 2018 – 9:36 pm

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FINANCE & INSURANCE COMMITTEE – Schultz, E. Powell, D. Powell

1. Suggested motion – “That all line-item transfers be approved for the month of May 2018.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2018. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of May 2018 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of May 2018.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of June 2018.”
7. Suggested motion – “That the Pitman Board of Education approves the following reimbursement resolution for the Technology Lease Purchase Program.

RESOLUTION OF THE PITMAN BOARD OF EDUCATION DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE ACQUISITIONS MADE DURING A TECHNOLOGY LEASE PURCHASE PROJECT

WHEREAS, THE **PITMAN BOARD OF EDUCATION** (the “Lessee”) is a political subdivision organized and existing under the laws of **NEW JERSEY**; and

WHEREAS, the Lessee will pay, on and after the date hereof, certain expenditures (the “Expenditures”) in connection with the technology lease purchase project (the “Project”); and WHEREAS, the **BUSINESS ADMINISTRATOR** of the Lessee (the “Board”) has determined that the money to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Lessee for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the “Obligations”);

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NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Lessee's intent to reimburse the Lessee with the proceeds of the Obligations for the Expenditures with respect to the Project made on and after the date hereof. The Lessee reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Obligations.

Section 2. Each Expenditure [was and] will be (a) of a type properly chargeable to the appropriate account under general federal income tax principles (determined in each case as of the date of the Expenditure) and (b) complies with all applicable General Fund regulations and regulations of the State of New Jersey.

Section 3. The maximum cost of the Project is expected to be \$184,623.75.

Section 4. The Lessee will make a reimbursement allocation, which is a written allocation by the Lessee that evidences the Lessee's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small Lessees" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 18th day of July, 2018.

8. Suggested motion – "That the Pitman Board of Education authorizes the Business Administrator/ Board Secretary to accept and close the financing of the 3-year lease purchase of \$184,623.75 for technology equipment and textbooks/instructional materials."

EDUCATION COMMITTEE – Koniecki, D. Powell, Schultz

1. Student Statistics June 2018

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/18	602	302	401	22	0	1327
6/30/17	635	307	401	20	1	1364
5/31/18	604	303	402	22	0	1331

Suspensions/Reasons:

Inappropriate Behavior: 3

Fighting: 2

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HIB

Reported: 0
Confirmed: 0

2. Fire and Lockdown Drills for the month of June 2018.
3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. Suggested motion—“That the Pitman Board of Education approves the submission of the Harassment, Intimidation and Bullying (HIB) Grades School Self Assessments - Statement of Assurances to the New Jersey Department of Education for the 2017/2018 school year.”
5. Suggested motion — “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2018/2019 school year:

Student ID#	Placement	Tuition Cost	Additional Services
4781712599	Archbishop Damiano	\$52,117.80	\$36,136.80
1476518104	Bancroft	\$70,523.92	\$35,616.00
8254436990	Bancroft	\$70,523.92	\$71,232.00
3698387446	YALE	\$59,514.00	N/A”

ATHLETIC & EXTRA-CURRICULAR ACTIVITIES COMMITTEE – E. Powell, Savage, Conley

1. Suggested motion - “That the Board of Education approves the following Extra Service Contracts for the 2018/2019 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School		
<i>Michael C. Thomas</i>	Freshman Class Advisor (.5)	\$ 523.00
<i>Ashley Townsend</i>	Freshman Class Advisor (.5)	\$ 523.00
<i>Jeffrey McAfee</i>	Sophomore Class Advisor (.5)	\$ 673.50
<i>Carrie Schwank</i>	Sophomore Class Advisor (.5)	\$ 673.50
<i>Lauren Mecholsky</i>	Junior Class Advisor (.5)	\$1,335.00
<i>Matthew Newcomb</i>	Junior Class Advisor (.5)	\$1,335.00
<i>Paul Blass</i>	Senior Class Advisor (.5)	\$1,320.00
<i>Jessica Morrone</i>	Senior Class Advisor (.5)	\$1,320.00
<i>Sarah Mickle</i>	Choral Director	\$3,829.00
<i>Denise Pallies</i>	Detention Proctor (.5)	\$2,107.00
<i>Ashley Townsend</i>	Detention Proctor (.5)	\$2,107.00
<i>Erin Cunningham</i>	Key Club Advisor (.5)	\$ 837.50
<i>Stacie Hess</i>	Key Club Advisor (.5)	\$ 837.50
<i>Joseph Marano</i>	National Art Honor Society Advisor	\$1,227.00

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<i>Lauren Mecholsky</i>	National Honor Society	\$1,340.00
Renee Post	Fall Drama	\$3,829.00
Renee Post	Musical Director	\$3,829.00
Patricia Perez	Musical Assistant Director	\$2,295.00
<i>Jessica Morrone</i>	SADD Advisor	\$1,357.00
<i>Shelly Nichols</i>	Student Council Advisor (.5)	\$1,148.00
<i>Erin Cunningham</i>	Student Council Advisor (.5)	\$1,148.00
<i>Joseph Marano</i>	Yearbook Advisor	\$5,935.00
<i>Aliana Katz</i>	Auditorium Manager	\$5,322.00
Middle School		
<i>Bethany Lawlor</i>	MS Newspaper Advisor (.5)	\$ 767.00
<i>Patrice Rowan</i>	MS Newspaper Advisor (.5)	\$ 767.00
<i>Amanda Esposito</i>	MS Student Council Advisor	\$1,437.00
<i>Michael Kenney</i>	MS Memory Book Advisor (.5)	\$ 767.00
<i>Nicole Weber</i>	MS Memory Book Advisor (.5)	\$ 767.00
<i>Olivia Dunn</i>	MS Chorus Advisor	\$3,102.00
<i>Olivia Dunn</i>	Masquers Advisor	\$4,214.00
<i>Jennifer Cuesta</i>	Masquers Asst. Advisor	\$1,244.00
<i>Robert Tender</i>	Floor Hockey (Intramural – Fall)	\$1,340.00
<i>Thomas Tocco</i>	Co-Ed Volleyball (Intramural – Spring)	\$1,340.00

2. Suggested motion—“That the Pitman Board of Education approves the following volunteer coaches/advisors for the 2018/2019 school year:

High School	
<i>Frederick Mossbrucker</i> <i>Erica Crowley</i>	Blue & Gray Club
<i>Steven Cooke</i> <i>Alexandra Grote</i> <i>Patrick Polimeni</i>	Gamers’ Club
<i>Lauren Mecholsky</i> <i>Alexandra Grote</i>	Craft Club
<i>Michael Finley</i> <i>Rose Knowles</i>	Engineering Club
<i>Doris Cioffi</i> <i>Steven Cooke</i> <i>Carrie Schwank</i>	Fellowship of Christian Athletes
<i>Lisa Lopes</i>	Future Business Leaders of America
<i>Aliana Katz</i> <i>Jeffrey McAfee</i> <i>Joseph Marano</i> <i>Ashley Townsend</i>	Gay Straight Alliance
<i>Sarah Mickle</i>	Hand Chimes
<i>Steve Carey</i>	Wind Ensemble
<i>Lauren Mecholsky</i>	Literary Magazine

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<i>Steven Cooke</i> <i>Ashley Townsend</i>	
<i>Patrick Polimeni</i>	Media Activities Club
<i>Matthew Healy</i>	Outdoor Fitness Club
<i>Jeffrey McAfee</i> <i>Sean Cunningham</i>	Pitman Rocks
<i>Doris Cioffi</i> <i>Matthew Healy</i>	Renaissance
Middle School Volunteers	
<i>Melody Smythe</i> <i>Rita Marquez-Williams</i>	Homework Club
<i>Denise Everett</i>	LegoClub
<i>Vincent Chiaro</i>	Fishing Club”

3. Suggested motion - “That the Board of Education approves the following Extra Service Contracts for the 2018/2019 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
<i>Tracey Siner</i>	Webmaster/Kindle	\$ 850.00
<i>Alice DeTolla</i>	Webmaster/Memorial	\$ 850.00
<i>Roy Rambo</i>	Webmaster/Walls	\$ 850.00
<i>Robert DiTizio</i>	Webmaster/Middle School	\$1,000.00
<i>Karen Kowalski</i>	Webmaster/High School	\$1,200.00”

4. Suggested motion - “That the Board of Education approves the following Extra Service Contract for the 2018/2019 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
<i>Paul Blass</i>	Mock Trial	\$1,000.00

5. Suggested motion - “That the Board of Education enters into a contract with Gloucester County Vocational-Technical School District for use of pool and locker room for the 2018/2019 school year in the amount of \$7,170 (\$145 increase from 2017/2018 school year).”

6. Suggested motion - “That the Pitman Board of Education approves the Panther Club daily fees for Walls School for 2018/2019 as follows:

Panther Club Fees		
Extended Day	8:30 AM – 12:30 PM	\$15.00
Extended Half Day	8:30 AM – 11:00 AM	\$ 7.50”

LEGISLATION & INTERNAL POLICIES COMMITTEE – D. Powell, Savage, Conley

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PROPERTY & SUPPLY COMMITTEE – Conley, Koniecki, E. Powell

PERSONNEL COMMITTEE – Savage, Schultz, Koniecki

1. Suggested motion – “That the High School Principal is appointed Issuing Officer for Working Papers for the school year July 1, 2018 to June 30, 2019.”
2. Suggested motion – “That the Pitman Board of Education accepts the resignation of Catherine Root, Part Time Lunchroom Aide at Kindle School, effective June 30, 2018.”
3. Suggested motion – “That the Pitman Board of Education rescinds the employment contract of Catherine Root, Part Time Lunchroom Aide at Kindle School, for the 2018/2019 school year.”
4. Suggested motion – “That the Pitman Board of Education accepts the resignation of David Suiter, Part Time Athletic Director at Pitman High School, effective June 30, 2018.”
5. Suggested motion – “That the Pitman Board of Education rescinds the employment contract of David Suiter, Part Time Athletic Director at Pitman High School, for the 2018/2019 school year.”
6. Suggested motion – “That the Pitman Board of Education rescinds the employment contract of Matthew Gould, Replacement Special Education Teacher, at Pitman Middle School for the 2018/2019 school year.”
7. Suggested motion—“That the Pitman Board of Education approves the following transfers for the 2018/2019 school year:

Staff Member	Position	Current School Position	2018/2019 School/Position
Debra Ricciardelli	Food Service Worker	Memorial/High School	High School
Victoria Rumaker	Food Service Worker	Middle School/High School	High School”

8. Suggested motion – “That the Pitman Board of Education approves the increase in hours for Debra Ricciardelli, Food Service Worker at Pitman High School, from 4.5 hours per day to 5.5 hours per day at an hourly rate of \$10.23 effective September 1, 2018 through June 30, 2019, for the 2018/2019 school year.”
9. Suggested motion – “That the Pitman Board of Education approves Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2018/2019 school year. Stipend in accord with the negotiated agreement with the PAA.”
10. Suggested motion - “That the Pitman Board of Education approves the following Content Area Leaders for the 2018/2019 school year. Stipend to be paid through Title II-IV grant funds (*Italics – In-house*):

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Name	Position	Stipend
<i>Stephanie Dougherty</i>	Pre-K-6 ELA	\$3,000.00
<i>Carrie Parkin</i>	Pre-K-6 Math	\$3,000.00
<i>Michael Finley</i>	Pre-K-12 Technology	\$1,500.00
<i>Robert DiTizio</i>	Pre-K-12 Social Studies	\$1,500.00
<i>Melissa Bianchini</i>	Pre-K-12 Physical Education/Health	\$1,500.00
<i>Jillian Young</i>	Pre-K- 6 Science	\$3,000.00
<i>Aliana Katz</i>	7-12 Science	\$3,000.00
<i>Steve Carey</i>	Pre-K-12 Visual Performing Arts	\$1,500.00
<i>Erin Cunningham</i>	Pre-K-12 World Language	\$1,500.00
<i>Christina Ognibene</i>	7-12 ELA	\$3,000.00
<i>Matthew Elmuccio</i>	7-12 Math	\$3,000.00”

11. Suggested motion – “That the Pitman Board of Education approves the following teachers as mentors for first year teachers for the of the 2018/2019 school year with the approved rate:

Mentor	Mentoree	Amount
Jeffrey Smith	Michael Kenney	\$550.00 (prorated)
Michael Yeager	Joseph Dalessandro	\$550.00
Vincent Chiaro	Daniel Ward	\$1,000.00”

12. Suggested motion – “That the Pitman Board of Education approves the leave of absence for Laurie Boyle, Teacher at Memorial School, as follows:

Child-Rearing Leave of Absence - beginning October 9, 2018 through December 4, 2018 (sick days with pay) and December 5, 2018 through February 28, 2019 (unpaid FMLA) returning March 1, 2019.”

13. Suggested motion - “That the following staff members be approved to attend eligibility meetings as needed, at an hourly rate of \$36.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

Special Education	General Education
Kristin Chapman	Laurie Boyle
Christe Leakan	Dare Euler
Jody Miller	Jennifer Massari

14. Suggested motion—“That the Pitman Board of Education approves the following individuals for summer work at a rate of \$8.60 an hour (Acct. #11-000-262-100B-00) at the recommendation of the Superintendent of Schools:

Name	Position	Hours
Robert Cressman	Painter/Custodial/Grounds	Up to 32 hours/week

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Matthew Hague	Painter/Custodial/Grounds	Up to 32 hours/week
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15. Suggested motion – That the Pitman Board of Education approves the substitute pay rates effective July 1, 2018, for the 2018/2019 school year as follows:

Position	Rate
Licensed Nurse (RN)	\$175.00/day
Custodian	\$10.00/hour
Maintenance/Grounds	\$10.50/hour
Secretary	\$ 8.60/hour
Cafeteria Aides	\$ 8.60/hour
Instructional or Library Aides	\$ 8.60/hour
Food Service	\$ 8.60/hour
Teacher	\$85.00/day for up to 10 school days of continuous service in the same position. \$90.00/day from day 11 until day 20 continuance service in the same position. 75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) replacement teacher positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

EXECUTIVE SESSION – *if necessary*

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, August 15, 2018 in the Pitman High School Media Center.

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The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.