

# AGENDA

## PITMAN BOARD OF EDUCATION

**FEBRUARY 13, 2019**

Regular Meeting – Wednesday, February 13, 2019 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center.

### EXECUTIVE CLOSED SESSION

### MOMENT OF SILENCE AND SALUTE TO THE FLAG

### STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

### PRESENTATIONS

Staff Spotlight  
All State Chorus - Recognition  
Pitman High School Young Democrats  
High School Band/Chorus Disney Trip  
2017/2018 Audit  
2018/2019 Budget Development

### PUBLIC HEARING – (15 minutes)

### CORRESPONDENCE

### APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, January 9, 2019 Reorganization Meeting  
Wednesday, January 9, 2019 Regular Meeting”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, January 9, 2019 - 8:08 pm”

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#### FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage

1. Suggested motion – “That all line-item transfers be approved for the month of December 2018.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2018. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of December 2018 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2018. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of December 2018.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of January 2019.”
7. Suggested motion – “That the Pitman Board of Education accepts the 2017/2018 Audit as presented and approves submission (no findings) to the state and county offices.
8. Suggested motion - “That the Pitman Board of Education approves the Corporate Resolution for Use of Facsimile Signature, Signature Authorization and Indemnification Agreement/Resolution, and Authorized Signers with Ocean First Bank as attached.”
9. Suggested motion - “That the Pitman Board of Education approves the Resolution and Indemnity & Trust Agreement to renew membership in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three year membership term commencing on July 1, 2019.”

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### CURRICULUM & INSTRUCTION – Savage, Koniacki, Powell

1. Student Statistics January 2019

Date	Elementary	Middle	High	Out of District	Alternate	Total
1/31/19	580	309	379	24	0	1292
1/31/18	601	302	399	20	2	1324
12/31/18	581	308	381	23	0	1293

Suspensions/Reasons:

Inappropriate Behavior:	5
HIB	4

HIB

Reported:	1
Confirmed:	1

2. Fire and Lockdown Drills for the month of January 2019:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
<b>High School</b>	1/15/19	2:00 PM	Fire Shelter in Place	409	409	Sunny 40°	1:16 minutes
	1/31/19	2:02 PM		413	413	Sunny 15°	8 minutes
<b>Middle School</b>	1/10/19	11:41 AM	Evacuation Shelter in Place	336	336	Cloudy 37°	90 minutes
	1/29/19	2:30 PM		349	349	Cloudy 46°	5 minutes
<b>Kindle School</b>	1/23/19	10:42 AM	Shelter in Place	192	192	Cloudy 36°	1.5 minutes
	1/29/19	2:00 PM	Fire	201	201	Cloudy 43°	1.5 minutes
<b>Memorial School</b>	1/7/19	1:45 PM	Fire	208	208	Cloudy 34°	2 minutes
	1/22/19	11:15 AM	Evacuation	200	200	Sunny 23°	2 minutes

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<b>Walls School</b>	1/23/19	1:52 PM	Fire Lock Down	242	242	Cloudy 45°	5 minutes
	1/29/19	2:23 PM		238	238	Cloudy 43°	5 minutes

3. Suggested motion – “That additions to the Substitute List for the 2018/2019 school year be approved.
4. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. Suggested motion – “That the Board of Education approves all field trips as submitted.”
6. Suggested motion – “That the Pitman Board of Education approves the Memorandum of Agreement between the Pitman Board of Education and the Pitman Police Department for the 2018/2019 school year, documentation on file in the Board of Education Office.”
7. Suggested motion – “That the Pitman Board of Education approves the agreement with FUREver As Friends, Inc., non-profit pet therapy organization, (annual fee of \$150.00 for initial therapy team and \$93.75 for each additional therapy team) for the 2018/2019 school year.”
8. Suggested motion — “That the Pitman Board of Education approves the following out of district placement(s) effective February 5, 2019 by the Special Services Department for the 2018/2019 school year:

Student ID#	Placement	Tuition Cost	One-on-One Aide
6556554389	Bankbridge Regional	\$20,270.00 (prorated)	N/A”

9. “That the Pitman Board of Education approves the tuition contracts for the following incoming students for the 2018/2019 school year:

Student ID#	School	Sending District	Tuition Cost	Additional Services
1057796860	Walls	Glassboro	\$10,104.71	N/A”

10. Suggested motion – “That the Board of Education approves the following Extra Service Contracts for the 2018/2019 school year. Stipend in accord with the negotiated agreement with the PEA (*Italics – In-house*):

Name	Position	Stipend
<i>Matthew Healy</i>	Baseball Varsity Head Coach	\$6,702.00

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Paul Seiter	Baseball JV Assistant Coach	\$5,360.00
<i>Vincent Chiaro</i>	Baseball Freshman Coach	\$4,563.00
<i>Carrie Schwank</i>	Softball Varsity Head Coach	\$6,702.00
Linda Gipe	Softball JV Assistant Coach	\$5,360.00
Fred Georgette	Tennis Boys Varsity Head Coach	\$6,081.00
<i>Matthew Newcomb</i>	Track & Field Boys Varsity Head Coach	\$6,702.00
<i>Robert Tender</i>	Track & Field Boys Varsity Assistant Coach	\$5,360.00
<i>Matthew Elmuccio</i>	Track & Field Girls Varsity Head Coach	\$6,702.00
<i>Daniel Ward</i>	Track & Field Girls Varsity Assistant Coach	\$5,360.00
Stephen Belh	Golf Varsity Head Coach	\$6,081.00”

11. Suggested motion - “That the Board of Education approves the following Extra Service contract for the 2018/2019 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
<i>Paul Blass</i>	Mock Trial Advisor	\$1,000.00”

12. Suggested motion – “That the Pitman Board of Education approves the following volunteer coaches/advisors (*Italics – In-house*):

Name	Position
Anthony Corma	Baseball Varsity Coach’s Aide
Kevin Gibbs	Baseball Varsity Coach’s Aide
Harry Armstrong	Baseball Varsity Coach’s Aide
<i>Drew Davenport</i>	Baseball Varsity Coach’s Aide
Rachel Morrison	Softball Varsity Coach’s Aide
Deborah Slenkamp	Tennis Coach’s Aide

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Thomas Slenkamp	Tennis Coach's Aide
Pat Collins	Track & Field Coach's Aide
Glinnie Elmore	Track & Field Coach's Aide
Evan Hopkins	Track & Field Coach's Aide
Ken Decker	Track & Field Coach's Aide
Geoffrey Young	Golf Coach's Aide"

13. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	FMLA/FLA	Type of Leave	Dates
71212591	High School	FMLA	Child-Rearing	<b>Revised:</b> 12/10/18 – 2/8/19 (sick days - paid) 2/11/19 – 3/29/19 (unpaid)
47404033	District	FMLA	Medical	1/7/19 - 1/28/19 (comp/sick/personal/ vacation - paid) 1/29/19 - 3/31/19 (unpaid)"

14. Suggested motion – “That the Pitman Board of Education retroactively approves the appointment of Christine Spadano LaPaglia, Part-Time Elementary Spanish Teacher for the Pitman School District (two days per week), effective on January 18, 2019 through on or about June 19, 2019, for the 2018/2019 school year, at a rate of \$200.00 per day (no benefits).”

15. Suggested motion - “That the Pitman Board of Education approves Raven Murzinski, Replacement Teacher, to be placed on BA/Step 1 (prorated) on the 2018/2019 salary guide retroactive to January 1, 2019.”

16. Suggested motion – “That the Pitman Board of Education approves the appointment of Danielle Trucano to assist the Business Office after hours for the period of March 1, 2019 through June 30, 2019, at a rate of \$30.00 per hour, on an as needed basis.”

17. Suggested motion – “That the Pitman Board of Education accepts the resignation of Alisha McClintock, Custodian at Pitman High School, effective January 31, 2019.”

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18. Suggested motion – “That the Pitman Board of Education accepts the resignation of Kathy Ramos, Part Time Instructional Aide at Walls School, effective February 15, 2019.”
19. Suggested motion – “That the Pitman Board of Education accepts the resignation of Julie Solorzano-Gallelli, Part Time Instructional Aide at Pitman High School, effective March 1, 2019.”
20. Suggested motion - “That the Pitman Board of Education approves Rowan University student, Rachel Millar, to shadow Ashlee Sheppard, Occupational Therapist at Memorial School, on the following dates/times: Tuesday, February 19, 2019 and Thursday, February 21, 2019 from 8:30 AM - 11:30 AM.”
21. Suggested motion – “That the Pitman Board of Education approves the following teachers as mentors for first year teachers for the of the 2018/2019 school year with the approved rate:

Mentor	Mentoree	Amount
Christopher Chapman	Christine Spadano LaPaglia (Part-Time 2 days per week)	\$550.00 (prorated)
Lauren Mecholsky	Raven Murzinski (Replacement Teacher)	\$550.00 (prorated)”

22. Suggested motion – “That the Pitman Board of Education employs the following Panther Club counselor(s) effective February 14, 2019 through June 30, 2019 for the 2018/2019 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Counselor(s)	
Name	Rate
Emily Faustino	\$8.70
Mariah Hainsworth	\$8.70”

23. Suggested motion – “That the Pitman Board of Education approves the following students from RCGC for field experience during the 2018/2019 school year:

Name	Cooperating Teacher	Hours	Location
Emily Ambacher	TBD	10	High School
Taylor Anderson-Davis	TBD	10	Middle School
Ailisa Levanduski	Alice Contravo	10	Memorial School
Vanessa DiPalma	Jill DuBois	10	Walls School”

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**COMMUNICATION & POLICY – Conley, Wilson-Doherty, Powell**

1. **Bylaw 0155 (Revised) and Bylaw 0164 (Revised)**

Suggested motion – “That **Bylaw 0155 (Revised) and Bylaw 0164 (Revised)** be approved for **second** reading.”

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC HEARING – (15 minutes)**

**EXECUTIVE SESSION – *if necessary***

**ADJOURNMENT**

The next Board of Education Meeting is scheduled for Wednesday, March 6, 2019, Budget Development/Action Meeting in the Pitman High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*