

AGENDA

PITMAN BOARD OF EDUCATION

JUNE 19, 2019

Regular Meeting – Wednesday, June 19, 2019 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center.

EXECUTIVE CLOSED SESSION

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Semi-Annual Report on Harassment, Intimidation and Bullying

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

CORRESPONDENCE

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, May 15, 2019
Wednesday, June 5, 2019”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, May 15, 2019 – 7:00 pm
Wednesday, June 5, 2019 - 8:05 pm”

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FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage
(Committee Report – Mr. Uyehara)

1. Suggested motion – “That all line-item transfers be approved for the month of April 2019.”
2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2019. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of April 2019 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2019. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of April 2019.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Student Fund Report be accepted and approved the amended ledger for April and for the month of May 2018.”
7. Suggested motion – “That the Pitman Board of Education authorizes the schedule of taxes to be remitted to the Borough of Pitman and paid accordingly.

BE IT RESOLVED, that the Pitman Board of Education approve the following Requisition of Taxes Schedule for the 2019/2020 school year for the annual operating budget and debt service:

General Fund	Debt Service	Total
\$14,314,010.00	\$426,148.00	\$14,740,158.00

Date	Current Expense	Debt Service	Total
July 1, 2019	\$ 1,192,371.00	\$ 3,632.00	\$ 1,158,718.00
August 1, 2019	\$ 1,193,000.00	\$ 3,632.00	\$ 1,157,000.00
September 1, 2019	\$ 1,193,000.00	\$ 3,632.00	\$ 1,157,000.00

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October 1, 2019	\$ 1,193,000.00	\$ 3,632.00	\$ 1,157,000.00
November 1, 2019	\$ 1,193,000.00	\$ 3,631.00	\$ 1,157,000.00
December 1, 2019	\$ 1,193,000.00	\$ 3,631.00	\$ 1,157,000.00
January 1, 2020	\$ 1,193,000.00	\$ 67,393.00	\$ 1,221,555.00
February 1, 2020	\$ 1,193,000.00	\$ 67,393.00	\$ 1,220,800.00
March 1, 2020	\$ 1,193,000.00	\$ 67,393.00	\$ 1,220,800.00
April 1, 2020	\$ 1,193,000.00	\$ 67,393.00	\$ 1,220,800.00
May 1, 2020	\$ 1,193,000.00	\$ 67,393.00	\$ 1,220,800.00
June 1, 2020	\$ 1,191,639.00	\$ 67,393.00	\$ 1,220,800.00
TOTAL	\$14,314,010.00	\$ 426,148.00	\$14,740,158.00”

8. Suggested motion—“That the Pitman Board of Education accepts allocations and submission (with their Statement of Assurances) of the IDEA-B Grant for the 2019/2020 school year in the following amounts:

Basic	Pre-School
\$354,700.00	\$14,529.00”

9. Suggested motion – “That the Pitman Board of Education accepts allocations and submissions (with their Statement of Assurances) of the ESSA Consolidated Grant for the 2019/2020 school year in the following amounts:

TITLE I-A	SIA	TITLE II-A	TITLE III	TITLE IV
\$152,455.00	\$8,900.00	\$35,385.00	\$367.00	\$10,000.00”

10. Suggested motion – “That the Board of Education approves to purchase the following insurance through ACCASBO Joint Insurance Fund at a total cost of \$334,271.00 for the 2019/2020 school year (this is an increase of \$3,498.00 from 2018/2019 school year).

ACCASBO JOINT INSURANCE FUND		
Property	Auto Liability	General Liability
Worker’s Compensation	Educator’s Legal Liability	Pollution/Environment
Boiler & Machinery	Student Accident”	

11. Suggested motion—“That the Board of Education approves the following individuals be identified as being paid through NCLB Title grants for the 2018/2019 school year as follows:

TITLE I				
Name	Position	Amount	Percentage	Account #
<i>Michael Brodzik</i>	FT Basic Skills Teacher	\$28,498.00	60%	20-231-100-101

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<i>Stephanie Donaldson</i>	FT Basic Skills Teacher	\$23,749.00	91%	20-231-100-101
<i>Stephanie Dougherty</i>	FT Basic Skills Teacher	\$42,480.00	76%	20-231-100-101
<i>Christine Giessuebel</i>	FT Basic Skills Teacher	\$19,039.00	40%	20-231-100-101

12. Suggested motion—“That the Board of Education approves the following individuals be identified as being paid through IDEA grants for the 2018/2019 school year as follows:

IDEA PRESCHOOL			
Name	Position	Amount	Account #
GINNA FESTA	Part Time Instructional Aide	\$14,529.00	20-251-100-106”

13. Information:

Pursuant to P.L. 2015, Chapter 47 the Pitman Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all State and Federal regulations; in particular, N.J.S.A. 18A:18. et. seq. N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

Vendor	Service	Year	BOE Approval	Amount
A to Z Coating Inc.	Roofing Contractor	19/20 Awarded Bid	5/15/2019	\$547,000
Frontline	Attendance Management	19/20	5/15/2019	\$14,163.94
GCSSSD MVC Abstract	Cooperative Transportation	19/20	5/15/2019	\$30.00
Gregory Herman, MD	School Physician	19/20	5/15/2019	\$10,000/60 hrs - \$125/hr over
Inspira/Brookfield Educational Services	Homebound Instruction	19/20	5/15/2019	\$36 per hour
Learn Well	Homebound Instruction	19/20	5/15/2019	\$36 per hour
Newborn Nurses	Nurse Staffing Service	19/20	5/15/2019	\$46 LPN / \$56 RN
Petroni & Associates	Board Auditor	19/20	5/15/2019	\$20,250/\$500 Increase
Phoenix Advisors, LLC	Continuing Disclosure Agent Services	19/20	5/15/2019	Capital Facilities Lease \$5500
Public Employer Trust B&B Benefit Advisor		19/20	5/15/2019	

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Reagan Young England Butera	Board Architect	19/20	5/15/2019	
Wade,Long,Wood,Long	Board Solicitor	19/20	5/15/2019	\$145hr/\$275 meeting”

- 14. Suggested motion - “That the Pitman Board of Education approves the following Maintenance Reserve transfer resolution:

Resolution Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pitman Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Pitman Board of Education has determined that up to \$500,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district’s Business Administrator to make this transfer consistent with all applicable laws and regulations.”

- 15. Suggested motion - “That the Pitman Board of Education approves the following Capital Reserve transfer resolution:

Resolution Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pitman Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

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WHEREAS, the Pitman Board of Education has determined that up to \$500,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district's Business Administrator to make this transfer consistent with all applicable laws and regulations."

16. Suggested motion - "That the Pitman Board of Education approves the service agreement with U.S. OMNI for the fiscal year July 1, 2019 - June 30, 2020 with the following fee schedule:

Description	No. of Accounts	Rate	Annual Amount
403(b) Accounts	93	Minimum	\$3,700.00"

17. Suggested motion - "That the Pitman Board of Education approves the Addendum to appointment of Phoenix Advisors, LLC as Municipal Advisor for Capital Facilities Lease Purchase at a flat fee of \$5,500.00."

18. Suggested motion - "That Pitman Board of Education approves Copier Plus to be used by Memorial School staff members to make copies of 35 pages or more at the cost of \$550.00 per 100,000 copies."

19. Suggested motion – "That the Pitman Board of Education approves a contract with Victory Physical Therapy, P.C. to provide physical therapy services for the 2019/2020 school year at a rate of \$74.00 per hour for therapist and \$350.00 per evaluation."

20. Suggested motion - "That the Pitman Board of Education approves the resolution Directing the Distribution of the Pitman Board of Education Net Returned Surplus Funds Held in Trust by the Atlantic & Cape May Counties Association of School Business Officials JIF, applying the full amount of \$91,834.00 to the Board's 19-20 Fund Year Premium (current FUND members only)."

CURRICULUM & INSTRUCTION – Savage, Koniiecki, Powell (Committee Report – Ms. Savage)

1. Student Statistics May 2019:

Date	Elementary	Middle	High	Out of District	Alternate	Total
5/31/19	582	307	379	25	0	1293

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5/31/18	604	303	402	22	0	1331
4/30/19	581	379	379	25	0	1292

Suspensions/Reasons:

Inappropriate Behavior:	3	1
Fighting	2	

HIB

Reported:	0
Confirmed:	0

2. Fire and Lockdown Drills for the month of May 2019.

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
High School	5/1/19	8:47 AM	Fire Shelter in Place	353	353	Cloudy 55° Sunny 73°	1:09 minutes
	5/29/19	8:45 AM		424	424		5 minutes
Middle School	5/16/19	2:32 PM	Fire Shelter in Place	333	333	Sunny 71° Cloudy 47°	6 minutes
	5/31/19	2:00 PM		323	323		12 minutes
Kindle School	5/23/19	9:40 AM	Shelter in Place Fire	237	237	Cloudy 66° Sunny 72°	18 minutes
	5/29/19	1:30 PM		235	235		1.5 minutes
Memorial School	5/15/19	11:25 AM	Fire Lockdown	185	185	Sunny 64° Sunny 65°	1 minute
	5/21/19	11:15 AM		188	188		3 minutes
Walls School	5/30/19	10:25 AM	Lockdown Fire	225	225	Sunny 78° Sunny 78°	7 minutes
	5/31/19	11:15 AM		191	191		4 minutes

3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. Suggested motion – “That the Board of Education approves all field trips as submitted.”

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5. Suggested motion - “That the Pitman Board of Education retroactively approves the homeless tuition contracts for the following outgoing students effective February 1, 2019 through the 2018/2019 school year:

Student ID#	Receiving District	Tuition Cost	Additional Services
9521071010	Swedesboro-Woolwich School District	\$20,000.00	N/A
3852663107	Swedesboro-Woolwich School District	\$20,000.00	N/A”

6. Suggested motion – “That the student(s) listed below be approved for homebound as follows, for the duration of their absence:

ID#	Hours of Instruction
9674462729	10 hours per week
7962372024	10 hours per week
6183668483	5 hours per week”

7. Suggested motion - “That the Board of Education approves Heinemann Professional Development for PD offering - Guided Reading: Fountas and Pinnell Classroom on October 11, 2019 with maximum participants of 30 for a total fee of \$3,600.00”
8. Suggested motion - “That the Board of Education approves the Special Services Extended School Year Program at Kindle School from July 8, 2019 through August 1, 2019 (Monday through Thursday).”
9. Suggested motion -“That the Pitman Board of Education approves the following out of district placements by the Special Services Department effective July 1, 2019 through June 30, 2020, for the 2019/2020 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
1350368915	Bancroft	Included	N/A	\$61,738.64	N/A
8254436990	Bancroft	Included	Included	\$78,995.44	\$74,200.00
1476518104	Bancroft	Included	N/A	\$78,995.44	N/A

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8232174199	Bankbridge Regional	\$4,320.00	\$3,550.00	\$39,510.00	41580.00
5163357883	Bankbridge Regional	\$4,320.00	\$3,550.00	\$39,510.00	41580.00
4148404710	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A
7397416698	Bankbridge Regional	\$4,320.00	\$3550.00	\$39,510.00	41580.00
2447690478	Bankbridge Regional	\$4,320.00	N/A	\$62,820.00	N/A
6556554389	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A
3518765023	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A
7716307925	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A
3625578259	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A
1775082782	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A
1705342853	Bankbridge Regional	N/A	N/A	\$39,510.00	N/A
2164494612	Bankbridge Regional	\$4,320.00	3550.00	\$39,510.00	\$41,580.00
1610693978	Bankbridge Regional	\$4,320.00	N/A	\$39,510.00	N/A”

10. Suggested motion - “That the Pitman Board of Education approves the following Extended School Year homebound instruction with Gloucester County Special Services School District - CRESS at a rate of \$65.00 per hour:

ID#	Hours of Instruction
8358736477	4 hours per week (36 hours total)”

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11. Suggested motion - “That the following staff members be approved for summer curriculum work, at an hourly rate of \$36.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets).

School	Course	Level/ Grade	Teacher	Hours
HS	Microsoft Office Certification	9-12	Lisa Lopes	Up to 10
MS	Science	6	Nicole Weber	Up to 40
MS	Science	7	Dan Miller Michelle Tucci	Up to 40
MS	Science	8	Denise Everett	Up to 40
7-12	Science: ELA Companion Standards Resources Repository	7-12	Jennifer Cuesta Aliana Katz	Up to 45
7-12	Social Studies: ELA Companion Standards Resources Repository	7-12	Paul Blass Lauren Mecholsky	Up to 45
7-12	Technology: ELA Companion Standards Resources Repository	7-12	Michael Finley Lauren Mecholsky	Up to 45
MS	Study Skills	6	Amanda Esposito	Up to 5
MS	Growth Mindset	7	Jennifer Cuesta	Up to 5
MS	Career Exploration	8	Robert DiTizio	Up to 5
MS	Exploratory Spanish 6	6	Megan Leypoldt	Up to 5
MS	Exploratory Spanish 7	7	Megan Leypoldt	Up to 5
MS	Exploratory Spanish 8	8	Megan Leypoldt	Up to 5
MS	ELA Lab Resources	6-8	Patrice Rowan	Up to 35
MS	Math Lab Resources	6-8	Brad Spicer	Up to 35
ES	Spanish	1-5	Cathy Liebman- Jacob	Up to 30
PK-12 PE/Health	Curriculum maps/guides revisions EX: assessment updates (S-B-A-F); differentiation; standards, etc.	PK-12	Melissa Bianchini	Up to 20”

12. Suggested motion – “That the Pitman Board of Education retroactively approves the extension of the contract of Shea McGee, Replacement Grade 4 Teacher at Memorial School, through June 14, 2019.”
13. Suggested motion - “That the Pitman Board of Education approves Matthew Newcomb, High School English teacher, to teach four (4) eight-week English sections of the evening SAT Review Program

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- (Fall/Spring), for the 2018/2019 school year, stipend \$6,234.00. Stipend in accord with the agreement with the Pitman Board of Education. (Revised from August 15, 2018 agenda).”
14. Suggested motion - “That the Pitman Board of Education approves Doris Cioffi, High School Mathematics teacher, to teach four (4) eight-week Mathematics sections of the evening SAT Review Program (Fall/Spring), the 2018/2019 school year, at a stipend of \$6,234.00. Stipend in accord with the agreement with the Pitman Board of Education. (Revised from August 15, 2018 agenda).”
 15. Suggested motion - “That the Pitman Board of Education rescinds the contract of Rebecca Santiago, Payroll/Benefits Secretary, for the 2019/2020 school year.”
 16. Suggested motion – “That the Pitman Board of Education accepts the resignation of Allyson Horowitz, Teacher at Kindle School, effective June 30, 2019.”
 17. Suggested motion - “That the Pitman Board of Education approves up to an additional two days over the summer to Karen Martin, School Nurse, at her per diem rate of pay - timesheets.”
 18. Suggested motion—“That notice of continuation of employment for the 2019/2020 school year is issued to the following non-tenured personnel at the recommendation of the Superintendent of Schools. Said employment may be terminated by either party with sixty days’ notice. Salaries in accord with the negotiated agreement with the Pitman Education Association:

2019/2020		
1st Year Personnel	Degree/Step	Salary
Kathryn Beaver		
3rd Year Personnel	Degree/Step	Salary
Shanna Taub		

19. Suggested motion - “That notice of continuation of employment for the 2019/2020 school year is issued to tenure staff member as listed, at the recommendation of the Superintendent of Schools. Salaries in accord with the negotiated agreement with the Pitman Education Association:

Teacher	Degree/Step	Salary
Alexandra Grote		

20. Suggested motion – “That the Pitman Board of Education approves Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2019/2020 school year. Stipend in accord with the negotiated agreement with the PAA.

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21. Suggested motion - “That the Pitman Board of Education authorizes the Affirmative Action Team to conduct the needs assessments and develop a Comprehensive Equity Plan.
22. Suggested motion - “That the Pitman Board of Education approves the submission of the Three-Year Comprehensive Equity Plan for school years: 2019/2020, 2020/2021, and 2021/2022 to the County Office of Education.”
23. Suggested motion – “That the Pitman Board of Education approves the submission of the 2019/2022 Comprehensive Equity Plan Annual Statement of Assurance for the 2019/2020 school year to the County Office of Education.
24. Suggested motion - “That the Pitman Board of Education approves the submission of the Pitman Middle School Annual School Plan for the 2019/2020 school year.”
25. Suggested motion—“That the Pitman Board of Education approves the submission of the Three-Year Technology Plan for the 2019/2020, 2020/2021, and 2021/2022 school years.”
26. Suggested motion - “That the Pitman Board of Education approves the Data Governance Charter for the 2019/2020 school year.”
27. Suggested motion - “That the Pitman Board of Education approves the submission of the Pitman Middle School Future Ready New Jersey Bronze Certification.”
28. Suggested motion - “That the Pitman Board of Education approves the following to provide educational services for the 2019/2020 school year:

Educere, LLC

Virtual High School, Inc.”

29. Suggested motion—“That the Board of Education approves up to an additional four days over the summer to Joelle Sweigart, Food Service Manager, at her hourly rate of pay - timesheets.”
30. Suggested motion—“That the Board of Education approves the following elementary secretaries to work an additional 40 hours per building July 1, 2019 through August 31, 2019, at their hourly rate of pay – timesheets:

Name	School
Shannon Vallaster/Secretary	Kindle
Diane Zimmerman/Secretary	Memorial
Lisa DePiano/Secretary	Walls
Joanne Chmielewski/Secretary Stacey McIlvaine/Secretary	Middle School”

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31. Suggested motion - “That the Pitman Board of Education approves the re-appointment of the following Full-Time Instructional Aides (7 hours per day, not including lunch), for the 2019/2020 school year, at the recommendation of the Superintendent of Schools. All aide assignments will be finalized in July once all IEP’s and program needs have been reviewed. Salary in accord with the negotiated agreement with the Pitman Education Association:

Name	Salary/Step
Joyce Brewer	
Leslie Dove	
Janet Rainier	
Deborah Vencius	

32. Suggested motion - “That the Pitman Board of Education approves the re-appointment of the following Full-Time Instructional Assistant, for the 2019/2020 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.

Name	Salary
Daniel Thomas	\$/hr.”

33. Suggested motion - “That the Pitman Board of Education approves the re-appointment of the following Part-Time Instructional Aides (maximum of 29.5 hours per week) for the 2019/2020 school year, at the recommendation of the Superintendent of Schools. All aide assignments will be finalized in July once IEP’s and program needs have been reviewed. Salaries in accord with negotiated agreement with the Pitman Education Association:

Name	Hours	Salary/Step
Katherine Bernhardt	29.5 wk	
Sally Bierman	29.5 wk	
Ashley Bitterman	29.5 wk	
Dawn Conner	29.5 wk	
Denise Curry	29.5 wk	
Drew Davenport	29.5 wk	
Nancy Davenport	29.5 wk	
Ginna Festa	29.5 wk	
Kathleen Figlioli	29.5 wk	
Alberta Foster	29.5 wk	
Debra Guarni	29.5 wk	
Amy Hansen	29.5 wk	
Christine Heier	29.5 wk	
Katherine Hess	up to 14.5 wk	
Marilyn Hicks	29.5 wk.	

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Diana Joyce	29.5 wk	
Ryan Kraft	29.5 wk	
Breana Marchek	29.5 wk	
Mary Ellen McGaley	29.5 wk	
Aaron Miller	29.5 wk	
Shannon Monteith	up to 14.5 wk	
Michelle Natali-Muldoon	29.5 wk	
Jennifer Nicastro	29.5 wk	
Kelly Rollins	29.5 wk	
Megan Rulon	29.5 wk	
Barbara Schmidt	29.5 wk	
Autumn Schoen	29.5 wk	
Jennifer Shalaway	29.5 wk	
Theresa VanMater	29.5 wk	
Diane Walker	29.5 wk	
Nora Weirich	29.5 wk	
Ann Marie Weitzel	29.5 wk	
Cindy Wood	29.5 wk	

34. Suggested motion – “That the Pitman Board of Education approves Colleen Flaherty, Panther Club Coordinator, at a stipend of \$2,000.00 (Acct # 62-105-100-101-00) for the 2019/2020 school year (stipend to be paid quarterly).”
35. Suggested motion—“That the Pitman Board of Education approves additional hours for the following individuals to provide services in the guidance office during the summer of 2019, at a rate of \$36.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets) :

Revised	
School	Counselors
Middle School (up to 60 hours total)	Christina Skanes
High School (up to 80 hours total)	Susann Driscoll Jeffrey McAfee Jessica Morrone Denise Pallies”

36. Suggested motion - “That the Pitman Board of Education approves a contract for the 2019/2020 school year for Kelly A. Brazelton, Business Administrator/Board Secretary at an annual salary of \$114,750.00 (Acct. #11-000-251-104-00).”

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37. Suggested motion—“That the Pitman Board of Education approves the appointment of Brian Burton, Facilities Manager for the Pitman School District, effective July 17, 2019 through June 30, 2020, for the 2019/2020 school year, at an annual prorated salary of \$75,000.00, at the recommendation of the Superintendent. Salary in accord with the agreement with the Pitman Board of Education.
38. Suggested motion - “That the Pitman Board of Education approves up to an additional 15 hours/week starting July 1, 2019 through August 14, 2019, to Jennifer Smith, Athletic Trainer/Coordinator, at her per diem rate of pay (timesheets).”
39. Suggested motion –“That the Pitman Board of Education approves an adjustment in salary for the following staff member effective September 1, 2019:

Name	Location	Degree/Step	Salary
Kevin Casey	High School	MA+15 Step 18 to MA+30 Step 18	\$89,242.00” (Salary pending negotiated agreement with the PEA)”

40. Suggested motion—“That the Pitman Board of Education approves the following transfers for the 2019/2020 school year:

Employee Name	2018/2019 Assignment/Location	2019/2020 Assignment/Location
Laurie Boyle	Grade 4 Teacher (on leave) /Memorial	Basic Skills Teacher/Middle
Michelle Panchelli-Cappello	Special Education Teacher/Middle	Special Education Teacher/Kindle
Tonya Catando	Basic Skills Teacher/Memorial	Basic Skills Teacher/Walls
Christopher Chapman	Music Teacher/Memorial	Music Teacher/Memorial/Kindle
Alice Contravo	Grade 5 Teacher/Memorial	Special Education Teacher/High
Erin Cunningham	World Language Teacher/High	World Language Teacher Middle/High
Patricia DiJoseph	Special Education Teacher/Kindle	Special Education Teacher/Walls
Stephanie Donaldson	Basic Skills Teacher/Memorial (0.5 - grant)	Kindergarten Teacher/Kindle
Alexandra Grote	Math Teacher/High	Basic Skills Math/Middle
Megan Leyboldt	World Language Teacher/High	World Language Teacher/Middle
Catherine Liebman-Jacobo	World Language Teacher/Middle	World Language Teacher/Elementary
Diana Neff	PreK Teacher/Memorial	Special Education Teacher/Walls and Memorial
Linda Pramov	Grade 4/Walls	Kindergarten Teacher/Kindle
Shanna Taub	Art Teacher Elementary (0.5)	Art Teacher High School

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Cynthia Vidal	Music Teacher/Walls	Music Teacher/Walls/Kindle
Kaitlin Weber	Music Teacher/Kindle	Music Teacher/Middle (Dunn on leave)
Jillian Young	Grade 5 Teacher/Kindle	Grade 5 Teacher/Memorial”

41. Suggested motion – “That the following individuals be appointed as Section 504 Compliance Representatives for the 2019/2020 school year for the Pitman Public Schools as follows:

School(s)	Representative
Kindle	Erica Davidson
Memorial	Cindy Thompson
Walls	Alicia Walsh
Middle School	Christina Skanes
High School	Lauren Deacon”

42. Suggested motion - “That the Pitman Board of Education approves the following 2019 summer work for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education):

Extended School Year Occupational Therapy: (\$36.00 per hour – eight days - three hours per day- timesheets)	Occupational Therapist: Ashlee Sheppard
Extended School Year Speech/Language Therapy (\$36.00 per hour - 12 days: four days - three hours per day; four days - two hours per day; four days - 3.5 hours per day- timesheets)	Speech/Language Therapist: Jessica Pollander
Extended School Year Preschool Special Education Teacher: (\$36.00 per hour - 16 days - three hours per day - timesheets)	Teacher: Diana Neff
Extended School Year Special Education Teacher: (\$36.00 per hour - 12 days - one hour per day - timesheets)	Teacher: Jacqueline Goetz
Extended School Year Special Education Teacher: (\$36.00 per hour - 16 days: eight days - four hours per day; eight days: 4.5 hours per day - timesheets)	Teacher: Valerie Hossler
Extended School Year Special Education Teacher:	Teacher: Rita Marquez-Williams

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(\$36.00 per hour - 16 days: eight days - four hours per day; eight days: 4.5 hours per day - timesheets)	
Extended School Year Special Education Teacher: (\$36.00 per hour - 16 days - 1.45 hours per day - timesheets)	Teacher: Christine Lenentine
Extended School Year Special Education Nurse: (\$36.00 per hour - 16 days: eight days - four hours per day; eight days - 4.5 hours per day - timesheets)	Nurse: Barbara Hess
Special Education Aide: (\$15.14 per hour - 16 days - 2.5 hours per day - timesheets)	Aide: Deborah Vencius”

43. Suggested motion – “That the Pitman Board of Education approves the following members of the Special Services Department to work a maximum of the following number of days during the summer of 2019 for a total of 20 days, at their per diem rate, to meet the mandated obligations of providing evaluation plan meetings for newly referred/transferred students and to accept and plan for special requests, review and design programs for transfer students based on reports and scheduling new students (timesheets):

Name	Days
Melinda Brokenshire	Up to 5 Days
Jenifer Gillin	Up to 5 Days
Diane Thomas	Up to 5 Days
Cassandra Wright	Up to 5 Days”

44. Suggested motion – “That the Pitman Board of Education approves the following six members of the Special Services Department to perform summer evaluations, at a rate of \$325.00 per case, (timesheets):

Summer Evaluations	
Melinda Brokenshire	Jenifer Gillin
Kim Hemmes	Ashlee Sheppard
Diane Thomas	Cassandra Wright”

45. Suggested motion - “That the Pitman Board of Education approves the following personnel to represent the Special Education teachers and the General Education teachers at Child Study Team meetings during the summer of 2019, at a rate of \$36.00 per hour, on an as needed basis, stipend in accord with the agreement with the Pitman Education Association (timesheets):

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Special Education Teachers	General Education Teachers
Nicole Beach	Dare Euler
Lisa Lyons	Dana Giorgianni
Jody Miller	Carrie Parkin
Melody Smythe	Robert Tender
	Jill Young”

46. Suggested motion - “That the Pitman Board of Education employs the following personnel for Summer Panther Club for the 2018/2019 school year (June 17, 2019 – August 23, 2019) (timesheets):

Site Leaders	
Kelliann Barr	\$16.50/hr.
Jessica Romer	\$14.22/hr.
Rian Shaw	\$12.50/hr.
Shawn VanMeter	\$19.62/hr.
Amy Trowbridge (as needed)	\$12.50/hr.
Counselors	
Owen Anderson	\$10.00/hr.
Hope Brown	\$10.00/hr.
Angela Faustino	\$10.00/hr.
Emily Faustino	\$10.00/hr.
Alexa Folker	\$10.00hr.
Cali Folker	\$10.00/hr.
Carmella Grasso	\$10.00/hr.
Mariah Hainsworth	\$10.00/hr.
Hannah Kehoe	\$10.00/hr.
Erin Kelly	\$10.00/hr.
Juliana Magliozzo	\$10.00/hr.
Colette Plourde	\$10.00/hr.
Sara Porch	\$10.00/hr.
Amy Trowbridge (as needed)	\$10.00/hr.
Olivia Van Mater	\$10.00/hr.
Rylee VanOyen	\$10.00/hr.
Hannah Walker	\$10.00/hr.”

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47. Suggested motion - “That the Pitman Board of Education approves the revised per day Panther Club fees for school year 2019/2020 as follows:

Panther Club Fees Revised		
Summer Panther Club	Base Day: 7 AM – 6 PM	\$40.00
September 2019 – June 2020	AM: 7 AM – 8:30 AM PM: 3 PM – 6:00 PM	\$ 10.00 \$14.00
Early Dismissal Days	1:00 PM – 3:00 PM	\$ 10.00”

48. Suggested motion - “That the Pitman Board of Education approves the appointment of John Madigan, summer bus driver, (approximately 2.5 hours per day-timesheet) at a rate of \$26.52 per hour for the 2019/2020 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”
49. Suggested motion - “That the Pitman Board of Education approves the appointment of Thomas Velykis, summer bus aide, (approximately 2.5 hours per day-timesheets) at a rate of \$17.00 per hour for the 2019/2020 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”
50. Suggested motion - “That the Pitman Board of Education approves the appointment of Deborah Vencius, summer bus aide, (approximately 2.5 hours per day-timesheets) at a rate of \$15.14 per hour for the 2019/20120 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”
51. Suggested motion - “That the Board of Education approves the following Extra Service Contracts for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
Leonard Sheridan	Summer Printing	\$7,566.00
Leonard Sheridan	School Year Printing	\$8,872.00”

52. Suggested motion –“That the Pitman Board of Education approves the following 2019 summer print shop workers for up to 16 hours per week at Pitman High School (*Italics in-house*):

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Summer Print Shop	
Name	Rate
<i>Stacie Hess</i>	\$10.00/hr.
<i>Shelly Nichols</i>	\$10.00/hr.”

53. Suggested motion - “That the Board of Education approves the following Extra Service Contracts for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

Name	Position	Stipend
<i>Michael (Chris) Thomas</i>	Head Football Coach	
<i>John Hopely</i>	Assistant Football Coach	
<i>Daniel Thomas</i>	Assistant Football Coach	
Evan Hopkins	Assistant Football Coach	
<i>Lauren Mecholsky</i>	Head Coach – Fall Cheerleading	
<i>Matthew Newcomb</i>	Head Coach – Boys’ Soccer	
<i>Matthew Smick</i>	Asst. Coach – Boys’ Soccer	
<i>Carrie Schwank</i>	Head Coach – Girls’ Soccer	
Linda Gipe	Assistant Coach - Girls’ Soccer	
<i>Tracey Pinque</i>	Head Coach – Field Hockey	
Rachel Morrison	Assistant Coach – Field Hockey	
<i>Matthew Elmuccio</i>	Head Coach – Cross Country	
<i>Eugene Reid</i>	Head Coach - Girls’ Tennis	
<i>Matthew Healy</i>	Weight Training – 1 st Semester	
<i>Michael (Chris) Thomas</i>	Weight Training – 2 nd Semester	
<i>Steven Carey</i>	Marching Band Director	
Adam Jarvela	Assistant Band Director	
Sam Brooks	Assistant Band Director (.5)	
Bradley Leonard	Assistant Band Director (.5)	
Anthony Graves	Percussion Instructor	

54. Suggested motion - “That the Pitman Board of Education approves the following volunteer coaches for the 2019/2020 school year (*Italics-In-house*):

Volunteer Coaches	
<i>Jeffrey Smith</i>	Football
Joseph Ruggeri	Football
Richard Shymko	Football

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Megan Brown	Soccer
Jenna Ducat	Cheerleading”

55. Suggested motion - “That the Board of Education approves the following marching band/band camp volunteers/instructors for the 2019/2020 school year (stipend to be paid by Pitman Band Parents Association):

Marching Band/Band Camp Volunteers/Instructors	
Matthew Ortiz	David Patterson”

56. Suggested motion – “That the Pitman Board of Education approves the appointment of the following Technology Interns, effective on or about July 1, 2019 through on or about August 23, 2019. Each intern will work approximately 10-20 hours per week (unpaid positions):

Technology Interns		
Peter Bollard	Holden Fellingner	Aaron Hickman”

57. Suggested motion – “That the Pitman Board of Education approved the submission of the Schneider Electric grant in the amount of \$10,000.00 for the Pitman Middle School.”

58. Suggested motion - “That the following Resolution be adopted:

WHEREAS, SUSAN ARNOLD has served twenty-five years as a School Nurse in the Pitman School District at W.C.K Walls School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2019, the Board of Education, of the Borough of Pitman, hereby expresses to **SUSAN ARNOLD**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

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BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mrs. Susan Arnold.”

59. Suggested motion – “That the following Resolution be adopted:

WHEREAS, JUDITH BERG has served sixteen years as a Spanish Teacher in the Pitman School District at Kindle, Memorial, and W.C.K Walls Schools, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, December 31, 2018, the Board of Education, of the Borough of Pitman, hereby expresses to **JUDITH BERG**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mrs. Judith Berg.”

60. Suggested motion – “That the following Resolution be adopted:

WHEREAS, FREDERICK MOSSBRUCKER has served twenty-nine and a half years as a Special Education Teacher in the Pitman School District at Pitman Middle School and Pitman High School, and during that time has performed his duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, he has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, he has given of his time and talents, and has worked effectively with hundreds of students during his tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of his retirement, February 1, 2019, the Board of Education, of the Borough of Pitman, hereby expresses to **FREDERICK**

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MOSSBRUCKER, thanks and appreciation for his many years of dedicated service to the youth of Pitman, and sincerely wishes him many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mr. Frederick Mossbrucker.”

61. Suggested motion – “That the following Resolution be adopted:

WHEREAS, MARY PIERSON has served thirty-four years as a Special Education Teacher in the Pitman School District at Memorial School and W.C.K Walls School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2019, the Board of Education, of the Borough of Pitman, hereby expresses to **MARY PIERSON**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mrs. Mary Pierson.”

62. Suggested motion – “That the following Resolution be adopted:

WHEREAS, CHERYL WNOROWSKI has served twenty-eight years as a Special Education Teacher in the Pitman School District at W.C.K Walls School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators and colleagues;

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NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2019, the Board of Education, of the Borough of Pitman, hereby expresses to **CHERYL WNOROWSKI**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mrs. Cheryl Wronowski.”

COMMUNICATION & POLICY – Conley, Wilson-Doherty, Powell (Committee Report – Ms. Conley)

1. Suggested motion - “That the present Pitman Board of Education Policy and By-Laws be adopted for the 2019/2020 school year.”

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

EXECUTIVE SESSION – if necessary

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, June 26, 2019 (Special Executive Meeting), in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.