Winona Area Public Schools
Finance Committee
6/10/2024 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Karl Sonneman, Brad Berzinski, Sarah Slaby*

Members Absent: *Nancy Denzer, Pete Watkins*

Others Present: *none*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:05 pm)

Grafton School Inc. Contracts
● Agreement related to training of staff was considered and recommended for approval by the board.

2025 Budget
● A discussion of the 2025 budget process was tabled until the July Finance Committee meeting when more committee members are able to be available for the conversation.

LTFM 10-Year Plan
●The documents related to the annual 10-Year plan were discussed and will be brought to the board for briefing on June 20, 2024.

Riverway Special Ed Director Contract
●A contract related to part-time special education director services to be provided to Riverway during the 2024-2025 school year was considered and recommended for approval by the board.

WSHS Printer Lease
● An amendment to the current printer/copier fleet lease for the purposes of adding a device at Winona Senior High School was reviewed and recommended for approval by the board.

Property, Liability, Cyber, Auto Insurance
● The district's 2024-2025 insurance renewal with MIST (Minnesota Insurance Scholastic Trust) was discussed. The information will also be provided to the full school board at the 6/20/2024 school board meeting.

Revised Finance Committee Meeting Schedule
● At the request of the committee, meeting times were moved to 3:30-5:00 beginning with the 7/11/224 meeting. The revised list of meeting dates and time were provided to the committee and are being publicly noticed.

GeoThermal Subcontracts
● The following subcontracts were recommended for approval by the board:
  ➔ Jefferson - Palmer-Soderberg - Change Order #4

- ➔ Jefferson - P&T Electric - Change Order #5

Review Meeting Minutes

● Meeting minutes for the 5/7/2024 Finance Committee meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects May 2024, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects May 2024, recommended to move on to the board consent agenda
- ➔ 2024 Budget Analysis recommended to move on to consent agenda
  - ◆ 2024 General Fund revenues as of 5/31/2024 are at 77.82% of budget
  - ◆ 2024 General Fund expenditures as of 5/31/2024 are at 83.94% of budget

COVID-19 Grants

● An updated snapshot of the COVID-19 related grants as of 5/31/2024 was provided and passed along to the consent agenda

● An updated 2024 summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

● Cash balance data as of 5/31/2024 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

● Meeting adjourned at 2:08 p.m.