

AGENDA

PITMAN BOARD OF EDUCATION

JULY 19, 2017

Regular Meeting – Wednesday, July 19, 2017 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center.

EXECUTIVE CLOSED SESSION

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Harassment, Intimidation and Bullying Self-Assessments Semi-Annual Report on Harassment, Intimidation and Bullying

[\(Backup material P – 1\)](#)

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

CORRESPONDENCE

[Thank you note for retirement recognition and watch.](#)

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

[Wednesday, June 21, 2017”](#)

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

[Wednesday, June 21, 2017 – 7:00 pm”](#)

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FINANCE & INSURANCE COMMITTEE – Walker, Schultz, Powell

1. Suggested motion – “That all line-item transfers be approved for the month of May 2017.”

[\(Backup materials F&IC-1\)](#)

2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2017. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

[\(Backup materials F&IC-2\)](#)

3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of May 2017 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of May 2017.”

[\(Backup materials F&IC-3\)](#)

5. Suggested motion – “That all bills are properly approved and certified to be paid.”

[\(Backup materials F&IC-4\)](#)

6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of June 2017.”

[\(Backup materials – F&IC-5\)](#)

7. Suggested motion – “That the Pitman Board of Education approves the following reimbursement resolution for the Technology Lease Purchase Program.

RESOLUTION OF THE PITMAN BOARD OF EDUCATION DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE ACQUISITIONS MADE DURING A TECHNOLOGY LEASE PURCHASE PROJECT

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WHEREAS, THE **PITMAN BOARD OF EDUCATION** (the “Lessee”) is a political subdivision organized and existing under the laws of **NEW JERSEY**; and

WHEREAS, the Lessee will pay, on and after the date hereof, certain expenditures (the “Expenditures”) in connection with the technology lease purchase project (the “Project”); and WHEREAS, the BUSINESS ADMINISTRATOR of the Lessee (the “Board”) has determined that the money to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Lessee for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Obligations");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Lessee’s intent to reimburse the Lessee with the proceeds of the Obligations for the Expenditures with respect to the Project made on and after the date hereof. The Lessee reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Obligations.

Section 2. Each Expenditure [was and] will be (a) of a type properly chargeable to the appropriate account under general federal income tax principles (determined in each case as of the date of the Expenditure) and (b) complies with all applicable General Fund regulations and regulations of the State of New Jersey.

Section 3. The maximum cost of the Project is expected to be \$150,000.00.

Section 4. The Lessee will make a reimbursement allocation, which is a written allocation by the Lessee that evidences the Lessee’s use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small Lessees” (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 19th day of July, 2017.

8. Suggested motion – “That the Pitman Board of Education authorizes the Business Administrator/ Board Secretary to accept and close the financing of the 3-year lease purchase of \$150,000.00 for technology equipment and textbooks/instructional materials.”
9. Suggested motion – “That the Pitman Board of Education approved the following Resolution to Decline to Use Dual Control Security Procedures for ACH and/or Wire Transfers of Funds.

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The undersigned, [Secretary] of Pitman Board of Education (the "Entity"), does hereby certify that at a meeting duly held on July 19, 2017 the Entity's Pitman Board of Education duly adopted the following recitals and resolutions:

WHEREAS, the Entity acknowledges that in compliance with UCC Article 4A-202, OceanFirst Bank has recommended and offered its security procedures, including but not limited to dual control for initiation of ACH and wire fund transfers, to the Entity for the purpose of verifying that a payment order or communication amending or canceling a payment order is that of the Entity; and

WHEREAS, the Entity wishes to decline dual control security procedures offered by OceanFirst Bank for initiation of ACH and/or wire fund transfers; and

WHEREAS, the Entity is aware that by declining such dual control it increases the Entity's risk of loss resulting from unauthorized or fraudulent funds transfers, but wishes to knowingly accept such risk and allow OceanFirst Bank to provide such services without its recommended security procedures; and

WHEREAS, OceanFirst Bank is willing to provide such ACH and wire transfer services without the recommended security procedures upon receipt of the attached indemnification agreement providing for OceanFirst Bank's indemnification and exculpation,

NOW THEREFORE, it is

RESOLVED, that the Indemnification Agreement attached hereto as Exhibit A is hereby approved and adopted by the Entity, and that the appropriate officers of the Entity are authorized to execute such agreement on behalf of the Entity and deliver it to OceanFirst Bank.

INDEMNIFICATION AGREEMENT

Entity Declines to Use Dual Control Security Procedures for ACH and/or Wire Transfers of Funds

1. The Entity acknowledges that in compliance with UCC Article 4A-202, OceanFirst Bank has recommended and offered its security procedures, including but not limited to dual control for initiation of ACH and wire fund transfers, to the Entity for the purpose of verifying that a payment order or communication amending or canceling a payment order is that of the Entity.
2. The Entity acknowledges it has declined dual control security procedures offered by OceanFirst Bank for initiation of ACH and/or wire fund transfers.
3. The Entity acknowledges that by declining such dual control it increases the Entity's risk of loss resulting from unauthorized or fraudulent funds transfers.
4. The Entity agrees to be bound by any payment order whether or not authorized, issued in its name and accepted by OceanFirst Bank in compliance with the security procedure chosen by the Entity.
5. In addition to the above referenced acknowledgements, the Entity further acknowledges liability for loss from unauthorized or fraudulent ACH and wire fund transfers, and agrees to

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indemnify, defend and hold OceanFirst Bank harmless from and against any and all claims, judgments, awards, damages, penalties, injuries, including court costs, attorneys fees and other expenses of litigation arising out of any unauthorized or fraudulent ACH or wire fund transfers.

6. The Entity acknowledges that OceanFirst Bank is relying on this Agreement and that this Agreement is being given to induce OceanFirst Bank to provide the requested ACH and wire transfer services without OceanFirst Bank's recommended security procedures.

Acknowledged and agreed to this 19th day of July 2017.

10. Suggested motion – “That the Pitman Board of Education approves the sidebar agreement between the Pitman Board of Education and the Pitman Education Association for the 2017/2018 school year.”

[\(Back up materials F&IC-6\)](#)

EDUCATION COMMITTEE – Schultz, Koniecki, Savage

1. Student Statistics June 2017

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/17	635	307	401	20	1	1364
6/30/16	631	343	433	21	2	1430
5/31/17	635	307	401	20	1	1364

Suspensions/Reasons: 0 1

[\(Backup materials EC-1\)](#)

HIB

Reported: 0
Confirmed: 0

2. Fire and Lockdown Drills for the month of June 2017.

[\(Backup materials EC-2\)](#)

3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

[\(Backup materials EC-3\)](#)

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4. Suggested motion—“That the Pitman Board of Education approves the submission of the Harassment, Intimidation and Bullying (HIB) Grades School Self Assessments - Statement of Assurances to the New Jersey Department of Education for the 2016/2017 school year.”

[\(Backup materials EC-4\)](#)

5. Suggested motion—“That the Pitman Board of Education approves the Pitman School District Mentoring Plan for the 2017/2018 school year (on file in the Board of Education office).”
6. Suggested motion – “That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2017/2018 school year in the amount of \$8,300.00 to provide services for three eligible students. Services are based on educational needs.”
7. Suggested motion — “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2017/2018 school year:

Student ID#	Placement	Tuition Cost	Additional Services
1476518104	Bancroft	\$68,355.16	\$34,132.00
4781712599	Archbishop Damiano	\$52,714.20	\$36,136.80”

8. Suggested motion – “That the Pitman Board of Education enters into an agreement with GCSSSD-Cress for 20 days effective July 10, 2017 to August 10, 2017 at a cost of \$3,200.00 to provide physical therapy services for one student.”
9. Suggested motion – “That the Pitman Board of Education enters into an agreement with Victory Physical Therapy, P.C. for the 2017/2018 school year at a cost of \$72.00/hour to provide physical therapy services for students.”

ATHLETIC & EXTRA-CURRICULAR ACTIVITIES COMMITTEE – Powell, McConnell, Walker

1. Suggested motion - “That the Board of Education approves the following Extra Service Contracts for the 2017/2018 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School		
Renee Post	Fall Drama	\$3,754.00
<i>Carrie Schwank</i>	Freshman Class Advisor (.5)	\$ 512.50
<i>Jeffrey McAfee</i>	Freshman Class Advisor (.5)	\$ 512.50
<i>Lauren Addeo</i>	Sophomore Class Advisor (.5)	\$ 660.50
<i>Daniel Miller</i>	Sophomore Class Advisor (.5)	\$ 660.50
<i>Jessica Morrone</i>	Junior Class Advisor (.5)	\$1,309.00
<i>Paul Blass</i>	Junior Class Advisor (.5)	\$1,309.00

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High School		
<i>Denise Pallies</i>	Senior Class Advisor (.5)	\$1,294.00
<i>Patrick Polimeni</i>	Senior Class Advisor (.5)	\$1,294.00
<i>Sarah Mickle</i>	Choral Director	\$3,754.00
<i>Christine Ognibene</i>	Detention Proctor (.5)	\$2,065.50
<i>Denise Pallies</i>	Detention Proctor (.5)	\$2,065.50
<i>Erin Cunningham</i>	Key Club Advisor (.5)	\$ 821.00
<i>Stacie Hess</i>	Key Club Advisor (.5)	\$ 821.00
<i>Joseph Marano</i>	National Art Honor Society Advisor	\$1,203.00
<i>Lauren Addeo</i>	National Honor Society (.5)	\$657.00
<i>Christine Ognibene</i>	National Honor Society (.5)	\$657.00
<i>Renee Post</i>	Musical Director	\$3,754.00
<i>Patricia Perez</i>	Musical Assistant Director	\$2,250.00
<i>Jessica Morrone</i>	SADD Advisor	\$1,331.00
<i>Shelly Nichols</i>	Student Council Advisor (.5)	\$1,125.50
<i>Erin Cunningham</i>	Student Council Advisor (.5)	\$1,125.50
<i>Joseph Marano</i>	Yearbook Advisor	\$5,819.00
<i>Aliana Katz</i>	Auditorium Manager	\$5,218.00
<i>Michael (Chris) Thomas</i>	Head Football Coach	\$7,407.00
<i>Tyrone McBride</i>	Assistant Football Coach	\$5,255.00
<i>Philip Verespy</i>	Jazz Band Director	\$2,622.00
Middle School		
<i>Bethany Lawlor</i>	MS Newspaper Advisor (.5)	\$ 752.00
<i>Patrice Rowan</i>	MS Newspaper Advisor (.5)	\$ 752.00
<i>Jamey Brown</i>	MS Student Council Advisor	\$1,409.00
<i>Nicole Beach</i>	MS Memory Book Advisor (.5)	\$ 752.00
<i>Nicole Weber</i>	MS Memory Book Advisor (.5)	\$ 752.00
<i>Olivia Dunn</i>	MS Chorus Advisor	\$3,041.00
<i>Nicole Beach</i>	MS Dance Committee Coor. (.5)	\$ 633.00
<i>Jamey Brown</i>	MS Dance Committee Coor. (.5)	\$ 633.00
<i>Christine Roberts</i>	MS After-School Detention Proctor	\$2,766.00
<i>Alyssa Cooper</i>	Masquers Advisor	\$4,131.00
<i>Olivia Dunn</i>	Masquers Asst. Advisor	\$1,220.00
<i>Kandice Hanrahan</i>	MS Builder's Club Advisor	\$1,232.00
<i>Thomas Tocco</i>	MS Mentoring Club Advisor	\$1,376.00
<i>Robert Tender</i>	Floor Hockey (Intramural – Fall)	\$1,314.00
<i>Thomas Tocco</i>	Co-Ed Volleyball (Intramural – Spring)	\$1,314.00
<i>TBD</i>	6 th Grade Class Advisor	\$ 845.00
<i>Meghan Bourquin</i>	7th Grade Class Advisor	\$ 845.00
<i>Clare Bonner</i>	8th Grade Class Advisor	\$ 845.00
<i>Norman VanFossen</i>	MS Lunch Duty	\$2,000.00
<i>Meghan Bourquin</i>	MS Lunch Duty	\$2,000.00
<i>Nicole Beach</i>	MS Lunch Duty	\$2,000.00
<i>Robert DiTizio</i>	MS Lunch Duty	\$2,000.00
<i>Robert Tender</i>	MS Lunch Duty	\$2,000.00
<i>Christine Roberts</i>	MS Lunch Duty	\$2,000.00

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2. Suggested motion—“That the Pitman Board of Education approves the following volunteer coaches/advisors for the 2017/2018 school year:

High School	
<i>Frederick Mossbrucker</i> <i>Erica Crowley</i>	Blue & Gray Club
<i>Steven Cooke</i> <i>Alexandra Grote</i> <i>Patrick Polimeni</i>	Gamers’ Club
<i>Lauren Addeo</i> <i>Alexandra Grote</i>	Craft Club
<i>Patrick Polimeni</i>	Media Activities
<i>Doris Cioffi</i> <i>Michael Finley</i> <i>Rose Knowles</i>	Engineering Club
<i>Doris Cioffi</i> <i>Steven Cooke</i> <i>Fred Mossbrucker</i> <i>Carrie Schwank</i>	Fellowship of Christian Athletes
<i>Shelly Nichols</i>	Foreign Language Club
<i>Lisa Lopes</i>	Future Business Leaders of America
<i>Aliana Katz</i> <i>Jeffrey McAfee</i> <i>Joseph Marano</i>	Gay Straight Alliance
<i>Sarah Mickle</i>	Hand Chimes
<i>Steve Carey</i>	Wind Ensemble
<i>Lauren Addeo</i> <i>Steven Cooke</i> <i>Matthew Smick</i>	Literary Magazine
<i>Patrick Polimeni</i>	Media Activities
<i>Matthew Healy</i> <i>Rose Knowles</i> <i>Daniel Miller</i> <i>Matthew Smick</i>	Outdoor Club
<i>Jeffrey McAfee</i>	Pitman Rocks
<i>Lauren Addeo</i> <i>Doris Cioffi</i> <i>Alexandra Grote</i> <i>Matthew Healy</i>	Renaissance
<i>Jonathan Leypoldt</i> <i>Nicholas Leypoldt</i>	Football Assistant
Middle School	
<i>Melody Smythe</i>	Homework Club
<i>Kandice Hanrahan</i>	Rebel 2/SPARC”

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3. Suggested motion – “That the Pitman Board of Education approves the shared services agreement with the Evesham Township School District for Reading Recovery Professional Development for the 2017/2018 school year.”
4. Suggested motion - “That the Pitman Board of Education approves the Panther Club daily fees for Walls School for 2017/2018 as follows:

Panther Club Fees		
Extended Day	8:30 AM – 12:30 PM	\$15.00
Extended Half Day	8:30 AM – 11:00 AM	\$ 7.50”

5. Suggested motion—“That the Highland Chemical Engine Company is permitted to hold their Annual Labor Day Carnival on the grounds of Pitman High School, Thursday, August 31, 2017 through Monday, September 4, 2017, with construction beginning in the student parking lot on Saturday, August 26, 2017 and dismantled, cleaned and ready for school activities by 8:00 AM Tuesday, September 5, 2017.”

LEGISLATION & INTERNAL POLICIES COMMITTEE – Koniecki, Savage, McConnell

1. Information: **Policy/Regulation 1240 – Evaluation of Superintendent (M) (Revised)**

The only changes in the policy and regulation include the term “written” performance report to “annual” performance report and the reference to the BOE in overseeing the Superintendent’s evaluation.

Suggested motion – “That **Policy/Regulation 1240 (M) (Revised)** be approved for first reading.”

2. Information: **Policy/Regulation 3126 – District Mentoring Program (M) (Revised)**

This policy and regulation includes one change—editing the Core Curriculum Standards to the New Jersey Student Learning Standards.

Suggested motion – “That **Policy/Regulation 3216 (M) (Revised)** be approved for first reading.”

3. Information: **Policy 3134 – Assignment of Additional Duties (Revised)**

This policy change removes the recommendation that coaching positions will be filled with physical education teachers.

Suggested motion – “That **Policy 3134 (Revised)** be approved for first reading.”

Policies 3221, 3222, 3223, and 3224, the only change is the term “written” performance report to “annual” performance report.

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Regulations 3221, 3222, 3223, & 3224 include the change from the term “written” performance reports to “annual” performance reports. More significantly, the revisions include deleting the terms “long and short” observations (each observation is simply longer than 20 minutes); using the term “designated supervisor”; the requirement for refresher training for observers; regulations on co-observations; changes in the DEAC requirements; a defined process for scoring SGOs; revisions to CAP timelines; PDP and SGO timelines; changes to the principal practice percentage for principal evaluations; and establishment of administrator goals.

4. Information: **Policy/Regulation 3221 – Evaluation of Teachers (M) (Revised)**

Suggested motion – “That **Policy/Regulation 3221 (M) (Revised)** be approved for first reading.”

5. Information: **Policy/Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)**

Suggested motion – “That **Policy/Regulation 3222 (M) (Revised)** be approved for first reading.”

6. Information: **Policy/Regulation 3223 – Evaluation of Administrators Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)**

Suggested motion – “That **Policy/Regulation 3223 (M) (Revised)** be approved for first reading.”

7. Information: **Policy/Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)**

Suggested motion – “That **Policy/Regulation 3224 (M) (Revised)** be approved for first reading.”

8. Information: **Policy/Regulation 3240 – Professional Development for Teachers and School Leaders (M) (Revised)**

This policy revises the administrative code references.

Suggested motion – “That **Policy/Regulation 3240 (M) (Revised)** be approved for first reading.”

9. Information: **Policy/Regulation 5610 – Suspension (M) (Revised)**

This policy change limits the district’s ability to expel or suspend young students. It also requires the implementation of early detection and prevention programs to identify young students in Preschool through grade two who are experiencing behavioral or disciplinary problems.

Suggested motion – “That **Policy/Regulation 5610 (M) (Revised)** be approved for first reading.”

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10. Information: **Policy 5620 – Expulsion (M) (Revised)**

This policy is revised incorporate the expulsion limit on PK-2nd grade students and to implement the early detection and prevention program.

Suggested motion – “That **Policy 5620 (M) (Revised)** be approved for first reading.”

11. Information: **Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)**

The policy includes goals for nutrition education and physical activity; the establishment of a district wellness committee; annual school and district progress reports; the designation of a district and school wellness policy coordinator; and a wellness policy assessment every one, two, or three years, are required to be included in a district’s Wellness Policy.

Suggested motion – “That **Policy 8505 (M) (Revised)** be approved for first reading.”

12. Information: **Policy 8550 – Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)**

School districts participating in the National School Lunch Program (NSLP) and the School Breakfast Program (SBP) have been informed by the United States Department of Agriculture (USDA) that it must have an unpaid meal charge policy in place for the 2017-2018 school year. The policy must explain how the food service program will handle situations where children eligible for reduced price or paid meals do not have money to cover the cost of their meal at the time of service.

Suggested motion – “That **Policy 8550 (M) (Revised)** be approved for first reading.”

[\(Backup materials L&IPC-1\)](#)

PROPERTY & SUPPLY COMMITTEE – McConnell, Walker, Koniecki

1. Suggested motion – “That the Pitman Board of Education approves the following resolution to withdraw Maintenance Reserve.

Resolution to Withdraw Maintenance Reserve

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to NJAC 6A:26A-4.

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WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Pitman Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

- \$33,830.00 for the purchase of a Carrier Roof Top HVAC system at Pitman High School
- \$12,034.06 for the repair of exterior wall and entrance of the High School Auditorium
- \$8,423.00 for the installation of a two zone mini split condenser for Memorial School

WHEREAS, according to 6A:23A-14.2(e), the Pitman Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations."

2. Suggested motion - "That the Pitman Board of Education enters into Jointure Agreement with Delsea Regional High School District for the following summer routes (July 1 to August 30, 2017) for the 2017/2018 school year:

<u>Route #</u>	<u>Destination</u>	<u>Cost</u>
SP01	Abilities Center	\$2,553.00
SP02	YALE-Cherry Hill	\$2,462.00
SP05	Bankbridge N-S/Career Center	\$3,600.00
SP12	Bancroft	\$4,120.00
SP15	St. John of God/Abilities Center	\$2,164.00"

PERSONNEL COMMITTEE – Savage, Powell, Schultz

1. Suggested motion – That the Pitman Board of Education accepts the resignation of Megan Errera, Speech Language Specialist, for the Pitman School District, effective July 1, 2017."
2. Suggested motion—"That the Board of Education approves up to an additional four days over the summer to Joelle Sweigart, Food Service Manager, at her per diem rate of pay - timesheets."

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3. Suggested motion – “That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective September 1, 2017:

Name	Location	Degree/Step	Salary
Lauren Addeo	High School	BA Step 6 to MA Step 6	\$53,349.00
Thomas Tocco	Middle School	BA Step 5 to MA Step 5	\$52,649.00
Nicole Weber	Middle School	BA Step 4 to MA Step 4	\$51,949.00”

4. Suggested motion – “That the Pitman Board of Education approves the substitute pay rates effective July 1, 2017 for the 2017/2018 school year as follows:

Licensed Nurse (RN)	\$175.00/day
Custodian	\$10.00/hr.
Maintenance/Grounds	\$10.50/hr.
Secretary	\$8.44/hr.
Cafeteria Aides	\$8.44/hr.
Instr. or Library Aides	\$8.44/hr.
Food Service	\$8.44/hr.
Teacher	\$85.00/day for up to 10 school days of continuous service in the same position. \$90.00/day from day 11 until day 20 of continuous service in the same position. 75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) substitute teaching positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.”

5. Suggested motion – “That the High School Principal is appointed Issuing Officer for Working Papers for the school year July 1, 2017 to June 30, 2018.”
6. Suggested motion – “That the Pitman Board of Education approves the appointment of Arielle Pisaniello, Speech Language Specialist for the Pitman School District, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$51,749.00 MA/Step 2 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

[\(Backup materials PC-1\)](#)

7. Suggested motion – “That the Pitman Board of Education approves the appointment of Melissa Tunis, Guidance Counselor at Pitman High School, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$54,165.00, MA+15/Step 6 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A.

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18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

[\(Backup materials PC-2\)](#)

8. Suggested motion – “That the Pitman Board of Education approves the appointment of Angela Chapman, Special Education Teacher at Memorial School, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a salary of \$47,672.00/BA Step 3/4 with benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

[\(Backup materials PC-3\)](#)

9. Suggested motion – “That the Pitman Board of Education approves the appointment of Shanna Taub, Part Time Art Teacher (.5) for the Pitman School District, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, at a prorated salary of \$23,836.00/BA Step 3/4, no benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

[\(Backup materials PC-4\)](#)

10. Suggested motion – “That the Pitman Board of Education approves the appointment of Chrisa Riviello, Part Time Office Aide at Memorial School, effective September 1, 2017 through June 30, 2018, for the 2017/2018 school year, 20 hours per week at a rate of \$12.70 an hour, no benefits, and also be approved for emergent hiring (if necessary) as per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the PEA.”

[\(Backup materials PC-5\)](#)

11. Suggested motion - “That the Pitman Board of Education rescinds the appointment of Sona Turner, summer bus aide, for the 2017/2018 school year.”
12. Suggested motion - “That the Pitman Board of Education approves the appointment of Thomas Velykis, summer bus aide, (approximately 2 hours per day-timesheet) at a rate of \$17.00 per hour for the 2017/2018 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”

OLD BUSINESS

AGENDA

PITMAN BOARD OF EDUCATION

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NEW BUSINESS

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

EXECUTIVE SESSION – *if necessary*

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, August 16, 2017 in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.