

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

Regular Meeting – Wednesday, October 18, 2017 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center.

EXECUTIVE CLOSED SESSION

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Introduction of New Staff Members
Staff Spotlight
[2016/2017 Violence and Vandalism Report](#)
All-State Choir - Jacket
Student Assessment Performance 2016/2017

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

CORRESPONDENCE

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

[Wednesday, September 20, 2017](#)
[Wednesday, September 27, 2017”](#)

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

[Wednesday, September 20, 2017 - 8:35 pm](#)
[Wednesday, September 27, 2017 - 8:15 pm”](#)

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

FINANCE & INSURANCE COMMITTEE – Walker, Schultz, Powell

1. Suggested motion – “That all line-item transfers be approved for the month of August 2017.”

[\(Backup materials F&IC-1\)](#)

2. Suggested motion – “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

[\(Backup materials F&IC-2\)](#)

3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of August 2017 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of August 2017.”

[\(Backup materials F&IC-3\)](#)

5. Suggested motion – “That all bills are properly approved and certified to be paid.”

[\(Backup materials F&IC-4\)](#)

6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of September 2017.”

[\(Backup materials – F&IC-5\)](#)

EDUCATION COMMITTEE – Schultz, Koniecki, Savage

1. Student Statistic as of September 30, 2017

Date	Elementary	Middle	High	Out of District	Alternate	Total
9/30/17	593	298	399	22	0	1312
9/30/16	632	308	409	22	0	1371
9/6/17	589	303	400	22	0	1314

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

Suspensions/Reasons:

Failure to Attend Detention	2
Inappropriate Behavior:	2
Threat	1

[\(Backup materials EC-1\)](#)

HIB

Reported:	2
Confirmed:	0

[\(Backup materials EC-2\)](#)

2. Fire and Lockdown Drills for the month of September 2017.

[\(Backup materials EC-3\)](#)

3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

(Backup materials EC-4)

4. Suggested motion – “That the Board of Education approves all field trips as submitted.”

[\(Backup materials EC-5\)](#)

5. Suggested motion—“That the Pitman Board of Education approves the submission of the Memorandum of Agreement (with the Statement of Assurance) for the Title III Consortium Grant and accepts the funds in the amount of \$655.00 for the 2017/2018 school year.”

[\(Backup materials EC-6\)](#)

6. Suggested motion — “That the Pitman Board of Education approves the following out of district placement by the Special Services Department for the 2017/2018 school year:

Student ID#	Placement	Tuition Cost	Additional Services
5063830872	YALE School	\$48,815.50 (prorated)	N/A”

7. Suggested motion – “That the Pitman Board of Education approves the following practicum student from Fairleigh Dickinson University for field experience for a total of five days at Pitman High School between January 3, 2018 and January 19, 2018:

Name	Co-Operating Teacher(s)
Khali Lee	Jason Evans, Joseph Marano

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

8. Suggested motion — “That the Pitman Board of Education approves the submission of the Statement of Assurance (SOA’s) for the New Jersey Quality Single Accountability Continuum (NJQSAC) to the Executive County Superintendent of Schools.”

ATHLETIC & EXTRA-CURRICULAR ACTIVITIES COMMITTEE – Powell, McConnell, Walker

1. Suggested motion — “That the Board of Education approves the following Extra Service Contracts for the 2017/2018 school year. Stipend in accord with the agreement with the PEA (*Italics – In-house*):

High School		
Ronald Myers	Boys’ Basketball Head Coach	\$6,571.00
Fred Georgette	Freshman Boys’ Basketball Coach	\$4,473.00
Gabriella Francesconi-Velez	Girls’ Basketball Freshman Coach	\$4,473.00
<i>Matthew Healy</i>	Boys’ Basketball Assistant Coach	\$5,255.00
<i>Matthew Smick</i>	Girls’ Basketball Head Coach	\$6,571.00
<i>Matthew Newcomb</i>	Swimming Head Coach	\$6,571.00
<i>Robert Tender</i>	Swimming Assistant Coach	\$5,255.00
<i>Matthew Elmuccio</i>	Winter Track Head Coach	\$6,571.00
David Smith	Wrestling Head Coach	\$6,571.00
Jeffrey D. Smith	Wrestling Assistant Coach	\$5,255.00”

2. Suggested motion - “That the Board of Education approves the following Extra Service contracts for the 2017/2018 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

High School		
<i>Daniel Miller</i>	Winter Track Assistant Coach	\$5,255.00”

3. Suggested motion — “That the Board of Education approves the following volunteer coaches for the 2017/2018 school year (*Italics-In-house*):

Volunteer Coaches	
Ken Decker	Winter Track Coach’s Aide
Patrick Collins	Winter Track Coach’s Aide
Bill Cioffi	Wrestling Assistant Coach
Lewis Fowler	Wrestling Assistant Coach
Tom Curl	Wrestling Coach’s Aide
Steve Smith	Wrestling Coach’s Aide”

4. Suggested motion – “That the Pitman Board of Education approves the creation of a new club, Fishing Club, at the Pitman Middle School for the 2017/2018 school year.”

[\(Backup materials A&ECAC-1\)](#)

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

5. Suggested motion—“That the Pitman Board of Education approves the following volunteer advisor for the 2017/2018 school year:

Middle School	
Vincent Chiaro	Fishing Club”

6. Suggested motion - “That the Pitman Board of Education approves the following dues and athletic ticket prices for the 2018/2019 school year:

Tri-County Conference Dues - \$1,450.00;

Tri-County Conference tickets for athletic events: \$3.00 for Adults; \$2.00 for Students, Senior Citizens, and Military Personnel;

West Jersey Football League Varsity Football Games; \$4.00 for Adults”

LEGISLATION & INTERNAL POLICIES COMMITTEE – Koniecki, Savage, McConnell

1. **Information: Policy 3351 – Healthy Workplace Environment (New)**

2. **Information: Policy 4351 – Healthy Workplace Environment (New)**

These policies address professional conduct in the workplace.

Suggested motion – “That **Policies 3351 (New) and 4351 (New)** be approved for second reading.”

3. **Information: Regulation 5561 - Use of Physical Restraint (New)**

This regulation addresses the proper use of physical restraint on students.

Suggested motion – “That **Regulation 5561 (New)** be approved for second reading.”

4. **Information: Policy 8468.1 - Crisis Management (New)**

This policy addresses the requirement of all Special Education staff to maintain current certification in Crisis Management.

Suggested motion – “That **Policy 8468.1 (New)** be approved for second reading.”

[\(Backup materials L&IPC-1\)](#)

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

PROPERTY & SUPPLY COMMITTEE – McConnell, Walker, Koniecki

1. Suggested motion - “That the Pitman Board of Education enters into a transportation contract with Colonial Transport, Inc. for homeless transportation for the 2017/2018 school year:

<u>Student ID #</u>	<u>Destination (September 1, 2017 - June 30, 2018)</u>	<u>Cost</u>
5942818462	Walls School	\$12,600.00”

2. Suggested motion - “That the Pitman Board of Education agrees to provide payment for aid in-lieu parental/guardian transportation for Choice School students (pending receipt of required paperwork per N.J.A.C. 6A:27-4.1(c)2 for the 2017/2018 school year for the following students:

<u>Student ID#</u>	<u>School</u>	<u>Cost</u>
5928547792	Grade 1 at Lindenwold School #4	\$1,000.00
3148503741	Grade 10 at Lindenwold High School	\$1,000.00”

PERSONNEL COMMITTEE – Savage, Powell, Schultz

1. Suggested motion – “That additions to the Substitute List for the 2017/2018 school year be approved.

[\(Backup materials PC-1\)](#)

2. Suggested motion — “That the Pitman Board of Education approves the following individuals as the On-Call Emergency After-Hours Contacts, at a rate of \$30.00 per hour, as needed for the 2017/2018 school year.

Paul Schnetzler (primary) Dan Miller (alternate)”

3. Suggested motion – “That the Pitman Board of Education retroactively approves to extend the hours of Harry Harrison, School Bus Driver, and Chelsea Wilson, School Bus Aide, from 5 hours per day to 5.9 hours per day effective September 1, 2017 through June 30, 2018 for the 2017/2018 school year.”

4. Suggested motion - “That the Pitman Board of Education approves the following Content Area Leaders for the 2017/2018 school year. Stipend to be paid through Title II-IV grant funds (*Italics – In-house*):

Name	Position	Stipend
<i>Stephanie Dougherty</i>	K-6 ELA	\$3,000.00
<i>Carrie Parkin</i>	K-6 Math	\$3,000.00
<i>Michael Finley</i>	K-12 Technology	\$1,500.00
<i>Robert DiTizio</i>	K-12 Social Studies	\$1,500.00
<i>Matthew Elmuccio</i>	K-12 Science	\$3,000.00
<i>Christina Ognibene</i>	7-12 ELA	\$3,000.00
<i>Matthew Elmuccio</i>	7-12 Math	\$3,000.00”

AGENDA

PITMAN BOARD OF EDUCATION

OCTOBER 18, 2017

5. Suggested motion – “That the Pitman Board of Education retroactively approves the family medical leave of absence for Diane Zimmerman, Secretary at Memorial School, as follows:

Family Medical Leave Act (FMLA) – Intermittent leave beginning October 12, 2017.”

6. Suggested motion – “That the Pitman Board of Education approves the leave of absence for Stacie Streater, Part Time Special Education Aide, as follows:

Child-Rearing Leave of Absence - beginning November 1, 2017 through November 21, 2017 (sick days with pay) and November 22, 2017 through March 2, 2018 (unpaid FMLA) returning March 5, 2018.”

7. Suggested motion – “That the Pitman Board of Education approves the leave of absence for Jennifer Strockbine, Part Time Special Education Aide, as follows:

Child-Rearing Leave of Absence - beginning December 18, 2017 through January 26, 2018 (sick days with pay) and January 29, 2018 through March 2, 2018 (unpaid FMLA) returning March 5, 2018.”

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

EXECUTIVE SESSION – if necessary

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, November 15, 2017 in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.