

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
July 17, 2019**

Regular Meeting – Wednesday, July 17, 2019 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center.

No Executive Session:

With the following in attendance:

Judy Walker	President
Mary Beth Koniacki	Vice-President
Lisa Conley	Member
Darlene Powell	Member
Robert K. Uyehara	Member
Ruth Ann Wilson-Doherty	Member
Patrick McAleer	Superintendent
Rebecca Brill Moody	Director of Curriculum & Instruction
Kelly Brazelton	Business Administrator/Board Secretary
Dan Long	Solicitor

Absent: Bonnie Savage Member

Moved by Board Member – Uyehara
Second by Board Member –Wilson Doherty

“That the Pitman Board of Education begins in open session at 7:30 p.m.”

Carried by voice vote

The meeting convened in open-session with visitors as identified on Sign-In Sheets

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

HIB Grades Report 2017/2018- Mrs. Brill-Moody spoke to the board about the report

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QSAC Report Review 2018/2019- Dr. McAleer spoke about the results of the review. The district passed all areas of QSAC

PUBLIC HEARING – (15 minutes) –

M. Pulong of Lake Avenue asked why the district lost points on late submissions.

CORRESPONDENCE—

Cards from the Bell Family and C. Wnorowski

APPROVAL OF MINUTES

**Moved by Board Member – Walker
Second by Board Member- Koniacki**

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 19, 2019”

**Moved by Board Member – Walker
Second by Board Member- Koniacki**

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 19, 2019 – 7:32 pm”

**Roll Call:
Yes 6: Walker, Koniacki, Conley, Powell, Uychara, Wislon-Doherty
Abstain: 0
No: 0
Absent: 1- Savage**

**FINANCE & FACILITIES COMMITTEE – Uychara, Walker, Savage
(Committee Report – Mr. Uychara)**

**Moved by Board Member - Uychara
Second by Board Member- Koniacki**

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Mr. Uyhara gave a committee report.

1. "That all bills are properly approved and certified to be paid."
2. "That the Student Fund Report be accepted and approved for the month of June 2019."
3. "That the Pitman Board of Education rescinds the accepted allocation of the ESSA Consolidated Funds Title III for the 2019/2020 in the amount of \$367.00."
4. "That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2019/2020 school year to provide services for the following eligible student. Services are based on educational needs."

SID	Cost
5163357883	\$1,900.00
7434263478	\$1,900.00"

5. "That the Pitman Board of Education approves the purchase of accept and close the financing of the 3-year lease purchase of \$24,105.50 at 3.577% interest with a \$1 buyout for technology equipment through Dell Financial Services LLC participating in NASPO contract# B27160 and AR602."
6. "That the Pitman Board of Education approves the shared service agreement between the Pitman School District and the Pitman Police Department for School Resource Officer(s) for the 2019/2020 school year at a cost of \$50,000.00.

Roll Call Items:

Yes 6: Walker, Koniecki, Conley, Powell, Uyhara, Wislon-Doherty

Abstain: 0

No: 0

Absent: 1- Savage

**CURRICULUM & INSTRUCTION – Savage, Koniecki, Powell
(Committee Report – Ms. Savage)**

Moved by Board Member - Koniecki

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Second by Board Member- Conley

Items 1-15, 17-22, 24-32

Motion by Koniecki to table items 16 and 23 seconded by Wilson Doherty

1. Student Statistics June 2019:

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/19	582	306	379	25	0	1292
6/30/18	602	302	401	22	0	1327
5/31/19	582	307	379	25	0	1293

Suspensions/Reasons: 0

HIB

Reported: 0

Confirmed: 0

2. Fire and Lockdown Drills for the month of June 2019:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
High School	6/3/19	1:12	Fire Shelter in Place	324	324	Cloudy 70°	54 seconds
	6/14/19	8:30 AM		319	319	Cloudy 63°	4 minutes
Middle School	6/12/19	9:36 AM	Shelter in Place	330	330	Sunny 69°	6 minutes
	6/13/19	2:27 PM	Fire	45	45	Cloudy 76°	7 minutes
Kindle School	6/7/19	2:30 PM	Fire Lockdown	202	202	Cloudy 82°	2 minutes
	6/13/19	10:35 AM		210	210	Cloudy 62°	1 minute

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Memorial School	6/5/19 6/10/19	9:33 AM 2:23 PM	Fire Evacuation	150 180	150 180	Sunny 73° Cloudy 78°	2 minutes 3 minutes
Walls School	6/5/19 6/12/19	11:15 AM 12:35 PM	Fire Evacuation	189 261	189 261	Sunny 78° Sunny 75°	4 minutes 5 minutes

3. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”

4. “That the Board of Education approves all field trips as submitted.”

5. “That the Pitman Board of Education accepts the resignation of Sarah Godley, Speech Language Specialist, for the Pitman School District, effective July 1, 2019.”

6. “That the Pitman Board of Education accepts the resignation of Alexandra Grote, Basic Skills Teacher at Pitman Middle School, effective July 2, 2019.”

7. “That the Pitman Board of Education approves the appointment of Patricia Bruno, temporary Payroll/Benefits Secretary, effective July 8, 2019 through September 30, 2019, at a rate of \$30.00 per hour, not to exceed 15 hours per week (timesheets).”

8. “That the Pitman Board of Education approves the following individual be appointed as translator (forms, letters, meetings) for the Special Services Department for the Pitman School District as follows (timesheets):

Name	Salary
Catherine Liebmann-Jacobo	\$36.00 per hour”

9. “That the Pitman Board of Education approves additional hours for the following individuals to provide services in the guidance office during the summer of 2019, at an hourly rate of \$36.00:

School	Counselor

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High School (up to 80 hours total)	Jessica Morrone”
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“That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2019/2020 school year (Summer Program):

Student ID#	Placement	Tuition Cost	Additional Services
1036332218	Hampton Academy	\$1,900.00	N/A
3698387446	YALE	\$9,343.50	N/A”

11. “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2019/2020 school year:

Student ID#	Placement	Tuition Cost	Additional Services
3698387446	YALE	\$56,061.00	N/A
7207106596	Mill Creek School	\$49,687.20	N/A”

12. “That the student(s) listed below be approved for homebound as follows, for the duration of their absence:

SID #	Location	Duration	Hours of Instruction
5863238108	Inspira-Bridgeton Division	4/30/19 - 5/3/19	10 hours per week”

13. “That the Board of Education approves the following Extra Service Contracts for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School	
<i>Kandice Hanrahan</i>	Freshman Class Advisor (0.5)
<i>Patrick Polimeni</i>	Freshman Class Advisor (0.5)
<i>Paul Blass</i>	Sophomore Class Advisor (0.5)

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<i>Jessica Morrone</i>	Sophomore Class Advisor (0.5)	
<i>Jeffrey McAfee</i>	Junior Class Advisor (0.5)	
<i>Carrie Schwank</i>	Junior Class Advisor (0.5)	
<i>Lauren Mecholsky</i>	Senior Class Advisor (0.5)	
<i>Matthew Newcomb</i>	Senior Class Advisor (0.5)	
<i>Sarah Mickle</i>	Choral Director Tri-M	
<i>Jon Botbyl</i>	Jazz Band Director	
<i>Denise Pallies</i>	Detention Proctor (0.5)	
<i>Christine Ognibene</i>	Detention Proctor (0.5)	
<i>Erin Cunningham</i>	Key Club Advisor (0.5)	
<i>Stacie Hess</i>	Key Club Advisor (0.5)	
<i>Lauren Mecholsky</i>	National Honor Society	
Renee Post	Fall Drama	
Renee Post	Musical Director	
Patricia Perez	Musical Assistant Director	
<i>Jessica Morrone</i>	SADD Advisor	
<i>Shelly Nichols</i>	Student Council Advisor (0.5)	
<i>Erin Cunningham</i>	Student Council Advisor (0.5)	
<i>Aliana Katz</i>	Auditorium Manager	
<i>Paul Blass</i>	District Computer Coordinator	
<i>Shanna Taub</i>	National Art Honor Society Advisor	
TBD	Yearbook Advisor	
Middle School		
<i>Stephanie Collum</i>	After School Detention Proctor (0.5)	
<i>Amanda Esposito</i>	After School Detention Proctor (0.5)	
<i>Nicole Beach</i>	6th Grade Class Advisor (0.5)	
<i>Nicole Weber</i>	6th Grade Class Advisor (0.5)	
<i>Norman VanFossen</i>	7th Grade Class Advisor	
<i>Bethany Lawlor</i>	8th Grade Class Advisor	
<i>Bethany Lawlor</i>	MS Newspaper Advisor	
<i>Nicole Weber</i>	MS Memory Book Advisor	
<i>Jennifer Cuesta</i>	Masquers Advisor	
<i>Michelle Tucci</i>	Masquers Asst. Advisor	
<i>Robert Tender</i>	Floor Hockey (Intramural – Fall)	
<i>Thomas Tocco</i>	Co-Ed Volleyball (Intramural – Spring)	
<i>Jon Botbyl</i>	MS Band Advisor	
TBD	MS Chorus Advisor	
TBD	MS Builders' Club	
TBD	MS Mentor Club	
TBD	MS Student Council Advisor	
TBD	MS Dance Committee	

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14. “That the Pitman Board of Education approves the following volunteer coaches/advisors/supervisors for the 2019/2020 school year:

High School	
<i>Erica Crowley</i>	Blue & Gray Club
<i>Patrick Polimeni</i>	Gamers’ Guild
<i>Steven Cooke</i> <i>Joseph Dalessandro</i> <i>Patrick Polimeni</i>	Chess Club
<i>Stacie Hess</i> <i>Shelly Nichols</i>	Craft Club
<i>Michael Finley</i> <i>Doris Cioffi</i>	Engineering Club
<i>Doris Cioffi</i> <i>Carrie Schwank</i>	Fellowship of Christian Athletes
<i>Lisa Lopes</i> <i>Suzie Granato-Castro</i>	Future Business Leaders of America
<i>Aliana Katz</i> <i>Jeffrey McAfee</i> <i>Michael Finley</i>	Gay Straight Alliance
<i>Sarah Mickle</i>	Hand Chimes
<i>Steve Carey</i>	Wind Ensemble
<i>Lauren Mecholsky</i> <i>Steven Cooke</i>	Literary Magazine
<i>Patrick Polimeni</i>	Media Activities Club
<i>Matthew Healy</i> <i>Joseph Dalessandro</i>	Outdoor Fitness Club
<i>Jeffrey McAfee</i>	Pitman Rocks
<i>Doris Cioffi</i> <i>Matthew Healy</i> <i>Jessica Morrone</i>	Renaissance
<i>Kevin Casey</i>	Young Democrats Club
<i>TBD</i>	Foreign Language Club
Middle School Volunteers	
<i>Melody Smythe</i> <i>Rita Marquez-Williams</i>	Homework Club
<i>Robin Arabia</i>	Mural Club
<i>Denise Everett</i>	Lego Club
<i>Vincent Chiaro</i>	Fishing Club”

15. “That the Pitman Board of Education approves the creation of a new club, The Truth Chasers, at Pitman High School for the 2019/2020 school year.”

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16. “That the Board of Education approves the following Extra Service Contracts for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
<i>Tracey Siner</i>	Webmaster/Kindle	\$ 850.00
<i>Jennifer Massari</i>	Webmaster/Memorial	\$ 850.00
<i>Roy Rambo</i>	Webmaster/Walls	\$ 850.00
<i>Robert DiTizio</i>	Webmaster/Middle School	\$1,000.00
<i>Karen Kowalski</i>	Webmaster/High School	\$1,200.00”

17. “That the Board of Education approves the following Extra Service Contracts for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
<i>Paul Blass</i>	Mock Trial	\$1,000.00
<i>Dawn Conner</i>	P-TV Coordinator	\$3,754.00
<i>Jennifer Massari</i>	PEP Memorial Enrichment	\$3,483.00
<i>Jaelyn Schanz</i>	PEP Kindle Enrichment	\$3,483.00
<i>Katherine Hoh</i>	PEP Walls Enrichment	\$3,483.00
<i>Robin Arabia</i>	PEP MS Enrichment	\$3,483.00
<i>Robert DiTizio</i>	PEP MS Enrichment	\$3,483.00”

18. “That the Pitman Board of Education approves the following volunteer advisors for the 2019/2020 school year:

Middle School	
<i>Vincent Chiaro</i>	PEP Enrichment
<i>Norman VanFossen</i>	PEP Enrichment”

19. “That the Board of Education approves the following Extra Service Contracts for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

Name	Position	Stipend
<i>Kristin Chapman</i>	Head Coach – JV Girls’ Soccer	

20. “That the Pitman Board of Education approves the following volunteer coaches for the 2019/2020 school year (*Italics-In-house*):

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Volunteer Coaches	
Linda Gipe	Soccer”

21. “That the Pitman Board of Education approves a \$350.00 service increment stipend to be paid to Lisa DePiano, Secretary at W.C.K. Walls School, for completing 15 years of service with the district per negotiated agreement with the Pitman Education Association.”

22. Suggested motion – “That the Pitman Board of Education approves Colleen Flaherty, Panther Club Coordinator, at a stipend of \$2,000.00 (Acct # 62-105-100-101-00) for the 2019/2020 school year - stipend to be paid half in July and half in August 2020 (revised from stipend being paid quarterly).”

23. “That the Pitman Board of Education approves the Panther Club daily fees for Walls School for 2019/2020 as follows:

Panther Club Fees		
Extended Day	8:30 AM - 12:30 PM	TBD
Extended Half Day	8:30 AM - 11:00 AM	TBD”

24. “That the High School Principal is appointed Issuing Officer for Working Papers for the school year July 1, 2019 to June 30, 2020.”

25. “That the Pitman Board of Education approves the following Content Area Leaders for the 2019/2020 school year. Stipend to be paid through Title II grant funds (*Italics – In-house*):

Name	Position	Stipend
<i>Stephanie Dougherty</i>	Pre-K-6 ELA	\$3,000.00(Title II)
<i>Jillian Young</i>	Pre-K-6 Math	\$3,000.00 (Title II)
<i>Michael Finley</i>	Pre-K-12 Technology	\$1,500.00(Title II)
<i>Robert DiTizio</i>	Pre-K-12 Social Studies	\$1,500.00 (Title II)
<i>Melissa Bianchini</i>	Pre-K-12 Physical Education/Health	\$1,500.00
<i>Jillian Young</i>	Pre-K- 6 Science	\$3,000.00
<i>Aliana Katz</i>	7-12 Science	\$3,000.00
<i>Steve Carey</i>	Pre-K-12 Visual Performing Arts	\$1,500.00
<i>Shelly Nichols</i>	Pre-K-12 World Language	\$1,500.00

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<i>Christina Ognibene</i>	7-12 ELA	\$3,000.00 (Title II)
<i>Matthew Elmuccio</i>	7-12 Math	\$3,000.00 (Title II)”

26. “That the Pitman Board of Education approves the following Data Leaders for the 2019/2020 school year. Stipend to be paid through Title II grant funds (*Italics – In-house*):

Name	Position	Stipend
<i>Kristie Thompson</i>	PK-6 ELA	\$3,000.00
<i>Jennifer Massari</i>	PK-6 Math	\$3,000.00
<i>Lauren Mecholsky</i>	7-12 ELA	\$3,000.00
<i>Alice Contravo</i>	7-12 Math	\$3,000.00”

27. “That the following staff members be approved to attend eligibility meetings as needed, at an hourly rate of \$36.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

Special Education	General Education
Kristin Chapman	Laurie Boyle
Christe Leakan	Dare Euler
Jody Miller	Jennifer Massari”

28. “That the Pitman Board of Education approves the substitute pay rates effective July 1, 2019, for the 2019/2020 school year as follows:

Position	Rate
Licensed Nurse (RN)	\$175.00/day
Custodian	\$12.00/hour
Maintenance/Grounds	\$12.00/hour
Secretary	\$10.00/hour
Cafeteria Aides	\$10.00/hour
Instructional or Library Aides	\$10.00/hour
Food Service	\$10.00/hour
Teacher	\$85.00/day for up to 10 school days of continuous service in the same position. \$90.00/day from day 11 until day 20 continuance service in the same position.

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	75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) replacement teacher positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.
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29. “That the Highland Chemical Engine Company is permitted to hold their Annual Labor Day Carnival on the grounds of Pitman High School, Thursday, August 29, 2019 through Monday, September 2, 2019, with construction beginning in the student parking lot on Saturday, August 24, 2019 and dismantled, cleaned and ready for school activities by 8:00 AM Tuesday, September 3, 2019.”

30. “That the Pitman Board of Education approves the appointment of Danielle Trucano to assist the Business Office after hours for the period of July 1, 2019 through September 30, 2019, at a rate of \$30.00 per hour, on an as needed basis.”

31. “That the Pitman Board of Education accepts the resignation of Ginna Festa, Part Time Instructional Aide at Memorial School, effective July 15, 2019.”

32. “That the Pitman Board of Education approves the Special Education Medicaid Initiative (SEMI) Action Plan for the 2019/2020 school year as submitted to the Gloucester County Office of Education.”

Items

Roll Call Items: 1-15, 17-22, 24-32

Yes 6: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No:

Absent : 1- Savage

Roll Call Items: Motion to table items 16 and 23

Yes 6: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No:

Absent : 1- Savage

**COMMUNICATION & POLICY – Conley, Wilson-Doherty, Powell
(Committee Report – Ms. Conley)**

Ms. Conley gave a report

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OLD BUSINESS-

Student BOE Members -Dr. McAleer gave an update
Configuration Committee- The committee is finalizing its recommendations
Memorial roof project- Mrs. Brazelton gave an update the project is almost complete

NEW BUSINESS-

Facilities Manager- Mr. Brian Burton was introduced to the BOE

A Hickman (PHS) –NFBLA Conference -8th place- This student placed 8th in the nation

Career Pathways- Meeting with RCSJ the three areas are Broadcast/Journalism, Web Digital
Communications, Engineering/Technology

District Goals- Dr. McAleer handed out the goals from this past year, would like feedback from
the Board

Board Binders- will be cleaned out and re-organized

Mrs. Brazelton spoke about a flood that occurred in the High School.

Dr. McAleer talked to the Board about Emergency Aid

The board discussed NJSBA dues

The NJSBA conference is in October 2019, Mrs. Brazelton has already registered those that
expressed interest.

PUBLIC HEARING –

Jennifer Martin of Kenton Avenue spoke about a program she would like to see come to the high
school for parents regarding financial planning.

Laurie Boyle of PEA asked if there had been any changes regarding the start time at the Middle
School and HS changing.

ADJOURNMENT

Motioned by Board Member – Uyehara

Second by Board Member –Koniecki

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“That the meeting be adjourned at 8:46 pm.”

Voice vote, with all in favor of adjournment.

Respectfully Submitted by:



Kelly Brazelton, Board Secretary