

**THE REGULAR MEETING
OF THE
PITMAN BOARD OF EDUCATION
September 18, 2019**

Regular Meeting – Wednesday, September 18, 2019 – convenes at 7:00 PM for Executive Closed Session followed by the Regular Meeting at 7:30 PM in the Pitman High School Cafeteria.

With the following in attendance:

Judy Walker	President
Mary Beth Koniecki	Vice-President
Lisa Conley	Member
Darlene Powell	Member
Bonnie Savage	Member
Robert K. Uyehara	Member
Ruth Ann Wilson-Doherty	Member
Patrick McAleer	Superintendent
Rebecca Brill Moody	Director of Curriculum & Instruction
Kelly Brazelton	Business Administrator/Board Secretary
John Mustakis	Solicitor

EXECUTIVE CLOSED SESSION

**Moved by Board Member – Koniecki
Second by Board Member –Wilson-Doherty**

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Carried by Voice Vote

**Moved by Board Member – Wilson-Doherty
Second by Board Member –Koniecki**

“That the Pitman Board of Education reconvenes in open session at 7:30 p.m.”

Carried by voice vote

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The meeting convened in open-session with visitors as identified on Sign-In Sheets

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Cafeteria. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Kiwanis Club of Pitman/Glassboro
Pitman Schools Advisory Committee - Recommendations regarding school configuration

PUBLIC HEARING – (15 minutes) –

Mr. Molle of Fernwood Avenue asked about consolidation of schools going forward five years from now and if there were plans on that.

Dr. McAleer responded that once the final recommendation is approved the district will continue to keep thinking of our future.

APPROVAL OF MINUTES

**Moved by Board Member – Walker
Second by Board Member- Koniecki**

“That the minutes of the Regular Meeting of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, August 21, 2019”

Roll Call:

Yes 6: Walker, Koniecki, Conley, Powell, Savage, Wislon-Doherty

Abstain - 1: Uyehara

No: 0

Absent: 0

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FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage

**Moved by Board Member - Uyehara
Second by Board Member- Savage**

1. “That all line-item transfers be approved for the month of July and August 2019.”
2. “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2019. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the months of July and August 2019 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2019. The Treasurer’s Report and Board Secretary’s Report are in agreement for the months of July and August 2019.”
5. “That all bills are properly approved and certified to be paid.”
6. “That the Student Fund Report be accepted and approved for the month of August 2019.”
7. “That the Pitman Board of Education approves the disposal of the following items:
Outdated text materials and vetted library books -
W.C.K. Walls School”
8. “The Pitman Board of Education approves the Pitman Band Parents Association to use Davis Field for the Tournament of Bands Competition to be held on Saturday, September 28, 2019, and to rent lighting (at their expense) for the event.
9. “That the Pitman Board of Education approves the following individuals be identified as being paid through NCLB Title grants for the 2019/2020 school year as follows:

TITLE I - ESEA

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Name	Position	Amount	Percentage	Account #
Laurie Boyle	FT Basic Skills Teacher	\$19,946.00	31.7%	20-231-100-101
Stephanie Dougherty	FT Basic Skills Teacher	\$44,503.00	79.3%	20-231-100-101
Christine Giessuebel	PT Basic Skills Teacher	\$23,749.00	99.8%	20-231-100-101
Stephen Hare	FT Basic Skills Teacher	\$29,855.00	34.8%	20-231-100-101"

10. "That the Pitman Board of Education approves the following individual be identified as being paid through IDEA grants for the 2019/2020 school year as follows:

IDEA - PRESCHOOL				
Name	Position	Amount	Percentage	Account #
Jennifer Williams	PT Instructional Aide	\$14,529.00	88.1%	20-251-100-106"

11. "That the Pitman Board of Education renews the contract for Student Athletic Transportation to McGough Bus Company for the 2019/2020 school year with an increase of 1.45% (the allowable CPI percentage pursuant to N.J.S.A. 18A:39-3). All terms, rates and conditions as on file in the Business Office."

12. "That the Pitman Board of Education approves the Game Workers Pay rate per event for the 2019-2020 school year."

13. "That the Pitman Board of Education enter into a Joint Transportation Agreement with Gateway Regional High School District for the 2019/2019 school year for the following routes:

Start/End Date	Route#	Destination	Cost
9/1/19 - 6/30/20	GW-34	Stratton School - Swedesboro	\$24,919.20

Roll Call Items:

Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No: 0

Absent: 0

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CURRICULUM & INSTRUCTION – Savage, Koniecki, Powell
(August Committee Report - Ms. Savage)
(September Committee Report - Ms. Savage)

Moved by Board Member - Savage
Second by Board Member- Koniecki

1. Student Statistics September 2019:

Date	Elementary	Middle	High	Out of District	Alternate	Total
9/18/19	568	318	354	24	0	1264
9/12/18	578	310	381	22	0	1291
6/30/19	582	306	379	25	0	1292

Suspensions/Reasons: 0

HIB

Reported: 0
Confirmed: 0

2. “That additions to the Substitute List for the 2019/2020 school year be approved.
3. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. “That the Board of Education approves all field trips as submitted.
5. “That the Pitman Board of Education approves the below listed student for homebound instruction:

ID#	Placement	Hours of Instruction	Dates	Rate
31124	Professional Education Services, Inc.	2 hours per day Monday - Friday	9/4/19 - 12/20/19	\$36.00/hour

6. “That the Pitman Board of Education approves the admission of regular tuition students for the 2019/2020 school year.

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7. “That the Pitman Board of Education approves the submission of the Harassment, Intimidation and Bullying (HIB) Grades School Self Assessments - Statement of Assurances to the New Jersey Department of Education for the 2018/2019 school year.”

8. “That the Pitman Board of Education approves the Annual Standing Medical Orders as outlined in N.J.A.C. 6:29 for approved job description for the position of School Nurse.”

9. “That the Pitman Board of Education approves the Annual School Nursing Services Plan which provides for a certified nurse in each school building as outlined in N.J.A.C. 6A:16-2.1 (e) 1, as follows:

1. Karen Martin is assigned to Pitman High School
2. Laurie Drank is assigned to Pitman Middle School
3. Susan Rosenberger is assigned to Kindle School
4. Barbara Hess is assigned to Memorial School
5. Sarah Weng is assigned to Walls School”

10. “That the Pitman Board of Education approves the following curricula for the 2019/2020 school year (on file in the Board of Education office):

Courses	Grade
Microsoft Office Certification	High School
Science (Grades 6-8)	Middle School
Study Skills (Grade 6)	Middle School
Spanish	(Grades 1-5)”

11. “That the Pitman Board of Education approves the transfer of Aaron Miller, Part Time Instructional Aide, from Pitman Middle School to Memorial School effective September 9, 2019.

12. “That the Pitman Board of Education retroactively approves the appointment of Jennifer Williams, Part Time Instructional Aide at Memorial School, effective September 1, 2019 through June 30, 2020, for the 2019/2020 school year, 29.5 hours per week, at an hourly rate of \$15.54 (Step A/Degree), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

13. “That the Pitman Board of Education approves the appointment of Vincent Gray, Part Time Instructional Aide at Kindle School, effective on or about September 19, 2019 through June 30, 2020, for the 2019/2020 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$12.59 (Step J/0 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

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14. “That the Pitman Board of Education retroactively approves the appointment of Ashley Bireley, Replacement First Grade Teacher at Memorial School, effective on or about September 1, 2019 through on or about November 29, 2019, for the 2019/2020 school year, at a salary of \$47,497.00 BA/Step 1 with benefits, and be approved for emergent hiring (if necessary) per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable; at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

15. “That the Pitman Board of Education approves the following teacher(s) as mentor(s) for first year teacher(s) for the 2019/2020 school year with the approved rate:

Mentor	Mentoree	Amount
Deborah Leach	Ashley Bireley	\$550.00 (prorated)”

16. “That the Pitman Board of Education moves to rescind the appointment of the following Content Area Leader for the 2019/2020 school year. (*Italics – In-house*) (previously approved at the July 17, 2019 meeting):

Name	Position	Stipend
<i>Christina Ognibene</i>	7-12 ELA	\$3,000.00 (Title II)”

17. “That the Pitman Board of Education moves to rescind the following extra-service contract (*Italics - In-house*) (previously approved at the August 21, 2019 meeting):

High School	
<i>Christina Ognibene</i>	Detention Proctor (0.5) Yearbook (0.5)”

18. “That the Board of Education approves the following Extra Service Contract for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School	
<i>Michael Finley</i>	Yearbook (0.5)
<i>Suzanne Granato-Castro</i>	Detention Proctor (0.5)

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19. “That the Pitman Board of Education rescinds the appointment Ed Ewing, Part Time Instructional Aide at Kindle School, for the 2019/2020 school year (previously approved at the August 21, 2019 meeting).”

20. “That the Pitman Board of Education accepts the resignation of Christina Ognibene, Language Arts Teacher at Pitman High School, effective on or about October 18, 2019 (pending possible early release).”

21. “That the Pitman Board of Education accepts the resignation of Breana Marchek, Part Time Instructional Aide at Memorial School, effective August 28, 2019.”

22. “That the Pitman Board of Education accepts the resignation of Katherine Bernhardt, Part Time Instructional Aide at Pitman Middle School, effective September 3, 2019.”

23. “That the Pitman Board of Education accepts the retirement resignation, with regret, of Joyce Brewer, Full Time Instructional Aide at W.C.K. Walls School, effective December 31, 2019.”

24. “That the Pitman Board of Education approves the increase in hourly rate (due to increase in minimum wage) for the following cafeteria staff and lunchroom aides for the 2019/2020 school year at the recommendation of the Superintendent of Schools.

Name	Position	Rate	Rate as of January 2020
Virginia DeSimine	Cafeteria Staff	\$10.00/hr.	\$11.00/hr.
Susan Mirenda	Cafeteria Staff	\$10.00/hr.	\$11.00/hr.
Jeanne Clifford	Lunchroom Aide	\$10.00/hr.	\$11.00/hr.
Kimberly DeChristopher	Lunchroom Aide	\$10.00/hr.	\$11.00/hr.”

25. “That the Pitman Board of Education approves the revised Panther Club fees for the 2019/2020 school year (previously approved at the August 21, 2019 meeting):

Panther Club Fees 2019/2020		
September 2019 – June 2020	AM: 6:45 AM – 8:30 AM	\$7.00
	PM: 3 PM – 6:00 PM	\$11.00
Early Dismissal Days	1:00 PM – 3:00 PM	\$ 10.00”

26. “That the Pitman Board of Education employs the following personnel for Panther Club effective September 1, 2019 through June 30, 2020 for the 2019/2020 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

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Counselors (Time Sheets)		
Name	Rate	Rate as of January 2020
Emma Coles	\$10.00/hr.	\$11.00/hr.
Gia Falciani	\$10.00/hr.	\$11.00/hr.
Bianca Karpinski	\$10.00/hr.	\$11.00/hr.
Owen Orcutt	\$10.00/hr.	\$11.00/hr.
Cole VanOyen	\$10.00/hr.	\$11.00/hr.”

27. “That the Pitman Board of Education approves the following physicians to cover Pitman football home games for the 2019/2020 season:

Name	Dates
Dr. Gregory Herman or Dr. Tina Johnson	9/6/19, 10/11/19, 10/18/19, 11/7/19
Doctor from Premier Orthopaedic Association	9/20/19”

28. “That the Pitman Board of Education approves the Memorandum of Agreement between the Pitman Board of Education and the Pitman Police Department for the 2019/2020 school year, documentation on file in the Board of Education Office).”

29. “That the Pitman Board of Education approves the appointment of Nicholas Wenzke, Part Time Instructional Aide at Pitman High School, effective on or about October 18, 2019 through June 30, 2020, for the 2019/2020 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$13.19 (Step F/60 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

30. “That the Pitman Board of Education approves the appointment of Joseph Ivins, Language Arts Teacher at Pitman High School, effective on or about October 10, 2019 through June 30, 2020, for the 2019/2020 school year, at a salary of \$47,497.00 BA/Step 1 with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

31. “That the Pitman Board of Education approves the following teacher as mentor for first year teacher for the of the 2019/2020 school year with the approved rate:

Mentor	Mentoree	Amount
Steven Carey	Joseph Ivins	\$550.00”

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32. “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	FMLA/FLA	Type of Leave	Dates
96964705 (Lester)	High School	FMLA	Child Rearing/Medical	<i>Amended: 9/3/2019-10/31/2019 (paid sick days)”</i>

33. “That the Pitman Board of Education retroactively accepts the resignation of Jeanne Clifford, Part Time Lunchroom Aide at Kindle School, effective September 13, 2019.”

34. “That the Pitman Board of Education accepts the resignation of Shanna Taub, Art Teacher at Pitman High School, effective November 15, 2019.”

Roll Call Items: 1-34

Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No:

Absent : 0

**COMMUNICATION & POLICY – Conley, Wilson-Doherty, Powell
(Committee Report – Ms. Conley)**

Moved by Board Member - Conley

Second by Board Member- Koniecki

1. Regulation 5600 Student Discipline/Code of Conduct (M) (Revised)

Info: Regulation 5600 has been revised to update current practice regarding code of conduct.

“That **Regulation 5600 (M) (Revised)** be approved for **first** reading.”

Roll Call Item: 1

Yes 7: Walker, Koniecki, Conley, Powell, Savage, Uyehara, Wislon-Doherty

Abstain: 0

No:

Absent : 0

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OLD BUSINESS-

Pop Up Park is 9/26/18 6-8pm
Mobile App and Mass Notification
Student Representatives to the Board of Education

NEW BUSINESS-

Pitman Education Foundation- Panther Prowl 10/12/19
NJSBA- Middle School presenting at Steam Tank and Future Ready Certification 10/22/19

PUBLIC HEARING-

Mr. Newcomb of Adams Avenue spoke about students attending GCIT and being allowed to participate in Co-Curricular activities and reasons they should not be allowed.

Board Member Koniecki asked for the policy committee to review the policy currently in place. Board Member Conley stated it was already on the list of topics to be discussed at the 9/30/19 committee meeting.

Mr. Molle of Fernwood Avenue wanted to know what the impact the new plan had on special needs students.

Dr. McAleer responded that early interventions and new expanded programming may actually benefit students with special needs but it will all depend on the final configuration the board agrees upon.

ADJOURNMENT

**Motioned by Board Member – Uyehara
Second by Board Member – Koniecki**

“That the meeting be adjourned at 8:28 pm.”

Voice vote, with all in favor of adjournment.

Respectfully Submitted by:



Kelly Brazelton, Board Secretary

