

AGENDA

PITMAN BOARD OF EDUCATION

SEPTEMBER 18, 2019

Regular Meeting – Wednesday, September 18, 2019 – convenes at 7:00 p.m. for Executive Closed Session followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Cafeteria.

EXECUTIVE CLOSED SESSION

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

Kiwanis Club of Pitman/Glassboro
Pitman Schools Advisory Committee - Recommendations regarding school configuration

PUBLIC HEARING – (15 minutes)

CORRESPONDENCE

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Regular Meeting of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, August 21, 2019”

FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage (Committee Report - Mr. Uyehara)

1. Suggested motion – “That all line-item transfers be approved for the month of July and August 2019.”
2. Suggested motion – “That the Board Secretary's Report is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2019. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board

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Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”

3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the months of July and August 2019 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2019. The Treasurer’s Report and Board Secretary’s Report are in agreement for the months of July and August 2019.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of August 2019.”
7. Suggested motion – “That the Pitman Board of Education approves the disposal of the following items:

Outdated text materials and vetted library books -
W.C.K. Walls School”
8. Suggested motion - “The Pitman Board of Education approves the Pitman Band Parents Association to use Davis Field for the Tournament of Bands Competition to be held on Saturday, September 28, 2019, and to rent lighting (at their expense) for the event.
9. Suggested motion - “That the Pitman Board of Education approves the following individuals be identified as being paid through NCLB Title grants for the 2019/2020 school year as follows:

TITLE I - ESEA				
Name	Position	Amount	Percentage	Account #
Laurie Boyle	FT Basic Skills Teacher	\$19,946.00	31.7%	20-231-100-101
Stephanie Dougherty	FT Basic Skills Teacher	\$44,503.00	79.3%	20-231-100-101
Christine Giessuebel	PT Basic Skills Teacher	\$23,749.00	99.8%	20-231-100-101
Stephen Hare	FT Basic Skills Teacher	\$29,855.00	34.8%	20-231-100-101”

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10. Suggested motion - "That the Pitman Board of Education approves the following individual be identified as being paid through IDEA grants for the 2019/2020 school year as follows:

IDEA - PRESCHOOL				
Name	Position	Amount	Percentage	Account #
Jennifer Williams	PT Instructional Aide	\$14,529.00	88.1%	20-251-100-106"

11. Suggested motion - "That the Pitman Board of Education renews the contract for Student Athletic Transportation to McGough Bus Company for the 2019/2020 school year with an increase of 1.45% (the allowable CPI percentage pursuant to N.J.S.A. 18A:39-3). All terms, rates and conditions as on file in the Business Office."
12. Suggested Motion - "That the Pitman Board of Education approves the Game Workers Pay rate per event for the 2019-2020 school year."

CURRICULUM & INSTRUCTION – Savage, Koniecki, Powell

(August Committee Report - Ms. Savage)

(September Committee Report - Ms. Savage)

1. Student Statistics September 2019:

Date	Elementary	Middle	High	Out of District	Alternate	Total
9/18/19	568	318	354	24	0	1264
9/12/18	578	310	381	22	0	1291
6/30/19	582	306	379	25	0	1292

Suspensions/Reasons: 0

HIB

Reported: 0

Confirmed: 0

2. Suggested motion – "That additions to the Substitute List for the 2019/2020 school year be approved.
3. Suggested motion – "That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable."
4. Suggested motion – "That the Board of Education approves all field trips as submitted.

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5. Suggested motion - “That the Pitman Board of Education approves the below listed student for homebound instruction:

ID#	Placement	Hours of Instruction	Dates	Rate
31124	Professional Education Services, Inc.	2 hours per day Monday - Friday	9/4/19 - 12/20/19	\$36.00/hour

6. Suggested motion - “That the Pitman Board of Education approves the admission of regular tuition students for the 2019/2020 school year.
7. Suggested motion—“That the Pitman Board of Education approves the submission of the Harassment, Intimidation and Bullying (HIB) Grades School Self Assessments - Statement of Assurances to the New Jersey Department of Education for the 2018/2019 school year.”
8. Suggested motion—“That the Pitman Board of Education approves the Annual Standing Medical Orders as outlined in N.J.A.C. 6:29 for approved job description for the position of School Nurse.”
9. Suggested motion—“That the Pitman Board of Education approves the Annual School Nursing Services Plan which provides for a certified nurse in each school building as outlined in N.J.A.C. 6A:16-2.1 (e) 1, as follows:
1. Karen Martin is assigned to Pitman High School
 2. Laurie Drank is assigned to Pitman Middle School
 3. Susan Rosenberger is assigned to Kindle School
 4. Barbara Hess is assigned to Memorial School
 5. Sarah Weng is assigned to Walls School”
10. Suggested motion - “That the Pitman Board of Education approves the following curricula for the 2019/2020 school year (on file in the Board of Education office):

Courses	Grade
Microsoft Office Certification	High School
Science (Grades 6-8)	Middle School
Study Skills (Grade 6)	Middle School
Spanish	(Grades 1-5)”

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11. Suggested motion - “That the Pitman Board of Education approves the transfer of Aaron Miller, Part Time Instructional Aide, from Pitman Middle School to Memorial School effective September 9, 2019.
12. Suggested motion – “That the Pitman Board of Education retroactively approves the appointment of Jennifer Williams, Part Time Instructional Aide at Memorial School, effective September 1, 2019 through June 30, 2020, for the 2019/2020 school year, 29.5 hours per week, at an hourly rate of \$15.54 (Step A/Degree), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”
13. Suggested motion – “That the Pitman Board of Education approves the appointment of Vincent Gray, Part Time Instructional Aide at Kindle School, effective on or about September 19, 2019 through June 30, 2020, for the 2019/2020 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$12.59 (Step J/0 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”
14. Suggested motion – “That the Pitman Board of Education retroactively approves the appointment of Ashley Bireley, Replacement First Grade Teacher at Memorial School, effective on or about September 1, 2019 through on or about November 29, 2019, for the 2019/2020 school year, at a salary of \$47,497.00 BA/Step 1 with benefits, and be approved for emergent hiring (if necessary) per N.J.S.A. 18A-6-7 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-3.13 et. seq., as applicable;at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”
15. Suggested motion – “That the Pitman Board of Education approves the following teacher(s) as mentor(s) for first year teacher(s) for the 2019/2020 school year with the approved rate:

Mentor	Mentoree	Amount
Deborah Leach	Ashley Bireley	\$550.00 (prorated)”

16. Suggested motion - “That the Pitman Board of Education moves to rescind the appointment of the following Content Area Leader for the 2019/2020 school year. (*Italics – In-house*) (previously approved at the July 17, 2019 meeting):

Name	Position	Stipend
<i>Christina Ognibene</i>	7-12 ELA	\$3,000.00 (Title II)”

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17. Suggested motion—“That the Pitman Board of Education moves to rescind the following extra-service contract (*Italics - In-house*) (previously approved at the August 21, 2019 meeting):

High School	
<i>Christina Ognibene</i>	Detention Proctor (0.5) Yearbook (0.5)”

18. Suggested motion - “That the Board of Education approves the following Extra Service Contract for the 2019/2020 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School		
<i>Michael Finley</i>	Yearbook (0.5)	
<i>Suzanne Granato-Castro</i>	Detention Proctor (0.5)	

19. Suggested motion - “That the Pitman Board of Education rescinds the appointment Ed Ewing, Part Time Instructional Aide at Kindle School, for the 2019/2020 school year (previously approved at the August 21, 2019 meeting).”
20. Suggested motion – “That the Pitman Board of Education accepts the resignation of Christina Ognibene, Language Arts Teacher at Pitman High School, effective on or about October 18, 2019 (pending possible early release).”
21. Suggested motion – “That the Pitman Board of Education accepts the resignation of Breana Marchek, Part Time Instructional Aide at Memorial School, effective August 28, 2019.”
22. Suggested motion – “That the Pitman Board of Education accepts the resignation of Katherine Bernhardt, Part Time Instructional Aide at Pitman Middle School, effective September 3, 2019.”
23. Suggested motion – “That the Pitman Board of Education accepts the retirement resignation, with regret, of Joyce Brewer, Full Time Instructional Aide at W.C.K. Walls School, effective December 31, 2019.”
24. Suggested motion- “That the Pitman Board of Education approves the increase in hourly rate (due to increase in minimum wage) for the following cafeteria staff and lunchroom aides for the 2019/2020 school year at the recommendation of the Superintendent of Schools.

Name	Position	Rate	Rate as of January 2020
Virginia DeSimine	Cafeteria Staff	\$10.00/hr.	\$11.00/hr.
Susan Mirenda	Cafeteria Staff	\$10.00/hr.	\$11.00/hr.
Jeanne Clifford	Lunchroom Aide	\$10.00/hr.	\$11.00/hr.

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Kimberly DeChristopher	Lunchroom Aide	\$10.00/hr.	\$11.00/hr.”
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25. Suggested motion - “That the Pitman Board of Education approves the revised Panther Club fees for the 2019/2020 school year (previously approved at the August 21, 2019 meeting):

Panther Club Fees 2019/2020		
September 2019 – June 2020	AM: 6:45 AM – 8:30 AM	\$7.00
	PM: 3 PM – 6:00 PM	\$11.00
Early Dismissal Days	1:00 PM – 3:00 PM	\$ 10.00”

26. Suggested motion – “That the Pitman Board of Education employs the following personnel for Panther Club effective September 1, 2019 through June 30, 2020 for the 2019/2020 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

Counselors (Time Sheets)		
Name	Rate	Rate as of January 2020
Emma Coles	\$10.00/hr.	\$11.00/hr.
Gia Falciani	\$10.00/hr.	\$11.00/hr.
Bianca Karpinski	\$10.00/hr.	\$11.00/hr.
Owen Orcutt	\$10.00/hr.	\$11.00/hr.
Cole VanOyen	\$10.00/hr.	\$11.00/hr.”

27. Suggested motion - “That the Pitman Board of Education approves the following physicians to cover Pitman football home games for the 2019/2020 season:

Name	Dates
Dr. Gregory Herman or Dr. Tina Johnson	9/6/19, 10/11/19, 10/18/19, 11/7/19
Doctor from Premier Orthopaedic Association	9/20/19”

COMMUNICATION & POLICY – Conley, Wilson-Doherty, Powell

1. **Regulation 5600 Student Discipline/Code of Conduct (M) (Revised)**

Info: Regulation 5600 has been revised to update current practice regarding code of conduct.

Suggested motion – “That **Regulation 5600 (M) (Revised)** be approved for **first** reading.”

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OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING – (15 minutes)

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

EXECUTIVE SESSION – if necessary

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, October 9, 2019 in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.