



**PITMAN BOARD OF EDUCATION
JULY 15, 2020
7:00 P.M. – EXECUTIVE SESSION
7:30 P.M. – PUBLIC MEETING
(Virtual Per Governor’s Executive Order)**

EXECUTIVE SESSION

PUBLIC MEETING AGENDA

Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT FOR REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. Because the Governor of the State of New Jersey has declared a state of emergency that requires school buildings and offices to be closed, the Board of Education shall conduct a virtual meeting utilizing a conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the virtual meeting by following the directions posted on the district website.

The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

PRESENTATIONS

PUBLIC HEARING – (15 minutes) (Agenda Items Only)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us. We ask that you only send one message during each comment period. During the meeting public comment via email will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.

CORRESPONDENCE

APPROVAL OF MINUTES

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 17, 2020
Wednesday, June 24, 2020”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 17, 2020 – 7:00 pm”
Wednesday, June 24, 2020 - 6:30 pm
Wednesday, June 24, 2020 - 8:51 pm”

PRESIDENT’S REPORT

COMMITTEE REPORTS

Communication and Policy Committee -
Chairperson - Darlene Powell

Curriculum, Instruction, & Personnel Committee -
Chairperson - Bonnie Savage

Finance and Facilities Committee - NJ SBA Delegate Assembly
Chairperson - Robert Uychara

SUPERINTENDENT’S REPORT

STUDENT REPRESENTATIVE REPORT - N/A

OLD/NEW BUSINESS

FINANCE & FACILITIES COMMITTEE – Uyehara, Walker, Savage

1. Suggested motion – “That all bills are properly approved and certified to be paid.”
2. Suggested motion – “That the Student Fund Report be accepted and approved for the month of June 2020.”
3. Suggested motion - “That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2020/2021 school year to provide services for the following eligible student. Services are based on educational needs.”

SID #	Cost
3007979039	\$2,100.00
6533773754	\$2,100.00
5163357883	\$2,100.00
7434263478	\$2,100.00”

4. Suggested motion - “That Pitman Board of Education approves Copier Plus to be used by Memorial School staff members to make copies of 35 pages or more at the cost of \$580.00 per 100,000 copies and \$195.00 for the Connected Maintenance Agreement.”
5. Suggested motion - “That the Pitman Board of Education approves the General Service Contract with Camden County Educational Services Commission, effective July 1, 2020 through June 30, 2021, to provide services as needed.”
6. Suggested motion - “That the Pitman Board of Education approves the Professional Service Contract including Strategic communications and SCoPE Communications Survey (third party) for the 2020/2021 School Year in the amount of \$5,747.50.”
7. Suggested motion - “That the Pitman Board of Education approves New Jersey State Contract #40467 with Ricoh for a 48 term lease in the amount of \$749.49 per month for the following copiers: MP7503SP, MP3555SPG, MP5055SPG.”

CURRICULUM, INSTRUCTION, & PERSONNEL – Savage, Koniecki, Powell

1. Student Statistics June 2020:

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/20	559	314	351	25	1	1250
6/30/19	582	306	379	25	0	1292
5/31/20	559	314	351	25	1	1250

Suspensions/Reasons: 0

2. Fire and Lockdown Drills for the month of June 2020 N/A*

*Governor’s Executive Order ordering NJ schools closed due to COVID-19 effective March 18, 2020)

3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. Suggested motion – “That the Pitman Board of Education approves Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2020/2021 school year. Stipend in accord with the negotiated agreement with the Pitman Administrators’ Association.”
5. Suggested motion – “That the Pitman Board of Education approves the appointment of the High School Principal as issuing Officer for Working Papers for the school year July 1, 2020 to June 30, 2021.”
6. Suggested motion – “That the Pitman Board of Education approves the following individual be appointed as translator (forms, letters, meetings) for the Special Services Department for the Pitman School District as follows for the 2020/2021 school year (timesheets):

Name	Salary
Catherine Liebmann-Jacobo	\$36.00 per hour”

7. Suggested motion — “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2020/2021 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
8254436990	Bancroft	\$12,542.72	N/A	\$70,552.80	\$65,520.00
1548830562	Garfield Park Academy	\$,7,724.64	N/A	\$57,934.80	N/A”

8. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contracts for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

High School		
<i>Steve Carey</i>	Marching Band Director	\$6,415.00
Adam Jarvela	Assistant Band Director	\$3,683.00
Sam Brooks	Assistant Band Director (0.5)	\$1,841.50
Bradley Leonard	Assistant Band Director (0.5)	\$1,841.50
Anthony Graves	Percussion Instructor	\$766.00”

9. Suggested motion - “That the Pitman Board of Education approves the following marching band/band camp volunteers/instructors for the 2020/2021 school year (stipend to be paid by Pitman Band Parents Association).

Marching Band/Band Camp Volunteers/Instructors	
Matthew Ortiz	Storm Epting
Christopher Cancglin	Grace Shainline
Caitlin Sullivan”	

10. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contracts for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

Name	Position	Stipend
<i>Jennifer Massari</i>	Webmaster/Kindle	\$850.00
<i>Jaclyn Thorpe</i>	Webmaster/Memorial	\$850.00
<i>Roy Rambo</i>	Webmaster/Walls	\$ 850.00
<i>Robert DiTizio</i>	Webmaster/Middle School	\$1,000.00
<i>Karen Kowalski</i>	Webmaster/High School	\$1,200.00”

11. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contract for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

Name	Position	Stipend
<i>Dawn Conner</i>	P-TV Coordinator	\$3,754.00”

12. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contracts for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Education Association (pending contract negotiations) (*Italics–In-house*). Approval and amounts are based on current budget and proposed state aid amounts. If the district budget is reduced, stipend positions may be reduced or removed. Stipend positions are contingent upon school being open and the stipend duties being able/permitted to be performed. If duties cannot be performed due to school closure, stipend payments will be prorated for time served in role.”

Name	Position	Stipend
<i>Michael (Chris) Thomas</i>	Head Football Coach	\$7,555.00
<i>John Hopely</i>	Assistant Football Coach	\$5,360.00
<i>Daniel Thomas</i>	Assistant Football Coach	\$5,360.00
<i>Evan Hopkins</i>	Assistant Football Coach	\$5,360.00
<i>Lauren Mecholsky</i>	Head Coach – Fall Cheerleading	\$3,829.00
<i>Matthew Newcomb</i>	Head Coach – Boys’ Soccer	\$6,702.00
<i>Matthew Smick</i>	Assistant Boys’ Soccer Coach	\$5,360.00
<i>Patrick Polimeni</i>	Freshman Soccer Coach	\$4,563.00
<i>Carrie Schwank</i>	Head Coach – Girls’ Soccer	\$6,702.00
<i>Kristin Chapman</i>	Assistant Coach - Girls’ Soccer	\$5,360.00
<i>Tracey Pinque</i>	Head Coach – Field Hockey	\$6,702.00
<i>Brenna Lindner</i>	Assistant Coach - Field Hockey	\$5,360.00
<i>Matthew Elmuccio</i>	Head Coach – Cross Country	\$6,088.00
<i>Eugene Reid</i>	Head Coach - Girls’ Tennis	\$6,081.00”

13. Suggested motion - “That the Pitman Board of Education approves the following volunteer coaches for the 2020/2021 school year (*Italics-In-house*):

Volunteer Coaches	
<i>Jeffrey Smith</i>	Football
Joseph Ruggeri	Football
Richard Shymko	Football
Joseph Bement	Football
Mike Giovinetti	Football
Meghan Brown	Soccer
Jenna Ducat	Cheerleading”

14. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contract for the 2020/2021 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*):

Name	Position	Stipend
Leonard Sheridan	Summer Printing	\$7,566.00”

15. Suggested motion –“That the Pitman Board of Education approves the following 2020 summer print shop worker for up to eight hours per week at Pitman High School (*Italics in-house*):

Name	Rate
<i>Stacie Hess</i>	\$11.00/hr.”

16. Suggested motion - “That the Pitman Board of Education approves the following custodial/maintenance staff to work an additional 35 hours per week at their hourly rate of pay from July 1, 2020 through August 31, 2020:

Cheryl Buckingham	Paul Schnetzler, Jr.	David Hampton”
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17. Suggested motion - “That the Pitman Board of Education approves the following 2020 summer work (revised) from July 6, 2020 through August 31, 2020, for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education - pending contract negotiations):

Extended School Year Special Education Teacher: (\$36.00 per hour - up to 20 hours per week - timesheets) (approved up to 15 hours in June)	Teacher: Jody Miller
Extended School Year Special Education Teacher: (\$36.00 per hour - up to 20 hours per week - timesheets) (approved up to 15 hours in June)	Teacher: Rita Marquez-Williams”

18. Suggested motion - “That the Pitman Board of Education approves the following summer curriculum work, at an hourly rate of \$36.00 per hour, stipend in accord with the agreement with the Pitman Education Association (pending contract negotiations)(time sheets):

School	Course	Level(s)/Grade	Teacher(s)	Hours
HS	Drama	9-12	Sarah Mickle	Up to 10
ES	4th grade Social Studies: NJ	4	Jill Young	Up to 10
ES	Elementary Social Studies Supplemental Resources Library	K-5	Kristie Thompson	Up to 10
ES	Elementary Science Supplemental Resources Library	K-5	Jill Young	Up to 10
PK-12	School Counseling Curriculum/Character Education	PK-12	Alicia Walsh Cynthia Thompson Christina Skanes Jeffrey McAfee	Up to 5 Up to 5 Up to 10 Up to 10
MS	Media I	6-8	Michelle Tucci	Up to 10
ES	Creative Curriculum	PK	Lisa Lyons	Up to 10
ES	Phonics/Word Study	PK	Kristie Thompson	Up to 10
ES	Mathematics	PK	Lisa Lyons	Up to 10
6-12	Science: ELA Companion Standards Resources Repository	6-12	Lauren Mecholsky Michelle Tucci	Up to 15 Up to 15
6-12	Social Studies:ELA Companion Standards Resources Repository	6-12	Lauren Mecholsky Robert DiTizio	Up to 15 Up to 15
6-12	Technology: ELA Companion Standards Resources Repository	6-12	Lauren Mecholsky Michael Finley	Up to 15 Up to 15
HS	CBI Instructional Framework	9-12	Alice Contravo	Up to 10
HS	Math I-III	9-12	Alice Contravo Matthew Elmuccio John Hopely	Up to 5 Up to 15 Up to 10
HS	ELA I-II	9-12	Kandice Hanrahan	Up to 20
HS	Spanish: Culture and Conversation	9-12	Suzie Castro	Up to 10
MS	ELA Lab Resources	6-8	Patrice Rowan	Up to 10
MS/HS	History of Disabled and LGBT Persons Additions	6-12	Robert DiTizio	Up to 5
MS	Financial Literacy additions	6-8	Sean Kahoun	Up to 5”

19. Suggested motion – “That the Pitman Board of Education approves the substitute pay rates effective July 1, 2020, for the 2020/2021 school year as follows:

Position	Rate
Licensed Nurse (RN)	\$175.00/day
Custodian	\$12.00/hour
Maintenance/Grounds	\$12.00/hour
Secretary	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Cafeteria Aides	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Instructional or Library Aides	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Food Service	\$11.00/hour <i>(effective 1/1/21 \$12.00/hour)</i>
Teacher	<p>\$85.00/day for up to 10 school days of continuous service in the same position. <i>(effective 1/1/21 \$90.00/day)</i> \$90.00/day from day 11 until day 20 continuance service in the same position. <i>(effective 1/1/21 \$95.00/day)</i> 75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) replacement teacher positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.”</p>

20. Suggested motion - “That the Pitman Board of Education approves the Special Education Medicaid Initiative (SEMI) Action Plan for the 2020/2021 school year as submitted to the Gloucester County Office of Education.”

21. Suggested motion – “That the Pitman Board of Education approves the appointment of Joseph Lippincott, Art Teacher at Pitman High School, effective September 1, 2020 through June 30, 2021, for the 2020/2021 school year, at a salary of \$59,924.00 MA/Step 10, with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association (pending contract negotiations) (Replacing Kelly Lynd).”

22. Suggested motion - “That the Pitman Board of Education approves the appointment of Matthew Kennedy, Science Teacher at Pitman Middle School, effective September 1, 2020 through June 30, 2021, for the 2020/2021 school year, at a salary of \$49,897.00 BA/Step 7, with benefits, at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association (pending contract negotiations) (Replacing Denise Everett).”

COMMUNICATION & POLICY - Powell, Wilson-Doherty, Pappalardo

1. **Policy 1649 – Federal Families First Coronavirus (COVID-19) Response Act (M) (New)**

Info: H.R. 6201 - Families First Coronavirus Response Act (FFCRA) was recently approved by the United States Congress and signed by the President of the United States. The FFCRA has two sections that impact private employers with fewer than five hundred employees and all public schools.

*Suggested motion - “That Policy 1649 (M) (New) be approved for **first** reading.”*

2. **Policy 2270 – Religion in Schools (Revised)**

Info: The United States Department of Education updated its Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools (Guidance) on January 16, 2020. The January 2020 Guidance updated the February 7, 2003 Guidance and includes two additional sections: Applying the Governing Constitutional Principles in Particular Contexts Related to Religious Expression (Religious Literature, Teaching about Religion, Student Dress Code, and Religious Excusals) and The Equal Access Act (General Provisions, Prayer Services and Worship Exercises, Means of Publicizing Meeting, and Lunch-time and Recess). In addition, the last three paragraphs of Policy 2270 have been removed because these principles are included in the January 16, 2020 Guidance in greater detail. The 2020 Guidance is more comprehensive than the 2003 Guidance, but there are no material revisions in the 2020 Guidance from the 2003 Guidance. Policy 2270 - Religion in Schools has been updated to align with the 2020 Guidance. The Guidance is eleven pages and is incorporated into this Policy by reference. It is recommended school administrators review the 2020 Guidance, which can be downloaded from the United States Department of Education website at: www2.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html.

A school district is not required by law to adopt a Policy regarding religion in schools, but schools are required to follow the provisions in the January 2020 Guidance.

*Suggested motion - “That Policy 2270 (Revised) be approved for **first** reading.”*

3. **Policy 2431.3 – Heat Participation Policy for Student-Athlete Safety (M) (Revised)**

Info: item: P.L. 2019, Chapter 293 was recently passed and codified as N.J.S.A. 18A:11-3.10. The new statute requires school districts to adopt and implement the New Jersey State Interscholastic Athletic Association (NJSIAA) Heat Participation Policy for student-athletes. The new statute and updated Policy mandates compliance with NJSIAA’s Heat Participation Policy. The NJSIAA’s Heat Participation Policy requires it to be utilized in conjunction with the NJSIAA’s Pre-Season Heat Acclimatization Policy. NJSIAA’s Heat Participation Policy and Pre-Season Heat Acclimatization Policy are incorporated into this Policy by reference as they are lengthy documents that will likely be revised on an ongoing basis by the NJSIAA. The Policy requires compliance with NJSIAA’s “current” Heat Participation Policy and Pre-Season Heat Acclimatization Policy so if and when

NJSIAA revises these Policies, this Board Policy 2431.3 will not require revisions and re-adoption. NJSIAA's Heat Participation Policy indicates the provisions of the Policy shall be carried out by the Athletic Trainer, certified designee, or individual appointed by the administrator designated by the Superintendent to supervise athletics, which may be a coach or individual responsible for making decisions concerning the implementation of modifications or cancellations of practices and games. The new statute requires the use of a WetBulb Globe Temperature (WBGT) tool that measures heat stress on humans exposed to high temperatures. Although not required in the new statute, the updated Policy requires each coach be provided a copy of Policy 2431.3 and NJSIAA's current Heat Participation Policy and Pre-Season Heat Acclimatization Policy by the Principal or designee. This updated Policy is required to be reviewed by the school physician. The statute is mandated for all school districts with student-athletes in grades nine through twelve and provides an option for districts to expand such provisions to student-athletes in other grade levels. Compliance with this new law, Policy 2431.3, and NJSIAA's Policies will require training and time. The new statute is effective for the 2020-2021 school year. This revised Policy 2431.3 is now mandated for all school districts with student-athletes in grades nine through twelve and should replace a district's current Policy 2431.3.

*Suggested motion - "That Policy 2431.3 (Revised) be approved for **first** reading."*

4. **Policy 2622 – Student Assessment (M) (Revised)**

Info: Effective June 4, 2018, there was an administrative code revision that amended the language due to the fact that NJ science assessment was moved from grade 4 to grade 5. In addition, the term "PARCC" has been removed from the Policy in referencing the specific "end-of-course" assessments in two locations in the Policy.

*Suggested motion - "That Policy 2622 (M) (Revised) be approved for **first** reading."*

5. **Policy 4216 - Conduct and Dress (New)**

Info: Dress code for support staff which mirrors Policy 3216, Dress and Grooming for professional staff. Both policies will be reviewed and updated at a later date.

*Suggested motion - "That Policy 4216 (New) be approved for **first** reading."*

6. **Policy/Regulation 5111 – Eligibility of Resident/Nonresident Students (M) (Revised)**

Info: P.L. 2019, Chapter 310, codified at N.J.S.A. 18A:38-1.3, revised the existing statute which now indicates a school district may not condition student enrollment on the fact the New Jersey Motor Vehicle Commission (NJMVC) does not have the name or address of the parent on file. School districts should be aware if there is a dispute between the district and the parents in regard to a student's eligibility for enrollment the district may still request information from the NJMVC to verify eligibility. However, if the NJMVC does not have any information on the parent, the lack of information cannot be used to determine if a student is ineligible for enrollment.

In addition, a school district may, but is not required, to permit admittance of a J-1 Visa student in accordance with Federal regulation - 8 CFR 214.3. However, if a school district does accept a J-1 Visa student, the district can not require the J-1 Visa student to pay tuition.

A new provision has been added for both the F-1 and J-1 Visa student provision indicating continued attendance in the school district is conditioned upon a satisfactory attendance and disciplinary record. School districts should ensure any registration forms and practices are consistent with the provisions of this Policy and Regulation.

*Suggested motion - "That Policy/Regulation 5111 (M) (Revised) be approved for **first** reading."*

7. **Policy/Regulation 5200 – Attendance (M) (Revised)**

Info: Policy and Regulation 5200 address the statutory and administrative code requirements of student attendance and have been revised to provide some clarity on an issue that, on occasion, causes some confusion.

In summary, there are two sets of rules for student attendance:

1. *The first set of rules address how student attendance must be recorded in the school register that is used for State and Federal reporting purposes. For the purpose of the school register, a student is recorded as either present or absent, or excused for only a few very limited reasons, which are explained in the school register. Religious holidays, rules issued by the New Jersey Commissioner of Education, and college visits are a few examples of excused absences for school register purposes. Other than those enumerated absences, there is no distinction between excused and unexcused absences in the school register for State and Federal reporting purposes.*

2. *The second set of rules are outlined in N.J.A.C. 6A:16-7.6 – Attendance. N.J.A.C. 6A:16-7.6 permits a local school district to define excused and unexcused absences for purposes of truancy, student conduct, promotion, retention, and award of course credit. School districts can take any and all action authorized by their policies and procedures when categorizing these absences. School districts excuse many more absences under N.J.A.C. 6A:16-7.6 (See Regulation 5200 – Section C.3.) than the school register permits because N.J.A.C. 6A:16-7.6(a)4 requires "school staff responses" for four cumulative unexcused absences; for between five and nine cumulative unexcused absences; and for cumulative unexcused absences of ten or more. Implementing these "school staff responses" outlined in N.J.A.C. 6A:16-7.6(a)4 would be very consuming of administrative time if "school staff responses" were tied to the requirements for the school register regarding State and Federal reporting purposes.*

Policy and Regulation 5200 have been revised to provide a more detailed explanation of the distinction between attendance recording in the school register and attendance recording pursuant to N.J.A.C. 6A:16-7.6. Section B. of the Regulation has been revised to include the provisions of N.J.A.C. 6A:32-8.1 – School Register – (b) through (f). These new provisions in the Regulation will avoid the need to revise this every time rules for the school register change. In addition, the Policy

has been revised to include the provisions of N.J.S.A. 18A:36-25.6 that require a parent or adult student to notify the school office prior to the student's absence and if the student is determined to be absent from school without valid excuse, and if the reason for the student's absence is unknown to the school, the Principal or designee shall immediately attempt to contact the student's parent to notify the parent of the absence and determine the reason for the absence. Consistent with N.J.A.C. 18A:36-25.6, Regulation 5200 has been revised indicating the parent shall be required to notify the school when the student will not be at school. This requirement will limit the need for the Principal or designee to follow-up with parents who have not notified the school of the child's absence.

Suggested motion - "That Policy/Regulation 5200 (M) (Revised) be approved for **first** reading."

8. **Policy/Regulation 5320 – Immunization (Revised)**

Info: Policy and Regulation 5320 have been revised to provide additional guidance and to more closely align with the structure of the controlling administrative code sections of N.J.A.C. 8:57-4. The revisions in the Policy are minor while most of the revisions are in the Regulation. Although an immunization Policy and Regulation is not mandated by statute or administrative code, adopting Policy and Regulation 5200 is highly recommended to provide guidance to school staff members and parents of school-aged children.

Suggested motion - "That Policy/Regulation 5320 (Revised) be approved for **first** reading."

9. **Policy/Regulation 5530.04 – Administering an Opioid Antidote (M) (Revised)**

Info: N.J.S.A. 18A:40-12.23 through 12.28 requires schools with grades nine through twelve to obtain an opioid antidote under a standing order. The statutes require an opioid antidote to be accessible in the school building during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. However, the Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds and to any grades outside nine through twelve.

The new statutes were effective December 1, 2018 and at the time Strauss Esmay developed Policy and Regulation 5330.04 that aligned with the language in the statutes. Subsequently, the NJDOE published Guidelines for Opioid Antidote Administration within Schools (Guidance) that included some recommended options and details that are not included in the statutes. Policy and Regulation 5330.04 have been revised to provide the options and additional details as provided in the Guidance. The revised Policy and Regulation provide greater detail regarding the physician's standing orders, the training requirements for those employees designated to administer the opioid antidote, the replacement of the opioid antidote upon expiration, the administration of the antidote, and the limitation of liability attached with administering the antidote. The revised Policy and Regulation should replace a district's existing Policy and Regulation 5330.04.

Suggested motion - "That Policy/Regulation 5530 (M)(Revised) be approved for **first** reading."

10. **Policy/Regulation 5610 – Suspension (M) (Revised)**

Info: P.L. 2019, Chapter 479 was recently signed into law and codified as N.J.S.A. 18A:37-2c. The new statute requires the Principal to convene a meeting between a student and appropriate school personnel after a student has experienced multiple suspensions or may be subject to a proposed expulsion from public school to identify any of the student’s behavior or health difficulties, as soon as practicable. The new statute also allows the Principal to hold this meeting if it is the first time a student is suspended, if the Principal deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties. Policy and Regulation 5610 have been revised to reflect the requirements mandated by this new statute.

When immediate removal of a student is due to a violation of the “Zero Tolerance for Guns Act”, an assault upon a school employee or Board member with and without a weapon, the meeting required by the new law shall take place after the student is removed from the school’s regular education program.

*Suggested motion - “That Policy/Regulation 5610 (M)(Revised) be approved for **first** reading.”*

11. **Policy 5620 - Expulsion (M) (Revised)**

Info: P.L. 2019, Chapter 479 was recently signed into law and codified at N.J.S.A. 18A:37-2c. The new statute requires the Principal to convene a meeting between a student and appropriate school personnel after a student has experienced multiple suspensions or may be subject to a proposed expulsion from public school to identify any of the student’s behavior or health difficulties, as soon as practicable. The new statute also allows the Principal to hold this meeting if it is the first time a student is suspended, if the Principal deems such a meeting appropriate. The purpose of the meeting is to ascertain whether the student needs supportive interventions or referrals utilizing school or community resources to address identified behaviors or health difficulties.

When immediate removal of a student is due to a violation of the “Zero Tolerance for Guns Act”, an assault upon a school employee or Board member with or without a weapon, the meeting required by the new law shall take place after the student is removed from the school’s regular education program.

Policy 5620 has been revised to reflect the requirements mandated by the new law if the student may be subject to expulsion. Policy 5620 is mandated.

*Suggested motion - “That Policy 5620 (M)(Revised) be approved for **first** reading.”*

12. **Policy/Regulation 8320 – Personnel Records (M) (Revised)**

Info: Policy and Regulation 8320 have been revised to provide additional guidance regarding public access to personnel file information. N.J.A.C. 6A:32-4.3 requires a Board of Education to make certain employee records and information available for public access pursuant to N.J.S.A.

47:1A-10, the Open Public Records Act (OPRA), but in accordance with N.J.S.A. 18A:6-120.(d) and 121.(d). A new section G. has been added to the Regulation that outlines the records that are available for public access. Policy and Regulation 8320 are now mandated as the information regarding public access to personnel files is a legal requirement.

Suggested motion - "That Policy/Regulation 8320 (M)(Revised) be approved for **first** reading."

PUBLIC HEARING – (15 minutes)

This is public comment and not a dialogue between the board and the public. Commenters may send their written questions and remarks via email to boepublichearing@pitman.k12.nj.us . We ask that you only send one message during each comment period. During the meeting public comment will be monitored, and comments and questions will be read aloud into the public record. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.

ADJOURNMENT

The next Board of Education Meeting is scheduled for Wednesday, August 19, 2020 (virtual meeting - conference call).

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.