

Online Learning and Digital Citizenship

Course Overview and Syllabus

Course Number: EL3402

Grade level: 6–9

Prerequisite Courses: None

Credits: 0.5

Course Description

In this one-semester course, students develop essential study skills for academic success, such as staying organized, managing time, taking notes, applying reading strategies, writing strong papers, and researching and properly citing information. Explicit modeling and ample practice are provided for each study skill to support student mastery. Instruction on how to be a responsible online learner is threaded throughout the course, and these skills are directly addressed in lessons on cyberbullying, staying safe online, and learning how to be a digital leader. A basic understanding of software and hardware and how to troubleshoot common technology issues are also taught. By the end of the course, students will have the tools they need to be academically successful in both traditional and digital learning environments.

Course Objectives

Throughout the course, you will meet the following goals:

- Analyze how motivation affects learning.
- Recognize the characteristics of cyberbullying.
- Create citations for various sources.
- Analyze effective ways to prepare for a test.
- Compare and contrast different methods for taking notes.
- Organize ideas to create a strong paragraph.
- Apply a variety of reading strategies to comprehend text.
- Create a presentation using design principles.

Student Expectations

This course requires the same level of commitment from you as a traditional classroom course. Students are expected to spend approximately five to seven hours per week online on:

- Interactive lessons that include a mixture of instructional videos and tasks
- Assignments in which you apply and extend learning

- Assessments, including quizzes, tests, and cumulative exams

Communication

Your teacher will communicate with you regularly through discussions, e-mail, chat, and system announcements. You will also communicate with classmates, either via online tools or face to face, as you collaborate on projects, ask and answer questions in your peer group, and develop your speaking and listening skills.

Grading Policy

You will be graded on the work you do online and the work you submit electronically to your teacher. The weighting for each category of graded activity is listed below.

Grading Category	Weight
Assignments	20%
Lesson Quizzes	20%
Unit Tests	30%
Cumulative Exams	20%
Projects	10%

Scope and Sequence

When you log into Edgenuity, you can view the entire course map—an interactive scope and sequence of all topics. The units of study are:

Unit 1: Owning Your Academic Success

Unit 2: Learning Online

Unit 3: Reading and Note Taking

Unit 4: Researching Online

Unit 5: Writing and Presenting

Unit 6: Studying and Test Taking

Unit	Lesson	Lesson Objectives
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Owning Your Academic Success**Getting Motivated**

- Analyze how motivation affects learning.
- Identify types of motivation.

Setting Goals

- Compare and contrast types of academic goals.
- Identify SMART goals.
- Identify the relationship between academic goals and motivation.

Understanding Your Study Habits

- Analyze study habits.
- Describe the steps for creating a personal study routine.
- Identify characteristics of a distraction-free study environment.

Managing Your Time

- Evaluate the usefulness of scheduling tools.
- Identify efficient time-management techniques.
- Prioritize events in a schedule.

Practicing Healthy Study Habits

- Identify strategies for practicing healthy study habits.
- Recognize methods for managing stress and time.

Getting Help

- Analyze different types of help.
- Describe the general steps for solving a problem.
- Identify strategies for solving problems.

Learning Online**Learning in the Digital Age**

- Compare technology trends as they apply to learning and career readiness.
- Describe the effects of technology on learning.
- Evaluate how changes in technology impact various areas of study.

Being a Digital Leader

- Explain the role of ethics in digital environments.
- Identify characteristics of digital leadership.
- Write about the effects of culture on global communication.

Unit	Lesson	Lesson Objectives
		Practicing Netiquette <ul style="list-style-type: none">Analyze how online collaboration enhances learning.Explain how to communicate effectively in digital environments.Identify examples of appropriate online behavior.
		Understanding Cyberbullying <ul style="list-style-type: none">Analyze effective ways to deal with online harassment.Evaluate the negative impact of inappropriate technology use.Identify the characteristics of cyberbullying.
		Staying Safe Online <ul style="list-style-type: none">Explain how to use information and technology safely and responsibly.Identify personal security guidelines.
		Evaluating Information <ul style="list-style-type: none">Analyze the significance of plagiarism and its consequences.Identify copyright principles.Select credible online sources.
		Understanding Software and Hardware <ul style="list-style-type: none">Compare and contrast various technology tools.Define current technology terminology.Identify different types of hardware and software.
		Troubleshooting Technology Issues <ul style="list-style-type: none">Analyze troubleshooting strategies.Explain how to use support resources.
		Reading and Note Taking
		Prereading and Postreading <ul style="list-style-type: none">Evaluate a variety of reading strategies.Identify prereading and postreading strategies for comprehension.
		Reading for Comprehension <ul style="list-style-type: none">Identify strategies that influence reading comprehension.Recognize the importance of comprehension.
		Using Context Clues <ul style="list-style-type: none">Analyze the benefit of using context clues.Explain the purpose of using context clues.Identify context clues in reading material.

Unit	Lesson	Lesson Objectives
		<p>Improving Your Reading Fluency</p> <ul style="list-style-type: none"> Analyze methods for improving reading fluency. Describe the elements of reading fluency. <p>Exploring Online Reading Tools</p> <ul style="list-style-type: none"> Describe when and how to use online reading tools effectively. Identify types of online reading tools. <p>Developing Note-Taking Skills</p> <ul style="list-style-type: none"> Analyze the information to include when taking notes. Compare and contrast different methods for taking notes. Describe the benefits of taking notes. Identify the characteristics of effective and ineffective notes. <p>Applying Your Note-Taking Skills</p> <ul style="list-style-type: none"> Analyze note-taking methods for various subject areas. Assess how to effectively use note-taking tools. Compare note-taking methods for various academic mediums. <p>Exploring Online Notes</p> <ul style="list-style-type: none"> Analyze the features of e-Notes. Compare the types of online note-taking tools. Identify the benefits of online note-taking tools.
		<p>Researching Online</p> <p>Working with Online Text Sources</p> <ul style="list-style-type: none"> Analyze types of online text sources and how they can be used. Describe how to use online text sources responsibly. Identify websites that contain online text sources. <p>Working with Online Media Sources</p> <ul style="list-style-type: none"> Analyze the ways online media sources can be used. Examine how to navigate various online media sources. <p>Developing a Research Plan</p> <ul style="list-style-type: none"> Analyze the steps for developing a research plan. Identify the components of a research plan. <p>Conducting an Online Search</p> <ul style="list-style-type: none"> Assess the relevance of sources. Describe how online searches are performed. Differentiate between primary, secondary, and tertiary sources.

Unit	Lesson	Lesson Objectives
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Citing Sources

- Analyze options for listing sources.
- Describe plagiarism and its consequences.
- Identify how to use sources.
- Recognize how to create citations for various sources.

Writing and Presenting**Managing Projects Effectively**

- Analyze how to manage projects effectively in groups.
- Identify effective time-management techniques.
- Recognize good project management practices and common pitfalls.

Preparing to Write

- Describe the prewriting process.
- Identify the components of a strong thesis statement.
- Recognize the importance of considering the audience of a paper.

Writing an Academic Paper

- Analyze how to write with an academic voice.
- Describe the six traits of academic writing.
- Recognize the structure of traditional academic papers.

Writing Strong Paragraphs

- Identify how to organize ideas to create a strong paragraph.
- Recognize the characteristics of a topic sentence.

Using Organizational Aids

- Analyze information in an organizational aid.
- Explain when and how to use different organizational aids.
- Identify text structures for writing a paper.

Using Visual Aids

- Evaluate how to select visual aids when preparing text for your projects.
- Identify how visual aids in text are used to communicate ideas and information.

Planning Effective Presentations

- Analyze effective presentation designs.
- Choose the best multimedia, visual aide, or graphic organizer, for a given purpose.
- Identify key components of planning presentations.

Unit	Lesson	Lesson Objectives
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Delivering Effective Presentations

- Analyze techniques for delivering an effective presentation.
- Examine how a presentation is organized.
- Identify effective presentation skills.

Incorporating Data Sources

- Analyze how to search for data in spreadsheets and databases.
- Identify forms of data and types of data sources.
- Recognize how data can be used.

Participating in Discussion Groups

- Describe the characteristics of a functional group.
- Explain benefits and challenges of online discussions.
- Identify the benefits of group discussion and peer collaboration.

Studying and Test Taking**Taking Tests**

- Describe best practices that promote test-taking success.
- Evaluate test questions to respond to them effectively.
- Identify effective time-management and study strategies.

Studying for Tests

- Analyze study techniques in order to select those best suited to the content to be learned.
- Explain the characteristics of effective study environments.

Studying with Others

- Analyze the practices of effective study groups.
- Evaluate how to have successful study sessions.
- Identify benefits of studying with others.

Getting the Best Score

- Analyze effective ways to prepare for a test.
- Describe how to overcome test anxiety.
- Explain why staying positive is important for getting a good test score.

Reviewing Test Results

- Analyze the importance of self-reflection.
- Identify the relationship between grades, course grades, and GPAs.
- Recognize the importance of grades and different types of grades.