



MINUTES OF REGULAR BOARD MEETING  
HASLETT BOARD OF EDUCATION  
MONDAY, AUGUST 28, 2023  
5593 FRANKLIN STREET, HASLETT, MI 48840  
7:00 PM  
517-339-8242

Present: Polverento/Bird/Clark/Collins/Wawrzynski/Wheeler

Absent: Del Castillo

Staff: Cook/Lindbert/Jensen/Gustafson/Casaday/Newman

Guests: T. Geiersbach, J. Kessner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. SUPERINTENDENT'S REPORT

1. **Personnel Recommendation**

The following teacher is being recommended for hire for the 2023-24 school year:

Holly Hatch is being recommended as a Grade 1 Teacher at Wilkshire Early Childhood Center. She has a BS in Family and Community Services with an Early Childhood Emphasis from Michigan State University and an Elementary Education Certification from Spring Arbor University. Holly recently served as a long-term Kindergarten Teacher Substitute at Wilkshire Early Childhood Center.

2. **Welcome Back Meeting for All Staff – August 21, 2023**

The district held their Welcome Back Meeting for all staff on Monday, August 21, 2023. Dr. Matthew Joseph (Director of Evaluation, Supervision, Mentoring, and Hiring from Brockton Public Schools in Massachusetts) served as the keynote speaker. Luke Thelen (Michigan Department of Technology, Management, and Budget Security Operations Center IT Specialist) also spoke with the staff regarding cybersecurity. Superintendent Cook gave a special thank you to President Polverento for her welcoming words at the kickoff of our meeting and thanked the district staff for a great start to the new school year.

3. **Dinner for New Teachers – September 25, 2023**

The Board will host a special “Welcome Dinner” on Monday, September 25, 2023, for all new teachers. This dinner will be served in the Middle School Library/Media Center from 5-5:30 PM, with a presentation beginning at 5:30 PM.

4. **School Resource Officer – Kolby Casaday**

Superintendent Cook introduced Kolby Casaday as the new district School Resource Officer. Officer Casaday is also a former graduate of Haslett High School. The Board of Education welcomed Officer Casaday to his new position.

IV. DISCUSSION ITEMS

1. **2023-24 Summer School Program Overview**

Director of Student Services Newman gave the board an overview of the 2023 summer programs. The Summer School Enrichment program for grades K-8 was a four-week in-person format facilitated by district teachers, paraprofessionals, retired teachers, college education majors, and teaching assistants.

The four weeks were split between June (3 weeks) and August (1 week) in order to minimize learning loss and support a successful return to school.

Busing and snacks were provided, and the program was free to students in grades K-8. Students in grades K-5 met the criteria to attend Summer Enrichment if they received Title I support and Special Education services, were not progressing at the expected rate, or needed extra support in the areas of Mathematics and Literacy/Language Arts during the 2022-23 school year. Students in grades 6-8 met the criteria by receiving Special Education services, taking strategies classes, or failing one or more classes in the 2022-23 school year.

Sixty-five students attended the early elementary (K-1) program (approximately 78% attendance rate), 81 students attended the elementary program (approximately 75% attendance), and 36 students attended the 6-8 program (approximately 80.5% attendance).

Erin Rooney (High School Special Education Teacher) led the Credit Recovery program for grades 9-12. This program allowed students to complete graduation requirements for which they were deficient. Classes were taught by certified teachers and paraprofessionals and was an in-person program free to Haslett High School students.

Board members posed questions regarding gathering data, scheduling, and the process for posting the Summer School staff positions.

2. **Proposed Board Vacancy Process**

The timeline and proposed process for filling the board seat vacancy of Trustee Del Castillo was discussed. The timeline is as follows:

August 28 – Board President Polverento will appoint a committee to select candidates to interview.

August 29 – Letter regarding the vacancy and process to apply will be blasted out to the community.

September 1 – Weekly publication will repeat information regarding the vacancy and process.

Week of September 18 – Interview Committee will review applicants and select individuals to be interviewed.

September 25 – Selected applicants will be interviewed at Board meeting, and a new member will be appointed.

Vice President Bird shared he has been researching best practices and has found the process outlined in our board policy to be very similar to school boards across the state of Michigan. Our policy also follows Michigan Election Laws. The selected candidate will be appointed to fill the vacancy through the end of the term (December 31, 2024). This seat will be on the ballot in November 2024 for the term ending December 31, 2030. The individual appointed through this process may choose to run for this seat or not.

Board applicants must be 18 years of age and a resident of the district registered to vote in district elections. It was also noted if the Haslett Board of Education did not fill the vacant seat within 30 days of the resignation, the Ingham Intermediate School District would appoint a new member.

V. CORRESPONDENCE AND COMMENTS FROM THE PUBLIC (Five Minute Time Limit)

**Board Correspondence**

Secretary Wheeler shared no correspondence was received.

**Comments from the Public**

The following individuals presented a public comment: J. Kessner and T. Geiersbach.

**VI. BOARD REPORTS**

**1. Finance/Facilities Committee Meeting**

No report.

**2. Policy/Personnel Committee Meeting**

No report.

**3. Diversity, Equity, and Inclusion**

Superintendent Cook reported the first district-wide DEI meeting is scheduled for September 18, 2023. Future dates will be posted on the district website. The Superintendent's Student Advisory Committee will be meeting on September 14, 2023. It is the hope that one of these committee members will also serve as the Student Representative for the Board of Education meetings. Superintendent Cook shared that they hope to identify individuals from the new Freshman class to serve on the committee prior to the first meeting.

**4. Items from Board Members**

- A. Vice President Bird thanked the teachers and support staff for a great start to the new school year.
- B. President Polverento shared she enjoyed seeing members from the Foundation for Haslett Schools at the building open houses.
- C. President Polverento appointed the Board Candidate Interview Committee as Treasurer Collins, Secretary Wheeler, and Trustee Wawrzynski. Treasurer Collins will chair this committee.
- D. President Polverento appointed Trustee Clark to take the place of Trustee Del Castillo on the DEI Committee and thanked Trustee Clark for her willingness to serve in this role.

**VII. ACTION ITEM**

**1. Designation of ISOA Representative**

The Ingham Intermediate School District (IISD) has requested that Boards of Education appoint a representative to serve on the Ingham School Officers Association's (ISOA) Executive Board. The ISOA typically meets the first Wednesday of the month at the IISD from 7:30-9:00 AM.

**MOTION BY BIRD, SECONDED BY CLARK TO APPOINT MRS. CAMMY WHEELER TO REPRESENT THE HASLETT BOARD OF EDUCATION ON THE INGHAM SCHOOL OFFICERS ASSOCIATION BOARD.**

**Motion carried. Unanimous vote: 6-0**

**VIII. CONSENT AGENDA**

**MOTION BY COLLINS, SECONDED BY WAWRZYNSKI TO APPROVE:**

- 1. THE AUGUST 14, 2023, MINUTES FROM THE REGULAR BOARD MEETING, AS PRESENTED.
- 2. THE HIRING OF HOLLY HATCH AS A GRADE 1 TEACHER AT WILKSHIRE EARLY CHILDHOOD CENTER.
- 3. THE FOLLOWING TAX CERTIFICATION OF THE TREASURERS OF THE CHARTER TOWNSHIPS OF MERIDIAN AND BATH, THE TOWNSHIPS OF WILLIAMSTOWN AND WOODHULL, AND THE CITY OF EAST LANSING, AS SET FORTH IN ATTACHMENT B, FORM L4029, FOR WINTER TAX COLLECTION.

		Meridian, Bath and Williamstown <u>(Half Year)</u>	East Lansing and Woodhull <u>(Full Year)</u>
Homestead Property	School Operating	-0-	-0-
	Debt	4.1650	8.3300
	2013 Sinking Fund	.6074	1.2149
	2018 Sinking Fund	.3760	.7520
Non-Homestead Property	School Operating	9.0000	18.0000
	Debt	4.1650	8.3300
	2013 Sinking Fund	.6074	1.2149
	2018 Sinking Fund	.3760	.7520

**Motion carried. Unanimous vote: 6-0**

IX. ANNOUNCEMENTS

1. A Finance/Facilities Committee Meeting has been scheduled for September 5, 2023, at 7:45 AM in the Haslett Administration Building.
2. A Policy/Personnel Committee Meeting has been scheduled for September 7, 2023, at 8:00 AM in the Haslett Administration Building.
3. The next regularly scheduled Board of Education meeting will be held on September 11, 2023, in the Board Room of the Administration Building at 7:00 PM.
4. A dinner will be provided for new teachers on September 25, 2023, at 5:00 PM in the Haslett Middle School Library/Media Center.
5. A regularly scheduled Board of Education Meeting will be held on September 25, 2023, at 7:00 PM in the Board Room of the Administration Building.

X. ADJOURNMENT

MOTION BY WAWRZYNSKI, SECONDED BY WHEELER TO ADJOURN AT 7:45 PM.

**Motion carried. Unanimous vote: 6-0**

Date Approved \_\_\_\_\_

Board Secretary \_\_\_\_\_

(M. Gustafson, Recorder)