## **FMCSA Requirements:**



## https://clearinghouse.fmcsa.dot.gov/

Driver's will utilize the FMCSA portal to register for the Clearinghouse. The Clearinghouse is a federal program responsible for collecting driver safety records. Driver's will receive a letter by mail with instructions on how to activate the portal.

## Below are a few steps for first time users:

Step One: Click "Register" at the top.

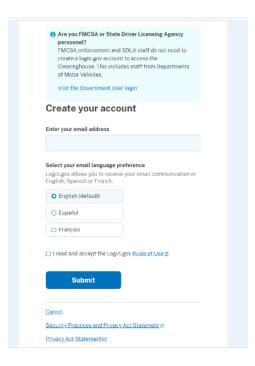


Step Two: "Click Create an Account"

"Select" Language Preference

"Accept" Rules of Use

**Please Note:** When creating the portal with a work email address, retrieving the account may provide difficulty upon changes in employment. For example, working for a different employer. For that reason, it is recommended to use a personal email account and personal cell number.



Step Three: Fill in the Desired Information

Please reach out to the Transportation Department for troubleshoot