

May 28, 2024

Regular Board of Education Meeting
Middle-High School Library

Present: Jack Bono
Angela Service
Kathleen Sarafin
Dominick Bellino
Tricia Service

Absent: 1 – Jason Wasielewski
Joseph Ciccone

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass't. Superintendent, Connie Giordano, District Clerk, Julie Tangorra, K-12 Director for Student Achievement, Dawn Harvey, K-12 Director of Special Programs, Michael Stalteri, Secondary Principal, Melanie Welch, Elementary Principal

ROLL CALL:

Roll call was taken by Jack Bono 5 – Present 2 - Absent

CALL TO ORDER:

The meeting was called to order by Jack Bono at 6:31 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session A motion was made by Dominick Bellino, seconded by Angela Service, to convene to Executive Session to discuss the employment status of specific personnel at 6:31 p.m.

Convene to General Session – a motion was made by Kathleen Sarafin, seconded by Tricia Service, to convene to General Session at 7:13 p.m.

5 – YES 0 – NO MOTION PASSED

Reports/Presentations/Good News to Share:

1. Patrick J. Costello, appel Osborne, landscape architecture
Julia Graziano, Jessica Perry
2. Community and Collaboration – Michael Stalteri – FS Liberty Partnership Program
Caitlin Bajrektarevic and Caryn Schweinsberg, (SUNY Poly) and Victoria Cavaretta
3. Updates - Superintendent Joseph Palmer

Welcome to new teacher, Alexandria Bick, who was in attendance!

Discretionary Period for Residents to Address the Board:

N/A
A motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to add New Business Item No. 10 to the consent agenda.

5 – YES 0 – NO MOTION PASSED

Consent Agenda:

A motion was made by, seconded by to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1- 5, New Business 1 – 8, 10.

5 - YES 0 - NO MOTION PASSED

Minutes:

May 7, 2024, May 28, 2024

Finance:

1. Treasurer’s Report – March
2. Revenue Report
3. Bank Reconciliation
4. Revenue Status Report
5. Appropriation Status Report
6. Trial Balance Report

Personnel:

1. **Appointed Cleaner:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Daniel Kohlmann to the position of cleaner, at a yearly salary of \$32,677 (pro-rated) plus a 4 hr. night differential of \$650 (pro-rated) pending clearance from the New York State Department of Education (fingerprint clearance), effective 5/28/24.

2. **Appointed Art Teacher:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the recommendation of the Superintendent to appoint Melissa Rocco to a three (3) year probationary appointment as a teacher of Art in the Art tenure area, commencing September 1, 2024, and ending August 31, 2027. She will be paid a yearly salary of Step 23, MA30, \$81,762, with longevity of \$3,674, for a total of \$85,436.

10. Personnel:

(Continued)

3. Appointed Elementary Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Alexandria Bick to the position of Elementary Teacher, at a pay rate of Step 1, MA, \$45,862, effective August 12, 2024. This is a (4) four-year probationary appointment extending from August 12, 2024 – August 12, 2028, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

4. Appointed Elementary Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jodi Lynch to the position of Elementary Teacher, at a pay rate of Step 1, BA, \$41,083, effective August 12, 2024. This is a (4) four-year probationary appointment extending from August 12, 2024 – August 12, 2028, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

5. Appointed Elementary Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Molly Barton to the position of Elementary Teacher, at a pay rate of Step 1, MA, \$45,862, effective August 12, 2024. This is a (4) four-year probationary appointment extending from August 12, 2024 – August 12, 2028, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

New Business:

1. Approve Novel for 7th Grade English Language Arts Curriculum:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the novel *The Crossover*, by Kwame Alexander, for use in the 7th Grade English Language Arts curriculum.

2. Approve Proposed Creation of Schedule E Club:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the creation of Schedule E Club, International Club, with a stipend of \$650, beginning with 2024-2025 school year.

3. Accept Donation for Backpack Program:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the \$500 donation from the Frankfort Kiwanis Club to be used toward the Backpack Program.

4. Contract for Cooperative Educational Services:

THIS AGREEMENT made effective the 1st day of July 2024, by and between the HERKIMER-FULTON-HAMILTON-OTSEGO BOCES, party of the first part, and FRAKFORT-SCHUYLER CENTRAL SCHOOL, party of the second part.

WITNESSETH that whereas party of the first part has been duly authorized to provide the approved Services and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, the said party of the first part hereby agrees to provide to the party of the second part services during the 2024-25 school year per the agreement.

5. Policy Audit – Section 8000:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the Policy Audit of Section 8000, as recommended and presented by the Policy Service.

6. CSE/CPSE Reviews:

It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580513443	05/13/2024
580511768	05/07/2024
580513092	05/07/2024
580512486	05/07/2024
580511488	04/25/2024
580513479	05/17/2024
580512350	05/20/2024
580512350	05/20/2024
580511675	05/10/2024
580513411	05/17/2024
580513024	05/10/2024
580510940	05/07/2024
580512101	05/17/2024
580511285	05/06/2024
580511715	05/07/2024
580511631	05/15/2024
580513341	05/17/2024
580512185	04/24/2024
580512184	04/24/2024
580511843	05/20/2024

11. New Business:
(Continued)

<u>Student ID</u>	<u>Meeting Date</u>
580511859	05/10/2024
580511562	05/17/2024
580513244	05/17/2024
580512191	04/24/2024
580511854	05/17/2024
580511854	05/17/2024
580513238	05/08/2024
580513338	05/08/2024
580513445	05/21/2024
580513329	05/08/2024
580513443	05/13/2024
580513178	05/13/2024
580513444	05/08/2024
580512914	05/06/2024
580513374	05/13/2024
580513329	05/08/2024
580513443	05/13/2024
580513459	05/21/2024
580513178	05/13/2024
580512239	05/06/2024
580512792	05/06/2024
580513050	05/13/2024
580512795	05/06/2024
580513146	05/06/2024
580512766	05/06/2024
580512841	05/13/2024
580512815	05/02/2024
580512815	05/02/2024

7. Accept Donation from National Teacher and Principal Survey:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the \$200 donation for Mr. Stalteri's participation in the survey.

8. Contract for Cooperative Bidding:

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the BOCES does presently offer a cooperative bidding program in which various school districts and local government entities participate in the bidding and purchase of supplies and equipment on a collective scale, and

WHEREAS, the Participant is a duly qualified municipal corporation as defined by Section 119-n(a) of the General Municipal Law and desires to participate as a member of said cooperative venture, and

WHEREAS, the parties hereto desire to set forth their various rights, duties and responsibilities into an Agreement.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The Participant hereby agrees to utilize the services of the Cooperative Bidding Program of the BOCES for the procurement of various types of school supplies and school lunch commodities for the school year 2024-2025, said time period to extend to June 30, 2025, with the option to renew for an additional one (1) year period only by written mutual consent.
2. The Participant, by and through its Purchasing Department, agrees to act in accordance with the BOCES cooperative bidding procedures. Specifically the Participant agrees to furnish BOCES, if requested and the Participant desires, with an estimated minimum number of units that it swishes to purchase the particular item or items being presented for bid.
3. Specifications shall be developed collaboratively by the Advisory Committee. BOCES shall then include said estimates within its specifications for the purchase of said commodity and advertise for competitive bidding pursuant to the laws of the State and New York relating to public bids and contracts for the purchase thereof. BOCES shall also include within said specifications, where appropriate, the name of the school districts and the delivery locations.
4. Upon opening of sealed bid submissions, the Participant shall be entitled to review and analyze the state prices requested. The review is accomplished by a committee of district representatives, each appointed by their respective Boards of Education. Specialty Board items can be reviewed by staff experts of each district, as delegated to the Advisory Committee the official district representative. If the Cooperative Bidding Coordinator for BOCES received no objection from the Advisory Committee after their analysis of the bids received, then the Participant shall be hereby committed to purchase any quantities of the commodity in question from the Board winning vendor as awarded by the BOCES, based upon the analysis of the Review Committee of district representatives.

11. New Business:
(Continued)

8. Contract for Cooperative Bidding:
(Continued)

5. Upon the award of a bid by the Madison-Oneida Board of Education, a copy of said award shall be mailed to the Participant. Said award shall constitute a commitment from a vendor, thereby permitting the Participant to issue purchase orders for the delivery of the commodity in question in the quantities and at the delivery locations directed by the Participant.
 6. The Participant shall not accept and make bid awards for commodities subject to this cooperative bidding independently and on its own behalf during the period in which BOCES is advertising for the same commodities or service except in the case of emergency or hardship.
 7. The Participant desires and the BOCES agrees that the School Business Official or other District official of the Participant shall sit as a participating member of the BOCES Advisory Committee for Cooperative Bidding.
 8. The terms and conditions of this Agreement and the authority thereof shall be governed by the terms and conditions set forth in Article 5-G, Sections 119-m, et al, of the General Municipal Law of the State of New York.
 9. The Participant hereby covenants and agrees to accept sole responsibility for the payment due any vendor for all charges associated with the sale and delivery of those materials requested by the Participant. The Participant further agrees to hold harmless, indemnify, and defend the BOCES from all claims, actions, costs, expenses and judgments that may arise from the purchase and delivery of the commodity in question for the Participant.
 10. The parties hereto covenant and agree that this Agreement, although executed by an authorized representative of the Participant, shall be considered valid only when accompanied by the companion resolution adopted by the Board of Education for the participant authorizing the execution of this Cooperative Bidding Agreement.
9. \$1,000 Grant Received for Backpack Program/\$1500 Donations toward backpack program
10. Approved use of Repair Reserve for repair of the track, and for repairs to the gymnasium floor:
Be it resolved that the Frankfort- Schuyler Central School District Board of Education hereby approves the use of \$127,000 from Repair Reserve for repair of the track, and \$65,000 for repairs to the gymnasium floor.

Old Business:

Capital Project Discussion

Adjourn – A motion was made by Kathleen Sarafin, seconded by Dominick Bellino to **adjourn** at 7:54 p.m.

5 – YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk

May 21, 2024

Regular Board of Education Meeting
Small Gymnasium

Present: Jack Bono
Angela Service
Joseph Ciccone
Kathleen Sarafin
Dominick Bellino
Jason Wasielewski

Absent: 1 – Tricia Service

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass’t. Superintendent, Connie Giordano, District Clerk

ROLL CALL:

Roll call was taken by Joseph Ciccone 6 – Present 1 - Absent

CALL TO ORDER:

The meeting was called to order by at 8:05 p.m. and the Pledge of Allegiance was recited.

Accept Results of the 2024-2025 Budget Vote:

Be it resolved that the Frankfort- Schuyler Central School District Board of Education hereby accepted the results of the 2024-2025 Budget Vote as follows:

YES Votes	183	
		BUDGET PASSED
NO Votes	50	
6 – YES	0 – NO	<u>MOTION PASSED</u>

Board of Education Seat - Election

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepted the results of the Board of Education Seat:

Jack Bono	208	
		Five-year term – July 1, 2024 – June 30, 2029
6 – YES	0 – NO	<u>MOTION PASSED</u>

Termination of Probationary Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approved the recommendation of the Superintendent of Schools that the probationary appointment of Anne Vaccaro be terminated effective June 30, 2024.

6 – YES	0 – NO	<u>MOTION PASSED</u>
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Adjourn – A motion was made by Angela Service, seconded by Jason Wasielewski to adjourn at 8:16 p.m.

6 – YES	0 – NO	<u>MOTION PASSED</u>
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Respectfully Submitted,

District Clerk

May 7, 2024

Regular Board of Education Meeting
Middle-High School Library

Present: Jack Bono (virtually)
Angela Service
Joseph Ciccone
Kathleen Sarafin
Dominick Bellino
Tricia Service

Absent: 1 – Jason Wasielewski

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass’t. Superintendent, Connie Giordano, District Clerk, Julie Tangorra, K-12 Director for Student Achievement, Dawn Harvey, K-12 Director of Special Programs

ROLL CALL:

Roll call was taken by Joseph Ciccone 6 – Present 1 - Absent

CALL TO ORDER:

The meeting was called to order by at 6:05 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session A motion was made by Angela Service, seconded by Tricia Service to convene to Executive Session to discuss the employment status of specific personnel at 6:05 p.m.

Convene to General Session – a motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to convene to General Session at 6:44 p.m.

6 – YES 0 – NO MOTION PASSED

Reports/Presentations/Good News to Share:

1. 2024-2025 Budget Hearing - Kacey Sheppard
2. Pathway to Reading Success – Julie Tangorra, Gina McLean, Julie Shank, Julia Bovenzi
3. Updates - Superintendent Joseph Palmer

Discretionary Period for Residents to Address the Board:

N/A

Consent Agenda:

A motion was made by Kathleen Sarafin, seconded by Dominick Bellino to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1- 6, New Business 1 - 7.

6 - YES 0 - NO MOTION PASSED

Minutes:

- April 9, 2024
- April 17, 2024

Finance:

1. Extraclassroom Activities Fund Report
2. Scholarship Report

Personnel:

1. Schedule E Appointment:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed Kaitlin Bunger to the Schedule E position of Elementary Band Advisor for the 2023-2024 school year. You will be paid a stipend of \$950.
2. Appointed School Nurse (LPN):
Be it resolved that the Frankfort- Schuyler Central School District Board of Education hereby appointed Shelbey Spiridigliozzi to the position of School Nurse (LPN), at a salary of \$29,389 (pro-rated), effective May 13, 2024. This appointment is contingent upon clearance from the New York State Education Department (fingerprint clearance).
3. Accepted Resignation from Elementary Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepted the resignation of Kaitlynn (Hartman) Mazza from her position of 3rd Grade Elementary Teacher, effective June 28, 2024.

11. Personnel:
(Continued)

4. Approved Substitutes:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approved the following substitutes, contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Victoria Spina
Jacqueline Heitz
Jennifer DeSarro

5. Termination of Cleaner:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby terminated the employment of Colton Smith from his position of Cleaner, effective April 25, 2024.

6. Schedule E Appointments:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed the following to the Schedule E position of National Jr. Honor Society Committee Member:

Judi Zollweg	\$145
Isabella Hudziak	\$145
Holly Lawrence	\$145

New Business:

1. Policy (revision) – Approved: Concussion Management

2. Policy Audit: Section 8000 – Second Read

3. Accepted Anonymous Donation for Backpack Program:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the anonymous donation of \$500 to be used toward the backpack program.

4. Accepted Anonymous Donation for Backpack Program:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the anonymous donation of \$100 to be used toward the backpack program.

5. Participate in Cooperative Bidding:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2024-2025 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS the Frankfort- Schuyler Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

6. Approved CSE/CPSE Recommendations:

It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580511770	04/23/2024
580513099	03/20/2024
580513061	03/20/2024
580511499	04/15/2024
580512056	04/26/2024
580511964	04/09/2024
580511964	04/09/2024
580513421	04/09/2024
580512481	04/15/2024
580511993	04/24/2024

<u>Student ID</u>	<u>Meeting Date</u>
580513479	04/22/2024
580511964	04/15/2024
580511946	04/17/2024
580511675	03/19/2024
580512116	04/24/2024
580513411	04/11/2024
580511115	04/11/2024
580512985	03/14/2024
580512986	03/13/2024
580511629	04/15/2024
580511479	04/15/2024
580513265	04/15/2024
580513430	04/23/2024
580511308	03/14/2024
580512141	03/13/2024
580512891	04/12/2024
580511631	04/08/2024
580513155	03/13/2024
580512418	04/23/2024
580511654	04/11/2024
580511098	04/12/2024
580511835	04/24/2024
580512308	04/09/2024
580512308	04/09/2024
580513242	03/13/2024
580513242	03/13/2024
580512208	04/09/2024
580511712	04/23/2024
580511987	03/18/2024
580511988	03/18/2024
580511570	04/12/2024
580513339	03/13/2024
580513190	03/18/2024
580513213	03/18/2024
580513188	03/18/2024
580513457	03/28/2024
580513121	04/10/2024
580513190	03/18/2024
580512833	04/10/2024
580513213	03/18/2024
580513166	04/10/2024
580512949	03/14/2024
580513364	04/10/2024
580513276	03/14/2024
580513107	04/25/2024
580513188	03/18/2024
580512920	03/18/2024
580512235	03/27/2024
580512235	03/27/2024
580513458	04/10/2024
580512876	04/10/2024
580512934	03/14/2024
580512759	03/14/2024
580513058	04/29/2024
580513058	04/29/2024
580513323	03/14/2024
580512719	03/18/2024
580512809	04/10/2024
580513028	03/18/2024

7. Approve Field Trip Request:

Be it resolved that the Frankfort- Schuyler Central School District Board of Education hereby approves the field trip request of the Nature Club to Panther Mountain in Tupper Lake on May 22, 2024.

8. Grant Award – Edwin J. Wadas Foundation - \$7,551.84

Old Business:

Capital Project Discussion

Adjourn – A motion was made by Kathleen Sarafin, seconded by Angela Service to **adjourn** at 8:02 p.m.

6 – YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk

May 9, 2024
5:30 p.m.

Special Board of Education Meeting
Secondary Library

Present: Jack Bono
Angela Service
Joseph Ciccone
Kathleen Sarafin
Dominick Bellino
Jason Wasielewski
Tricia Service

Absent: 0

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass't. Superintendent

ROLL CALL:

Roll call was taken by Joseph Ciccone 7 – Present 0 - Absent

CALL TO ORDER:

The meeting was called to order by at 5:31 p.m. and the Pledge of Allegiance was recited.

A motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to pull the following from the agenda, due to a public hearing being required:

Approve Repair Reserve Usage for Track Repair in the amount of \$126,865 per state contract.

7 – YES

0 – NO

MOTION PASSED

A motion was made by Kathleen Sarafin, seconded by Angela Service, as follows:

Approve Capital Projected Bids:

Be it resolved that the Frankfort- Schuyler Central School District Board of Education hereby accepts the Capital Project Bids (as per attached), as presented.

7 – YES

0 – NO

MOTION PASSED

Adjourn – A motion was made by Jack Bono, seconded by Tricia Service to adjourn at 5:56 p.m.

7 – YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk