

Morris County School of Technology
PTO Meeting Minutes
Tuesday, January 16, 2024 – 7 PM via Zoom

President – Lisa Tubbs

Vice President/Membership Chair - Jen Vnencak

Secretary – Amy Ghelli (absent)

Treasurer – Katia Yousuf

Hospitality Chair - Anisha Patoir

Scholarship Chair – Gioia Degenaars

Fundraising Chair - Debbie Arntzen

Apparel Chair – Kathy Felch

Call to Order: 7:01 PM Total attendees: 18

Principal Menadier's Message:

- Prom is on Friday, June 7 at The Meadow Wood in Randolph, NJ.
- Yearbooks are still on sale for \$60 (deadline for cover name personalization has passed).
- Senior Sports Awards Night is scheduled for Thursday, June 6.
- Graduation is scheduled for Monday, June 17; 3PM at Mennen Arena in Morristown, NJ.

President's Report (Lisa Tubbs):

- Secretary Amy Ghelli is unable to attend meeting; Lisa Tubbs will take meeting minutes.
- Future PTO Meeting Dates (Tues. 3/19 & Tues. 5/21. All 7PM Zoom)
- Last review of MCST PTO By-laws was completed in May 2010. Committee is being formed to review and suggest revisions, if any. Goal is to present recommendations at 3/19 meeting and vote to approve at 5/21 meeting.
- Katia Yousuf, Debbie Arntzen and Kathy Felch volunteered to be on the By-Laws review committee.

Vice President's/Membership Report (Jen Vnencak):

- 239 MCST PTO memberships as of 1/16. Approximately 10 fewer than last year.

Treasurer's Report (Katia Yousuf):

- Please see the 2023-2024 budget mid-year review document attached.
- Revenue is better than budget. Expenses are on track.

Hospitality Chair Report (Anisha Patoir):

- "You have been Elfed" winter goodies saw 71 staff participants.
- Career Technical Education (CTE) Month treats on 2/14 Valentine's Day. Amazon Wish List will be posted on MCST Parents Facebook Group for grab & go snacks donations.
- Teachers and Staff Appreciation Lunch will be in early May.

Apparel Chair Report (Kathy Felch):

- Morris Tech PJ Pants sale a success! Sold 171 with a \$700 profit.

- Approx. \$156 in Squad Locker profit to date. Store is open all year and ships directly to your house. Link is on Facebook page. <https://teamlocker.squadlocker.com/#/lockers/mcst-general-store>
- Looking for ideas for a single product for a flash sale in the spring. Ideas discussed include an oversized blanket/jacket/comfy, adding "Class of" customization to the chosen product, a waterproof seat/blanket that reverses to fleece, and a Stanley "knock-off" water bottle. Any additional ideas can be sent to Kathy Felch.

Fundraising Chair Report (Debbie Arntzen):

- Fri. 12/1 Bingo sold out with 225 attendees. Raised over \$13,000 (the most to date for this event).
- Talent Show Friday, March 22 at 6PM in the cafeteria. Google form for acts to sign-up. Need a minimum of 15 acts to hold the event. Two acts have signed up to date. Deadline to sign-up via Google form is March 1:
https://docs.google.com/forms/d/e/1FAIpQLSerFaw4nMmQ5KWfAAyQt3p-tegPlxA5EMmNdggIS6o2kTlvEw/viewform?usp=pp_url

Scholarship Chair Report (Gioia Degenaars):

- A questionnaire was sent to parents that have volunteered to serve on the scholarship review committee. Responses will be reviewed and five will be selected to form the scoring committee (two alternates). The goal is to have a diverse committee that includes at least 1 incumbent from last year.
- Currently there are 43 seniors eligible to apply for three \$1,000 PTO scholarships.
- Revised scholarship application is being edited and will be posted to the website soon.
- Ms. Brooks (Guidance) will distribute the applications to the 43 eligible seniors beginning of February with applications due on Monday, April 29.

Other Items:

- A question was asked re: snow days and the MCST A/B/W schedule. The assigned A/B/W schedule does not change or reset after a snow day. Please see the calendar here:
<https://www.mcvts.org/site/handlers/filedownload.ashx?moduleinstanceid=2309&dataid=4597&FileName=2023-2024%20A-B-W%20School%20Calendar.pdf>
- A parent asked about communications related to Clubs (i.e. money due for trip, meeting dates). Mr. Menadier explained that MySchoolBucks is used for any amounts due for clubs. Generally, students are responsible to sharing information they receive via email with parents/guardians. Clubs also generally have Instagram accounts that parents can also follow for information.
- Mr. Menadier addressed a concern re: Club meeting cancellations as it relates to students being able to catch their bus to return home. Every effort will be made to communicate changes in Club meeting schedules before the last period of the day.
- Second Marking period runs through January 26.

Meeting Adjourned: 7:38 PM

Next Meeting: Tuesday, March 19, 2024, at 7 PM via Zoom

TREASURERS MID YEAR REPORT

MCST PTO

	ACTUALS (July to December 2023)			BUDGET (July 2023 to June 2024)			VARIANCE TO DATE
	Income	Expenses	Net Income	Income	Expenses	Net Income	
FUNDRAISING							
Membership	\$ 2,480	\$ -	\$ 2,480	\$ 4,000	\$ -	\$ 4,000	\$ (1,520)
Donations	\$ 3,842	\$ -	\$ 3,842	\$ 6,000	\$ -	\$ 6,000	\$ (2,158)
Bingo (Fall)	\$ 15,853	\$ 2,775	\$ 13,078	\$ 10,000	\$ 2,200	\$ 7,800	\$ 5,278
MCST Spirit Sales	\$ 5,625	\$ 4,429	\$ 1,196	\$ 2,500	\$ 2,000	\$ 500	\$ 696
TOTAL Revenue			\$ 20,596			\$ 18,300	\$ 2,296
	ACTUALS (July to December 2023)			BUDGET (July 2023 to June 2024)			VARIANCE TO DATE
	Income	Expenses	Net Expense	Income	Expenses	Net Expense	
EXPENDITURES							
PTO Operating Expense	\$ -	\$ 2,670	\$ 2,670	\$ -	\$ 3,025	\$ 3,025	\$ 355
Gift to school	\$ -	\$ 250	\$ 250	\$ -	\$ 1,500	\$ 1,500	\$ 1,250
Teacher Appreciation	\$ -	\$ 2,091	\$ 2,091	\$ -	\$ 3,910	\$ 3,910	\$ 1,819
Students - Freshmen Welcome	\$ -	\$ 1,886	\$ 1,886	\$ -	\$ 2,000	\$ 2,000	\$ 114
Students - Homecoming Dance	\$ -	\$ 1,846	\$ 1,846	\$ -	\$ 1,800	\$ 1,800	\$ (46)
Teacher Mini Grants	\$ -	\$ 2,223	\$ 2,223	\$ -	\$ 5,600	\$ 5,600	\$ 3,377
TOTAL Expenditures			\$ 10,966			\$ 17,835	\$ 6,869