

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

May 9, 2023

A regular meeting of the Board of Education of the Morris County Vocational School District was held on May 9, 2023 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 7:00 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on April 21, 2023 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Michael Davison and Board Attorney John Mills.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Mr. Moffitt shared information regarding the 2021-2022 District and School HIB Grade Report.

Information Only:

- Security, Fire Drill Logs and Student Incident Reports

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC (related to agenda items only) – NONE

MINUTES

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of April 20, 2023 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of March 2023. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of March 31, 2023, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.



Business Administrator/Board Secretary

5/9/23

Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending March 31, 2023.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried

FINANCE

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved and authorized the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for May 10, 2023 through the next Morris County Vocational School District Board of Education meeting.
3. Approved the following amendments to the 2022/2023 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
4. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the

employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district as amended (addition of workshop).

5. Amended the resolution of May 10, 2022 to approve the one-year renewal of the dental plan with Delta Dental for the period July 1, 2022 through June 30, 2023 at a super composite rate of \$104.77 per month (correction to monthly rate).
6. Approved the two-year renewal of the dental plan with Delta Dental for the period July 1, 2023 through June 30, 2025 at a super composite rate of \$104.77 per month (0% increase from 2022-2023).
7. Approved an increase in the daily rate for the following substitute positions effective July 1, 2023 as indicated:

	Current Daily Rate	New Daily Rate
Substitute Teacher	\$110.00	\$125.00
Substitute Teacher <i>(after 10 consecutive days of duty)</i>	\$135.00 for the remainder of the current school year	no change
Substitute Teacher, CTE Substitute Certified	\$135.00	no change
Substitute Nurse	\$180.00	\$220.00
Substitute Secretary	\$110.00	\$125.00
Substitute Custodian	\$110.00 / \$135.00 with black seal	\$125.00 / \$135.00 with black seal
Substitute Security Guard	\$110.00	\$125.00

8. Approved the attached 2023-2024 Adult Continuing Education Tuition Rates (rate changes vary by course as indicated on attachment).
9. Approved the submission of a Budget Amendment to the FY23 IDEA Grant to adjust the total grant allocation from \$276,712.00 to \$276,715.00.
10. **Official Newspapers**
Designated the Star Ledger as the official legal newspaper of the Board of Education and designate the Daily Record as the second newspaper for open public meetings law for the 2023-2024 school year.

11. **Official Depository**
Designated the Provident Bank as the official depository for the 2023-2024 school year for the following accounts:

3 Signatures Required: President, Vice President, Secretary or Treasurer
General Account

2 Signatures Required: Secretary, Superintendent or Treasurer
Payroll and Payroll Agency, Student Activities and Maintenance Reserve Accounts
Scholarship Savings Account: Butler Rotary Club, Ginty, LPN Recognition Award, Catapano, Goldblatt, Morris County Beauty Culture, Wyatt, Andy Latincsics Memorial and Gene Haas Foundation
SUI Account, 12 Month Pay Option Account, Flex Spending Account, Financial Aid Account

12. Petty Cash Funds

Approved the petty cash funds for the 2023-2024 school year as listed below:

<u>Fund</u>	<u>Amount</u>
Petty Cash	\$600.00
Business Office Cash Box	\$300.00
Adult Ed Cash Box	\$100.00
Cosmetology 1	\$50.00
Cosmetology 2	\$50.00
Cosmetology 3	\$50.00

13. Public Agency Compliance Officer

Designated the Business Administrator/Board Secretary to serve as a Public Agency Compliance Officer (P.A.C.O.) and to act as liaison for the district in accordance with P.L. 1975 c. 127 (N.J.A.C. 17:27) for the 2023-2024 school year.

14. Purchasing Agent

Approved the following resolution:

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts; and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$44,000.00), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS 18A:18A-37 (c) provides that all contracts that are in the aggregate less than 15 percent of the bid threshold (Currently \$6,600.00) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Morris County Vocational School District hereby appoints Michael Davison, through June 30, 2024, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education of the Morris County Vocational School District; and

BE IT FURTHER RESOLVED that Michael Davison is hereby authorized to award contracts on behalf of the Board of Education of the Morris County Vocational School District that are in the aggregate less than 15 percent of the bid threshold (Currently \$6,600.00) without soliciting competitive quotations.

15. Authorization of Procurement of Goods/Services through State Contracts for 2023-2024 School Year

Approved the following resolution:

WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Morris County Vocational School District Board of Education has the desire to leverage the purchasing power of cooperative purchasing and has the need on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Morris County Vocational School District Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the

needs of the School District throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby authorize the District purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

Vendor	Service	Contract #	Expiration
Avaya Inc.	Telecommunications Equipment and Services	80802	1/31/2024
Dell Marketing L.P.	Computer Equipment, Peripherals & Related Services	19-TELE-00656	7/31/2023
Forbo Flooring, Inc.	Carpet and Padding, Vinyl and Sheet Flooring, Mats and Matting, Supplies and Installation	81749	6/30/2023
Grainger	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies	19-FLEET-00566	6/30/2024
Groupe Lacasse, LLC	Furniture: Office, Lounge and Systems - Statewide	81714	10/30/2023
Hewlett Packard Enterprise Company	Computer Equipment, Peripherals & Related Services	40116	7/31/2023
HP Inc	Computer Equipment, Peripherals & Related Services	89974	7/31/2023
Lenovo US	Computer Equipment, Peripherals & Related Services	21-TELE-01428	7/31/2023
Quadient, Inc	Mailroom Equipment and Maintenance Various State Agencies	41267	4/14/2024
Ricoh USA Inc.	Copiers & Multi-Function Devices, Maintenance, Supplies & Print Services	40467	8/11/2023
Steelcase Inc.	Furniture; Office, Lounge and Systems - Statewide	81639	10/30/2023
Thomas Scientific	Scientific Accessories, Equipment, Supplies and Maintenance Statewide	17-FLEET-01033	12/31/2023
Tele-Measurements	Video Teleconferencing Equipment & Services	81123	1/31/2024
Verizon Wireless	Wireless Voice, Data and Accessories	22-TELE-05441	8/11/2024
VWR International LLC	Scientific Accessories, Equipment, Supplies and Maintenance Statewide	17-FLEET-01037	12/31/2023
WB Mason	Office Supplies & Recycled Copy Paper Statewide	0000003	5/6/2024

BE IT FURTHER RESOLVED, that the Morris County Vocational School District Board of Education does hereby authorize the District purchasing agent to make purchases of all goods and services entered into on behalf of the following cooperative purchasing agencies:

- Bergen Bids
- Educational Services Commission of New Jersey
- Hunterdon County Educational Services Commission
- Educational Services Commission of Morris County
- New Jersey School Boards Association's Technology for Education and Career (NJSBA TEC)

16. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2023-2024 School Year

Approved the following resolution:

WHEREAS Title 18A:18A-11 provides that the Boards of Education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for the respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

17. Professional Services

Approved the following resolution:

WHEREAS, there exists a need for the retention of Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

John M. Mills, III of Mills & Mills to serve as Counsel to the Board of Education for the 2023-2024 school year at a fee of \$175.00 per hour and \$300.00 per Board of Education Meeting. (*Attorney for 2022-2023: John M. Mills, III of Mills & Mills; \$10 per hour rate increase from 2022-2023.*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Counsel to the Board of Education is considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

18. Professional Services

Approved the following resolution:

WHEREAS, there exists a need for the retention of Special Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Scarinci | Hollenbeck to serve as Special Counsel to the Board of Education for the 2023-2024 school year at a fee of \$165.00 per hour for Partners and Counsel, \$155.00 per hour for Associates and \$115.00 per hour for law clerks and paralegals. (*Special Counsel for 2022-2023: Scarinci Hollenbeck; \$0 per hour rate increase for attorneys, law clerks and paralegals from 2022-2023.*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Special Counsel to the Board of Education for selected legal services including Special Education, HIB and Student Matters, Employment and Personnel Matters, Construction and Purchasing Matters, Educational Law Matters and Cybersecurity Matters are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

19. Professional Services

Approved the following resolution:

WHEREAS, there exists a need for the retention of Special Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Chaudry Law LLC to serve as Special Counsel to the Board of Education for the 2023-2024 school year at a fee of \$165.00 per hour (*Special Counsel for 2022-2023: Chaudry Law LLC; \$0 per hour rate increase from 2022-2023.*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Special Counsel to the Board of Education for selected legal services including Special Education, HIB and Student Matters, Employment and Personnel Matters, and Educational Law Matters are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

20. Professional Services

Approved the following resolution:

WHEREAS, there exists a need for the retention of an Auditor,

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

WHEREAS the Board of Education has received, reviewed and evaluated the attached external peer/quality report;

The President and Secretary are hereby authorized and directed to execute an agreement with:

Nisivoccia & Company to serve as Auditor for the Board of Education for the 2023-2024 school year at a fee not to exceed \$49,150.00. (*Auditor for 2022-2023: Nisivoccia & Company; 2% increase from 2022-2023*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The Auditors are considered as a "Professional Service" and bids are not required pursuant to N.J.S.A. 18A:18A-5.

21. Professional Services

Approved the following resolution:

WHEREAS, there exists a need for the retention of mechanical engineering services; and

WHEREAS, funds are available for these purposes; and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

NOW THEREFORE BE IT RESOLVED that the President and Secretary are hereby authorized and directed to execute an agreement with:

Strunk-Albert Engineering to serve as mechanical engineering professionals to the Board of Education for the 2023-2024 school year per the rate schedule attached. (*Engineer of Record for 2022-2023: Strunk-Albert Engineering; \$0 per hour increase from 2022-2023*)

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The services of licensed mechanical engineers et al. are considered "Professional Services" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

22. Professional Services

Approved the following resolution:

WHEREAS, there exists a need for the retention of professional engineering services; and

WHEREAS, funds are available for these purposes; and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

NOW THEREFORE BE IT RESOLVED that the President and Secretary are hereby authorized and directed to execute an agreement with:

Colliers Engineering & Design, Inc. to serve as engineering professionals to the Board of Education for the 2023-2024 school year per the rate schedule attached.

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The services of licensed professional engineers et al. are considered “Professional Services” under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

23. Architect of Record

Approved USA Architects Planners + Interior Designers as the Architect of Record for the 2023-2024 school year as per the attached rate schedule (rate changes vary by position as indicated on attachment).

24. Tax Payment Schedule

Approved the tax payment schedule for the 2023-2024 school year as per attached.

25. Chart of Accounts

Approved the Chart of Accounts for the 2023-2024 school year as per attached.

26. Flexible Spending Account

Approved the Flexible Spending Account (FSA) administered through Ameriflex for the 2023-2024 school year as follows:

	<u>Minimum</u>	<u>Maximum</u>
Unreimbursed Medical Expenses	\$250.00	\$3,050.00 annually
Dependent Care	\$500.00	\$5,000.00 annually
Commuter Expenses	\$50.00	\$300.00 per month

27. Approved the submission of a Budget Amendment to the FY22 American Rescue Plan - ESSER (ESSER III) Grant to reallocate \$146,470.00 in ESSER funds and \$15,000.00 in NJTSS Mental Health Support Staffing funds.

28. Approved the submission of the FY24 Perkins Secondary Grant application as a member of a Consortium with Morris Hills Regional School District and Randolph Township Public Schools in the amount of \$448,780.00 (\$418,812.00 allocated for MCVSD, \$25,834.00 allocated for MHRSD, and \$4,134.00 allocated for RTPS) for the period of July 1, 2023 to June 30, 2024. The allocation is based on the FY23 budget and will be updated once the NJDOE announces the official FY24 allocations.

29. Amended the resolution of April 20, 2023 to approve in accordance with N.J.S.A. 18A:18A-4.1 et seq., the award of the cost reimbursable contract to provide food service management services for the 2023-2024 school year to Maschio’s Food Services, Inc. at a total contract cost of \$245,233.17 with a management fee of \$13,007.19 and a guaranteed return of \$7,000.00 in accordance with the terms and conditions of the request for proposals advertised in the district’s official newspapers (addition of contract cost).

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
2. Confirmed and approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.

3. Approved the Charlotte Danielson: The Framework for Teaching (2022 Edition) as the teacher practice evaluation instrument for the Morris County Vocational School District for the 2023-2024 school year.
4. Approved the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the practice component of the principal evaluation rubric for all district administrators.
5. Approved the attached revised 2022-2023 school calendar.
6. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated April 20, 2023;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on April 20, 2023.

7. Approved the attached list of field trips for the 2022-2023 school year.
8. Established the ERASE (End Racism and Sexism Everywhere) Club as a Category 1 Club for the 2023-2024 school year.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of August Joy, Security Guard, effective May 5, 2023.
2. Approved the attached 2023-2024 Employment Contract for Michael Davison, School Business Administrator, as approved by the Interim Executive County Superintendent on April 25, 2023.
3. Approved the reappointment of staff for the 2023-2024 school year as listed on the attached roster.
4. Approved the reappointment of Alexandra Albert as Treasurer of School Moneys at the annual salary of \$6,700.00 for the period July 1, 2023 through June 30, 2024.
5. Approved the attached 2023-2024 Schedule of Benefits for the Non-Represented Staff.

6. Approved the appointment of Catherine Rogers as a Teacher of Biology at MA Step 1 effective September 1, 2023 through June 30, 2024, pending issuance of a Certificate of Eligibility with Advanced Standing as a Teacher of Biology by the New Jersey Department of Education and successful completion of a criminal history background check and pre-employment physical examination.
7. Approved the appointment of Michelle Drexler as Administrative Assistant to the Assistant Superintendent for Curriculum and Instruction at the annual salary of \$65,000.00 prorated for the period June 1, 2023 through June 30, 2023, pending successful completion of a criminal history background check and pre-employment physical examination.
8. Approved the appointment of Michelle Drexler as Administrative Assistant to the Assistant Superintendent at the annual salary of \$65,000.00 for the period July 1, 2023 through June 30, 2024.
9. Approved an unpaid leave of absence for child care under the New Jersey Family Medical Leave Act for Robin Ravotto effective August 30, 2023 through November 22, 2023, followed by an unpaid leave of absence for child rearing for the period November 23, 2023 through June 30, 2024.
10. Approved the transfer of Lynn Mankofsky, Secretary, from the High School Main Office to the High School Principal of Programs Office effective July 1, 2023.
11. Approved the appointment of Jeffry Wierzbicki to cater a food booth at the Lake Hopatcong Block Party on May 20, 2023 for a maximum of 10 hours at his hourly rate.
12. Approved the appointment of the following Special Education Teachers to attend IEP meetings during the summer from July 1, 2023 through August 29, 2023 for a maximum of two hours each at their hourly rate:

Melissa Eckoff
Kathleen Harrington
Michael Quaglio
Marianne Renna
Debra Romano
Michael Romano
Danah Younce

13. Approved the appointment of the following staff members to work during the period July 1, 2023 through August 29, 2023 at their hourly rate:

<u>Name</u>	<u>Title</u>	<u># Hours</u>
Tracy Amedeo	School Counselor	60
Ashley Brooks	School Counselor	60
Marisa Dillon	School Counselor	60
Jennifer Katz	School Counselor	60
Mychelle Perez	School Counselor	60
Steven Ward	School Counselor	40
Carol Maffei	School Nurse	60
Rebecca Reinfeld	School Nurse	20
Jennifer Geuther	School Social Worker	40
Robin Ravotto	School Psychologist	40
Amber Szuch	School Social Worker	40
Gina DiDomenico	Recruitment	40
Sheila Arakelian	School Library Media Specialist	40

14. Approved the appointment of the following faculty members as Summer Camp Teachers, Arts and Human Services Week, effective July 1, 2023 through July 21, 2023 for a maximum of 25 hours each at the teacher's hourly rate, with funding provided by the FY24 Perkins Secondary Grant, pending final funding

decision by the NJDOE:

Lindsay Dunn
Kristen Maday
Jennifer Skomial
Jeffry Wierzbicki

Jennifer Grana
Colleen Pascale
Kathleen Turnbull

Kathleen Harrington
Samantha Shane
Kathleen Whitehead

15. Approved the appointment of the following faculty members as Summer Camp Teachers, STEM Week, effective July 1, 2023 through July 28, 2023 for a maximum of 25 hours each at the teacher's hourly rate, with funding provided by the FY24 Perkins Secondary Grant, pending final funding decision by the NJDOE:

Jennifer Grana
Adrienne MacKenzie
Ruben Rosado
Kathleen Whitehead

Kristen Maday
Lauren Martin
Samantha Shane

Kathleen Harrington
Alessandro Pizzo
Heather Varner

16. Approved the appointment of Catherine Bienkowski as Summer Camp Program Coordinator for the Arts and Human Services Week, effective July 1, 2023 through July 21, 2023 for a maximum of 35 hours at the teacher's hourly rate, with funding provided by the FY24 Perkins Secondary Grant, pending final funding decision by the NJDOE.

17. Approved the appointment of Jennifer Skomial as Summer Camp Program Coordinator for the STEM Week, effective July 1, 2023 through July 28, 2023 for a maximum of 35 hours at the teacher's hourly rate, with funding provided by the FY24 Perkins Secondary Grant, pending final funding decision by the NJDOE.

18. Approved the appointment of Carol Maffei as Summer Programs Nurse for the period July 1, 2023 through July 28, 2023 for a maximum of 35 hours at her hourly rate with funding provided by the FY24 Perkins Secondary Grant, pending final funding decision by the NJDOE.

19. Approved the attached job description for Permanent Substitute Teacher.

20. Confirmed and approved the appointment of Peter Bedell to provide coverage for share-time Carpentry classes on an as-needed basis at his hourly rate for the period April 3, 2023 through June 30, 2023.

21. Approved the attendance of the following individuals at the SkillsUSA National Leadership and Skills Conference in Atlanta, Georgia, from June 19 - June 24, 2023:

Students

Mihika Anjoo
Aadya Holla
Ashwin Kathiresan
Chaitanya Koganti
Mascha Parekh
Rajvi Maniar
Priya Patel
Justin Rivera
Manya Sharma

Advisors

Kevin Conover
Kimberly Delesky

22. Approved the attendance of the following individuals at the HOSA International Leadership Conference in Dallas, Texas, from June 21 - June 25, 2023:

	<u>Students</u>		<u>Advisors</u>
Rachana Bhattacharya	Sanjay Kesavan	Jazmine Quintero	Catherine Bienkowski
Keiya Brahmhatt	Raksha Krishnan	Nitya Ravintuala	Justin Jacobs
Olivia Cammon	Emma Lee	Irene Ren	
Marissa Corso	Aditya Mahalingam	Esmanur Sahin	<u>Chaperones</u>
Lindsay Dranow	Nishka Maheshwari	Carleigh Salazar	Carol Maffei
Scott Fellman	Saanvi Naralasetti	Shilvi Shah	Kathleen Whitehead
Aadi Gadekar	Nabeeha Nora	Aastha Trambadia	
Priya Ghandi	Sucheta Pansere	Arya Vadaliya	
Aditya Kapadia	Baani Patel	Ashwin Vaithiyalingam	
Riya Kapadia	Joanna Perez	Abigail Vetter	

23. Confirmed and approved an additional two instructional hours at the rate of \$37.00 per hour for Edward Kurzum, part-time Continuing Education Electrical Apprenticeship Instructor, for the period March 23, 2023 until June 30, 2023.

24. Board Secretary

Approved the appointment of Michael Davison as Board Secretary for the 2023-2024 school year.

25. Affirmative Action Officer

Approved the appointment of the Director – Student Services and Special Education and the Manager – Grants and Admissions as the Affirmative Action Officers for the 2023-2024 school year.

26. 504 Compliance Officer

Approved the appointment of the Director – Student Services and Special Education as the 504 Compliance Officer for the 2023-2024 school year.

27. Title IX Officer

Approved the appointment of the Director – Student Services and Special Education as the Title IX Officer for the 2023-2024 school year.

28. Custodian of School Records

Approved the appointment of the Business Administrator/Board Secretary as the Records Custodian in accordance with the State of New Jersey Open Public Records Act (P.L. 2001, c. 404, N.J.S.A. 47:1A-1 et seq.) for the 2023-2024 school year.

29. Asbestos Management Officer

Approved the appointment of the Supervisor of Buildings and Grounds as the Asbestos Management Officer for the district for the 2023-2024 school year.

30. Indoor Air Quality Officer

Approved the appointment of the Supervisor of Buildings and Grounds as the Indoor Air Quality Officer for the district for the 2023-2024 school year.

31. Integrated Pest Management Officer

Approved the appointment of the Supervisor of Buildings and Grounds as the Integrated Pest Management Officer for the district for the 2023-2024 school year.

32. Right to Know Officer

Approved the appointment of the Supervisor of Buildings and Grounds as the Right to Know Officer for the district for the 2023-2024 school year.

33. AHERA Coordinator

Approved the appointment of the Supervisor of Buildings and Grounds as the AHERA Coordinator for the district for the 2023-2024 school year.

34. Chemical Hygiene Officer

Approved the appointment of the Principal – High School Academies or designee as the Chemical Hygiene Officer for the 2023-2024 school year.

35. Anti-Bullying Specialist

Approved the appointment of the following staff members as Anti-Bullying Specialists for the 2023-2024 school year:

Tracy Amedeo (County College of Morris)
Amber Szuch

36. Anti-Bullying Coordinator

Approved the appointment of Athena Borzeka as the Anti-Bullying Coordinator for the 2023-2024 school year.

37. Student Assistance Coordinator

Approved the appointment of Jennifer Geuther as the Student Assistance Coordinator for the 2023-2024 school year.

38. School Safety Specialist

Approved the appointment of Mark Menadier as School Safety Specialist for the 2023-2024 school year.

39. Approved the appointment of Olenka Acosta as a Teacher of Spanish at MA Step 5 effective September 1, 2023 through June 30, 2024, pending successful completion of a criminal history background check and pre-employment physical examination.

40. Approved an unpaid leave of absence for Jessica Prentice, Teacher of Health and Physical Education, with an anticipated start date of September 5, 2023 through October 31, 2023.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- Sports Award Banquet: June 7, 2023 at 6:00 p.m., Morris County School of Technology
- Academic Achievement Recognition Dinner: June 7, 2023 at 6:00 p.m., Hanover Marriott, Whippany (Barbara Dawson to attend)
- Share-Time Completers Ceremony: June 9, 2023 at 1:00 p.m., County College of Morris
Graduation: June 21, 2023 at 3:00 p.m., Mennen Arena
- NJ School Boards Annual Fall Workshop: October 23-26, 2023, Atlantic City (Who will attend?)

SUNSHINE RESOLUTION

The following motion made by Mrs. Roth Starr, seconded by Mr. Hyland, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- Legal Matter

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:18 p.m. and reconvened at 7:38 p.m. with the following Board Members present: Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Michael Davison and Board Attorney John Mills.

NEW BUSINESS

- Next Board Meeting: June 13, 2023 at 6:30 p.m. (Awards Ceremony)

ADDITIONAL BUSINESS - None

ADJOURNMENT

Motion made by Mrs. Roth Starr, seconded by Mr. Hyland, to adjourn the meeting at 7:38 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



Michael Davison
Business Administrator/Board Secretary