

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

February 7, 2023

A regular meeting of the Board of Education of the Morris County Vocational School District was held on February 7, 2023 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on January 17, 2023 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. John Hyland, Mrs. Hanna Roth Starr and Dr. Nancy Gartenberg.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo, Board Attorney John Mills and Student Representative Aaron Sackett.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Mr. Sackett shared that the Girls Basketball team won their senior night game and has only one loss this season. He updated the board on various other recent events from the high school sports program.
- Mr. Menadier presented the 2022-2023 Student Safety Data System Report.

Information Only:

- Security and Fire Drill Logs and Student Incident Reports
- HIB Incident Report

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC (related to agenda items only) – NONE

MINUTES

The following motion made by Mrs. Roth Starr, seconded by Mr. Hyland, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of January 20, 2023 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of December 2022. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of December 31, 2022, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending December 31, 2022.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried

FINANCE

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2022/2023 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Approved Change Order #2 for a deduct of \$3,400.00 for Hanna's Mechanical Contractors, Inc. which represents a credit for previously charged equipment storage fees. The final contract sum including this change order is decreased to \$539,350.00.
5. Accepted a donation from The Wilson Foundation, Boonton, New Jersey, in the amount of \$5,000.00 for the First Robotics Club, with a letter of appreciation to the donor.

6. Accepted a donation from the Computer Science Foundation Booster Club, Denville, New Jersey, in the amount of \$5,364.77 for the First Robotics Club, with a letter of appreciation to the donor.
7. Approved the attached Addendum to the Grade 12 Option Dual Enrollment Agreement between Montclair State University and The Academies at Morris County Vocational School District.
8. Approved the submission of the application for NJEA Frederick L. Hipp Foundation for Excellence in Education grant in the amount of \$10,000.00. Grant funds will be used to create an outdoor learning space for whole and small groups.
9. Approved the submission of a Budget Amendment to the FY23 Perkins Secondary Grant in the amount of \$51,389.00 in order to reallocate funds.
10. Approved the following resolution:

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by Division of Purchase and Property," and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2022-2023 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing the vendor as listed below:

Vendor	Commodity	Contract #	Expiration
Forbo Flooring, Inc.	Carpet and Padding, Vinyl and Sheet Flooring, Mats, and Matting, Supplies and Installation	81749	6/30/2023

11. Approved the waiver of the district's participation in the SEMI program for the 2023-2024 school year:

WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 school year; and

WHEREAS, the Morris County Vocational School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible full-time classified students in accordance with the attached FY2024 Reimbursement Revenue Projection;

NOW, THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023-2024 school year.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
2. Confirmed and approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
3. Approved the attached list of field trips for the 2022-2023 school year.
4. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated January 10, 2023;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on January 10, 2023.

5. Approved the attached contract of affiliation between the Morris County Vocational School District and Hunterdon Developmental Center to provide a clinical experience for Practical Nursing students effective through February 18, 2026.
6. Approved the attached 2023-2024 school calendar.
7. Approved the attached 2022-2023 Student Safety Data System Report for the period September 1, 2022 through December 31, 2022.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried.

PERSONNEL

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation due to retirement of Eric Johnson, Teacher of Buildings and Grounds, effective July 1, 2023.
2. Approved the appointment of the following Substitute Teachers effective February 8, 2023 through June 30, 2023:

Concetta Cantelmo
David McBride

3. Approved the appointment of David McBride as a Substitute Security Guard effective February 8, 2023 through June 30, 2023.
4. Approved the appointment of Sheila Arakelian to write curriculum for Introduction to Python Programming (new semester course) at the rate of \$33.00 per hour for a maximum of 25 hours, with final approved product due by June 20, 2023.
5. Approved the appointment of James Hardison as a Club Competition Chaperone for the 2022-2023 school year.
6. Confirmed and approved the appointment of Binah Ezra to teach one additional block of instruction for the period January 30, 2023 through June 30, 2023.
7. Approved the appointment of James Rollo to provide school business administrator services at the rate of \$86.76 per hour for a maximum of 75 hours for the period March 21, 2023 through June 30, 2023.
8. Amended the resolution of September 13, 2022 to approve the appointment of the following faculty members to teach one additional block of instruction for the period September 1, 2022 through February 28, 2023 (change to end date):

Melissa Eckoff (Read-in correction to name change)
Michael Quaglio

9. Approved the appointment of Tyler Kaye as a Volunteer Baseball Coach for the Spring 2023 season.
10. Confirmed and approved the appointment of Joseph Frei as a part-time Continuing Education ECG-EKG Monitor Technician Instructor for the period February 7, 2023 through May 11, 2023 at the rate of \$35.00 per hour for a maximum of 94 hours.
11. Motion Tabled: Motion to confirm and approve the appointment of Michael Pierro as a part-time Continuing Education Pipe Welding Instructor for the period February 7, 2023 through June 17, 2023 at the rate of \$35.00 per hour for a maximum of 126 hours, pending sufficient enrollment. (Class will not run due to insufficient enrollment.)
12. Approved the appointment of Hilary Conway as a part-time Continuing Education LPN Clinical Instructor for the Practical Nursing clinical for the period February 9, 2023 through June 30, 2023 at the rate of \$40.00 for a maximum of 400 hours.
13. Approved the appointment of Colleen Pascale as a part-time Continuing Education Workforce Training Specialist for the ABE/ESL students for the period February 13, 2023 through June 30, 2023 at the rate of \$25.00 per hour for a maximum of 954 hours, with funding provided by FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program.
14. Approved the appointment of Michael Davison as School Business Administrator/Board Secretary with an anticipated start date of May 1, 2023 through June 30, 2023 as per the terms of the attached Employment

Agreement, pending receipt of approval from the Morris County Executive Superintendent and successful completion of a criminal history background check and pre-employment physical examination.

15. Approved the appointment of Michael Davison as School Business Administrator/Board Secretary for the period July 1, 2023 through June 30, 2024 as per the terms of the attached Employment Agreement, pending receipt of approval from the Morris County Executive Superintendent and successful completion of a criminal history background check and pre-employment physical examination.
16. Approved the appointment of Isabel Molina as a Teacher of Spanish at MA+30 Step 5 for the period September 1, 2023 through June 30, 2024, pending successful completion of a criminal history background check and pre-employment physical examination.
17. Confirmed and approved the appointment of Lisa Peluso as National Dance Honor Society Club Advisor for the 2022-2023 school year.
18. Confirmed and approved a maximum of 8 unpaid days for Adrienne MacKenzie, Chemistry Teacher, during the period February 2, 2023 through February 24, 2023.
19. Approved the appointment of Michael Pierro as a part-time Continuing Education Welding Instructor for the period February 11, 2023 through May 6, 2023 for a maximum of 45 hours at the rate of \$35.00 per hour.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mrs. Roth Starr and Dr. Gartenberg
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- Sports Award Banquet: June 7, 2023 at 6:00 p.m., Morris County School of Technology
- Share-Time Completers Ceremony: June 9, 2023 – Location?
- Graduation: June 21, 2023

NEW BUSINESS

- Next Board Meeting: March 14, 2023 at 6:30 p.m.
- Board of School Estimate: March 28, 2023, 4:00 p.m. (Knox Room, County Administration Building)

ADDITIONAL BUSINESS - None

ADJOURNMENT

Motion made by Mr. Hyland, seconded by Mrs. Roth Starr, to adjourn the meeting at 6:46 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary