

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

December 13, 2022

A regular meeting of the Board of Education of the Morris County Vocational School District was held on December 13, 2022 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 6:29 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 2, 2022 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland, Mrs. Hanna Roth Starr and Dr. Nancy Gartenberg.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo, Board Attorney John Mills and Student Representative Aaron Sackett.

APPOINTMENT AND ELECTION OF OFFICERS

Appointed Dr. Nancy Gartenberg as a Trustee to the Morris County Vocational School District Board of Education. Mr. John Mills administered the oath of office.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Mr. Aaron Sackett, Student BOE Representative, introduced himself to the board.

Information Only:

- Security and Fire Drill Logs and Student Incident Report
- HIB Report

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC (related to agenda items only) – NONE

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Reorganization Proposal
- CCM Lease Agreement

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:34 p.m. and reconvened at 6:51 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Gartenberg. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

MINUTES

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was approved as submitted.

1. Approved the minutes of the Reorganization and Regular Session Meetings of the Board of Education of November 1, 2022 as submitted.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 1 Dr. Gartenberg

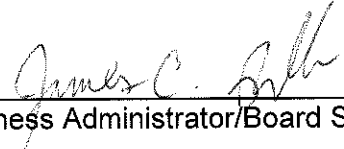
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

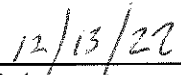
The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of October 2022. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of October 31, 2022, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending October 31, 2022.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2022/2023 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Approved the following tuition rates for the LPN postsecondary program for the 2023-2024 school year (2% rate increase from 2022-2023):

Program	2023-2024 In County Rate	2022-2023 In County Rate	2023-2024 Out of County Rate	2022-2023 Out of County Rate
LPN	\$12,209	\$11,970	\$13,400	\$13,137

5. Approved the following resolution:

WHEREAS, there exists a need for the retention of civil engineering services; and

WHEREAS, funds are available for these purposes; and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

NOW THEREFORE BE IT RESOLVED that the President and Secretary are hereby authorized and directed to execute an agreement with:

Colliers Engineering and Design to serve as civil engineering professionals to the Board of Education for the 2022-2023 school year per the rate schedule attached. *(Engineer of Record for 2021-2022: Colliers Engineering and Design; rate increases vary by position as indicated on attachment)*

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The services of licensed civil engineers et al. are considered "Professional Services" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

6. Accepted a donation in the amount of \$2,000.00 from Thrift Barns of Morris County, Denville, New Jersey, for scholarship awards, with a letter of appreciation to the donor.
7. Accepted funding from the New Jersey Pathways to Career Opportunities (Work Phase) Grant in the amount of \$4,000.00.
8. Approved the disposal of the following out of use textbook:
 - *Working With Young Children*, 7th edition (quantity 21)

9. Approved the following resolution:

Whereas, the Board of Education of the Morris County Vocational School (the "Board") has determined to expand educational opportunities by adding a new venue; and

Whereas, the Morris County Vocational School (the "School") and The County College of Morris ("CCM") are both duly accredited and recognized educational providers; and

Whereas, N.J.S.A. 18A:18A-(5) b allows the entry into contracts between Boards of Education without the necessity of public bidding therefore; and

Whereas, the Board and CCM have negotiated a mutually beneficial lease to allow the School to construct educational facilities on the grounds of CCM pursuant to forty year ground lease; and

Whereas, a portion of the anticipated funding is to be provided by grant from the State of New Jersey Securing Our Children's Future Bond Act (N.J.A.C. 6A:26A-1.1 et. seq.); and

Whereas, with the grant funding the School will have sufficient assets to proceed with the lease and new construction; and

Whereas, the award of the grant funding, along with other conditions is/are a contingency in the lease;

Now Therefore, Be It Hereby Resolved by the Board of Education of the Morris County Vocational School that the Board President and Secretary be and they are hereby authorized to execute the attached Lease with the County College of Morris.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 1 Dr. Gartenberg

Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
2. Confirmed and approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
3. Approved the attached list of field trips for the 2022-2023 school year.

4. Approved the attached Experiential Education Affiliation Agreement between Morris County Vocational School District and Fairleigh Dickinson University for the period December 13, 2022 through December 13, 2024.
5. Approved the following new curricula as aligned to the attached designated New Jersey Student Learning Standards.

Fundamentals of Biology (Resource Room-
Special Ed-Biology)
Fundamentals of Chemistry (Resource Room-
Special Ed-Chemistry)

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried.

PERSONNEL

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. WHEREAS, the Superintendent has reviewed the administrative structure of the District, and

WHEREAS, based upon that review, the Superintendent recommends a reorganization of the administrative structure of the District;

NOW THEREFORE BE IT RESOLVED, that the current Table of Organization, established in Policy 2121 Lines of Responsibility be abolished,

AND BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent that, for reasons of economy, efficiency, change in the administrative and supervisory organization, and other just cause, the following positions as identified in that table be abolished effective February 1, 2023 pursuant to N.J.S.A. 18A:28-9:

High School Principal
Assistant Principal
Supervisor of Instruction (2 positions)
Director of Programs
Grants and Satellite Program Manager

2. WHEREAS, the Superintendent has reviewed the administrative structure of the District, and

WHEREAS, the Superintendent recommends a reorganization of the administrative structure of the District

NOW THEREFORE BE IT RESOLVED, that the Board approves the Table of Organization presented to it and made part of the minutes of this meeting and Policy Manual,

AND BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent, that the following positions be created, effective February 1, 2023:

Principal – High School Academies
Principal – High School Programs
Director – Career and Technical Education
Assistant Principal – Students

Assistant Principal – Instruction
Manager – Grants and Admissions

AND BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent, that the board does approve the following job descriptions presented to it and made part of the minutes of this meeting:

Principal – High School Academies (new)
Principal – High School Programs (new)
Director – Career and Technical Education (new)
Director – Student Services and Special Education (revised)
Assistant Principal – Students (new)
Assistant Principal – Instruction (new)
Manager – Grants and Admissions (new)

3. Accepted the resignation due to retirement of Rosemary DeCagna, Secretary, effective June 30, 2023.
4. Accepted the resignation due to retirement of Mary Anne Hartmann, Secretary, effective June 30, 2023.
5. Accepted the resignation of Steven Hendricks, Computer Information Sciences Academy Teacher, effective June 30, 2023.
6. Accepted the resignation of John Piechnik, Security Guard, effective December 9, 2022.
7. Confirmed and approved the appointment of Urmi Mistry as a part-time Pre-School Aide for a maximum of 2 hours per day at the rate of \$15.00 per hour for the period December 5, 2022 through June 30, 2023, pending successful completion of a criminal history background check.
8. Amended the resolution of August 9, 2022 to appoint Kimberly Delesky as a DECA Advisor (Category II) for the 2022-2023 school year (correction to category).
9. Approved the appointment of Ryan Connolly from William Paterson University as a Student Teacher in the Physical Education Department for the period January 23 through May 12, 2023.
10. Approved the placement of Kaitlyn Armonaitis from Fairleigh Dickinson University for QUEST Field Experience IV in the English Department for a total of 60 hours during the period January 3 through May 5, 2023.
11. Approved the appointment of the following staff members as Club Competition Chaperones for the 2022-2023 school year:

Brigida Alonzo	Chung-Yi Lin
Dirk Homberg	Laurie Sisto
Justin Jacobs	Kathleen Turnbull
Marissa Levis	Kathleen Whitehead

12. Approved the appointment of Miguel Alfonso to cater the Annual County Commissioners Reorganization Meeting on January 6, 2022 for a maximum of 8 hours at his hourly rate.
13. Approved the appointment of the following Culinary Arts Academy students to cater culinary functions on as needed basis at the rate of \$15.00 per hour during the 2022-2023 school year:

Jordyn Aragona	Jayden Macintyre
Hudson Darmanin	Kahlen Rodriguez
Peter Haritos	Jaslyn Taborda
Rami Hassan	

14. Approved the appointment of Louis Rosso as a part-time Adult Continuing Education Auto Detailing Instructor on Saturdays from 8:00 a.m. – 12 noon for 16 sessions or a maximum of 64 hours at the rate of \$35.00 per hour for the period February 11, 2023 through June 30, 2023.
15. Confirmed and approved the appointment of David Sylvester as a part-time Adult Continuing Education Foundations in Fabrications Welding Instructor to fulfill a leave of absence for a maximum of 10.5 hours at the rate of \$35.00 per hour for the period November 14, 2022 through December 2, 2022.
16. Approved the appointment of Michael Romano as a part-time Adult Continuing Education Mentor (to non-traditional students) for a maximum of 40 hours at the rate of \$35.00 per hour for the period January 1, 2023 through June 30, 2023, with funding provided by FY23 Perkins Postsecondary Grant.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Gartenberg
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- Share-Time Completers Ceremony: June 9, 2023
- Graduation: June 21, 2023

NEW BUSINESS

- Next Board Meeting: January 10, 2023 at 6:30 p.m.

ADDITIONAL BUSINESS

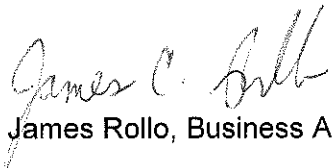
Mr. Rollo shared an upcoming policy needed regarding student journalism.

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mr. Hyland, to adjourn the meeting at 7:00 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary