

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

September 13, 2022

A regular meeting of the Morris County Vocational School District held on September 13, 2022 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 2, 2021 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

APPOINTMENT AND ELECTION OF OFFICERS

MOTION TABLED – Motion to appoint Mr. Roger A. Jinks, Sr. as a Trustee to the Morris County Vocational School District Board of Education and administer the oath of office. (Mr. Jinks not present)

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Ms. Castelli presented the 2022 Graduation Data and a report on 2022-2023 Enrollment.

Information Only:

- HIB Report

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC (related to agenda items only) – NONE

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mrs. Roth Starr, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of August 9, 2022 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

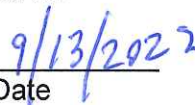
The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of July 2022. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of July 31, 2022, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending July 31, 2022.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mrs. Roth Starr, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2022/2023 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Accepted the funding from the NJDOE for the FY23 IDEA grant application in the amount of \$269,353.00 for the period of July 1, 2022, to June 30, 2023.

5. Accepted the funding from the NJDOE for the American Rescue Plan - ESSER grant application in the amount of \$743,779.00 for the period of March 13, 2020 to June 30, 2024.
6. Approved the attached Joint Transportation Agreement between the Parsippany-Troy Hills Board of Education and the Morris County Vocational School District for the 2022-2023 school year.
7. Approved the attached assignor fee schedule for the 2022-2023 school year.
8. Approved the attached official fee schedule for the 2022-2023 school year.
9. Confirmed and approved the attached collaboration agreement between the Morris Hills Regional School District and the Morris County Vocational School District Board of Education for the period July 1, 2022 through June 30, 2027.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
 No: 0
 Abstain: 0
 Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mrs. Roth Starr, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
2. Confirmed and approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
3. Approved the attached list of field trips for the 2022-2023 school year.
4. Approved that October 3-7, 2022 be recognized as a “Week of Respect” in the Morris County Vocational School District.
5. Approved that October 17-21, 2022 be recognized as “School Violence Awareness Week” in the Morris County Vocational School District.
6. **MOTION TABLED** – Approved the attached Guidance for Virtual or Remote Instruction Plan for the 2022-2023 school year.
7. Affirmed that all curricula has been updated and aligned to the newest and latest standards of the New Jersey Student Learning Standards in the following areas:

2020 NJSLs for -	Comprehensive Health & Physical Education
	Career Readiness, Life Literacies, and Key Skills
	Science
	Social Studies
	Computer Science & Design Thinking
	Visual & Performing Arts
	World Languages
2017 NJSLs for -	Social & Emotional Learning
2016 NJSLs for -	English Language Arts
	Mathematics

8. Approved the following new and revised curricula as aligned to the designated New Jersey Student Learning Standards.

Resource Room-Special Ed-English I	Spanish 1
Resource Room-Special Ed-English II	Spanish 2
Resource Room-Special Ed-World History	Spanish 3
Resource Room-Special Ed-US History I	Spanish 3 Honors
Resource Room-Special Ed-Alg/Geometry I	Intro to Spanish Language & Cultures
Resource Room-Special Ed-Alg/Geometry II	

9. Approved the attached revised Guidance for Virtual or Remote Instruction Plan for the 2022-2023 school year.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mrs. Roth Starr, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of Terry Schweon as Adult Continuing Education Manager at the annual salary of \$105,000.00 to be prorated for the period September 19, 2022 through June 30, 2023.
2. Approved the appointment of Zachary Heinbockel as an Evening Custodian at Step 1 to be prorated with an anticipated start date of October 3, 2022 through June 30, 2023, pending successful completion of a criminal history background check and pre-employment physical examination.
3. Approved the appointment of Allison Pagan as a Secretary in the Principal's Office at Step 10-12 with an anticipated start date of September 19, 2022 through June 30, 2023, pending successful completion of a criminal history background check and pre-employment physical examination.
4. Confirmed and approved the appointment of Rebecca Reinfeld to provide School Nurse services for Dover Preschool on September 2, 2022 for a maximum of 7 hours to be paid at her hourly rate.
5. Approved the appointment of Carol Maffei to provide School Nurse services for Dover Preschool on October 5, 2022 for a maximum of 7 hours to be paid at her hourly rate.
6. Rescinded the appointment of Lauren Martin to teach one additional block of instruction for the 2022-2023 school year.
7. Approved the appointment of the following faculty members to teach one additional block of instruction for the 2022-2023 school year:

Michael Quaglio
Debra Romano

8. Approved the appointment of the following faculty members to teach additional blocks of instruction (prorated) effective September 19, 2022 through December 30, 2022 or sooner, pending the hire of a Finance and International Business Academy Teacher:

<u>Name</u>	<u># of Blocks</u>
Sheila Arakelian	2
Gergory Cohen	2
Justin Jacobs	1
Adam Wirjosemito	1

9. Approved the appointment of the following faculty members as Home Instruction Tutors for the 2022-2023 school year at the rate of \$60.00 per hour:

LaToya Evans
Chung-Yi Lin
Samantha Shane
Gina Visconti

10. Approved the appointment of Lisa Peluso as APA Production Director – Dance (Academy for Performing Arts at Morris Knolls High School) for the 2022-2023 school year.

11. Approved the appointment of the following faculty members as Cosmetology Instructors for Remediation for 2.5 hours per day, one day per week, for a maximum of 15 weeks (total hours to be shared between all three instructors) at their hourly rate for the period September 14, 2022 through June 9, 2023, with funding provided by FY23 Perkins Secondary Grant:

Brigida Alonzo
Ziella Farnese
Kathleen Marshall

12. Rescinded the appointment of Peter Horan as a part-time Adult Continuing Education Building Trades Instructor for a maximum of 143 hours at the rate of \$35.00 per hour for the period September 1, 2022 through June 30, 2023.

13. Rescinded the appointment of Kimberly Rodriguez as a part-time Adult Continuing Education EKG Instructor for a maximum of 94 hours at the rate of \$35.00 per hour for the period September 1, 2022 through June 30, 2023.

14. Rescinded the appointment of Brian Prendergast as a part-time Adult Continuing Education Welding Instructor for a maximum of 307 hours at the rate of \$38.00 per hour for the period September 1, 2022 through June 30, 2023.

15. Rescinded the appointment of Theresa Whalen as a part-time Adult Continuing Education ESL Instructor for a maximum of 157.5 hours at the rate of \$35.00 per hour for the period August 15, 2022 through June 30, 2023 with funding provided by FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

16. Rescinded the appointment of Sallie Liberio as a part-time Adult Continuing Education ESL Instructor for a maximum of 210 hours at the rate of \$35.00 per hour for the period August 15, 2022 through June 30, 2023 with funding provided by FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

17. Rescinded the appointment of Gidelca Uceta as a part-time Adult Continuing Education ESL instructor for a maximum of 157.5 hours at the rate of \$35 per hour for the period August 15, 2022 through June 30, 2023 with funding provided by FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

18. Approved the appointment of the attached list of ABS/IELCE staff members for the period September 14, 2022 through June 30, 2023 with funding provided by FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
19. Approved the appointment of the part-time Adult Continuing Education Instructors for the 2022-23 school year as per attached list.
20. Confirmed and approved the appointment of Jill Tonzola as a part-time Adult Continuing Education Vet Assistant Instructor for a total of 8 hours at the rate of \$35.00 per hour for the period June 18, 2022 through September 8, 2022.
21. Accepted the resignation of Kerry Eberhardt, Director of Programs, effective October 28, 2022.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

Mrs. Dawson commented on what a great employee Ms. Eberhardt is and that she will be missed.

FACILITIES

The following motions made by Mrs. Roth Starr, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the use of the facilities by Morris Plains Basketball for practices and games in the Gymnasium per the attached schedule pending receipt of a certificate of insurance.
2. Approved the use of the facilities by Denville PAL Basketball for practices and games in the Gymnasium and Multipurpose Room per the attached schedule.
3. Approved the use of the facilities by the Township of Denville Recreation Department for adult men's basketball games and practices in the Building #4 Multipurpose Room from 7:00 p.m. – 9:00 p.m. on Mondays from September 19, 2022 through June 12, 2023.
4. Confirmed and approved the use of the facilities by Monster Basketball for practices and games in the Gymnasium per the attached schedule.
5. Approved the use of the facilities by Tabernacle Productions for overflow parking in the Building #1 parking lot from 6:30 p.m. – 10:30 p.m. on Saturday, October 1, 2022.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- New Jersey School Boards Association Workshop 2022: October 24-26, 2022 (Barbara Dawson, John Hyland and Hanna Roth Starr attending; Roger Jinks, Sr. attending obo SCVSD)

NEW BUSINESS

- Next Board Meeting: October 11, 2022 at **6:30 p.m.**

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mrs. Roth Starr, to adjourn the meeting at 6:59 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "James C. Rollo". The signature is written in a cursive style with a large initial "J".

James Rollo, Business Administrator/Board Secretary