

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

August 9, 2022

A regular meeting of the Morris County Vocational School District held on August 9, 2022 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 7:30 a.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 2, 2021 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt and Board Attorney John Mills.

APPOINTMENT AND ELECTION OF OFFICERS

MOTION TABLED – Motion to appoint Mr. Roger A. Jinks, Sr. as a Trustee to the Morris County Vocational School District Board of Education and administer the oath of office. (Mr. Jinks not present)

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Ms. Castelli presented the Mentoring and PD Plans to the board.
- Mr. Menadier and Ms. Eberhardt presented Challenge Success program that the district will be piloting this school year.

Information Only:

- Security and Fire Drill Logs

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC (related to agenda items only) – NONE

MINUTES

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of July 12, 2022 as submitted.
2. Approved the minutes of the Closed Session Meeting of the Board of Education of July 12, 2022 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

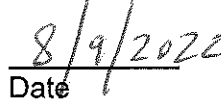
BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of June 2022. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of June 30, 2022, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of June 30, 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.


Business Administrator/Board Secretary


Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending June 30, 2022.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2021/2022 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Accepted payment in the amount of \$1,882.00 from GovDeals which represents the net total for the sale of a 2002 Mercedes S55 AMG Sedan and one lot of two Cisco switches approved for public auction at the May 10, 2022 Board of Education meeting.

5. Approved the attached Mainstream Support Program Agreement with Mountain Lakes Board of Education to provide itinerant services for students with hearing loss for the 2022-2023 school year.
6. Approved the attached 2022-2023 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Denville Township Police Department.
7. Approved the attached 2022-2023 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Morris County Office of Emergency Management.
8. Approved the attached Emergency Evacuation Use Agreement between the Morris County Vocational School District Board of Education and County College of Morris for the period September 1, 2022 through June 30, 2023.
9. Approved the attached Amended and Restated Grant Agreement between the Commissioner of the New Jersey Department of Education and the Morris County Vocational School District for the purpose of providing funds to increase the career and technical education program capacity in county vocational school districts with funding provided by the Securing Our Children's Future Bond Act in the amount of \$18,596,256.00.
10. Affirmed the renewal of the attached Medical Director Services Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the period July 1, 2022 through June 30, 2023 (no change from 2021-2022).
11. Affirmed the renewal of the attached Athletic Trainer Services Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the 2022-2023 school year based on a past performance of high quality service, familiarity with the district's athletic department and extensive knowledge of NJSIAA rules and regulations, price and other factors considered (no change from 2021-2022).
12. Approved the following resolution:

WHEREAS, on August 2, 2022, the Morris County Vocational School District ("District") held a public bid opening for Athletic Transportation Services 2022-2023 ("Bid"); and

WHEREAS, the District received one (1) bid at the public bid opening; and

WHEREAS, the only bid was submitted by O'Dowd Transportation, Montville, New Jersey, with a base bid in the total amount of Five Hundred Twenty-Five Dollars (\$525.00) per bus for each trip up to five (5) hours in duration to a destination within a twenty-five (25) mile radius of the Morris County Vocational School District; and

WHEREAS, the District has determined O'Dowd Transportation to be a responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Bid to O'Dowd Transportation in the total amount of Five Hundred Twenty-Five Dollars (\$525.00) per bus for each trip up to five (5) hours in duration to a destination within a twenty-five (25) mile radius of the Morris County Vocational School District.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mrs. Roth Starr, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Work-Based Learning Experiences for the 2022-2023 school year as per the attached list.
2. Approved the attached list of field trips for the 2022-2023 school year.
3. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated July 12, 2022;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on July 12, 2022.

4. Approved the application for the enrollment of the Morris County School of Technology as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by the NJSIAA for the 2022-2023 school year. Pursuant to N.J.S.A. 18A:11-3, the Morris County Vocational School District Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.
5. Confirmed and approved the attached Agreement for Educational Affiliation between Pfizer Inc. and the Morris County Vocational School District to provide structured learning experience training for students for the period July 1, 2022 through June 30, 2024.
6. Approved the adoption of the following textbooks:

Human Anatomy and Physiology
Authors: E Marieb & H Hoehn
Publisher: Pearson
Copyright Date: 2019

enVision Algebra 1 Student Edition
Authors: Prentice-Hall Staff
Publisher: Savvas Learning Company
Copyright Date: 2018

7. Approved the attached Memorandum of Understanding for the Tomorrow's Teachers Program between Rider University and Morris County Vocational School District.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Damaris Medina, Continuing Education Manager, effective September 16, 2022.
2. Approved the appointment of Jason Epler as a Maintenance Mechanic at Step 13 prorated for the period August 10, 2022 through June 30, 2023.
3. Approved the appointment of substitute teachers, school nurses, secretaries, security guards and custodians for the 2022-2023 school year as per attached list.
4. Awarded 50 sick days to Victoria Inwood as carryover of unused sick days from Lodi Public School District, not to be included in sick day retirement payout.
5. Accepted the resignation of Chung-Yi Lin as First Robotics Co-Advisor (Category II) effective July 14, 2022.
6. Accepted the resignation of Keymer Botero as First Robotics Co-Advisor (Category II) effective July 25, 2022.
7. Confirmed and approved the appointment of Carol Maffei as a Long-Term Substitute School Nurse at the rate of \$59.33 per hour for the period July 1, 2022 through October 31, 2022.
8. Approved the appointment of the following Athletic Site Managers for the 2022-2023 school year at the rate of \$100.00 per event:

Kristen Maday
David McBride
Kathleen Whitehead
Adam Wirjosemito
9. Approved the appointment of the following Timekeepers for the 2022-2023 school year at the rate of \$35.00 per game:

Erin Lowe
David McBride
Kathleen Whitehead
10. Approved the appointment of the following Detention Monitors for the 2022-2023 school year at the rate of \$34.00 per hour:

Dale Bendsak
Chung-Yi Lin
Lynn Mankofsky
Catherine Mohrle
Michael Quaglio
Laurie Sisto

Kathleen Whitehead
Adam Wirjosemito

11. Approved the appointment of the following Club Advisors for the 2022-2023 school year:

<u>Name</u>	<u>Club</u>
Kimberly Delesky	DECA Advisor (Category III)
Deirdre Romero	DECA Assistant Advisor (Category I)
Keymer Botero and Chung-Yi Lin	First Robotics Co-Advisors (Category III)

12. Approved the appointment of Kristen Maday as a CPR/First Aid Recertification Instructor at the rate of \$33.00 per hour for a maximum of 4 hours for the 2022-2023 school year.

13. Approved the appointment of Allen Kaye as Assistant Baseball Coach for the 2022-2023 school year.

14. Approved an additional 15 summer hours for Rebecca Reinfeld for the period August 10 through August 31, 2022.

15. Approved the appointment of the following staff members as After School Student Advisors at the rate of \$33.00 per hour for 2.5 hours per day from 3:00 – 5:30 p.m. for 4 days per week for a maximum of 35 weeks (total hours to be shared between all advisors) for the 2022-2023 school year:

Dale Bendsak
Catherine Bienkowski
Chung-Yi Lin
Lynn Mankofsky
Catherine Mohrle
Michael Quaglio
Deirdre Romero
Laurie Sisto
Gina Visconti
Kathleen Whitehead
Adam Wirjosemito

16. Approved the appointment of Alessandro Pizzo to revise curriculum for Advanced Biotechnology at the rate of \$33.00 per hour for a maximum of 37.5 hours with final approved product due by September 1, 2022, with funding provided by the FY23 Perkins Secondary Grant as amended.

17. Approved the appointment of the following faculty members for their participation and/or instructional time and planning for the MCST Summer Institute on August 15-18, 2022 at the rate of \$33.00 per hour, not to exceed 20 hours each, with funding provided by the ESSER III Grant:

Brigida Alonzo	Tracy Amedeo	Sheila Arakelian
Raquel Ayala	Dale Bendsak	Catherine Bienkowski
Keymer Botero	Ashley Brooks	Ziella Farnese
Rocio Felix	Stephen Gelb	Jennifer Grana
Christine Hietanen	Dirk Homberg	Justin Jacobs
Jennifer Katz	Jessica Klimas	Marissa Levis
Chung Yi Lin	Kristen Maday	Kathleen Marshall
Catherine Mohrle	Chloe O'Malley	Colleen Pascale
Megan Petrucelli	Deirdre Romero	Ruben Rosado
Samantha Shane	Jessica Short	Laurie Sisto
Jennifer Skomial	Shoba Subbuswamy	Kathleen Turnbull
Gina Visconti	Kathleen Whitehead	Jeffry Wierzbicki
Adam Wirjosemito		

18. Approved the appointment of the following faculty members to teach one additional block of instruction for the 2022-2023 school year:

<u>Name</u>	<u>Funding Source</u>
LaToya Evans	General Fund
Lauren Martin	General Fund

19. Approved the appointment of the attached list of ABS/IELCE staff members for the period August 15, 2022 through June 30, 2023 with funding provided by FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
20. Approved the appointment of the part-time Adult Continuing Education Instructors for the 2022-2023 school year as per attached list.
21. Amended the resolution of July 12, 2022 to approve the appointment of Darlene Moore as part-time ABS/IECLE Registration Aide for a total of 1,280 hours at the rate of \$28.00 per hour for the period of July 18, 2022 through June 30, 2023 with funding provided by the FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant (reduction in number of hours and increase in hourly rate).
22. Confirmed and approved the appointment of Bradford Schreffler as a part-time Adult Continuing Education Summer Exploration Auto Instructor for a maximum of 24 hours at the rate of \$35.00 per hour for the period of August 1, 2022 through August 4, 2022.
23. Confirmed and approved the appointment of Robert Woods as a part-time Adult Continuing Education Summer Exploration Substitute Instructor at the rate of \$110.00 per day for a total of 4 days for the period of August 1, 2022 through August 4, 2022.
24. Approved an additional 12 hours for Gidelca Uceta, part-time ESL and ABS Instructor, for summer classes at the rate of \$35.00 per hour for the period of August 9, 2022 through August 11, 2022, with funding provided by the FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE).
25. Approved the appointment of Helen Barrera as an Evening Custodian at Step 1 to be prorated with an anticipated start date of September 1, 2022 through June 30, 2023, pending successful completion of a criminal history background check and pre-employment physical examination.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC

Ms. Castelli commented on the successful summer camp that was held for middle school students for a week during July.

OLD BUSINESS

- New Jersey School Boards Association Workshop 2022: October 24-26, 2022 (Reservations at the Tropicana: Barbara Dawson, John Hyland and Hanna Roth Starr attending)

NEW BUSINESS

- Next Board Meeting: September 13, 2022 at 6:30 p.m.

ADJOURNMENT

Motion made by Mrs. Roth Starr, seconded by Mr. Colasurdo, to adjourn the meeting at 8:03 a.m.

All present voted yes – Motion carried.

Respectfully submitted,

John M. Mills, Esq.

John M. Mills III
Board Attorney