

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**February 8, 2022**

A regular meeting of the Morris County Vocational School District held on February 8, 2022 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on November 2, 2021 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mrs. Hanna Roth Starr and Dr. Timothy Purnell.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

**CORRESPONDENCE - None**

**SUPERINTENDENT'S REPORT**

- Mr. Moffitt presented the 2022 Board Goals.
- Mr. Moffitt detailed the presentation he gave at the January 26<sup>th</sup> County Commissioner Meeting regarding the Career Training Center to be constructed on the County College of Morris campus.
- Mr. Menadier presented 2021-2022 Student Safety Data System Report for the period September through December 2021.

**Information Only:**

- Security and Fire Drill Logs and Student Incident Reports
- HIB Incident Report

**COMMITTEE PROGRAMS - None**

**HEARING OF THE PUBLIC - None**

**MINUTES**

The following motions made by Mrs. Roth Starr, seconded by Dr. Purnell, were approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of January 11, 2022 as submitted.

2. Approved the minutes of the Closed Session Meeting of the Board of Education of January 11, 2022 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Roth Starr and Dr. Purnell  
No: 0  
Abstain: 0  
Motion Carried.

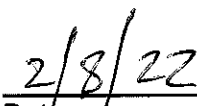
## BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mrs. Roth Starr, seconded by Dr. Purnell, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of December 2021. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of December 31, 2021, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2021 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

  
Business Administrator/Board Secretary

  
Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending December 31, 2021.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Roth Starr and Dr. Purnell  
No: 0  
Abstain: 0  
Motion Carried.

## FINANCE

The following motions made by Mrs. Roth Starr, seconded by Dr. Purnell, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2021/2022 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

5. Approved the waiver of the district's participation in the SEMI program for the 2022-2023 school year:

WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year; and

WHEREAS, the Morris County Vocational School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible full-time classified students in accordance with the attached FY2023 Reimbursement Revenue Projection;

NOW, THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2022-2023 school year.

6. Approved the following tuition rates for full-time and share-time secondary students for the 2022-2023 school year:

	In-County 22-23 Rate	20-21 DOE Certified Cost per Pupil	Out-of-County 22-23 Rate*
Full-Time General Education	\$9,551 (2% increase)	\$8,829	\$13,551 (1.4% increase)
Full-Time Special Education	\$13,262 (36% increase)	\$13,262	\$17,262 (25.5% increase)
Share-Time General Education	\$4,723 (2% increase)	\$4,414.50	\$6,723 (1.4% increase)
Share-Time Special Education	\$6,631 (36% increase)	\$6,631	\$8,631 (25.5% increase)

\*Includes a \$4,000 (Full-Time) or \$2,000 (Share-Time) capital and operating expense charge per 18A:54-23.4 for non-resident students.

7. Accepted payment in the amount of \$3,269.89 from GovDeals which represents the net total for the sale of One Band Saw, a DoALL Hand-Feed Horizontal-Spindle Surface Grinder, One Lot of Miscellaneous Pipe Threading Equipment, One Lot of Small Engines and One Lot of 4 Table Grinders approved for public auction at the November 1, 2021 Board of Education meeting and one lot of Cisco switching equipment approved for public auction at the September 14, 2021 Board of Education meeting.

8. Approved the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to proceed with an "Other Capital Project," generally consisting of renovations of the Education and Learning Careers Space within Building #4 at the School of Technology and related improvements; and

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with N.J.A.C. 6A:26-5.2 and 5.3 and related sections of the code; and

WHEREAS, the New Jersey Department of Education reviews and approves "other capital," and school facilities projects; and

WHEREAS, the District is NOT seeking ROD Grant Funding or Debt Service Aid.

NOW THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, to prepare a minor amendment to the district's Long Range Facility Plan in connection with the project.

That the Architect, the School Business Administrator, Bond Counsel, and Board Attorney, as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

BE IT FURTHER RESOLVED, that the Morris County Vocational School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

9. Approved the attached agreement between Fairleigh Dickinson University ("FDU") and the Morris County Vocational School District to allow culinary students to enroll in FDU courses and participate in FDU hospitality program events and professional development activities for the period July 1, 2022 through June 30, 2024.
10. Confirmed and approved the attached Middle College Program Agreement between Fairleigh Dickinson University and the Morris County Vocational School District to allow students to participate in a dual enrollment program for the Intro to Financial Accounting course to be taught on the MCVSD campus for the 2021-2022 and 2022-2023 school years.
11. Confirmed and approved the attached Post-Secondary Collaboration Agreement between County College of Morris and Morris County Vocational School District for the period January 1, 2022 through December 31, 2023.
12. Approved the following resolution:

WHEREAS, on February 2, 2022, the Morris County Vocational School District ("District") held a public bid opening for Lab Alterations at the Morris County School of Technology ("Project"); and

WHEREAS, the District received nine (9) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by G. Meyer Group, Inc., Manasquan, New Jersey, with a base bid in the total amount of Seven Hundred Nine Thousand Two Hundred Dollars (\$709,200.00) inclusive of a Twenty Thousand Dollar (\$20,000.00) Contingency Allowance and a Ten Thousand Dollar (\$10,000.00) Steel Subcontracting Allowance; and

WHEREAS, the District, in conjunction with its Architect and Special Counsel, has determined G. Meyer Group, Inc. to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Project to G. Meyer Group, Inc. in the total amount of Seven Hundred Nine Thousand Two Hundred Dollars (\$709,200.00) inclusive of a Twenty Thousand Dollar (\$20,000.00) Contingency Allowance and a Ten Thousand Dollar (\$10,000.00) Steel Subcontracting Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the

Project, transmit same to G. Meyer Group, Inc. and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Roth Starr and Dr. Purnell

No: 0

Abstain: 0

Motion Carried.

## **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mrs. Roth Starr, seconded by Dr. Purnell, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the Work-Based Learning Experiences for the 2021-2022 school year as per the attached amended list.
2. Confirmed and approved the Work-Based Learning Experiences for the 2021-2022 school year as per the attached list.
3. Approved the attached list of field trips for the 2021-2022 school year.
4. Approved the attached 2022-2023 school calendar.
5. Approved the attached 2021-2022 Student Safety Data System Report for the period September 1, 2021 through December 31, 2021.
6. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated January 11, 2022;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on January 11, 2022.

7. Approved the revised curriculum for SAT English Prep as aligned to the attached designated New Jersey Student Learning Standards.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Roth Starr and Dr. Purnell  
No: 0  
Abstain: 0  
Motion Carried.

## **PERSONNEL**

The following motions made by Mrs. Roth Starr, seconded by Dr. Purnell, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Carl Carbone, Teacher of Plumbing, effective February 11, 2022.
2. Accepted the resignation due to retirement of Laura Dessel, Teacher of Mathematics, effective June 30, 2022.
3. Approved the appointment of Dirk Homberg as a Teacher of Plumbing at BA Step 10 with an anticipated start date of March 1, 2022 through June 30, 2022, pending issuance of a Certificate of Eligibility as a Teacher of Plumbing and Pipefitting (endorsement code #2537) by the New Jersey Department of Education and successful completion of a criminal history background check and pre-employment physical examination.
4. Approved the appointment of John Piechnik as a Security Guard at the annual salary of \$30,000.00 prorated for the period February 15, 2022 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination.
5. Accepted the resignation of Stephen Petonak as the Red Cross Club Co-Advisor effective February 8, 2022.
6. Approved the appointment of Stephen Petonak as the Red Cross Club Advisor effective February 9, 2022 through June 30, 2022.
7. Confirmed and approved the appointment of Dirk Homberg as a Guest Artist for the Plumbing Program at the rate of \$380.00 per day for a maximum of 20 days for the period January 31, 2022 through February 28, 2022.
8. Confirmed and approved the appointment of Catherine Epstein as a part-time Adult Continuing Education Conversational Spanish Instructor for a maximum of 40 hours at the rate of \$35.00 per hour for the period March 1, 2022 through June 30, 2022.
9. Confirmed and approved the appointment of Peter Horan as a part-time Adult Continuing Education Electrical Instructor for a maximum of 63 hours at the rate of \$35.00 per hour for the period January 24, 2022 through June 30, 2022.
10. Approved the appointment of Mark Menadier as Acting Principal effective February 9, 2022 until further notice with a stipend of \$5,000.00 per month.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Roth Starr and Dr. Purnell  
No: 0  
Abstain: 0  
Motion Carried.

## **FACILITIES**

The following motion made by Mrs. Roth Starr, seconded by Dr. Purnell, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the use of the facilities by Monster Basketball for youth basketball practices in the Building #1 Gymnasium on Friday, March 4, 2022 and Mondays beginning March 7, 2022 through April 28, 2022 from 6:30 pm – 9:00 pm pending receipt of a certificate of insurance.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Roth Starr and Dr. Purnell  
No: 0  
Abstain: 0  
Motion Carried.

**HEARING OF THE PUBLIC - None**

**OLD BUSINESS**

- Sports Award Banquet: June 8, 2022
- Share-Time Completers Ceremony: June 10, 2022
- Graduation: June 21, 2022

**NEW BUSINESS**

- Strategic Planning Meeting #3: Wednesday, February 16, 2022 at 6:00 p.m. (Virtual)
- Next Board Meeting: March 8, 2022 at **6:30 p.m.**
- Board of School Estimate: March 23, 2022, 4:00 p.m. (Location TBD)

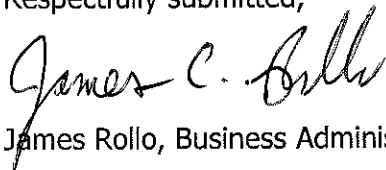
**ADDITIONAL BUSINESS - None**

**ADJOURNMENT**

Motion made by Mrs. Roth Starr, seconded by Dr. Purnell, to adjourn the meeting at 6:44 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary