

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

January 11, 2022

A regular meeting of the Morris County Vocational School District held on January 11, 2022 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:31 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on November 2, 2021 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- The presentation of the 2020-2021 Annual Comprehensive Financial Report was given by Mr. Andrew Kucinski of Nisivoccia. Mr. Kucinski affirmed a clean audit with no findings.
- Mr. Rollo provided detail of the Board of School Estimate Meeting scheduled for December 22, 2021 during which the members approved funding of the CTE Bond Act project.
- Ms. Charlene Peterson, NJ School Boards Association, presented the Board Goals.

Information Only:

- Security and Fire Drill Logs and Student Incident Reports
- HIB Incident Report

COMMITTEE PROGRAMS - None

HEARING OF THE PUBLIC - None

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of December 14, 2021 as submitted.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

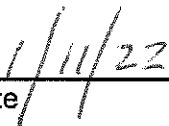
The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of November 2021. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of November 30, 2021, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2021 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending November 30, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2021/2022 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Accepted the 2020-2021 Annual Comprehensive Financial Report (Audit) as submitted by Nisivoccia & Company LLP.
5. Approved Genevieve Leonard as a Multimedia Guest Artist for the 2021-2022 school year for a maximum of two days at the rate of \$150.00 per day, with funding provided by FY22 Perkins Secondary Grant.

6. Approved the following resolution:

WHEREAS, on January 6, 2022, the Morris County Vocational School District ("District") held a public bid opening for Spring Athletic Transportation Services ("Bid"); and

WHEREAS, the District received one (1) bid at the public bid opening; and

WHEREAS, the only bid was submitted by O'Dowd Transportation, Montville, New Jersey, with a base bid in the total amount of Five Hundred Twenty-Five Dollars (\$525.00) per bus for each trip up to five (5) hours in duration to a destination within a twenty-five (25) mile radius of the Morris County Vocational School District; and

WHEREAS, the District has determined O'Dowd Transportation to be a responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Bid to O'Dowd Transportation in the total amount of Five Hundred Twenty-Five Dollars (\$525.00) per bus for each trip up to five (5) hours in duration to a destination within a twenty-five (25) mile radius of the Morris County Vocational School District.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2021-2022 school year as per the attached list.
2. Approved the attached list of field trips for the 2021-2022 school year.
3. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated December 14, 2021;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education affirms the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-

scheduled Board of Education meeting on December 14, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation due to retirement of Denise Trimmer, Secretary, effective June 30, 2022.
2. Approved the appointment of Vasilia Christodoulou as a Special Education Paraprofessional One-On-One Aide (10-month position) at the annual salary of \$24,645.00, with an anticipated start date of February 14, 2022 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination.
3. Approved the appointment of Russell Hatzel as a part-time (0.5) Teacher of Criminal Justice at MA+30 Step 9 at the prorated annual salary of \$37,697.00, with an anticipated start date of January 18, 2022 through June 30, 2022, pending issuance of a teaching certificate as Teacher of Law Enforcement (endorsement code #4153) by the New Jersey Department of Education.
4. Approved the appointment of Chung-Yi Lin as a DECA Chaperone for the 2021-2022 school year.
5. Approved LaToya Evans to teach one additional block of instruction effective January 31, 2022 through June 30, 2022 or sooner, pending the hire of a Health Care Sciences Academy Teacher.
6. Approved the appointment of the following Substitute Teachers effective January 12, 2022 through June 30, 2022:

Eric Pedersen
Carol Sack

7. Approved 60 observation hours with a school-based counselor for Vanessa Reynoso, a student from Ramapo College, during the period January 15, 2022 through May 31, 2022.
8. Amended the resolution of December 14, 2021, to appoint Keymer Botero as a Teacher in the Academy for Computer Information and Sciences at BA+30 Step 1 with an anticipated start date of January 18, 2022 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination (change to start date).
9. Approved the appointment the following faculty members as CTE Summer Program Developers at the rate of \$33.00 per hour for a maximum of 50 hours each, with funding provided by the FY22 Perkins Secondary Grant:

Christine Hietanen
Jennifer Skomial

10. Rescinded the appointment of Carolina Marin as a part-time Adult Continuing Education ESL Instructor for a maximum of 84 hours at the rate of \$35.00 per hour for the period December 15, 2021 through June 30, 2022, with funding provided by FY22 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

11. Approved the appointment of Genetie Ejigu as a part-time Adult Continuing Education ESL Instructor for a maximum of 84 hours at the rate of \$35.00 per hour for the period January 15, 2022 through June 30, 2022, with funding provided by FY22 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
12. Confirmed and approved the appointment of Gidelca Mabel Uceta de Rodriguez as a part-time Adult Continuing Education ESL instructor for a maximum of 84 hours at the rate of \$35.00 per hour for the period January 8, 2022 through June 30, 2022, with funding provided by FY22 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
13. Confirmed and approved the appointment of Amy Collins as a part-time Adult Continuing Education Medical Office Practice Instructor for a maximum of 50 hours at the rate of \$35.00 per hour, for the period January 11, 2022 through June 30, 2022.
14. Confirmed and approved the appointment of Russell Hatzel as a Guest Artist for the Criminal Justice Program at the rate of \$205.00 per day for a maximum of 15 days for the period January 3, 2022 through January 21, 2022.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - None

OLD BUSINESS

- Strategic Planning Meeting #2: Wednesday, January 19, 2022 at 6:00 p.m. (Virtual)
- Sports Award Banquet: June 8, 2022
- Share-Time Completers Ceremony: June 10, 2022
- Graduation: June 21, 2022

NEW BUSINESS

- Next Board Meeting: February 8, 2022 at 6:30 p.m.

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- HIB

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:03 p.m. and reconvened at 7:06 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

ADDITIONAL BUSINESS - None

ADJOURNMENT

Motion made by Mrs. Roth Starr, seconded by Mr. Colasurdo, to adjourn the meeting at 7:08 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary