

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

October 12, 2021

A regular meeting of the Morris County Vocational School District held on October 12, 2021 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on November 2, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland, Mrs. Hanna Roth Starr and Dr. Timothy Purnell.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE

- Reappointment of John Hyland to MCVSD BOE
 - Securing Our Children's Future Bond Act Approval
- Stephen H. Shaw, Commissioner Director
Kevin Dehmer, Assistant Commissioner
Division of Finance and Business Services
NJ Department of Education

SUPERINTENDENT'S REPORT

- Ms. Medina presented the Continuing Education Enrollment and Program Update to the board.
- Mr. Menadier presented the Student Safety Data System Report for the period January – June 2021.
- Mr. Moffitt discussed the 2021-2022 Guidance for Remote or Virtual Instruction Plan.
- Ms. Castelli, Ms. Eberhardt and Mr. Menadier presented the Strategic Plan Update to the board.

Information Only:

- Security and Fire Drill Logs/Student Incident Reports
- HIB Report

COMMITTEE PROGRAMS - None

HEARING OF THE PUBLIC – None

MINUTES

The following motion made by Mrs. Roth Starr, seconded by Mr. Hyland, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of September 14, 2021 as submitted.


Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Purnell
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

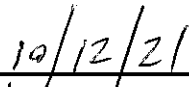
The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of August 2021. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of August 31, 2021, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2021 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending August 31, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Purnell
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2021/2022 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Approved Change Order #7 for an add of \$1,386.00 for Lanyi & Tevald, Inc. which represents a charge for additional labor, materials and equipment to provide for flashing at the curtain wall and column wraps to be deducted from the \$20,000.00 contingency allowance. The final contract sum including this change order remains unchanged at \$1,114,414.00.

5. Confirmed and approved the attached Student Teaching Affiliation Agreement between Grand Canyon University and the Morris County Vocational School District for the period September 2021 through June 2024.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 1 Dr. Purnell

Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2021-2022 school year as per the attached list.
2. Approved the attached 2021-2022 School Safety and Security Plan.
3. Approved the attached 2021-2022 Crisis Response Plan.
4. Approved the Student Safety Data System report for the district for the period January 1 – June 30, 2021.
5. Approved the attached Externship Agreement between the Morris County Vocational School District and Skylands Medical Group to provide clinical medical assistant students with field educational experience for the 2021-2022 school year.
6. Approved the attached Guidance for Virtual or Remote Instruction Plan for the 2021-2022 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 1 Dr. Purnell

Motion Carried.

POLICIES AND PROCEDURES

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the second reading and adoption of the following new policies:

5141.10 Face Coverings

5141.11 Vaccination and Testing

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Purnell

No: 0

Abstain: 0

Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of Adam Wirjosemito as a Timekeeper at the rate of \$35.00 per game for the 2021-2022 school year.
2. Approved the appointment of the following Athletic Coaches for the 2021-2022 school year:

David McBride and Kathleen Turnbull JV Softball Co-Coaches
Stephen Petonak JV Baseball Coach

3. Approved the appointment of Stephen Petonak as an Athletic Site Manager for the 2021-2022 school year.
4. Approved the appointment of Vasilias Christodoulou from Grand Canyon University as a Student Teacher in the English Department for the period October 13, 2021 through February 3, 2022.
5. Confirmed and approved the following individuals as Challenge Success Team Members at the rate of \$33.00 per hour for a maximum of 55 hours each for the 2021-2022 school year, with funding provided by the Esser III Grant:

Christine Hietanen
Marissa Levis
Brianna Spann

6. Approved the following individuals as Admissions Test Proctors for 2021-2022 school year at the rate of \$33.00 per hour:

Jeffrey Chase Erica Rago
Kimberly Delesky Michael Romano
Jennifer Grana Deirdre Romero
LaToya Evans Jessica Short
Mary Hammond Renee Vollmar
Justin Jacobs Kathleen Whitehead
Lynn Mankofsky Adam Wirjosemito
Miriam Paz

7. Approved the appointment of Gina Visconti to write revised curriculum for SAT English Prep for a maximum of 18.75 hours at the rate of \$33.00 per hour for the 2021-2022 school year with final approved product due by December 31, 2021.
8. Confirmed and approved an additional 1.25 hours for Gina Visconti to attend IEP meetings during the summer from July 1, 2021 through August 31, 2021 at her hourly rate.
9. Approved the appointment of Dana Faulkner-Punzo as a part-time School Bus Driver at the rate of \$25.00 per hour with an anticipated start date of November 1, 2021, pending successful completion of a criminal history background check, pre-employment physical examination and pre-employment drug screening test.
10. Approved the appointment of the following faculty members as Curriculum Writers to create new interdisciplinary units (part 2) per the 2020 New Jersey Student Learning Standards in the following areas at the rate of \$33.00 per hour for a maximum of 50 hours each, with final approved product by June 1, 2022:

Curriculum	Name
English Department Humanities Part 2	Kevin Condron
	Christine Hietanen
	Catherine Mohrle

	Megan Petrucelli
	Samantha Shane
	Gina Visconti
Social Studies Department Humanities Part 2	Gregory Cohen
	Robert Doran
	Justin Jacobs
	Tairran Moschella
	Kathleen Turnbull
	Adam Wirjosemito

11. Accepted the resignation of Laurie Sisto as a part-time Adult Continuing Education Conversational Spanish Instructor effective September 14, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Purnell
Motion Carried.

FACILITIES

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the use of the facilities by Morris Plains Basketball for practices and games in the Gymnasium per the attached schedule pending receipt of a certificate of insurance.
2. Approved the use of the facilities by Denville PAL Basketball for practices and games in the Gymnasium per the attached schedule.
3. Approved the use of the facilities by Denville PAL Hockey for dryland training in the Building #4 Multipurpose Room from 7:00 p.m. – 8:00 p.m. on Wednesdays from November 3, 2021 through March 29, 2022.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Purnell
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

NEW BUSINESS

- Dr. Purnell commented on overseeing QSAC for the district.
- Next Board Meeting: **MONDAY, NOVEMBER 1ST at 6:30 P.M.** (annual reorganization and regular business meeting)
- Information Sessions for Full-Time Academy Admissions:

Saturday, October 23, 2021: 10:00 a.m. and 1:00 p.m.
Thursday, November 15, 2021: 6:30 p.m.

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- MCVTEA Contract

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:32 p.m. and reconvened at 7:39 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Purnell. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

ADDITIONAL BUSINESS

The following motion made by Mrs. Roth Starr, seconded by Mr. Hyland, was approved as submitted.

1. Approved, upon the recommendation of the Superintendent and the Negotiations Committee of the Board, the contractual agreement between the Morris County Vocational-Technical Education Association and the Morris County Vocational School District Board of Education for the period July 1, 2021 through June 30, 2024.

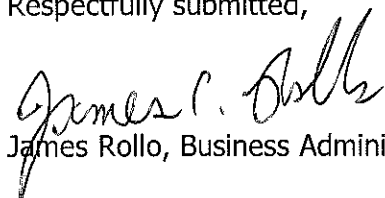
Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Dr. Purnell
Motion Carried.

ADJOURNMENT

Motion made by Mrs. Roth Starr, seconded by Mr. Colasurdo, to adjourn the meeting at 7:41 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary