

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

September 14, 2021

A regular meeting of the Morris County Vocational School District held on September 14, 2021 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:31 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on November 2, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Mrs. Castelli presented the 2021 Graduation Data and 2021-2022 Enrollment report to the board.

Information Only:

- Security and Fire Drill Logs

COMMITTEE PROGRAMS - None

HEARING OF THE PUBLIC – None

MINUTES

The following motion made by Mrs. Roth Starr, seconded by Mr. Colasurdo, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of August 10, 2021 as submitted.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT


The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of July 2021. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of July 31, 2021, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2021 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending July 31, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2021/2022 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Confirmed and approved the attached Emergency Evacuation Use Agreement between the Morris County Vocational School District Board of Education and County College of Morris for the period September 1, 2021 through June 30, 2022.
5. Approved the following resolution:

WHEREAS, there exists a need for the retention of Special Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Chaudry Law, LLC to serve as Special Counsel to the Board of Education for the 2021-2022 school year at a fee of \$165.00 per hour.

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Special Counsel to the Board of Education for selected legal services including General Education, Special Education, HIB and Student Matters and Employment and Personnel Matters are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

6. Approved the attached First Amendment to the Agreement between Fairleigh Dickinson University and the Morris County Vocational School District entered into on June 19, 2019 to participate in educational opportunities for MCVSD students for the period ending June 30, 2023.
7. Approved the attached Dual Credit Program Articulation Agreement between Centenary University and the Morris County Vocational School District to provide educational opportunities available to MCVSD students for the period ending July 14, 2022.
8. Approved the following resolution:

WHEREAS, on August 4, 2021, the Morris County Vocational School District ("District") held a public bid opening for Fall 2021 Athletic Trip Transportation Service ("Bid"); and

WHEREAS, the District received no bids at the public bid opening; and

WHEREAS, on August 27, 2021, the District held a second public bid opening for the Bid and received no bids at the public bid opening; and

WHEREAS, NJSA 18A:18A-5 permits a board of education to negotiate a contract when the board has, on at least two occasions, advertised for the receipt of bids and has not received any responsive bids in response thereto.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of NJSA 18A:18A-5, the District authorizes the Administration to negotiate a contract for the Bid for District approval.

9. Confirmed and approved Change Order #6 for an add of \$4,400.00 for Lanyi & Tevald, Inc. which represents a charge for additional labor, materials and equipment to provide for a floor moisture mitigation system to be deducted from the \$20,000.00 contingency allowance. The final contract sum including this change order remains unchanged at \$1,114,414.00.
10. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education in the Township of Denville, County of Morris, as follows:

The sale of surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the agreement entered into with GovDeals, available online at govdeals.com and also available from the Morris County Vocational School District Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder concerning use of said property.
5. The Morris County Vocational School District Board of Education reserves the right to accept or reject any bid submitted.

Equipment to be Auctioned

One lot of Cisco switching equipment

11. Affirmed the renewal of the attached Medical Director Services Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the period July 1, 2021 through June 30, 2022 (no change from 2020-2021).
12. Affirmed the renewal of the attached Athletic Trainer Services Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the 2021-2022 school year based on a past performance of high quality service, familiarity with the district's athletic department and extensive knowledge of NJSIAA rules and regulations, price and other factors considered (no change from 2020-2021).
13. Approved the attached assignor fee schedule for the 2021-2022 school year.
14. Approved the attached official fee schedule for the 2021-2022 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the Structured Learning Experiences for the 2021-2022 school year as per the attached list.
2. Approved that October 4-8, 2021 be recognized as a "Week of Respect" in the Morris County Vocational School District.
3. Approved that October 18-22, 2021 be recognized as "School Violence Awareness Week" in the Morris County Vocational School District.
4. Confirmed and approved the attached Educational Affiliation Agreement between the Morris County School of Technology and Prime Healthcare Services St. Clare's Health to provide students with a field educational experience effective September 1, 2021.
5. Approved the attached list of textbooks for the Criminal Justice program.

6. Approved the following new and revised curricula as aligned to the designated New Jersey Student Learning Standards:

Biology for Health Sciences (Science 9)
Experimental Design 9
Introduction to Biotechnology 10
Applied Biotechnology 10

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

POLICIES AND PROCEDURES

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the second reading and adoption of the following new policy:

2224.1 Title IX-Sex-Based Discrimination

2. Approved the first reading of the following new policies:

5141.10 Face Coverings
5141.11 Vaccination and Testing

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of the following Timekeepers for the 2021-2022 school year at the rate of \$35.00 per game:

Lynn Mankofsky
David McBride

2. Approved a leave of absence under the Federal Family Leave Act for Lisa Peluso, Dance Teacher, with an anticipated start date of January 3, 2022, through March 3, 2022, followed by an unpaid leave of absence under the New Jersey Family Leave Act for the period March 4, 2022 through June 3, 2022, followed by an unpaid leave of absence for child care through June 30, 2022, with an anticipated return to work date of September 1, 2022.
3. Approved the appointment of Lisa Peluso as APA Production Director – Dance (Academy for Performing Arts at Morris Knolls High School) for the period September 1 – December 31, 2021.
4. Approved the appointment of Jessica Short as Multimedia Production Director for the 2021-2022 school year.

5. Approved the appointment of the following Club Advisors for the 2021-2022 school year:

<u>Club</u>	<u>Advisor</u>
Red Cross	Jacqueline Graulich and Stephen Petonak (Co-Advisors)
STEM	Alessandro Pizzo

6. Approved the appointment of the following faculty members as Cosmetology Instructors for Remediation for 2.5 hours per day, one day per week, for a maximum of 15 weeks (total hours to be shared between all three instructors) at their hourly rate for the period September 20, 2021 through June 22, 2022, with funding provided by FY22 Perkins Secondary Grant:

Brigida Alonzo
Ziella Farnese
Kathleen Marshall

7. Approved the appointment of the following individuals as Admissions Testing and Task Proctors for the 2021-2022 school year at the rate of \$33.00 per hour:

Michael Bermel
Robin Ravotto

8. Approved the appointment of Laura Ingrassia as a Mathematics Academy Admission Test Developer for a maximum of 25 hours at the rate of \$33.00 per hour with final approved product by October 15, 2021.

9. Approved the appointment of the following staff members as Home Instruction Tutors for the 2021-2022 school year:

LaToya Evans
Chung-Yi Lin
Samantha Shane
Gina Visconti

10. Confirmed and approved the appointment of Erica Rago from Montclair State University as a Guidance Department Intern for the period September 8, 2021 through December 20, 2021.

11. Confirmed and approved the appointment of Kathleen Harrington to teach one additional block of instruction for the 2021-2022 school year.

12. Approved the attached list of allocations for grant funded positions for the 2021-2022 school year.

13. Confirmed and approved the following faculty members for their participation and/or instructional time and planning for the MCST Summer Institute on August 23-26, 2021 at the rate of \$33.00 per hour, not to exceed 30 hours, with funding provided by ESSER III Grant:

Miguel Alfonso	Herbert Farnese	Colleen Pascale
Brigida Alonzo	Ziella Farnese	Megan Petrucelli
Tracy Amedeo	Rocio Felix	Alessandro Pizzo
Sheila Arakelian	Stephen Gelb	Deirdre Romero
Raquel Ayala	Jennifer Geuther	Louis Rosso
Dale Bendsak	Christine Hietanen	Alyssa Sedlak
Catherine Bienkowski	Katherine Ilardi	Samantha Shane

Ashley Brooks	Justin Jacobs	Jennifer Skomial
Carl Carbone	Marissa Levis	Brianna Spann
Gregory Cohen	Johnny Lin	Kathleen Turnbull
Darryl DiGiovanna	Kathleen Marshall	Gina Visconti
Marilynn Donahue	Catherine Mohrle	Kathleen Whitehead
LaToya Evans	Tairran Moschella	Adam Wirjosemito

14. Approved the appointment of the attached list of ABS/IELCE staff members for the period September 15, 2021 through June 30, 2022 with funding provided by FY22 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
15. Approved the appointment of Nancy Hurtz-Soyka as a part-time ESL Adult Continuing Education Instructor for a maximum of 84 hours at the rate of \$35.00 per hour for the period September 15, 2021 through December 30, 2021 with funding provided by FY22 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
16. Approved the appointment of new part-time Adult Continuing Education Instructors for the 2021-22 school year as per attached list.
17. Amended the resolution of August 10, 2021 to approve the appointment of Christopher Ponzi, part-time Adult Continuing Education Electrical Instructor, at the rate of \$37.00 per hour for the period of September 1st through June 30, 2022 (correction to hourly rate).
18. Amended the resolution of August 10, 2021 to approve the appointment of Michael Gallo, part-time Adult Continuing Education Electrical Instructor, at the rate of \$37.00 per hour for the period of September 1st through June 30, 2022 (correction to hourly rate).
19. Approved the appointment of Renee Vollmar as a Secretary in the Principal's Office at Step 3-6 with an anticipated start date of October 1, 2021 through June 30, 2022, pending successful completion of a pre-employment physical examination.
20. Approved 60 observation hours with a school-based counselor for Daniella Dellapi, a student from Ramapo College, during the period September 21, 2021 through December 16, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- New Jersey School Boards Association Workshop 2021: October 26-28, 2021 (virtual)

NEW BUSINESS

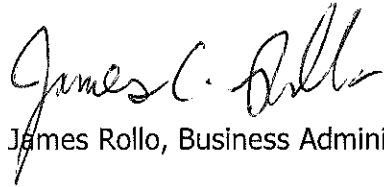
- Next Board Meeting: October 12, 2021 at **6:30 p.m.**

ADJOURNMENT

Motion made by Mr. Hyland, seconded by Mr. Colasurdo, to adjourn the meeting at 6:54 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "James C. Rollo". The signature is written in black ink and is positioned above the typed name.

James Rollo, Business Administrator/Board Secretary