

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

June 8, 2021

A regular meeting of the Morris County Vocational School District held on June 8, 2021 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:32 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on November 2, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE – None

SUPERINTENDENT'S REPORT

- Mr. Moffitt stated that the district's project submitted for the Securing Our Children's Future Bond Act has been recommended for funding. The legislature has 60 days to take action otherwise the project is granted.
- Mr. Moffitt indicated that the adult education program has again been granted Middle States Accreditation.

Information Only:

- Security/Fire Drill Logs and Student Incident Reports
- HIB Report

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC – Morris County Commissioner Krickus spoke to the board about the bond act project and offered congratulations on its successful submission. He also inquired about the district's plans for graduation. Commissioner Krickus announced that Morris County is now 70% vaccinated and thanked the board for operating throughout the pandemic.

MINUTES

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of May 11, 2021 as submitted.
2. Approved the minutes of the Closed Session Meeting of the Board of Education of May 11, 2021 as submitted.


Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

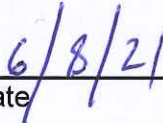
The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of April 2021. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of April 30, 2021, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of April 30, 2021 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending April 30, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2020/2021 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the

employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Approved the attached Agreement between the Morris County Vocational School District and the Township of Denville for School Resource Officer services for the 2021-2022 school year (no change from 2020-2021).
5. Approved the attached Professional Support/Non-Public Services Agreement between the Educational Services Commission of Morris County and the Morris County Vocational School District for the 2021-2022 school year.
6. Approved the attached Joint Transportation Agreement between the Essex Regional Educational Services Commission and the Morris County Vocational School District for the 2021-2022 school year.
7. Approved the following resolution:

WHEREAS, pursuant to PL 2015, Chapter 47, the Morris County Vocational School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education; and

WHEREAS, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A-42.2 et seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et seq.

NOW THEREFORE BE IT RESOLVED that the MCVSD Board of Education approves the report of the following contracts:

AHS Hospital Corporation/Morristown Medical Center
ATI National Healthcare Association
Cengage Learning
Centenary University
County College of Morris
Dakota Excavating Contractor, Inc.
Daskal, LLC
Delta Dental Plan of New Jersey
Educational Services Commission of New Jersey
Educational Solutions Enterprises
Fairleigh Dickinson University
Hanna's Mechanical Contractors, Inc.
Hunter Technologies
Jefferson Township Board of Education
Jersey Central Power and Lighting
John M. Mills, III of Mills & Mills
Lanyi & Tevald, Inc.
Maschio's Food Services, Inc.
Morris Essex Insurance Group
Morris Hills Board of Education
Mountain Lakes Borough Board of Education
Murray Paving and Concrete, LLC
NJ Independent Electrical Contractors
New Jersey Natural Gas Company
Nisivoccia & Co. LLP
Pequannock Township Board of Education
Roxbury Township Board of Education
Safeway Contracting, Inc.

Scarinci & Hollenbeck, LLC
SHI
Sussex County Community College
TD Equipment Finance, Inc.
Township of Denville
UGI Energy Services, LLC
USA Architects Planners + Interior Designers
Warren County Community College

8. Approved the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Morris County Vocational School District Board of Education wishes to deposit anticipated current year surplus from the excess current year revenue or unexpended appropriations in the general fund into a Capital Reserve account at year end; and

WHEREAS, the Morris County Vocational School District Board of Education has determined that an amount not to exceed \$750,000.00 from the excess current year revenue or unexpended appropriations and \$109,018.92 from unspent Capital Reserve funds for prior year projects that have been declared as complete are available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer not to exceed \$859,018.92 consistent with all applicable laws and regulations.

9. Approved the following resolution:

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Morris County Vocational School District Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end; and

WHEREAS, the Morris County Vocational School District Board of Education has determined that an amount not to exceed \$100,000.00 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. Approved the following resolution:

WHEREAS, NJSA 6A:23A-14.1(d) permits a Board of Education to withdraw such funds from the capital

reserve account and appropriate into the required capital account lines at budget time or any time during the year; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account any time during the year by resolution; and

WHEREAS, the Morris County Vocational School District Board of Education is desirous to withdraw funds from the Capital Reserve Account and appropriate said funds in to the required capital account line in the amount of \$109,018.92 for funding of the Biotech Lab Alterations Project; and

WHEREAS, according to 6A:23A-14.1(h)5.v, the Morris County Vocational School District Board of Education shall, for any approved amounts that remain unexpended or unencumbered at the end of the school year, return such funds to the capital reserve account.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

11. Approved the school lunch rates* for the 2021-2022 school year as follows: (no increase in student lunch and adult lunch prices since 2019-2020)

Student Lunch	\$3.25
Student Lunch, Reduced	\$0.40
Adult Lunch	\$4.00
Student Breakfast	\$2.00
Student Breakfast, Reduced	\$0.30
Adult Breakfast	\$3.00

*All students will continue to receive breakfast and lunch at no cost for the 2021-2022 school year as provided for by the US Department of Agriculture through the Seamless Summer Option (SSO) program extended through June 30, 2022.

12. Authorized the Business Administrator to void or reissue as of June 8, 2021 the below listed outstanding checks from the General Fund, Payroll and Student Activities accounts:

General Fund

Check #	Date	Amount	Comments
15802	8/13/2019	\$ 24.90	Reissue
15808	8/13/2019	\$ 30.00	Reissue
15963	10/9/2019	\$ 33.43	Reissue
16128	11/1/2019	\$ 6.30	Reissue
16207	11/1/2019	\$399.59	Reissue
16407	1/15/2020	\$104.00	Reissue
16538	1/21/2020	\$104.00	Reissue
16685	2/12/2020	\$ 8.57	Reissue
16753	3/11/2020	\$555.00	Reissue
16908	3/13/2020	\$ 16.25	Reissue
16925	3/17/2020	\$ 16.25	Reissue
17077	4/15/2020	\$ 16.25	Reissue

17126	4/22/2020	\$ 16.25	Reissue
17131	4/22/2020	\$ 16.25	Reissue
17140	4/22/2020	\$ 16.25	Reissue
17238	5/12/2020	\$199.00	Reissue
17256	5/12/2020	\$ 16.25	Reissue
17274	5/12/2020	\$ 13.00	Reissue
17281	5/12/2020	\$ 13.00	Reissue
17287	5/12/2020	\$ 16.25	Reissue
17306	5/12/2020	\$ 16.25	Reissue
17332	5/27/2020	\$ 16.25	Reissue
17414	6/9/2020	\$ 6.50	Reissue
17417	6/9/2020	\$100.00	Reissue
17431	6/9/2020	\$ 6.50	Reissue
17463	6/9/2020	\$ 6.50	Reissue
17469	6/12/2020	\$895.00	Void

Payroll

Check #	Date	Amount	Comments
20525	3/15/2018	\$ 7.38	Void

Student Activities

Check #	Date	Amount	Comments
91420	06/23/2020	\$ 15.59	Void
91422	06/23/2020	\$263.50	Void

13. Approved that the Business Administrator, in consultation with the Superintendent, is authorized to award construction and service contracts and construction change orders during the summer in order to provide for more timely and effective service to the district. All contracts and construction orders so issued will be presented to the Board at its next subsequent meeting.

14. Approved the Flexible Spending Account (FSA) administered through Horizon BCBSNJ for the 2021-2022 school year as follows:

<u>Minimum</u>	<u>Maximum</u>		
Unreimbursed	Medical Expenses	\$250.00	\$ 2,750.00
Dependent Care		\$500.00	\$ 5,250.00 (single)
		\$500.00	\$10,500.00 (married filing jointly)

15. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011- 35, may by resolution and without advertising for bids, purchase any goods under the OMNIA Partners Cooperative Contract for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Morris County Vocational School District Board of Education may enter into contracts with the referenced OMNIA Partners Cooperative Contract vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current OMNIA Partners Cooperative Contract;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Morris County Vocational School District Board of Education does hereby authorize the district's purchasing agent to become a member of the OMNIA Partners Cooperative, at no cost to the Board.

16. Approved Change Order #3 for a deduct of \$1,386.00 for Lanyi & Tevald, Inc. which represents a credit for emergency lighting package alterations. The final contract sum including this change order decreases to \$1,114,414.00.
17. Approved the ProStart School Agreement for the Rachael Ray Foundation Grant and to accept funding in the amount of \$5,000.00.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2021-2022 school year as per the attached list.
2. Affirmed the attached Harassment, Intimidation and Bullying Report of May 11, 2021.
3. Approved the attached 2021-2022 Comprehensive Equity Plan Annual Assurance.
4. Approved the application for the enrollment of the Morris County School of Technology as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by the NJSIAA for the 2021-2022 school year. Pursuant to N.J.S.A. 18A:11-3 the Morris County Vocational School District Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.
5. Approved the attached Welding Technology Articulation Agreement with Advanced Placement between Northampton Community College and the Morris County Vocational School District.
6. Approved the attached Auto Technology Articulation Agreement with Advanced Placement between Northampton Community College and the Morris County Vocational School District.
7. Approved the following new curricula as aligned to the designated New Jersey Student Learning Standards.

Cinema Studies
HCS-Special Topics in Healthcare

8. Approved the establishment of the Civic Engagement Club as a Category I Club for the 2021-2022 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Peter Brillon, Mathematics Teacher, effective July 16, 2021.
2. Accepted the resignation of David Tarabocchia, Custodian, effective June 30, 2021.
3. Approved the appointment of Mychelle Perez as a School Counselor at MA+30 Step 10 effective September 1, 2021 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination.
4. Approved the appointment of Mary Hammond as a Work-Based Learning Coordinator (12-month position) at BA Step 10 with an anticipated start date of July 1, 2021 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination.
5. Approved the appointment of Nory Urgiles as a full-time 12-month Adult Continuing Education Secretary at Step 7 effective July 1, 2021 through June 30, 2022.
6. Approved advancement on the salary guide for Michael LeRose, Music Teacher, to MA+30 effective September 1, 2021.
7. Approved the attached revised Work-Based Learning Coordinator/Cooperative Education Coordinator job description.
8. Confirmed and approved the appointment of Adam Wirjosemito as an Athletic Site Manager for the 2020-2021 school year.
9. Approved the appointment of the following faculty members as Content Area Curriculum Leaders for the 2021-2022 school year in the following areas with a \$3,500 stipend each, as amended:

Name	Content Area
Christine Hietanen	English
Katherine Ilardi	Mathematics
Kristen Maday	Physical Education
Lauren Martin	Science
Kathleen Turnbull	Social Studies
Jessica Short	Visual & Performing Arts
Laurie Sisto	World Language

10. Approved the appointment of the following bus drivers at the rate of \$25.00 per hour for the 2021-2022 school year:

Paul Henry
Janet Kelly
Sean Leonard
Louis Rosso
David Tarabocchia

11. Approved the appointment of Dirk Homberg as a part-time Adult Continuing Education Summer Program Plumbing Instructor for a maximum of 25 hours at the rate of \$35.00 per hour for the period of July 1, 2021 through August 31, 2021.
12. Approved the appointment of Louis Rosso as a part-time Adult Continuing Education Summer Program Auto Instructor for a maximum of 25 hours at the rate of \$35.00 per hour for the period of July 1, 2021 through August 31, 2021.
13. Approved the appointment of Joseph Eannetta as a part-time Adult Continuing Education Summer Program Welding Instructor for a maximum of 25 hours at the rate of \$35.00 per hour for the period of July 1, 2021 through August 31, 2021.
14. Approved the appointment of John Davis as a part-time Adult Continuing Education Summer Program Electrical Instructor for a maximum of 25 hours at the rate of \$37.00 per hour for the period of July 1, 2021 through August 31, 2021, as amended.
15. Confirmed and approved an additional 10 hours for Sean Wilson, part-time Continuing Education Clinical Studies Instructor, at the rate of \$35.00 per hour for the period of May 4, 2021 through June 30, 2021.
16. Approved the appointment of Alyssa Sedlak as a Finance and International Business Academy Teacher at MA+30 Step 5-6 effective September 1, 2021 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- Completer Ceremony: June 11, 2021 Morris County School of Technology, 8:30 a.m. and 12:30 p.m.
- Graduation: June 18, 2021, Morris County School of Technology, 3:00 p.m.
- New Jersey School Boards Association Workshop 2021: October 26-28, 2021 (virtual)

NEW BUSINESS

- Next Board Meeting: July 13, 2021 at 7:30 a.m.

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mr. Hyland, to adjourn the meeting at 6:44 p.m.

All present voted yes – Motion carried.

Respectfully submitted,


James Rollo, Business Administrator/Board Secretary