

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

April 13, 2021

A regular meeting of the Morris County Vocational School District held on April 13, 2021 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on November 2, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE – None

SUPERINTENDENT'S REPORT

- Mr. Rollo indicated that the tax levy and budget were approved by the Board of School Estimate.

Information Only:

- Security/Fire Drill Logs and Student Incident Reports

COMMITTEE PROGRAMS - NONE

HEARING OF THE PUBLIC – NONE

MINUTES

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of March 9, 2021 as submitted.

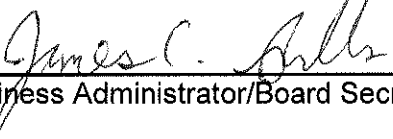
Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

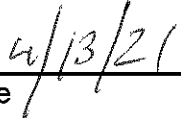
The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of February 2021. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 28, 2021, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2021 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending February 28, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2020/2021 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Accepted a donation of an assortment of tools from the Estate of David C. Szmak, Parsippany, New Jersey, with an estimated value of \$2,200.00 for use in the share-time programs, with a letter of appreciation to the donor.
5. Approved Meline Rosales as a Multimedia Virtual Guest Artist for the 2020-2021 school year for one day at the rate of \$150.00 per day, with funding provided by VPA Multimedia Student Activities Account.
6. Approved the submission of a budget amendment to the FY21 Perkins Secondary Consolidation Grant in the amount of \$46,681.00 in order to reallocate funds.
7. Approved the submission of the application for FY22 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program in the amount of \$610,152.00 to be shared between Morris, Sussex, and Warren counties.
8. Approved the attached Adult Continuing Education Tuition Rates for 2021-2022 (no increase from 2020-2021)
9. Rescinded the submission of an application for the NJ Electric Vehicle Charging Grant Program in the amount of \$16,000.00.
10. Approved the following resolution:

The governing body of Morris County Vocational School District desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of up to \$20,000.00 to fund the following project: Purchase, installation and maintenance of 2 Level 2 ChargePoint dual-port and 1 Level 2 ChargePoint single-port charging stations to be installed at 400 East Main Street, Denville, NJ 07834;

Therefore, the governing body resolves that Michael Gowdy or the successor to the office of Grants & Satellite Program Manager is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$0.00 and not more than \$20,000.00, and (c) to execute any amendments thereto.

The Board of Education authorizes and hereby agrees to match 40% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 0% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

11. Approved the following resolution:

WHEREAS, on April 9, 2021, the Morris County Vocational School District ("District") held a public bid opening for the Biotech Lab Alterations at the Morris County School of Technology project ("Project"); and

WHEREAS, the District received eight (8) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Lanyi & Tevald, Inc., Warren, New Jersey, with a base bid in the total amount of One Million Fifty Thousand Dollars (\$1,050,000.00) inclusive of a Twenty Thousand Dollar (\$20,000.00) Contingency Allowance, a Twenty Thousand Dollar (\$20,000.00) Steel Subcontracting Allowance and a bid of Sixty-Five Thousand Eight Hundred Dollars (\$65,800.00) on Alternate #1 (Additional Exterior Façade Work); and

WHEREAS, the District, in conjunction with its Architect and Special Counsel, has determined Lanyi &

Tevald, Inc. to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq, the District awards a contract for the Project to Lanyi & Tevald, Inc. in the total amount of One Million One Hundred Fifteen Thousand Eight Hundred Dollars (\$1,115,800.00), consisting of a base bid, inclusive of a Twenty Thousand Dollar (\$20,000.00) Contingency Allowance, a Twenty Thousand Dollar (\$20,000.00) Steel Subcontracting Allowance and a bid of Sixty-Five Thousand Eight Hundred Dollars (\$65,800.00) on Alternate #1 (Additional Exterior Façade Work); and
BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Lanyi & Tevald, Inc., and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2020-2021 school year as per the attached list as amended.
2. Approved the attached new curriculum for Advanced Biotechnology as aligned to the designated New Jersey Student Learning Standards.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Dena Argo, Finance and International Business Academy Teacher, effective May 14, 2021.
2. Accepted the resignation due to retirement of Gayle Adler, Health and Physical Education Teacher, effective June 30, 2021.
3. Approved the appointment of Alessandro Pizzo as a Biotechnology Academy Teacher at MA+30 Step 10 for the period September 1, 2021 through June 30, 2022, pending successful completion of a criminal history background check and pre-employment physical examination.
4. Approved the appointment of Theresa Crean as a Substitute School Nurse for the 2020-2021 school year.

5. Confirmed and approved the appointment of Jacqueline Graulich as a SkillsUSA Chaperone for the 2020-2021 school year.
6. Approved the appointment of Darryl DiGiovanna as an Instructor for Remediation in Computer Science for the period April 14, 2021 through June 1, 2021 for a maximum of 50 hours at her regular hourly rate with funding provided by the ESSER II Grant.
7. Confirmed and approved the appointment of Kristen Maday as Fitness Club Advisor for the 2020-2021 Winter season.
8. Confirmed and approved an additional 15 hours for Michael Gallo, part-time Continuing Education Electrical Instructor, at the rate of \$35.00 per hour for the period of March 10, 2021 through June 30, 2021.
9. Confirmed and approved an additional 40 hours for Rich Poline, part-time Continuing Education Plumbing Instructor, at the rate of \$37.00 per hour for the period of February 22, 2021 through June 30, 2021.
10. Approved an additional 15 hours for Alfredo Aristy, part-time Continuing Education Auto Instructor, at the rate of \$35.00 per hour for the period of April 14, 2021 through June 30, 2021.
11. Approved an additional 20 hours for John Davis, part-time Continuing Education Electrical Instructor, at the rate of \$35.00 per hour for the period of April 14, 2021 through June 30, 2021.
12. Approved an additional 60 hours for Brian Prendergast, part-time Continuing Education Welding Instructor, at the rate of \$35.00 per hour for the period of April 14, 2021 through June 30, 2021.
13. Confirmed and approved an additional 6 hours per week for Nory Urgiles, part-time Continuing Education Secretary, at the rate of \$25.00 per hour for the period of March 26, 2021 through April 16, 2021.
14. Approved the appointment of Kevin Conover as a part-time Adult Continuing Education Electrical Trades Remediation Instructor for a maximum of 12 hours at the rate of \$37.00 per hour for the period of April 14, 2021 through June 30, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- Completer Ceremony: June 11, 2021 (Times TBD)
- Graduation: June 18, 2021

NEW BUSINESS

- Next Board Meeting: May 11, 2021 at **6:30 p.m.**
- Awards Ceremony
- Negotiations Meeting: April 28, 2021

ADDITIONAL BUSINESS

- A new Morris County Executive Superintendent of Schools has been appointed, Dr. Timothy Purnell.

ADJOURNMENT

Motion made by Mr. Hyland, seconded by Mr. Colasurdo, to adjourn the meeting at 6:39 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "James C. Rollo".

James Rollo, Business Administrator/Board Secretary