

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

August 11, 2020

A regular meeting of the Morris County Vocational School District held via virtual meeting on August 11, 2020 and was called to order by President Barbara Dawson at 7:31 a.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record by email on July 27, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. John Hyland and Mrs. Hanna Roth Starr.

Mr. Lawrence Colasurdo entered the meeting at 7:42 a.m. but was unable to vote due to technical difficulties.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- School Restart and Recovery Plan – Mr. Moffitt and Mrs. Castelli presented the highlights of the plan and the results of the survey to parents regarding in school versus virtual instruction. 78 families have opted for the fulltime remote option.
- Mentoring and PD Plans Review – Mrs. Castelli detailed the plan for the 2020-2021 school year.

Information Only: N/A

- Security/Fire Drill Logs and Student Incident Reports
- HIB Report

COMMITTEE PROGRAMS- NONE

HEARING OF THE PUBLIC - NONE

MINUTES

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of July 14, 2020 as submitted.

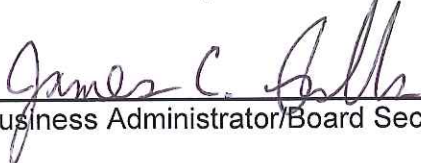
Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

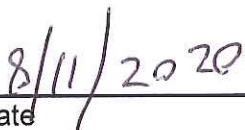
The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of June 2020. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of June 30, 2020, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of June 30, 2020 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending June 30, 2020.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2019/2020 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Confirmed and approved Change Order #6 for an add of \$12,700.36 for Daskal, LLC which represents a charge for additional labor, materials and equipment to provide for the installation of bollards and one-way window film in the SRO office. The final contract sum including this change order is increased to \$1,941,571.12.
5. Confirmed and approved Change Order #7 for an add of \$4,095.00 for Daskal, LLC which represents a charge for additional labor, materials and equipment to provide for roof drainage modifications at the Building #1 roof to be deducted from the contingency allowance. The final contract sum including this change order remains unchanged at \$1,941,571.12.
6. Approved the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to proceed with a "school facilities project," generally consisting of a proposed building for Career and Technical Education Programs at the proposed Center for Entrepreneurship; and

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with NJAC 6A:26-5.2 and 5.3 and related sections of the code; and

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with the Career and Technical Education Program Expansion Grant Guidelines under the "Securing our Children's Future Bond Act,"; and

WHEREAS, in accordance with the Grant Submission Guidelines, the project hereafter is represented as an "other capital project"; and

WHEREAS, the New Jersey Department of Education reviews and approves school facilities projects and this project is eligible for the Career and Technical Education Program Expansion Grants; and

WHEREAS, the District IS seeking Aid for this project as provided by NJDOE and related State agencies and grants.

NOW THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners, Interior Designers LTD and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect, School Business Administrator, Bond Counsel, and Board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

BE IT FURTHER RESOLVED, that the Morris County Vocational School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

7. Confirmed and approved the attached General Services Contract between Camden County Educational Services Commission and the Morris County Vocational School District effective July 1, 2020 through June 30, 2021.
8. Confirmed and approved the attached Project Acceleration High School Program Agreement between the Morris County Vocational School District and Seton Hall University to provide courses for college credit to high school students on public high school campuses effective July 24, 2020.
9. Approved the attached Options for Advanced Academic Achievement Secondary School Partnership Program Agreement between the Morris County Vocational School District and New Jersey Institute of Technology to provide students attending the Academy of Math, Science and Engineering with the

opportunity to take college credit courses at their school during their regular academic school year effective through the 2022-2023 school year.

10. Approved the revision of the 2020-2021 school budget as follows to reduce appropriations and revenues due to the reduction of 2020-2021 state aid in the amount of \$46,094.00:

Revenue:

10-3132-000-000 Categorical Special Aid (\$46,094.00)

Appropriation:

11-000-218-104 Guidance Salary (\$46,094.00)

11. Amended the resolution of July 14, 2020 to accept the Cares Act Elementary and Secondary School Emergency Relief (ESSER) Funds in the amount of \$70,562.00 (increase in funding amount).
12. Accepted funding from the NJDOE for FY21 IDEA grant application in the amount of \$239,942.00 for the period July 1, 2020 to June 30, 2021.
13. Accepted funding from the NJ LWD for FY21 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program for the Morris/Sussex/Warren Consortium in the amount of \$644,011.00 for the period July 1, 2020 through June 30, 2021.
14. Approved the fee for the Timekeeper for the 2020-2021 school year at \$35.00 per game.
15. Approved the attached 2020-2021 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Denville Township Police Department.
16. Approved the attached 2020-2021 Memorandum of Understanding for Live Stream Video Surveillance between the Morris County Vocational School District and the Morris County Office of Emergency Management.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the attached revised 2020-2021 school calendar.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of substitute teachers, school nurses, secretaries, security guards and custodians for the 2020-2021 school year as per attached list.

2. Approved the appointment of Tina Steinberg as a Special Needs Liaison for a maximum of 400 hours at the rate of \$75.00 per hour for the period August 15, 2020 through June 30, 2021, with funding provided by FY21 IDEA Grant program.
3. Approved the appointment of Frances Matson as a Learning Disabilities Teacher-Consultant for a maximum of 325 hours at the rate of \$75.00 per hour for the period August 15, 2020 through June 30, 2021, with funding provided by FY21 IDEA Grant program.
4. Approved the appointment of the following faculty members to write curricula at the rate of \$33.00 per hour for the 2020-2021 school year, with final approved product due by September 15, 2020.

Name	Curriculum	# Hours	Funding Source
Darryl DiGiovanna	CIS Software Design (New)	50	FY21 Perkins Secondary Grant
Darryl DiGiovanna	CIS Cybersecurity - Network Security (Revision)	37.5	FY21 Perkins Secondary Grant
Irene Fitzpatrick	Cinema Studies (New)	25	General Fund

5. Approved the appointment of the following faculty members to teach one additional block of instruction for the 2020-2021 school year:

LaToya Evans
 Rocio Felix
 Tania Saez
 Laurie Sisto

6. Approved the appointment of Herbert Farnese as a Teacher of Biology at MA Step 2 for the period September 1, 2020 through June 30, 2021, pending successful completion of a criminal history background check and pre-employment physical examination.
7. Confirmed and approved the appointment of Kurt Schubert as a Summer Program Welding Instructor for a maximum of 64 hours for the period July 27 through August 31, 2020 at his hourly rate.
8. Approved the appointment of David Navon from William Paterson University as a Student Teacher in the Physical Education and Health Department for the period September 1 through December 10, 2020.
9. Approved the appointment of the following Athletic Coaches for the Fall 2020 season:

Sport	Coach
Cross Country: Boys Varsity	Louis Rosso
Cross Country: Girls Varsity	Colleen Pascale
Soccer: Boys Varsity	Timothy Gordon
Soccer: Girls Varsity	Michael Harriott
Soccer: Boys Junior Varsity	Michael Quaglio
Soccer: Girls Junior Varsity	David McBride
Volleyball: Girls Varsity	Kathleen Turnbull
Volleyball: Girls Junior Varsity	Kristen Maday

10. Approved the appointment of Justin Jacobs as an Assistant Athletic Coach for Boys Soccer for the 2020 Fall season.

11. Approved the appointment of MaryJo Anzano as an Assistant Athletic Coach for Girls Soccer for the 2020 Fall season, pending successful completion of a criminal history background check and issuance of a Substitute Teacher Certificate by the New Jersey Department of Education.

12. Approved the appointment of the following staff members as CPR/First Aid Recertification Instructors for the 2020-2021 school year at the rate of \$33.00 per hour for a maximum of 5 hours:

Kristen Maday
Kathleen Whitehead

13. Approved the appointment of the attached list of ABS/IELCE staff members for the period September 1, 2020 through June 30, 2021 with funding provided by FY21 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

14. Approved the appointment of the part-time Adult Continuing Education Instructors for the 2020-2021 school year as per attached list.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC – Mr. Chase, Auto Service Technology instructor, said teachers would be open to a 2nd P.M. session and realize the need to be flexible.

OLD BUSINESS

- Presentation: Fall Semester and COVID-19, Freeholder Work Session Meeting, August 12, 2020 at 4:30 p.m.
- Presentation: Overview of MCST and Academies, Freeholder Work Session Meeting, September 23, 2020, at 4:30 p.m.
- New Jersey School Boards Association Fall Workshop 2020: October 20-22, 2020 (Virtual Conference)
Who would like to attend?

NEW BUSINESS

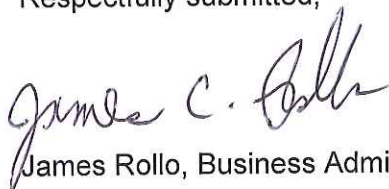
- Education Panel: Freeholder Morris Recovery Task Force Conference Call, Date TBD
- Next Board Meeting: September 8, 2020 at 6:30 p.m.

ADJOURNMENT

Motion made by Mr. Hyland, seconded by Mrs. Roth Starr, to adjourn the meeting at 8:22 a.m.

All present voted yes – Motion carried.

Respectfully submitted,


James Rollo, Business Administrator/Board Secretary