

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

April 14, 2020

A regular meeting of the Morris County Vocational School District held via virtual meeting on April 14, 2020 and was called to order by President Barbara Dawson at 6:32 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record by email on April 6, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland, Mrs. Hanna Roth Starr and Dr. Angelica Allen-McMillan.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

**CORRESPONDENCE - None**

**SUPERINTENDENT'S REPORT**

- Mr. Rollo indicated that the tax levy and budget were approved by the Board of School Estimate.
- Mrs. Castell provided the results of the NJSLA Science Assessment.
- Mr. Moffitt commented on the exceptional response of the administration and staff on the subject of distance learning in response to COVID-19. No timetable has been established as yet for the reopening of schools and the situation may last into the fall. Graduation poses a unique challenge.

**Information Only:**

- Security/Fire Drill Logs and Student Incident Reports
- HIB Report

**COMMITTEE PROGRAMS- NONE**

**HEARING OF THE PUBLIC**

Freeholder Stephen Shaw thanked Mr. Moffitt for how quickly the district responded to the challenge of COVID-19.

Mr. Jeff Chase, CTE Teacher, thanked Mr. Moffitt for his kind words and commented on how well distance learning is going.

## MINUTES

The following motion made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of March 10, 2020 as submitted.

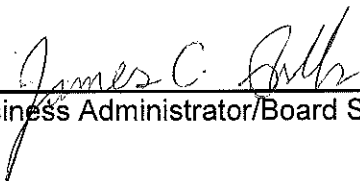
Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan  
No: 0  
Abstain: 0  
Motion Carried.

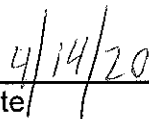
## BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of February 2020. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of February 29, 2020, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 29, 2020 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

  
\_\_\_\_\_  
Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending February 29, 2020.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan  
No: 0  
Abstain: 0  
Motion Carried.

## FINANCE

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2019/2020 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
4. Approved Anastasija Jerjomina as a World Language Guest Artist for the 2019-2020 school year for a maximum of five days (two hours per day) at the rate of \$60.00 per day, with funding provided by general fund.

5. Approved Change Order #1 for an add of \$3,524.69 for Daskal, LLC. which represents a charge for additional labor, materials and equipment to remove 12" deep reinforced concrete in the patio area to be deducted from the \$20,000.00 contingency allowance. The final contract sum including this change order remains unchanged at \$1,907,000.00.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan  
No: 0  
Abstain: 0  
Motion Carried.

## **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the attached list of field trips for the 2019-2020 school year.
2. Approved the attached Contract of Affiliation between the Morris County Vocational School District and the Daughters of Israel to provide a clinical site for the Licensed Practical Nursing Program effective April 15, 2020.
3. Approved the attached School Safety and Health Plan.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan  
No: 0  
Abstain: 0  
Motion Carried.

## **PERSONNEL**

The following motions made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of Richy Mendez as a Volunteer Softball Coach for the 2020 Spring season.
2. Approved the appointment of the following Cosmetology Teachers as Chaperones for the Cosmetology State Board Exam on May 16, 2020:

Brigida Alonzo  
Kathleen Marshall  
Annabel Pagana-Lausch

3. Approved an additional 400 hours at the rate of \$40.00 per hour for Peter Bedell, County Apprenticeship Network Coordinator, for the period April 15, 2020 through June 30, 2020, with funding provided by FY20 County Apprenticeship Coordinator Grant.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan  
No: 0  
Abstain: 0  
Motion Carried.

## **HEARING OF THE PUBLIC - NONE**

## OLD BUSINESS

- Academic Achievement Recognition Dinner: June 3, 2020, Hanover Marriott, 6:00 p.m. **NOTE: THIS EVENT HAS NOW BEEN CANCELLED.**
- Sports Award Banquet: June 10, 2020, Zeris Inn, 6:30 p.m.
- Completer Ceremony: June 12, 2020, 8:30 a.m. and 12:30 p.m.
- Graduation: June 22, 2020, Mennen Arena, 3:00 p.m.
- Presentation: Overview of MCST and Academies, Freeholder Work Session Meeting September 23, 2020 at 4:30 p.m.

Most June events will be cancelled or converted to another format.

## NEW BUSINESS

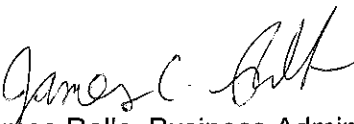
- Next Board Meeting: May 12, 2020 at **6:30 p.m.**

## ADJOURNMENT

Motion made by Mrs. Dawson, seconded by Dr. Allen-McMillan, to adjourn the meeting at 7:10 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary