

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

January 14, 2020

A regular meeting of the Morris County Vocational School District held on January 14, 2020 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record by email on November 4, 2019 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland and Dr. Angelica Allen-McMillan.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

Also present were visitors: Freeholder John Krickus and Freeholder Stephen Shaw.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- 2020-2021 Board Goals - Mr. Moffitt noted the goals as previously developed were incorporated into the Board packet.

Information Only:

- Security and Fire Drill Logs
- Student Incident Report

COMMITTEE PROGRAMS- NONE

HEARING OF THE PUBLIC – NONE

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of December 10, 2019 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Dr. Allen-McMillan
No: 0
Abstain: 1 Mr. Hyland
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

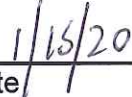
The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of November 2019. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of November 30, 2019, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2019 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending November 30, 2019.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Hyland, seconded by Dr. Allen-McMillan, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2019/2020 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope

of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Confirmed and approved the submission of a budget modification for the FY20 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant in the amount of \$7,916.00 in order to reallocate funds.
5. Approved the submission of a budget modification to the FY20 Perkins Postsecondary Grant to incorporate \$2,895.00 in additional funds awarded to the district by NJDOE.
6. Approved Christina Campanella as a Multimedia Guest Artist for the 2019-2020 school year for one day at the rate of \$200.00 per day, with funding provided by General Fund.
7. Approved the following tuition rates for full-time and share-time secondary students for the 2020-2021 school year:

	In-County 20-21 Rate	18-19 DOE Certified Cost per Pupil	Out-of-County 20-21 Rate*
Full-Time General Education	\$9,180 (2% increase)	\$9,243	\$13,180 (1.38% increase)
Full-Time Special Education	\$11,118 (2% increase)	\$14,748	\$15,118 (1.46% increase)
Share-Time General Education	\$4,539 (2% increase)	\$4,621.74	\$6,539 (1.38% increase)
Share-Time Special Education	\$5,508 (2% increase)	\$7,373.90	\$7,508 (1.46% increase)

*Includes a \$4,000 (Full-Time) or \$2,000 (Share-Time) capital and operating expense charge per 18A:54-23.4 for non-resident students.

8. Approved the following resolution:

WHEREAS, the Morris County Vocational School District ("Plan Sponsor") maintains the Morris County Vocational School District 457(b) Retirement Plan ("Plan"); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, the Plan Sponsor wishes to amend the written terms of the Plan in a good faith effort to meet the requirements of law, regulations or other issuances regarding unforeseeable emergency distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the unforeseeable emergency distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the unforeseeable emergency distribution final regulations will supersede any inconsistent Plan provisions;

NOW, THEREFORE, BE IT RESOLVED that section 12.3 "Cessation of deferrals" in the OMNI Group, Inc. Model 457(b) Deferred Compensation Plan – Basic Plan Document is hereby deleted and removed effective 1/1/2020.

BE IT FURTHER RESOLVED that the Plan, as restated and amended, is hereby approved and adopted.

IN WITNESS WHEREOF, the Plan Sponsor has caused this Resolution and Amendment to be adopted this 14th day of January 2020.

9. Approved the following resolution:

WHEREAS, there exists a need for professional services for the 2019-2020 school year and funds are available for these purposes; and

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that the following be engaged for professional services as described and in an amount not to exceed \$21,500.00:

Maser Consulting Project #19003761P - Professional Engineering Services
Front Entrance Building Addition

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2019-2020 school year as per the attached list.
2. Approved the attached list of field trips for the 2019-2020 school year, as amended.
3. Approved the establishment of the Model UN as a Category I club effective January 15, 2020.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Dr. Allen-McMillan, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Kimberly Shay, Preschool Lunch Aide, effective December 23, 2019.
2. Accepted the resignation of Rosie Edouard, part-time Adult Continuing Education LPN Instructor, effective January 8, 2020.
3. Accepted the resignation of Mary Dougherty, Board Member, effective January 14, 2020.
4. Approved advancement on the salary guide to MA for Laura Dessel, Teacher of Mathematics, effective February 1, 2020.

5. Approved the appointment of Chelsea Maher from Caldwell University as a Guidance Department Intern for the period January 15 through May 17, 2020.
6. Approved the appointment of Kristen Maday as a CPR/First Aid Instructor to conduct two 3-hour CPR certification sessions for staff members for a maximum of 6 hours at the rate of \$33.00 per hour for the 2019-2020 school year.
7. Approved the appointment of Kristen Maday as a Timekeeper for the 2019-2020 school year at the rate of \$35.00 per game.
8. Approved the appointment of Chung-Yi Lin and Adam Wirjosemito as Co-Advisors for the Robotics Club for the 2019-2020 school year.
9. Approved the appointment of the following Substitute Teachers for the 2019-2020 school year:

Jimena Gutierrez (Cosmetology Only)
John Sisto

10. Approved the attached updated list of grant-funded positions for the 2019-2020 school year.
11. Amended the resolution of December 10, 2019 to approve the appointment of the following staff members as part-time Continuing Education Mentors at the rate of \$35.00 per hour for a total of 14 hours each for the period December 16, 2019 through June 30, 2020, with funding provided by FY20 Perkins Postsecondary Grant: (change to job title)

<u>Name</u>	<u>Program</u>
Susan Marotta	LPN
Brian Prendergast	Welding

12. Approved an additional 40 hours at the rate of \$35.00 per hour for Elizabeth McCormack, part-time Continuing Education Computer Instructor, for the period February 3 through June 30, 2020.
13. Approved the appointment of Joseph Eannetta as a part-time Continuing Education Curriculum Writer for the AWS Level II program at the rate of \$500.00 with final approved product by May 1, 2020, with funding provided by FY20 Perkins Postsecondary Grant.
14. Approved the appointment of Thomas Vitale as a part-time Continuing Education HVACR Instructor for a maximum of 180 hours at the rate of \$35.00 per hour for the period February 3 through June 30, 2020.
15. Approved the appointment of Michael Tynan as a part-time Continuing Education Drone Technology instructor, for a maximum of 15 hours at the rate of \$35.00 per hour, for the period of February 3 through June 30, 2020.
16. Approved an additional 35 hours at the rate of \$35.00 per hour for John Publik, part time Continuing Education Electrical Instructor, for the period February 3 through June 30, 2020.
17. Accepted the resignation of Nancy Barrientos, Adult Continuing Education Program Specialist, effective February 13, 2020.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

FACILITIES

The following motion made by Mr. Hyland, seconded by Dr. Allen-McMillan, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Confirmed and approved the use of the facilities by Jersey Crew Soccer Club for indoor youth soccer practices in the Building #1 Gymnasium on Saturdays from December 21, 2019 through March 28, 2020 from 3:00 p.m. – 10:00 p.m.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC - NONE

OLD BUSINESS

- Academic Achievement Recognition Dinner: June 3, 2020, Hanover Marriott
- Sports Award Banquet: June 10, 2020, Zeris Inn, 6:30 p.m.
- Completer Ceremony: June 12, 2020, 8:30 a.m. and 12:30 p.m.
- Graduation: June 22, 2020, Mennen Arena

NEW BUSINESS

- Meeting with Biotechnology Academy Parents, January 21, 2020, 6:00 p.m.
- Meeting with County College of Morris and MCVSD Board Members, January 23, 2020 at 5:30 p.m., Morris County School of Technology
- Next Board Meeting: February 11, 2020 at **6:30 p.m.**
- Board of School Estimate: March 25, 2020, 4:00 p.m.

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- Personnel Matter

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter

under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

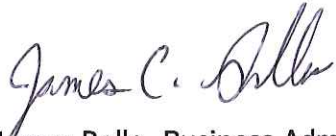
The meeting was recessed at 6:43 p.m. and reconvened at 6:57 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Dr. Allen-McMillan. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

ADJOURNMENT

Motion made by Mr. Hyland, seconded by Mr. Colasurdo, to adjourn the meeting at 6:58 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "James C. Rollo".

James Rollo, Business Administrator/Board Secretary