

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

July 16, 2019

A regular meeting of the Morris County Vocational School District held on July 16, 2019 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 7:30 a.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record/Morristown Newspapers, Inc. by email on November 2, 2018 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo and Mrs. Mary Dougherty (via telephone)

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

CORRESPONDENCE - NONE

SUPERINTENDENT'S REPORT

- Mr. Moffitt discussed the QSAC Review Placement Scores and is very pleased with the results.
- Mr. Moffitt presented the 2018-2019 School and District HIB Grade Reports.

Information Only:

- Security and Fire Drill Logs
- Student Incident Report

COMMITTEE PROGRAMS- NONE

HEARING OF THE PUBLIC (related to agenda items only)- NONE

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mrs. Dougherty, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of June 10, 2019 as submitted.

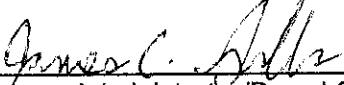
Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

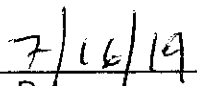
The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty, were approved as submitted.

- A. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of May 2019. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of May 31, 2019, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2019 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending May 31, 2019.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2018/2019 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

4. Confirmed and approved the attached Agreement between Fairleigh Dickinson University and Morris County Vocational School District for the period July 1, 2019 through June 30, 2021.

Roll Call Vote – Yes: 2 Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 1 Mrs. Dawson
Motion Carried.

5. Confirmed and approved the attached Morris/Sussex/Warren Vendor Training Agreement between the County of Morris and the Morris County Vocational School District to implement Workforce Development programs for the New Jersey Department of Labor and Workforce Development effective July 1, 2019 through June 30, 2020.
6. Approved the submission of the FY20 IDEA grant application in the amount of \$214,662.00 for the period of July 1, 2019 to June 30, 2020.
7. Refused all funds allocated under the FY20 ESEA Consolidated Grant in the amount of \$88,109.00 for the period of July 1, 2019 to June 30, 2020.
8. Accepted funding from the NJDOE for FY20 Perkins Secondary Grant in the amount of \$366,567.00 for the period July 1, 2019 through June 30, 2020.
9. Approved the fee for the Timekeeper for the 2019-2020 school year at \$35.00 per game.
10. Approved the 2019-2020 officials and assignor fee schedules as attached.
11. Approved the following resolution:

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by Division of Purchase and Property," and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing the vendor as listed below:

Vendor	Commodity	Contract #	Expiration
Neopost USA Inc.	Mailroom Equipment and Maintenance Various State Agencies	41267	4/14/2020

12. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education in the Township of Denville, County of Morris, as follows:

The sale of surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the agreement entered into with GovDeals, available online at govdeals.com and also available from the Morris County Vocational School District Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder concerning use of said property.
5. The Morris County Vocational School District Board of Education reserves the right to accept or reject any bid submitted.

Equipment to be Auctioned

Casio POS System
Hollowell Lockers
Hooded Hair Dryer
One Lot of Miscellaneous Cosmetology Supplies
Snap-On Brake Lathe
True Refrigerator
Turbo Air Refrigerator

13. Approved the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to advance a "School Facilities Project," generally consisting of a partial roof replacement of the District's Building #2 and in so replacing the existing roof due to its age and condition, will improve the efficiency and reliability of the structure on campus; and

WHEREAS, the project was submitted to the New Jersey Department of Education and is further defined as DOE Project Number 3365-050-19-5000; and

WHEREAS, the Board received notice that this project is eligible for 40% funding through New Jersey Debt Service Aid. That this project's Preliminary Eligible Costs (PEC) of \$265,000.00 provide for aid funding from the State of New Jersey in the amount of \$106,000.00.

WHEREAS, the School District, upon receiving the PEC letter, must make the following elections: (1) State funding source, and (2) acceptance of the PEC as the Final Eligible Costs (FEC) and this notice must be returned to the Department within (30) thirty days of receipt.

WHEREAS, the project does not require additional "educational adequacy review," and therefore can advance the project including UCC compliance as required.

NOW THEREFORE BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby accept the PEC amount as the FEC amount and the stated funding source for the local share are the proceeds from the county bond.

That the Architect, School Business Administrator, and Board Attorney as applicable, are hereby authorized to undertake all related further actions necessary in connection with the project.

14. Approved the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to advance a "School Facilities Project," generally consisting of paving upgrades of the District's Building #3 to Building #4 parking lot and in so upgrading the existing parking lot due to its age and condition, will improve the safety and functionality of the designated area on campus; and

WHEREAS, the project was submitted to the New Jersey Department of Education and is further defined as DOE Project Number 3365-050-19-6000; and

WHEREAS, the Board received notice that this project is eligible for 40% funding through New Jersey Debt Service Aid. That this project's Preliminary Eligible Costs (PEC) of \$290,000.00 provide for aid funding from the State of New Jersey in the amount of \$116,000.00.

WHEREAS, the School District, upon receiving the PEC letter, must make the following elections: (1) State funding source, and (2) acceptance of the PEC as the Final Eligible Costs (FEC) and this notice must be returned to the Department within (30) thirty days of receipt.

WHEREAS, the project does not require additional "educational adequacy review," and therefore can advance the project including UCC compliance as required.

NOW THEREFORE BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby accept the PEC amount as the FEC amount and the stated funding source for the local share are the proceeds from the county bond.

That the Architect, School Business Administrator, and Board Attorney as applicable, are hereby authorized to undertake all related further actions necessary in connection with the project.

- 15. Amended the resolution of March 12, 2019 approving Change Order #2 for an add of \$2,000.83 for Tri-Form Construction, Inc. which represents a charge for additional labor, materials and equipment to refeed 277 Volt lighting circuits. The final contract sum including this change order increases to \$1,041,772.85 (correction to amount of change order).**

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mrs. Dougherty, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the Structured Learning Experiences for the 2019-2020 school year as per the attached list.
2. Motion to confirm and approve the attached field trip for the 2018-2019 school year.
3. Affirmed the attached Harassment, Intimidation and Bullying Report of June 11, 2019.
4. Approved the attached Memorandum of Understanding for the Tomorrow's Teachers Program between Rider University and the Morris County Vocational School District.
5. Approved the application for the enrollment of the Morris County School of Technology as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by the NJSIAA for the 2019-2020 school year. Pursuant to N.J.S.A.

18A:11-3 the Morris County Vocational School District Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.

6. Approved the transfer of Morris County Vocational School District from QSAC Cohort 3 to Cohort 1 with the understanding that the district will undergo a full QSAC monitoring in the 2019-2020 school year.
7. Approved the attached Memorandum of Agreement for Professional Services between the Morris County Vocational School District and the New Jersey Department of Education to administer the Adult Education tests for calendar years 2020 through 2023.
8. Approved a change in category for the Drama/International Thespian Society Club from Level III to Level II effective September 1, 2019.
9. Approved the adoption of the following new curricula as aligned to the designated New Jersey Student Learning Standards:

Hospitality Management and Culinary Arts Grade 11 (CCM Program)
Hospitality Management and Culinary Arts Grade 12 (CCM Program)

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Mark DeMilio, Teacher of Physical Science, effective June 30, 2019.
2. Approved advancement on the salary guide to MA for Samantha Shane, Teacher of English, effective September 1, 2019.
3. Approved the appointment of John Lisella as a Volunteer Coach for Girls Volleyball and Girls Softball for the 2019-2020 school year.
4. Approved the appointment of Justin Jacobs as an Assistant Coach, Boys Soccer, for the 2019-2020 school year.
5. Approved the appointment of the attached list of ABS/IELCE staff members for the period September 1, 2019 through June 30, 2020 with funding provided by FY20 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant, pending funding decision by the New Jersey LWD.
6. Approved the appointment of the part-time Adult Continuing Education Instructors for the 2019-2020 school year as per attached list.
7. Approved the appointment of Angela D'Orsi as a Structured Learning Coordinator (12-month position) at BA Step 14 with an anticipated start date of September 1, 2019 through June 30, 2020, pending successful completion of a criminal history background check and pre-employment physical examination.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC – NONE

NEW BUSINESS

- Next Board Meeting: August 13, 2019 at 7:30 a.m.
- NJSBA Annual Fall Workshop: October 21-14, 2019
Barbara Dawson, Lawrence Colasurdo and Mary Dougherty attending

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mrs. Dawson, to adjourn the meeting at 7:39 a.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary