

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**May 14, 2019**

A regular meeting of the Morris County Vocational School District held on May 14, 2019 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record, Inc., by email on November 2, 2018 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mrs. Mary Dougherty and Mr. John Hyland.

Also present were: Superintendent Scott Moffitt and Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**CORRESPONDENCE - NONE**

**SUPERINTENDENT'S REPORT**

**Reports:**

- Academy for Law and Public Safety Student Presentation: "Education for Change"
- Mr. Moffitt described the May 10<sup>th</sup> Lockdown ultimately being determined to be a non valid threat.

**Information Only:**

- Security and Fire Drill Logs
- Student Incident Report

**COMMITTEE PROGRAMS - NONE**

**HEARING OF THE PUBLIC (related to agenda items only) – NONE**

**SUNSHINE RESOLUTION**

The following motion made by Mrs. Dougherty, seconded by Mr. Colasurdo, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- Staff Rehires for 2019-2020

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **5 minutes** and action is expected afterwards in open session.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:03 p.m. and reconvened at 7:12 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

## **MINUTES**

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

Approved the minutes of the Regular and Closed Session Meetings of the Board of Education of April 9, 2019 as submitted.

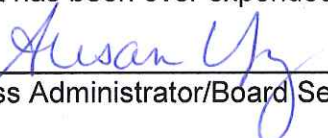
Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

## **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT**

The following motions made by Mr. Colasurdo , seconded by Mr. Hyland, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of March 2019. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of March 31, 2019, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

5-14-19  
\_\_\_\_\_  
Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending March 31, 201.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

## **FINANCE**

The following motions made by Mrs. Dougherty, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2018/2019 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Confirmed and approved the appointment of Nicole Corea as a VPA Guest Artist for the Dance Academy for one additional day on May 3, 2019 at the rate of \$275.00 per day, with funding provided by FY19 Perkins Secondary Grant.
5. Accepted a donation of tools with an estimated value of \$2,550.00 from Linn Hackman, Denville, New Jersey, for use in the carpentry program, with a letter of appreciation to the donor.
6. Approved the attached food service management company cost reimbursable contract addendum with Maschio's Food Services, Inc. to provide food service management services for the 2019-2020 school year with a management fee of \$10,713.06 and a guarantee of \$7,725.00 in accordance with the terms and conditions of the original cost reimbursable contract (base year contract 2018-2019; 2% increase in management fee).
7. Refused funds for the FY20 Perkins Postsecondary Grant Federal Allocation in the amount of \$4,686.00. Funds are being refused because our allocation does not meet the \$50,000.00 minimum federal threshold. A grantee with less than the threshold amount in federal funding may not apply for the federal funds without forming a consortium. State funds are not subject to the threshold restriction.
8. Approved the submission of the FY20 Perkins Postsecondary Grant Phase 2 application in the amount of \$120,105.00.
9. Approved Change Order #14 for an add of \$1,236.25 for Tri-Form Construction, Inc. which represents a charge for additional labor, materials and equipment to provide for the addition of metal cover trim at the existing window system to be deducted from the \$20,000.00 contingency allowance. The final contract sum including this change order remains unchanged at \$1,042,479.24.
10. Approved Change Order #16 for an add of \$2,019.97 for Tri-Form Construction, Inc. which represents a charge for additional labor, materials and equipment to provide for the addition of a heavy-duty metal nosing at the stair within the Multipurpose Room to be deducted from the \$20,000.00 contingency allowance. The final contract sum including this change order remains unchanged at \$1,042,479.24.

11. Approved the following resolution:

WHEREAS, there exists a need for professional services for 2019-2020 and funds are available for these purposes; and

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that the following be engaged for professional services for DOE Submission/Project Application for the following work as an educational facility project as described and in an amount not to exceed \$23,400.00:

USA Architects Planners + Interior Designers  
USA Project #2019-061 Roof Replacement at Building #2

12. Approved the following resolution:

WHEREAS, there exists a need for professional services for 2019-2020 and funds are available for these purposes; and

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that the following be engaged for professional services for DOE Submission/Project Application for the following work as an educational facility project as described and in an amount not to exceed \$23,460.00:

USA Architects Planners + Interior Designers  
USA Project #2019-062 Paving Upgrades

13. Approved the award of a contract for paving work under the Educational Services Commission of New Jersey Cooperative System #65MCESCCPS to Murray Paving and Concrete in the amount of \$173,502.42.

14. **Official Newspapers**

Designated the Star Ledger as the official legal newspaper of the Board of Education and designate the Daily Record as the second newspaper for open public meetings law for the 2019-2020 school year.

15. **Official Depository**

Designated the Provident Bank as the official depository for the 2019-2020 school year for the following accounts:

3 Signatures Required: President, Vice President, Secretary or Treasurer  
General Account

2 Signatures Required: Secretary, Superintendent or Treasurer

Payroll and Payroll Agency, Student Activities, and Maintenance Reserve Accounts

Scholarship Savings Account: Butler Rotary Club, Ginty, LPN Recognition Award, Catapano, Goldblatt, Morris County Beauty Culture, Wyatt, Andy Latincsics Memorial and Gene Haas Foundation

SUI Account, 12 Month Pay Option Account, Flex Spending Account, Financial Aid Account

**16. Petty Cash Funds**

Approved the petty cash funds for the 2019-2020 school year as listed below:

<u>Fund</u>	<u>Amount</u>
Petty Cash	\$600.00
Business Office Cash Box	\$300.00
Adult Ed Cash Box	\$100.00
Cosmetology I	\$50.00
Cosmetology 2	\$50.00

**17. Public Agency Compliance Officer**

Designated the Business Administrator/Board Secretary to serve as a Public Agency Compliance Officer (P.A.C.O.) and to act as liaison for the district in accordance with P.L. 1975 c. 127 (N.J.A.C. 17:27) for the 2019-2020 school year.

**18. Purchasing Agent**

Appointed the Business Administrator/Board Secretary as the Qualified Purchasing Agent for the Morris County Vocational School District for the 2019-2020 school year, and to set the bid threshold amount of \$40,000.00 for the board of education, and to authorize the Business Administrator/Board Secretary to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed the established bid threshold amount.

**19. Award of Purchases, Contracts or Agreements**

Approved in accordance with Title 18A:18A-37(c), the authorization of the Business Administrator to award contracts for the 2019-2020 school year that are in aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

**20. Authorization of Procurement of Goods/Services through State Contracts for 2019-2020 School Year**

Approved the following resolution:

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by Division of Purchase and Property," and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<b>Vendor</b>	<b>Commodity</b>	<b>Contract #</b>	<b>Expiration</b>
Cisco	Data Communications Equipment	87720	5/31/2019
Dell	Naspo Valuepoint Computer	89967	3/31/2020
Dell	Data Communications Equipment	88796	5/31/2019
Dell	Software License & Related Services	89850	6/30/2020
DFFLM	Vehicles, Cargo Vans, Class 1/2/3	88211	8/01/2019

	Regular/Extended		
Franklin Griffith	Electrical Equipment and Supplies	85580	12/31/2019
Grainger	Industrial/MRO Supplies & Equip	79875	6/30/2019
Groupe Lacasse, LLC	Furniture: Office, Lounge	81714	4/30/2020
H.P Enterprises	Naspo Valuepoint Computer	40116	3/31/2020
H.P Enterprises	Data Communications Equipment	88130	5/31/2019
H.P Inc	Naspo Valuepoint Computer	89974	3/31/2020
Krueger	Furniture - Unassembled/Unfinished	85297	10/31/2019
Krueger	Keyboard Trays & Acoustical Privacy Panels	86311	10/31/2019
Krueger	Furniture: Office, Lounge	81720	4/30/2020
Lawson Products	Parts & Repairs for Road Maintenance Equipment	85850	1/29/2020
Lenovo United States	Naspo Valuepoint Computer	40121	3/31/2020
Ricoh USA Inc.	Copiers, Maintenance & Supplies	40467	1/11/2020
SHI International Corporation	Software License and Related Services	89851	6/30/2020
Spacesaver Storage Systems, Inc.	High Density Mobile File Systems	79829	6/30/2019
Steelcase	Furniture; Office, Lounge	81639	4/30/2020
Tele Measurements	Video Teleconferencing Equipment & Services	81123	3/31/2020
W.B. Mason	Office Supplies & Recycled Copy Paper	88839	5/6/2020

**21. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2019-2020 School Year**

Approved the following resolution:

WHEREAS Title 18A:18A-11 provides that the Boards of Education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for the respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

**22. Professional Services**

Approved the following resolution:

WHEREAS, there exists a need for the retention of an Auditor,

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

WHEREAS the Board of Education has received, reviewed and evaluated the attached external peer/quality report;

The President and Secretary are hereby authorized and directed to execute an agreement with:

Nisivoccia & Company to serve as Auditor for the Board of Education for the 2019-2020 school year at a fee not to exceed \$45,850.00 (Auditor for 2018-2019: Nisivoccia & Company; 1% increase from 2018-2019.)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The Auditors are considered as a "Professional Service" and bids are not required pursuant to N.J.S.A. 18A:18A-5.

**23. Professional Services**

Approved the following resolution:

WHEREAS, there exists a need for the retention of Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

John M. Mills, III of Mills & Mills to serve as Counsel to the Board of Education for the 2019-2020 school year at a fee of \$155.00 per hour and \$300.00 per Board of Education Meeting. (Attorney for 2018-2019: John M. Mills, III of Mills & Mills; \$5 per hour rate increase from 2018-2019.)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Counsel to the Board of Education is considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

**24. Professional Services**

Approved the following resolution:

WHEREAS, there exists a need for the retention of Special Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Scarinci Hollenbeck to serve as Special Counsel to the Board of Education for the 2019-2020 school year at a fee of \$165.00 per hour for Partners and Counsel, \$155.00 per hour for Associates and \$115.00 per hour for law clerks and paralegals. (*Special Counsel for 2018-2019: Scarinci Hollenbeck; \$0 per hour rate increase for attorneys, law clerks and paralegals from 2018-2019.*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Special Counsel to the Board of Education for selected legal services including Special Education, HIB and Student Matters, Employment and Personnel Matters, Construction and Purchasing Matters, Educational Law Matters and Cybersecurity Matters are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

**25. Architect of Record**

Approved USA Architects Planners + Interior Designers as the Architect of Record for the 2019-2020 school year as per the attached rate schedule.

**26. Tax Payment Schedule**

Approved the tax payment schedule for the 2019-2020 school year as per attached.

**27. Chart of Accounts**

Approved the Chart of Accounts for the 2019-2020 school year as per attached.

**28. Flexible Spending Account**

Approved the Flexible Spending Account (FSA) administered through Horizon BCBSNJ for the 2019-2020 school year as follows:

	<u>Minimum</u>	<u>Maximum</u>
Unreimbursed Medical Expenses	\$250.00	\$2,700.00
Dependent Care	\$500.00	\$5,000.00

**29. Dental Plan**

Approved the one-year renewal of the dental plan with Delta Dental for the period July 1, 2019 through June 30, 2020 at a super composite rate of \$98.17 per month (0% increase from 2018-2019).

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

**CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior internships for the 2018-2019 school year as per the attached list.
2. Approved the senior internships for the 2019-2020 school year as per the attached list.



3. Approved the Charlotte Danielson: The Framework for Teaching (2013 Edition) as the teacher practice evaluation instrument for the Morris County Vocational School District for the 2019-2020 school year.
4. Confirmed and approved the attached field trip for the 2018-2019 school year.
5. Approved the attached list of field trips for the 2018-2019 school year.
6. Approved the submission of the 2019-2022 Comprehensive Equity Plan to the New Jersey Department of Education Morris County Office for approval.
7. Approve the school bus emergency evacuation drill report completed on April 1 and 2, 2019.
8. Approved the attached revised 2018-2019 school calendar.
9. Approved the attached new and revised curricula as aligned to the designated New Jersey Learning Standards.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

## **PERSONNEL**

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the reappointment of staff for the 2019-2020 school year as listed on the attached roster.
2. Approved the attached 2019-2020 Schedule of Benefits for the 12-Month Non Represented Employees.
3. Approved the reappointment of Nancy Kucinski as an Education and Learning Instructional Aide for a maximum of 800 hours at the rate of \$39.94 per hour for the 2019-2020 school year.
4. Approved the reappointment of Alexandra Albert as Treasurer of School Moneys at the annual salary of \$6,700.00 for the period July 1, 2019 through June 30, 2020 (3.1% increase; no increase since 2015-2016).
5. Accepted the resignation of Jack Sassaman, Supervisor of Instruction, effective June 30, 2019.
6. Accepted the resignation due to retirement of Melissa Sevola, Structured Learning Experience Coordinator, effective July 31, 2019.
7. Accepted the resignation of Joseph Miktus, Apprenticeship Coordinator, effective June 30, 2019.
8. Approved the appointment of Mark Cosgrove as a part-time (0.5) Culinary Arts Teacher at MA+30 Step 10 for the period September 1, 2019 through June 30, 2020, pending successful completion of a criminal history background check and pre-employment physical examination.
9. Approved the appointment of Kurt Schubert as a Teacher of Welding at BA Step 7 for the period September 1, 2019 through June 30, 2020, pending successful completion of a criminal history background check and pre-employment physical examination.

10. Approved the appointment of Adebimpe Ogunade as a School Counselor to fulfill a leave of absence at MA+30 Step 1 for the period May 15, 2019 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
11. Approved the appointment of Adebimpe Ogunade as a School Counselor to fulfill a leave of absence at MA+30 Step 1 for the period September 1, 2019 through November 26, 2019.
12. Approved the appointment of Kimberly Delesky as a Teacher of Special Education (CTE Programs) at MA Step 18 for the period September 1, 2019 through June 30, 2020.
13. Approved the appointment of Deirdre Romero as a part-time (0.5) Teacher of Business at BA+30 Step 5 for the period September 1, 2019 through June 30, 2020.
14. Approved the attached Employment Agreement for Shari Castelli, Assistant Superintendent for Curriculum and Instruction, for the 2019-2020 school year as approved by the NJDOE Interim Executive County Superintendent on May 6, 2019.
15. Approved a 7% differential to base salary for the 2019-2020 school year for Lisa Peluso, Teacher of Dance, due to an extended work day (transition of Dance program from MCST to Morris Knolls High School).
16. Approved the following resolution:

BE IT RESOLVED that the Morris County Vocational School District Board of Education ("Board") hereby approves the attached Employment Separation Agreement and Release with Employee #4591; and

BE IT FURTHER RESOLVED that the Board hereby accepts Employee # 4591's irrevocable resignation effective August 31, 2019; and

BE IT FURTHER RESOLVED that the Board approves the Board President and the Business Administrator/Board Secretary's execution of the Employment Separation Agreement and Release on behalf of the Board; and authorizes the administration to take such further steps as may be necessary to effectuate the within Employment Separation Agreement and Release and carry out this action of the Board.

17. Approved a maternity leave of absence under the Federal Family Medical Leave Act for Adrienne MacKenzie, Teacher of Chemistry, with an anticipated start date of September 3, 2019 through October 14, 2019, using accumulated sick days as requested, followed by an unpaid leave of absence under the New Jersey Family Leave Act effective October 15, 2019 through January 20, 2020, followed by an unpaid child care leave of absence for the period January 21, 2020 through June 30, 2020.
18. Approved the appointment of Robert Burt as a Substitute Custodian for the 2018-2019 and 2019-2020 school year.
19. Approved the appointment of the following Cosmetology Teachers as Chaperones for the Cosmetology State Board Exam on May 18, 2019:

Brigida Alonzo  
Kathleen Marshall

20. Approved the appointment of the following staff members as Makers Day Event Staff on June 1, 2019 for a maximum of 4 hours each at the rate of \$33.00 per hour:

Sheila Arakelian  
Carl Carbone  
Jacqueline Graulich  
Steven Hendricks

Scott Kindler  
Colleen Pascale  
Louis Rosso

21. Approved the appointment of Miguel Alfonso to revise the following curricula at the rate of \$33.00 per hour with final approved product by September 15, 2019:

Curriculum	Maximum Hours	Funding Source
Introduction to Culinary Arts Grade 9	40	FY20 Perkins Secondary Grant
Cooking Foundations Grade 10	40	FY20 Perkins Secondary Grant
Advanced Culinary Skills Grade 11	40	FY20 Perkins Secondary Grant

22. Approved the attendance of the attached list of students and advisors/chaperones at the HOSA National Competition in Orlando, Florida, from June 18 – 23, 2019.
23. Approved the attendance of the attached list of students and advisors at the SkillsUSA National Competition in Louisville, Kentucky, from June 24 – 29, 2019.
24. Approved the appointment of Kristen Maday and Albert Prentice as First Aid/CPR/AED Instructors to conduct two 3-hour CPR certification sessions for staff members for a maximum shared total of 6 hours at the rate of \$33.00 per hour for the 2018-2019 school year.
25. Confirmed and approved an additional 125 hours at the rate of \$25.00 per hour for Sharon Hernandez, part-time Adult Education ABS Registration Aide, for the period April 17 through June 30, 2019, with funding provided by FY19 ABS/IELCE Grant.
26. Confirmed and approved an additional 125 hours at the rate of 32.00 per hour for Lucille Kuser, part-time Adult Education ABS Instructor, for the period May 1 through June 30, 2019, with funding provided by FY19 ABS/IELCE Grant.
27. Approved an additional 23 hours at the rate of \$37.00 per hour for James Miller, part-time Adult Education Continuing Education Plumbing Instructor, for the period May 15 through June 30, 2019.
28. Approved an additional 10 hours at the rate of \$37.00 per hour for Kevin Conover, part-time Adult Continuing Education Electrical Instructor, for the period May 15 through June 30, 2019.
29. **Board Secretary**  
Approved the appointment of James Rollo as Board Secretary for the 2019-2020 school year.
30. **Affirmative Action Officer**  
Approved the appointment of the Director of Student Services and Special Education and the Grants Program Manager as the Affirmative Action Officers for the 2019-2020 school year.
31. **504 Compliance Officer**  
Approved the appointment of the Director of Student Services and Special Education as 504 Compliance Officer for the 2019-2020 school year.
32. **Title IX Officer**  
Approved the appointment of the Director of Student Services and Special Education as the Title IX Officer for the 2019-2020 school year.

**33. Custodian of School Records**

Approved the appointment of the Business Administrator/Board Secretary as the Records Custodian in accordance with the State of New Jersey Open Public Records Act (P.L. 2001, c. 404, N.J.S.A. 47:1A-1 et seq.) for the 2019-2020 school year.

**34. Asbestos Management Officer**

Approved the appointment of the Supervisor of Buildings and Grounds as the Asbestos Management Officer for the district for the 2019-2020 school year.

**35. Indoor Air Quality Officer**

Approved the appointment of the Supervisor of Buildings and Grounds as the Indoor Air Quality Officer for the district for the 2019-2020 school year.

**36. Integrated Pest Management Officer**

Approved the appointment of the Supervisor of Buildings and Grounds as the Integrated Pest Management Officer for the district for the 2019-2020 school year.

**37. Right to Know Officer**

Approved the appointment of the Supervisor of Buildings and Grounds as the Right to Know Officer for the district for the 2019-2020 school year.

**38. AHERA Coordinator**

Approved the appointment of the Supervisor of Buildings and Grounds as the AHERA Coordinator for the district for the 2019-2020 school year.

**39. Chemical Hygiene Officer**

Approved the appointment of the High School Principal or designee as the Chemical Hygiene Officer for the 2019-2020 school year.

**40. Anti-Bullying Specialist**

Approved the appointment of Jennifer Geuther as the Anti-Bullying Specialist for the 2019-2020 school year.

**41. Anti-Bullying Coordinator**

Approved the appointment of Lynne Jackson as the Anti-Bullying Coordinator for the 2019-2020 school year.

**42. Student Assistance Coordinator**

Approved the appointment of Jennifer Geuther as the Student Assistance Coordinator for the 2019-2020 school year.

**43. School Safety Specialist**

Approved the appointment of Mark Menadier as School Safety Specialist for the 2019-2020 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

## **FACILITIES**

The following motion made by Mrs. Dougherty, seconded by Mr. Hyland, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the use of the facilities by Tabernacle Productions for overflow parking in the Building #1 parking lot on Friday, May 17, 2019 from 5:30 – 11:00 p.m.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

**HEARING OF THE PUBLIC** – Mr. Jeff Chase thanked Ms. Young for her time in the district and recognized her fairness, hard work and dedication.

## **OLD BUSINESS**

- Academic Achievement Recognition Dinner: June 5, 2019, at 6:00 p.m., Hanover Marriott  
Attending: Barbara Dawson and Larry Colasurdo
- Sports Award Banquet: June 12, 2019 at 7:00 p.m., Zeris Inn  
Attending: Barbara Dawson, Larry Colasurdo, John Hyland and Mary Dougherty
- Completer Ceremony: June 14, 2019, 8:30 a.m. and 1:00 p.m.  
Attending AM: Barbara Dawson Attending PM: Lawrence Colasurdo
- Graduation: June 20, 2019, at 3:00 p.m., Mennen Arena  
Attending: Barbara Dawson; Lawrence Colasurdo; John Hyland; Mary Dougherty; Angelica Allen-McMillan

## **NEW BUSINESS**

- Next Board Meeting: June 11, 2019 at **6:30 p.m.** (Awards Ceremony)
- New Jersey School Boards Association Fall Workshop 2019: October 21-24, 2019

## **ADJOURNMENT**

Motion made by Mr. Hyland, seconded by Mrs. Dougherty, to adjourn the meeting at 7:21 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



Susan Young, Business Administrator/Board Secretary