

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**June 11, 2018**

A regular meeting of the Morris County Vocational School District held on June 11, 2018 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:35 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by email on May 25, 2018 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mrs. Mary Dougherty, Mr. John Hyland and Mr. Roger A. Jinks, Sr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**CORRESPONDENCE - NONE**

**SUPERINTENDENT'S REPORT**

**Awards Recognition Ceremony**

- Senior Academic Awards/Scholarships
- Student and Staff Recognitions

Motion made by Mrs. Dougherty, seconded by Mr. Hyland, to recess the meeting at 7:09 p.m. Voice vote. Motion carried.

**\*\*\*RECEPTION FOLLOWED\*\*\***

The meeting was recessed at 7:09 p.m. and reconvened at 7:29 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**Reports:**

- 2016-2017 District and School Grade Report: School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights – Mr. Moffitt reported the scores from the self evaluation.

- Mr. Moffitt acknowledged Ms. Young's service as the 2017-2018 NJASBO President and the dance performance given by the district's junior dance academy students at the NJASBO annual conference at the Borgata.

**Information Only:**

- Security and Fire Drill Logs
- Student Incident Report
- HIB Report

**HEARING OF THE PUBLIC** (related to agenda items only) - NONE

**MINUTES**

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty, were approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of April 17, 2018 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 2 Mrs. Dougherty and Mr. Jinks  
Motion Carried.

Approved the minutes of the Regular and Closed Session Meetings of the Board of Education of May 8, 2018 as submitted.

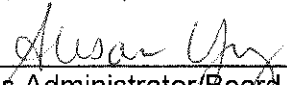
Roll Call Vote – Yes: 3 Mrs. Dawson, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 2 Mr. Colasurdo and Mr. Jinks  
Motion Carried.

**BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT**

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of April 2018. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of April 30, 2018, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of April 30, 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

6-11-18  
Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending April 30, 2018.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks  
No: 0  
Abstain: 0  
Motion Carried.

## **FINANCE**

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Approved the payment of bills as attached.
- B.** Approved the following amendments to the 2017/2018 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
- C.** Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
- D.** Approved the attached Agreement between the Morris County Vocational School District and the Township of Denville for School Resource Officer services for the 2018-2019 school year (\$5.00 per hour rate increase for SRO and \$10,080.00 increase for administrative costs from 2017-2018).
- E.** Approved the Professional Support/Non-Public Services Agreement between the Educational Services Commission of Morris County and the Morris County Vocational School District for the 2018-2019 school year.
- F.** Approved the Joint Transportation Agreement between the Educational Services Commission of Morris County and the Morris County Vocational School District for the 2018-2019 school year.
- G.** Approved the Educational Services Commission of Morris County rates for field trip, athletic and late bus services for the 2018-2019 school year as attached.
- H.** Approved the Joint Transportation Agreement between the Rockaway Township Board of Education and the Morris County Vocational School District for the 2018-2019 school year.
- I.** Approved the following resolution:

WHEREAS, pursuant to PL 2015, Chapter 47, the Morris County Vocational School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education; and

WHEREAS, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A-42.2 et seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et seq.

NOW THEREFORE BE IT RESOLVED that the MCVSD Board of Education approves the report of the following contracts:

Alliance for Competitive Energy Services  
AMCO Enterprises, Inc.  
A.M.E., Inc.

Atlantic Tomorrow's Office  
Centenary University  
Cigna  
County College of Morris  
Delta Dental Plan of New Jersey  
Educational Services Commission of New Jersey  
Innovative Electrical Contracting, Inc.  
Jefferson Township Public Schools  
John M. Mills, III of Mills & Mills  
Maser Consulting  
Maschio's Food Services, Inc.  
Morris Essex Insurance Group  
Morris Hills Board of Education  
Mountain Lakes School District  
Nisivoccia & Co.  
Pennetta Industrial Automations LLC  
Pequannock Township Public Schools  
Robert Griggs Plumbing and Heating  
Scarinci Hollenbeck  
Schwartz Edelstein Law Group  
Schwartz, Simon, Edelstein & Celso LLC  
Township of Denville  
USA Architects Planners + Interior Designers

**J.** Approved the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Morris County Vocational School District Board of Education wishes to deposit anticipated current year surplus from the excess current year revenue or unexpended appropriations in the general fund into a Capital Reserve account at year end; and

WHEREAS, the Morris County Vocational School District Board of Education has determined that an amount not to exceed \$750,000.00 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer not to exceed \$750,000.00 consistent with all applicable laws and regulations.

**K.** Approved the following resolution:

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Morris County Vocational School District Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end; and

WHEREAS, the Morris County Vocational School District Board of Education has determined that an amount not to exceed \$100,000.00 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L. Amended the resolution of May 8, 2018 appointing Scarinci Hollenbeck to serve as Special Counsel for the Board of Education for the period May 9, 2018 through June 30, 2019 at \$165.00 per hour for attorneys, \$155.00 per hour for associates and \$115.00 per hour for paralegals. (correction to start date)
- M. Approved the renewal of Brown & Brown Benefit Advisors as Health Benefits Broker of Record in the amount of \$1,500.00 per month to be prorated for the period July 11, 2018 through June 30, 2019 in accordance with N.J.S.A.18A:18A-42.
- N. Approved the attached renewal and amendment to the Medical Director Services Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the period July 1, 2018 through June 30, 2019 (no change from 2017-2018).
- O. Approved the attached renewal and amendment to the Athletic Trainer Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the 2018-2019 school year (no change from 2017-2018).
- P. Authorized the Business Administrator to void or reissue as of June 12, 2018 the below listed outstanding checks from the General Fund, Payroll, Student Activities and Tuition accounts:

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Comments</u>
<u>General Fund</u>			
63447	6/18/2013	\$575.84	reissue
10027	8/3/2016	\$209.00	reissue
<u>Payroll</u>			
20339	9/15/2017	\$2,226.12	reissue
20342	9/15/2017	\$2,491.53	reissue
20415	11/30/2017	\$443.85	reissue
<u>Student Activities</u>			
95125	12/8/2014	\$126.67	void
95517	1/19/2016	\$57.66	reissue
<u>Tuition</u>			
2211	9/29/2017	\$177.00	void
2213	9/29/2017	\$92.00	void

- Q.** Approved that the Business Administrator, in consultation with the Superintendent, is authorized to award construction and service contracts and construction change orders during the summer in order to provide for more timely and effective service to the district. All contracts and construction orders so issued will be presented to the Board at its next subsequent meeting.
- R.** Accepted the donation of a 2002 Honda Accord from Steven Hendricks, Montville, New Jersey with an estimated value of \$2,904.00 for use in the auto service program, with a letter of appreciation to the donor.
- S.** Approved the submission of the application for FY19 County Apprenticeship Coordinator Grant in the amount of \$15,900.00 for the period of July 1, 2018 to June 30, 2019.
- T.** Approved the submission of the FY19 Perkins Secondary Grant Phase 2 application as a member of a Consortium with Morris Hills Regional School District in the amount of \$349,758.00 (\$341,663.00 allocated for MCVSD and \$8,095.00 allocated for MHRSD).
- U.** Approved the submission of the FY19 Perkins Postsecondary Grant Phase 1 application in the amount of \$118,128.00. This figure is based on the FY18 allocation and will be updated once NJDOE releases the new FY19 allocation amounts.
- V.** Approved the following resolution:

WHEREAS, on May 31, 2018, the Morris County Vocational School District ("District") held a public bid opening for the Boiler Upgrades for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received four (4) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Pennetta Industrial Automation LLC, Little Ferry, New Jersey, with a base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance, of Three Hundred Thirty-Two Thousand Four Hundred Dollars (\$332,400.00) and a deduct on Alternate #1 (Riello Boilers in lieu of Basis of Design) of Twenty Thousand Dollars (\$20,000.00); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Pennetta Industrial Automation LLC to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., the District awards a contract for the Project to Pennetta Industrial Automation LLC in the total amount of Three Hundred Twelve Thousand Four Hundred Dollars (\$312,400.00) consisting of the base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance and Alternate #1 deduct of Twenty Thousand Dollars (\$20,000.00); and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Pennetta Industrial Automation LLC, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

**W.** Approved the following resolution:

WHEREAS, on May 31, 2018, the Morris County Vocational School District ("District") held a public bid opening for the Generator Upgrade for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received three (3) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Innovative Electrical Contracting, Inc., Flanders, New Jersey, with a base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance, of Thirty-One Thousand Seven Hundred Seventy-Seven Dollars (\$31,777.00); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Innovative Electrical Contracting, Inc. to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., the District awards a contract for the Project to Innovative Electrical Contracting, Inc. in the total amount of Thirty-One Thousand Seven Hundred Seventy-Seven Dollars (\$31,777.00) consisting of the base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Innovative Electrical Contracting, Inc., and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

**X.** Approved the following resolution:

WHEREAS, on May 31, 2018, the Morris County Vocational School District ("District") held a public bid opening for the Alterations at Building #4 project ("Project"); and

WHEREAS, the District received four (4) bids at the public bid opening; and

WHEREAS, all bids received substantially exceeded the Board's cost estimate for the Project and the Board's appropriation for the Project; and

WHEREAS, N.J.S.A. 18A:18A-22 permits a board of education to reject all bids for a project when the bids substantially exceed the Board's cost estimate for a project and/or substantially exceed the Board's appropriation for a project.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 18A:18A-22, the District hereby rejects the bids for the Project because the bids substantially exceed the Board's cost estimate for the Project and/or substantially exceed the Board's appropriation for the Project; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to the bidders; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to take the steps necessary to re-bid the Project.

**Y.** Approved the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.6, the Morris County Vocational School District Board of Education (the "Board") desires to contract with a vendor to serve as an "energy services company" (an "ESCO") for the installation of energy conservation measures (the "ESIP Project") in an effort to reduce energy costs of the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the Department of Community Affairs; and

WHEREAS, the Division of Local Government Services in the New Jersey Department of Community Affairs has determined that competitive contracting is an appropriate method of vendor selection for ESCOs; and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services to implement the ESIP Project;

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the "ESIP RFP"), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid ESIP RFP, must be administered by the Board's purchasing agent; and

WHEREAS, in connection with such ESIP Project, the Board is required to submit the ESIP Project to the New Jersey Department of Education and may be required to amend its Long Range Facilities Plan, to the extent required, to incorporate the ESIP Project.

NOW, THEREFORE, BE IT RESOLVED by the Morris County Vocational School District Board of Education as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of proposals for the ESIP Project, including the distribution of the ESIP RFP in connection therewith.
2. The Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, is hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the ESIP RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's Counsel, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto
3. This resolution shall take effect immediately.

**Z.** Approved, in accordance with N.J.S.A. 18A:18A-4.1 et seq., the award of the competitive contract to provide food service management services for the 2018-2019 school year to Maschio's Food



Services, Inc. with a management fee of \$10,503.00 and a guarantee of \$7,725.00 in accordance with the terms and conditions of the request for proposals advertised on the district's website. (3% increase in management fee)

- AA.** Approved the school lunch rates for the 2018-2019 school year as follows: (Reimbursable meal prices have remained level since 2013-2014 school year.)

Student Lunch, Full Paid	\$3.00
Student Lunch, Reduced	\$0.40
Adult Lunch, Standard	\$3.75
Student Breakfast, Full Paid	\$2.00
Student Breakfast, Reduced Paid	\$0.30
Adult Breakfast	\$3.00

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

### **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mrs. Dougherty, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Approved the senior internships for the 2017-2018 school year as per the attached list.
- B.** Approved the senior internships for the 2018-2019 school year as per the attached list.
- C.** Confirmed and approved the attached list of field trips for the 2017-2018 school year.
- D.** Approved the attached list of field trips for the 2017-2018 school year.
- E.** Approved the attached School Bus Emergency Evacuation Drill Report completed on May 14 and May 21, 2018.
- F.** Approved the attached revised 2017-2018 school calendar.
- G.** Approved the attached Comprehensive Equity Plan Annual Assurance for the 2017-2018 school year.
- H.** Approved the attached Addendum to the Options for Advanced Academic Achievement Secondary School Partnership Program Agreement between New Jersey Institute of Technology and the Morris County School of Technology.
- I.** Approved the following revised curricula:

Finance and International Business Grade 9  
Finance and International Business Grade 10  
Spanish III

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

## PERSONNEL

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A. Approved the appointment of Miguel Alfonso as a Teacher of Culinary Arts at BA+30 Step 5 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- B. Approved the appointment of Brigida Alonzo as a Teacher of Cosmetology at BA Step 11 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- C. Approved the appointment of Annabel Pagana-Lausch as a Teacher of Cosmetology at BA Step 7 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check, pre-employment physical examination and issuance of a Certificate of Eligibility as a Teacher of Cosmetology by the New Jersey Department of Education.
- D. Approved the appointment of Chung-Yi Lin as a Teacher of Physics at BA Step 4 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- E. Approved the appointment of Kathleen Turnbull as a Teacher of Social Studies at MA Step 2-3 at the annual salary of \$63,626.00 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- F. Approved the appointment of Justin Jacobs as a Teacher of Social Studies at BA Step 5 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- G. Approved the appointment of Adam Wirjosemito as a Teacher of Social Studies at MA Step 6 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- H. Approved the appointment of Darryl DiGiovanna as part-time (0.5) Teacher of Computer Information Science at MA+30 Step 8 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check, pre-employment physical examination and issuance of a Certificate of Eligibility as a Teacher of Computer Science Technology by the New Jersey Department of Education.
- I. Approved the appointment of Susan Marotta as an Adult Continuing Education Teacher of Licensed Practical Nursing at BA+30 Step 6 for the period September 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- J. Approved the attached Employment Agreement for Shari Castelli, Assistant Superintendent for Curriculum and Instruction, for the period July 1, 2018 through June 30, 2019 as approved by the Interim Executive Morris County Superintendent on May 22, 2018.
- K. Approved the attached Employment Agreement for Susan Young, Business Administrator, for the period July 1, 2018 through June 30, 2019 as approved by the Interim Executive Morris County Superintendent on May 21, 2018.
- L. Approved the following attached revised job descriptions:

Director of Programs  
Grants and Satellite Program Manager  
Continuing Education Manager

- M. Approved advancement on the salary guide to MA+30 for Kathleen Harrington, Teacher of Mathematics, effective September 1, 2018.
- N. Approved the appointment of Michael Gowdy as Grants and Satellite Program Manager at the annual salary of \$129,276.00 for the period July 1, 2018 through June 30, 2019.
- O. Approved the appointment of Irene Schrader as Continuing Education Manager at the annual salary of \$114,655.00 for the period July 1, 2018 through June 30, 2019.
- P. Approved the appointment of Jo Ann Marucci as Administrative Assistant to the Business Administrator at the annual salary of \$56,000.00 for the period July 1, 2018 through June 30, 2019.
- Q. Rescinded the appointment of Rocio Felix to revise curriculum for Spanish III for the 2017-2018 school year.
- R. Rescinded the appointment of Tania Saez to revise curriculum for Spanish IV for the 2017-2018 school year.
- S. Approved the appointment of Tania Saez to revise curriculum for Spanish III for the 2017-2018 school year at the rate of \$33.00 per hour for a maximum of 37.5 hours.
- T. Approved an additional 2.5 hours for Julia Ioannou at her hourly rate for coverage after school hours on June 14, 2018 for nursing services during the Color Run.
- U. Approved the appointment of the following staff members to work during the period July 1, 2018 through August 31, 2018 at their hourly rate:

<u>Name</u>	<u>Title</u>	<u># Hours</u>
Marisa Dillon	School Counselor	60
Ashley Gaunt	School Counselor	60
Jennifer Katz	School Counselor	60
Tracy Longo	School Counselor	60
Steven Ward	School Counselor	40
Julia Ioannou	School Nurse	30
Crystal Quaglio	School Nurse	30
Jennifer Geuther	School Social Worker	40
Robin Ravotto	School Psychologist	40
Briana Spann	School Social Worker	40
Sheila Arakelian	School Library Media Specialist	40

- V. Approved the appointment of the following teachers to attend IEP meetings for a maximum of 2 hours each at their hourly rate during the period July 1, 2018 through August 31, 2018:

Peter Brillon	Michael Quaglio
Laura Dessel	Marianne Renna
Melissa Eckoff	Debra Romano
Christine Hietanen	Gina Visconti
Katherine Ilardi	Danah Younce

- W. Amended the resolution of February 13, 2018 to approve 65 additional hours for Kevin Conover, part-time Adult Continuing Education Electrical Instructor, at \$35.00 per hour for the period February 15, 2018 through June 30, 2018 (correction to hourly rate).
- X. Approved the appointment of Barbara Frasca as an Adult Continuing Education Cosmetology Instructor for Remediation for a maximum of 60 hours at her hourly rate during the period June 12, 2018 through June 29, 2018.
- Y. Approved the appointment of the following bus drivers at the rate of \$25.00 per hour for the period June 12, 2018 through June 30, 2018:

Sean Leonard  
David Tarabocchia

- Z. Approved the appointment of the following volunteer chaperones for the Girls Soccer field trip to Camp Echo Lake, Warrensburg, New York on August 20-23, 2018, pending successful completion of a criminal history background check:

Gretchen Cuccio  
Jennifer Poehlmann  
Shirley Wohlrob

- AA. Approved the appointment of the following faculty members to write curriculum for the 2018-2019 school year at the rate of \$33.00 per hour, with final approved product by September 15, 2018:

Name	Curriculum	# Hours	Funding Source
LaToya Evans	Anatomy & Physiology 1 Honors	37.5 (Revision)	General Fund
Brianna McGraw	Cinema Studies	25 (New)	General Fund
Robert Doran	Current Affairs	25 (New)	General Fund
Patrice O'Keefe	Cosmetology Grade 11	37.5 (Revision)	Perkins Secondary
Patrice O'Keefe	Cosmetology Grade 12	37.5 (Revision)	Perkins Secondary
Jennifer Skomial	Education & Learning Grade 9	37.5 (Revision)	Perkins Secondary
Jennifer Skomial	Education & Learning Grade 10	37.5 (Revision)	Perkins Secondary
Jennifer Skomial	Education & Learning Grade 11	37.5 (Revision)	Perkins Secondary
Adrienne MacKenzie	Environmental Science	37.5 (Revision)	General Fund
Kathleen Harrington	Foundations of College Math	37.5 (Revision)	General Fund
Brianna McGraw	Multimedia Grade 9	37.5 (Revision)	Perkins Secondary
Brianna McGraw	Multimedia Grade 10	37.5 (Revision)	Perkins Secondary
Brianna McGraw	Multimedia Grade 11	37.5 (Revision)	Perkins Secondary
Dena Argo	Social Media Marketing	25 (New)	General Fund
Kevin Condron	Superheroes: Modern Mythology	25 (New)	General Fund
Rocio Felix	Spanish III Honors	50 (New)	General Fund
Tania Saez	Spanish IV Honors	50 (New)	General Fund
Lisa Peluso	Dance Grade 9	37.5 (Revision)	Perkins Secondary
Lisa Peluso	Dance Grade 10	37.5 (Revision)	Perkins Secondary
Lisa Peluso	Dance Grade 11	37.5 (Revision)	Perkins Secondary

- BB.** Approved the appointment of the following faculty members for Data Entry for Curriculum Migration for the 2018-2019 school year at the rate of \$33.00 hour for a maximum of 50 hours each, with final approved product by August 31, 2018:

Peter Brillon  
LaToya Evans  
Helene Leonard  
Michael Quaglio  
Gina Visconti  
Kathleen Whitehead

- CC.** Approved the appointment of the following Athletic Coaches for the Fall 2018 season:

<u>Sport</u>	<u>Coach</u>
Soccer – Girls Varsity	Michael Harriott
Soccer – Girls JV	David McBride
Volleyball – Varsity	John Lisella
Volleyball – JV	Kathleen Turnbull
Cross Country – Boys Varsity	Richard Duda
Cross Country – Girls Varsity	Colleen Pascale

- DD.** Approved an additional 10 hours at the rate of \$25.00 per hour for Belkis Jorge, Registration Aide, for the period June 12, 2018 through June 30, 2018, with funding provided by FY18 Consolidated Basic Skills and Integrated English Literacy and Civics Education Grant.
- EE.** Approved the attached updated list of grant funded positions for the 2017-2018 school year.
- FF.** Approved the appointment of the attached list of ABS/IELCE staff members for the period July 1, 2018 through August 31, 2018 with funding provided by FY19 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant, pending funding decision by the New Jersey LWD.
- GG.** Approved the appointment of Joseph Miktus as County Apprenticeship Coordinator for a maximum of 375 hours at the rate of \$40.00 per hour for the period July 1, 2018 through June 30, 2019, with funding provided by FY19 County Apprenticeship Coordinator Grant, pending funding decision by the New Jersey LWD.
- HH.** Approved the appointment of the following bus drivers at the rate of \$25.00 per hour for the 2018-2019 school year:

Paul Henry  
Sean Leonard  
Louis Rosso  
David Tarabocchia  
George Terry

- II.** Approved the appointment of Barbara McShane as Adult Education ABS/ESL Program Specialist at the annual salary of \$60,000.00 effective July 1, 2018 through June 30, 2019, pending successful completion of a criminal history background check and pre-employment physical examination.
- JJ.** Approved the reappointment of Gilberto Villarini as a full-time Day Shift Custodian Grade A Step 3 for the period July 1, 2018 through June 30, 2019, pending issuance of the Black Seal Boiler License by the State of New Jersey.
- KK.** Accepted the resignation of Samantha Heydt, Teacher of Design, effective June 30, 2018.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

## **FACILITIES**

The following motion made by Mrs. Dougherty, seconded by Mr. Hyland, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Confirmed and approved the use of the facility by Denville Boy Scout Troop #17 for a Boy Scout merit badge workshop in the auto shop classroom and auto shop on Wednesday, May 9, 2018 from 7:30 p.m. – 8:30 p.m.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks  
No: 0  
Abstain: 0  
Motion Carried.

## **HEARING OF THE PUBLIC – NONE**

## **OLD BUSINESS**

- MCVTEA Negotiations Meetings: June 18, 2018
- Sports Recognition Banquet: June 13, 2018 at 6:30 p.m., Zeris Inn  
Attending: Barbara Dawson, Larry Colasurdo, Mary Dougherty, John Hyland
- Completer Ceremony: June 15, 2018 at 8:30 a.m. and 1:00 p.m.  
Attending: Barbara Dawson (A.M.), Larry Colasurdo (P.M.)
- Graduation: June 22, 2018 at 3:00 p.m., Mennen Arena  
Attending: Barbara Dawson, Larry Colasurdo, Mary Dougherty, John Hyland
- New Jersey School Boards Association Fall Workshop 2018: October 22-25, 2018

## **NEW BUSINESS**

- Next Board Meeting: July 17, 2018 at **7:30 a.m.**

## **SUNSHINE RESOLUTION**

The following motion made by Mr. Colasurdo, seconded by Mrs. Dougherty, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Superintendent Evaluation
- Attorney Appointment

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed

session will last approximately **15 minutes** and action is expected afterwards in open session.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:41 p.m. and reconvened at 8:17 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

### **ADDITIONAL BUSINESS**

The following motions made by Mr. Hyland, seconded by Mrs. Dougherty, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Rescinded the resolution of May 8, 2018 appointing Schwartz Edelstein Law Group LLC to serve as Labor Relations and Negotiations Counsel for the Board of Education for the 2018-2019 school year.
- B.** Approved the following resolution:

WHEREAS, there exists a need for the retention of Labor Relations and Negotiations Counsel, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Scarinci Hollenbeck to serve as Labor Relations and Negotiations Counsel for the Board of Education for the period June 12, 2018 through June 30, 2019 at \$165.00 per hour for attorneys, \$155.00 per hour for associates and \$115.00 per hour for paralegals and the administration is authorized to take all steps necessary to effectuate the purpose of this resolution.

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Labor Relations and Negotiations Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

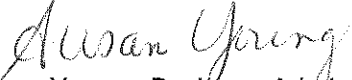
Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

**ADJOURNMENT**

Motion made by Mrs. Dougherty, seconded by Mr. Hyland, to adjourn the meeting at 8:19 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

  
Susan Young, Business Administrator/Board Secretary