

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**January 9, 2018**

A regular meeting of the Morris County Vocational School District held on January 9, 2018 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by Vice President Lawrence Colasurdo at 6:30 p.m. with a salute to the flag.

Presiding Officer Vice President Lawrence Colasurdo read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by email on November 1, 2017 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mr. Lawrence Colasurdo, Mrs. Mary Dougherty and Mr. John Hyland.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**CORRESPONDENCE**

- Schwartz Edelstein Law Group- letter from Andrew B. Brown, Esq. regarding firm's restructuring.

**SUPERINTENDENT'S REPORT**

- Capital Projects Update- Ms. Young discussed the pursuit of an ESIP thereby eliminating the need for the County of Morris to fund the first phase of lighting replacements.

**Information Only:**

- Security and Fire Drill Logs
- Student Incident Report
- HIB Report

**COMMITTEE PROGRAMS - NONE**

**HEARING OF THE PUBLIC** (related to agenda items only) – NONE

## MINUTES

The following motion made by Mrs. Dougherty, seconded by Mr. Hyland, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of December 12, 2017 as submitted.

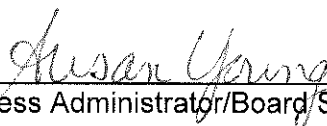
Roll Call Vote – Yes: Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.  
No: 0  
Abstain: 0  
Motion Carried.

## BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Hyland, seconded by Mrs. Dougherty, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of November 2017. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of November 30, 2017, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2017 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

                      1-9-18  
Business Administrator/Board Secretary                      Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending November 30, 2017.

Roll Call Vote – Yes: 3 Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.  
No: 0  
Abstain: 0  
Motion Carried.

## FINANCE

The following motions made by Mrs. Dougherty, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Approved the payment of bills as attached.
- B.** Approved the following amendments to the 2017/2018 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
- C.** Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

- D.** Accepted a donation of electrical low voltage power distribution products from Siemens Industry with an estimated value of \$5,000.00 for use in the electrical trades program, with a letter of appreciation to the donor.
- E.** Approved the appointment of Lynne Grossman as a VPA Dance Guest Artist at the rate of \$275.00 per day for a total of 3 days for the 2017-2018 school year with funding provided by General Fund.
- F.** Approved the transfer of Educational Technology Training Center (ETTC) Enterprise Account residual equity of \$25,012.27 to the General Fund effective January 9, 2018.
- G.** Approved the following tuition rates for full-time and share-time secondary students for the 2018-2019 school year:

	In-County	% Change	Out-of-County*	% Change
Full-Time General Education	\$9,100	-1.09%	\$13,100	-0.76%
Full-Time Special Education	\$11,000	-21.43%	\$15,000	-16.67%
Share-Time General Education	\$4,550	-1.09%	\$6,550	-0.76%
Share-Time Special Education	\$5,500	-21.43%	\$7,500	-16.67%

\*Includes a \$4,000 (Full-Time) or \$2,000 (Share-Time) capital and operating expense charge per 18A:54-23.4 for non-resident students.

Roll Call Vote – Yes: 3 Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.  
No: 0  
Abstain: 0  
Motion Carried.

### **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Hyland, seconded by Mrs. Dougherty, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Approved the senior internships for the 2017-2018 school year as per the attached list.
- B.** Affirmed the attached Harassment, Intimidation and Bullying Report of December 12, 2017.
- C.** Approved the attached list of field trips for the 2017-2018 school year.
- D.** Approved a field trip for students from the Literary Club to attend the Poetry Out Loud regional competition at the Mayo Performing Arts Center in Morristown, New Jersey on February 12, 2018.

Roll Call Vote – Yes: 3 Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.  
No: 0  
Abstain: 0  
Motion Carried.

### **PERSONNEL**

The following motions made by Mr. Hyland, seconded by Mrs. Dougherty, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Approved the appointment of John Lisella as a Physical Education Teacher to fulfill a leave of absence at BA Step 1 at the prorated annual salary of \$58,966.00 with an anticipated start date of February 20, 2018 through June 30, 2018.
- B.** Approved the appointment of the following staff members as SkillsUSA Chaperones for the 2017-2018 school year:

Irene Fitzpatrick  
Jacqueline Graulich  
Samantha Heydt  
Spyridon Mantzas  
Daniel Riccio  
Gina Visconti

- C.** Approved the appointment of Brianna O'Halloran as a Chaperone for the New Jersey Thespian Festival on January 13-14, 2018.
- D.** Confirmed and approved the appointment of the following staff members as Academy Admissions Interviewers at the rate of \$33.00 per hour for a maximum of 4 hours each:

LaToya Evans  
Samantha Shane  
Gina Visconti

- E.** Approved the appointment of Katherine Ilardi to write a new curriculum for Algebra 1 Workshop at the rate of \$33.00 per hour for a maximum of 25 hours, with final approved product received by April 30, 2018.
- F.** Approved the appointment of the following substitute teachers for the 2017-2018 school year:

David Gould  
Daniel O'Halloran

- G.** Approved the appointment of Thomas Carvagno from Grand Canyon University as a Student Teacher in the Science Department for the period January 10, 2018 through May 30, 2018.

Roll Call Vote – Yes: 3 Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

## **FACILITIES**

The following motion made by Mrs. Dougherty, seconded by Mr. Hyland, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

- A.** Approved the use of the facility by Rugby New Jersey for a college fair and combine in the Building #1 cafeteria and gymnasium from 7:00 a.m. – 5:00 p.m. on Sunday, February 25, 2018.

Roll Call Vote – Yes: 3 Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

**HEARING OF THE PUBLIC – NONE**

**OLD BUSINESS**

- Academic Achievement Recognition Dinner: June 6, 2018, Hanover Marriott, Whippany
- Sports Awards Banquet: June 13, 2018, Zeris Inn
- Completer Ceremony: June 15, 2018
- Graduation: June 22, 2018, Mennen Arena

**NEW BUSINESS**

- Next Board Meeting: February 13, 2018 at **6:30 p.m.**
- MCVTEA Negotiations Meeting: February 20, 2018

**ADDITIONAL BUSINESS - NONE**

**ADJOURNMENT**

Motion made by Mrs. Dougherty, seconded by Mr. Hyland, to adjourn the meeting at 6:47 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan Young".

Susan Young, Business Administrator/Board Secretary