

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, June 10, 2024** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison.
Absent: Thompson.
Ex-officio: Kazmierczak.
3. Pledge of Allegiance.
4. Daniels moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.
5. Beloyed moved and Streiff Oji seconded to approve the consent agenda consisting of:
 - a) Minutes for Board meetings on May 13, 2024, and May 20, 2024;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Field trips;
 - e) Resolution regarding personnel items to include:
 - RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF
 - LEAH BEGGS – Lunchroom Playground Supervisor - Oneka Elementary
Employed by District 624 since 09/20/2023
Effective Date: 06/06/2024
 - TIMOTHY BERKLEY – NS Assistant - WBLAHS - North Campus
Employed by District 624 since 01/22/2024
Effective Date: 05/07/2024
 - TANYA BARRETT – Bus Driver - Bus Garage
Employed by District 624 since 03/18/2024
Effective Date: 05/01/2024
 - KAYLEE CROSBY – Bus Aide - Bus Garage
Employed by District 624 since 09/05/2023
Effective Date: 05/21/2024
 - CARRIE ESTEY-DIX – Health Assistant - North Star Elementary
Employed by District 624 since 03/20/2023
Effective Date: 05/28/2024
 - ANNA GESS – Lunchroom Playground Supervisor - Oneka Elementary
Employed by District 624 since 08/28/2023
Effective Date: 06/06/2024
 - LYNSIE JONES – Program Assistant - Otter Lake Elementary
Employed by District 624 since 12/08/2023
Effective Date: 04/30/2024
 - TZA-IA LEE – Behavior Management Paraeducator - Matoska International

Employed by District 624 since 09/06/2023

Effective Date: 06/06/2024

MADISON LIBRA – Paraeducator - Birch Lake Elementary

Employed by District 624 since 09/20/2023

Effective Date: 06/06/2024

EKATERINA SCHREIFELS – Paraeducator - WBLAHS - South Campus

Employed by District 624 since 09/04/2023

Effective Date: 06/06/2024

MISTURA TIAMIYU – Program Assistant - Birch Lake Elementary

Employed by District 624 since 02/23/2024

Effective Date: 04/30/2024

➤ RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF

RYAN ABRAHAMSON – Special Education Teacher - Central Middle School

Employed by District 624 since 08/29/2022

Effective Date: 06/07/2024

ALICIA ARNAL – School Nurse - Lincoln Elementary

Employed by District 624 since 08/24/2020

Effective Date: 06/07/2024

ALLISON BERGLIN – Special Education Teacher - WBLAHS - North Campus

Employed by District 624 since 08/22/2016

Effective Date: 06/07/2024

MEGAN COE – School Counselor - WBLAHS - North Campus

Employed by District 624 since 08/22/2012

Effective Date: 06/07/2024

KRISTEN FOURNIER – Music Teacher - Vadnais Heights Elementary

Employed by District 624 since 08/30/2021

Effective Date: 06/07/2024

GRACE GAUSTAD – Kindergarten Teacher - Vadnais Heights Elementary

Employed by District 624 since 08/28/2023

Effective Date: 06/07/2024

WILLIAM JACKSON – Special Education Teacher - WBLAHS - North Campus

Employed by District 624 since 08/28/2023

Effective Date: 06/07/2024

PAMELA JOHNSTONE – Math Teacher - Central Middle School

Employed by District 624 since 08/27/2009

Effective Date: 06/07/2024

ERICA LARGENT – Health Teacher - WBLAHS - South Campus

Employed by District 624 since 08/30/2021

Effective Date: 06/07/2024

JOSEPH LINDER – Science Teacher - Sunrise Park Middle School

Employed by District 624 since 09/05/2023

Effective Date: 06/07/2024

LISA NELSON – Speech Language Pathologist - Normandy Park

Employed by District 624 since 08/23/2021

Effective Date: 06/27/2024

BAILLIE OLLILA – Special Education Teacher - Central Middle School

Employed by District 624 since 10/09/2023

Effective Date: 06/07/2024

JEDIDIAH RADEBAUGH – FACS Teacher - Sunrise Park Middle School

Employed by District 624 since 08/28/2023

Effective Date: 06/07/2024

NICHOLAS VAN LOH – Music Teacher - Central Middle School

Employed by District 624 since 08/28/2023

Effective Date: 06/07/2024

ETHAN WILLIAMS – Music Teacher - Central Middle School

Employed by District 624 since 10/02/2023

Effective Date: 06/07/2024

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED STAFF**

NANCY BERNSTEIN – Preschool Teacher - Oneka Elementary

Employed by District 624 since 01/02/2024

Effective Date: 06/07/2024

➤ **RETIREMENT – CLASSIFIED STAFF**

MARY BLACKWOOD – Paraeducator - Matoska International

Employed by District 624 since 09/15/1999

Effective Date: 06/06/2024

CATHERINE PIERSON – Administrative Assistant - Principal - ALC

Employed by District 624 since 01/02/2008

Effective Date: 7/12/24

JAMES STOFFEL – Head Custodian Engineer - Otter Lake Elementary

Employed by District 624 since 09/05/2000

Effective Date: 07/08/2024

➤ **RETIREMENT – CERTIFIED STAFF**

JOAN HAUG – 4th Grade Teacher - Oneka Elementary

Employed by District 624 since 09/22/1998

Effective Date: 06/07/2024

KELLY KNUTSON – Business Education Teacher - WBLAHS - South Campus

Employed by District 624 since 08/24/2015

Effective Date: 06/07/2024

DAVID MEUWISSEN – Physical Education Teacher - WBLAHS - North Campus

Employed by District 624 since 08/24/1998

Effective Date: 05/28/2024

CLAY TOLONEN – Science Teacher - Central Middle School

Employed by District 624 since 09/22/1991

Effective Date: 06/07/2024

➤ **RETIREMENT – NON-AFFILIATED STAFF**

SHEILA HIGGINS – OST Activity Leader - Oneka Elementary

Employed by District 624 since 08/25/1997

Effective Date: 07/05/2024

➤ **RETIREMENT – PROFESSIONAL STAFF**

DION HARRIMAN – Associate Principal - WBLAHS - North Campus

Employed by District 624 since 08/26/1991

Effective Date: 06/30/2024

➤ **SEPARATION AGREEMENT – CERTIFIED STAFF**

MICHAEL MCKENZIE – Social Studies Teacher - WBLAHS - South Campus

Employed by District 624 since 08/01/1991

Effective Date: 06/07/2024

- **RETURN FROM LEAVE OF ABSENCE – CLASSIFIED STAFF**
 CHRISTINE LARSON – AA - Registrar/Records - Sunrise Park Middle School
 Employed by District since 08/15/2017
 Effective Date: 05/20/2024
- **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
 SARAH JOHNSON – NS Assistant - WBLAHS - South Campus
 Temporary increase in hours
 From 27.5 hours per wk. to 35 hours per wk.
 Effective Date: 05/09/2024 to 06/06/2024
 LAURA LEDER – NS Assistant - WBLAHS - South Campus
 Temporary increase in hours
 From 22.5 hours per wk. to 27.5 hours per wk.
 Effective Date: 05/09/2024 to 06/06/2024
- **FULL-TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
 TAMARA LEMIEUX – ECFE Teacher - Normandy Park
 Employed by District 624 since 08/01/2012
 Correction: Rescinded Request for LOA for the 2024-2025 school year
 KATHRYN WOLFF – Music Teacher - Central Middle School
 Employed by District 624 since 08/24/2015
 Effective Date: 03/26/2024 - 06/07/2024
- **NEW PERSONNEL – PROFESSIONAL**
 JENNIFER SJOSTEN – Associate Principal - ALC
 40 hrs. per wk. \$147,741
 Effective Date: 07/01/2024
- **NEW PERSONNEL – NON-AFFILIATED STAFF**
 DENA DELCASTILLO – Assistant Director of Transportation - Bus Garage
 40 hrs. Wk. \$90,000 annually
 Effective Date: 06/10/2024
 KRISTEN NELSON – Assistant Director of Early Childhood - Normandy Park
 40 hrs. Wk. \$125,000 annually
 Effective Date: 07/01/2024
- **NEW PERSONNEL – CLASSIFIED STAFF**
 DEANGELO BAKER – Custodian - WBLAHS - North Campus
 \$25.50 per hr. 40 hrs. per wk.
 Effective Date: 05/20/2024
 BRIAN MAHARAJ – Custodian - WBLAHS - North Campus
 \$21.84 plus \$0.30 shift differential per hr. 40 hrs. per wk.
 Effective Date: 05/28/2024
 CARLY NEIHART – Paraeducator - Central Middle School
 \$21.31 per hr. 32.5 hrs. per wk.
 Effective Date: 05/28/2024
 CHLOE OUREN – Paraeducator - Willow Lane Elementary
 \$21.31 per hr. 32.5 hrs. per wk.
 Effective Date: 05/28/2024
- **NEW PERSONNEL – CERTIFIED STAFF**
 MADELINE KOENIG – Special Education Teacher - North Star Elementary
 1.0 FTE BA Step 3 \$51,257
 Effective Date: 08/26/2024
 ALEXANDRA MIROCHA – Music Teacher - Lakeaires Elementary

1.0 FTE BA Step 3 \$53,185

Effective Date: 08/26/2024

CHRISTA JOHNSTON – ELL Teacher - North Star & Otter Lake Elementary

1.0 FTE MA Step 10 \$75,628

Effective Date: 08/26/2024

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

ELIZABETH FUNKHOUSER – Special Education Teacher - Otter Lake Elementary

1.0 FTE BA Step 1 \$15,600

Effective Date: 08/26/2024 - 11/25/2024

Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.

B. PUBLIC FORUM - Tim Klecker, Riley Gallagher, Helen Gallagher

C. INFORMATION ITEMS

1. Student Recognition - Students participating in state and national competitions and events in archery, boys and girls golf, and boys and girls track and field were recognized and congratulated.
2. Superintendent's Report - Dr. Kazmierczak spoke about last week's graduation ceremonies, and the upcoming event honoring our 2023-24 retirees. He also mentioned the district sponsored Marketfest night on June 27. He finished with information on free summer meals.

D. DISCUSSION ITEMS

1. Overview of Fiscal Year 2024-25 Preliminary Budget - Tim Wald, Assistant Superintendent for Finance and Operations and Andi Johnson, Director of Finance presented an overview of the preliminary budget for fiscal year 2024-25.
2. First Reading of School Board Policies: a. 417, Chemical Use and Abuse; b. 506, Student Discipline; c. 507, Corporal Punishment and Prone Restraint; d. 512, School Sponsored Student Publications and Activities; e. 514, Bullying Prevention; f. 527, Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches; g. 534, School Meals; h. 606, Selection and Review of Instructional Texts and Materials; i. 704, Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System; and j. 714, Fund Balances. The policies listed above will be on the July 8, 2024 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Beloyed moved and Daniels seconded to accept the action on Fiscal Year 2024-25 Preliminary Budget. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
2. Arcand moved and Newmaster seconded to approve the action on Workers Compensation Agreement for 2024-25 to Risk Administration Services in the amount of \$511,590 effective July 1, 2024 through June 30, 2025. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
3. Arcand moved and Streiff Oji seconded to approve the action on Property and Liability Insurance for 2024-25 to Minnesota Insurance Scholastic Trust (MIST) in the amount of \$752,114 effective July 1, 2024 through June 30, 2025. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

4. Daniels moved and Newmaster seconded to approve the Tentative Contract 2023-25 FY with Non-Affiliated and Administrative Employees. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
5. Arcand moved and Daniels seconded to approve the Tentative Contract 2023-25 FY with White Bear Lake Schools' Cabinet Members. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
6. Streiff Oji moved and Newmaster seconded to approve the action on School District Population Adjustment. ***Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
7. Arcand moved and Daniels seconded to approve the action on Resolution Establishing Dates for Filing Affidavits of Candidacy. ***Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
8. Beloyed moved and Streiff Oji seconded to approve the action on School Board policies a. 517, Student Recruiting; b. 518, DNR-DNI Orders; c. 519, Interviews of Students by Outside Agencies; d. 705, Investments. ***Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:11 p.m. ***Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

Submitted by: Scott Arcand, clerk