

ASHEVILLE CITY BOARD OF EDUCATION  
5:00 p.m. - Work Session - Administrative Offices - Board Room  
**Monday, November 1, 2021**

**BE IT REMEMBERED:** that the Asheville City Board of Education met in a regularly called session on November 1, 2021, at 5:00 p.m. at the Administrative Office - Board Room at 85 Mountain Street, Asheville, North Carolina, where and when the following business was transacted.

The following Board members were present:

James C. Carter, Board Chair  
Jackie McHargue, Vice Chair  
Martha Geitner, Member  
Peyton O'Conner, Member  
Shaunda Sandford, Member

Staff Members Present:

Dr. Gene Freeman, Superintendent; Dr. Mark Dickerson, Assistant Superintendent of Human Resources; Ashley-Michelle Thublin, Executive Director of Communications; Dillon Huffman, Communication Specialist; Georgia Harvey, Executive Director of Finance; Melissa Hedt, Deputy Superintendent Instruction and Accountability; Tanya Presha, Academic and Program Support Coordinator; Sarah Cain, Director of Elementary Education and Federal Programs; Laura Parks, Director of Secondary Education; Nathan Haugaard, IT Help Desk Specialist; Marta Alcala-Williams, Executive Director of Equity and Family Engagement; Kidada Wynn, Executive Director of Student Services; Dr. Paula Dowd, Executive Director of Exceptional Children; April Dockery, Executive Director of Crisis Management and Operations; Kristy Coats, Facilities Liaison; Shannon Baggett, Principal MNSA; Tima Williams, Principal APS; Brad Johnson, Principal Isaac Dickson; Susanna Smith, Director of Preschool; Ruletta Hughes, Principal Lucy S. Herring; Ruafika Cobb; Principal Ira B. Jones; Mary Nichols, Principal Claxton; Derek Edwards, Principal AHS; Chris Campbell, Attorney; Kimberly Jones, Administrative Assistant.

**CALL TO ORDER**

James C. Carter, Board Chair, called the session to order at 5:04 PM.

**APPROVAL OF AGENDA**

James C. Carter made a motion to approve the agenda. Martha Geitner approved the motion. Peyton O'Conner seconded the motion. The motion passed unanimously.

**INFORMATION AGENDA**

- [Resolution in Support of LGBTQIA+ Youth and their Families](#): Peyton O'Conner, Board Member presented to the Board of Education, Students, Staff and Community a resolution to affirm that every person deserves to be treated with dignity and respect. The Board also stands

behind our LGBTQIA+ students, faculty, staff, and their families as being cherished and valued members of our community.

- [Feedback from the Budget Questionnaire](#): Ashley-Michelle Thublin, Executive Director of Communications shared the following information from the Budget Questionnaire that was sent to staff, students and their families:
  - Survey Demographics (Connection to ACS)
  - Survey Demographics (Age and Ethnicity)
  - 382 Total Responses to the question - What thoughts or feelings would you like to share with the Asheville City Board of Education about the complex budget issues we are facing?
  - 269 Total Responses to the question - Do you have questions about our current financial situation?
- [Preschool Presentation](#): Susanna Smith, Director of Preschool shared an update about the ACS Preschool Program. The following information was shared:
  - Mission and Vision
  - History of the Preschool Program
  - All About Us
  - Demographic Data (2018-2019, 2019-2020, 2021-2022)
  - 2019-2020, 2020-21, 2021-2022 Revenue vs Expenditures
  - Projected Budget for 2021-2022
  - Asheville Primary School - Capital Projects Projected Cost
  - Staffing
  - Roles/ Responsibilities
  - Other Local LEAs
  - Things to Consider
- [Counseling/Support Services Report](#): Kidada Wynn, Executive Director of Student Services shared the following update:
  - Student Services Staff
  - Student Support Services
- [Discipline Data](#): April Dockery, Executive Director of Crisis Management and Operations; Melissa Hedt, Deputy Superintendent Instruction and Accountability; Tanya Presha, Academic and Program Support Coordinator; Marta Alcalá-Williams, Executive Director of Equity and Family Engagement; Kidada Wynn, Executive Director of Student Services; Dr. Paula Dowd, Executive Director of Exceptional Children shared the discipline data for Quarter 1. The following information was shared:
  - Q1 2018-2019 SY vs. Q1 2021-2022 SY
  - The last school year (218-2019) without COVID-19 in our secondary schools and elementary schools
  - Number of students enrolled at each school
  - ACS discipline Data Q1 Overview
  - Number of major incidents by school Q1 (2018-2019 & 2021-2022)
  - Q1 2021-2022 number of referrals by grade
  - Q1 2021-2022 number of referrals by gender

- Q1 2021-2022 number of referrals by race
  - Number of interventions Q1 2021-2022
- **ESSERS:** Sarah Cain, Director of Elementary Education and Federal Programs; Georgia Harvey, Executive Director of Finance shared the following overview of ESSERS 1,2, and 3:
  - ESSER Information to Remember
  - ESSER Assurances
  - ESSERS 1 Overview
  - ESSERS 2 Overview
  - ESSERS 3 Overview
  - Allowable Areas ESSERS 1,2, and 3
    - Allowable Areas
    - ESSA Eligible Activities
    - Other Essa Eligible Activities
- Finance Audit - FY 2021: Mike Wike, of Anderson, Smith & Wike presented the financial audit report for the year ending June 30th, 2021. The audit was presented and approved by the local government. The audit report was very good overall! The following items were discussed.
  - The district was able to add a little over \$500,000 to the general fund balance.
  - There were no modifications made to the report.
  - The recommendation is to build the fund balance.
- Face Coverings “[Per Senate Bill 654](#), the Board of Education must consider its policy on face coverings on a monthly basis.” Dr. Freeman made a recommendation to continue with universal masking for all students, staff, and visitors on all ACS campuses.
- Student Releases to Buncombe County 2021-2022: Tanya Presha, Academic and Program Support Coordinator presented for approval a list of students who live within the Asheville City Schools District who have requested a release from Asheville City Schools. *There were no student releases since October 2021.*
  - **Enrollment Update:** Tanya Presha, Academic and Program Support Coordinator presented the following during the enrollment update:
    - The number of students enrolled is 891 for the 2021-2022 school year K-12. This number is based on the enrollment applications.
    - There are 609 out of district students who attend ACS.
    - The students that are enrolling in ACS are from a broken-down list that shows Private, Public, Charter that is in the surrounding area and the state of NC, Out of State and local Pre-K Programs.
- Policy Second/Final Read-6000 Series: Dr. Dickerson, Assistant Superintendent of Human Resources shared the following policies:
  - [6000 Support Services](#)
  - [6100 Goals of Student Health Services](#)
  - [6120 Student Health Services](#)
  - [6125 Administering Medicines to Students](#)
  - [6140 Student Wellness](#)
  - [6140-P Student Wellness](#)
  - [4270/6145 Concussion and Head Injury](#)

[6200 Goals of Student Food Services](#)  
[6210 Organization of School Nutrition Services](#)  
[6220 Operation of School Nutrition Services](#)  
[6220-P Operation of School Nutrition](#)  
[6225 Free and Reduced Price Meal Benefits](#)  
[6230 Nutritional Standards for Food Selection](#)  
[6306 School Bus Idling](#)  
[6306-P School Bus Idling Procedure](#)  
[6310 Organization of Student Transportation Services](#)  
[6325 Parking Areas for Students](#)  
[6330 Insurance for Student Transportation Services](#)  
[6340 Transportation Service Vehicle Contracts](#)  
[6400 Goals of the Purchasing Function](#)  
[6410 Organization of the Purchasing Function](#)  
[6420 Contracts with the Board](#)  
[6421 Preaudit and Disbursement Certifications](#)  
[6425 Continuing Contracts](#)  
[6430 State Purchasing Requirements for Equipment, Materials and Supplies](#)  
[6442 Vendor Lists](#)  
[6450 Purchase of Services](#)  
[6500 Goals of Equipment, Materials and Supplies Services](#)  
[6510 Organization of Equipment, Materials and Supplies Services](#)  
[6520 Use of Equipment, Materials and Supplies](#)  
[6521 Personal Use of Equipment, Materials and Supplies](#)  
[6522 Use of Equipment, Materials and Supplies by Non-School Groups](#)  
[6523 Use of Computers](#)  
[6524 Network Security](#)  
[6530 Resource Conservation](#)  
[6540 Hazardous Materials](#)  
[6550 Vandalism](#)  
[6560 Disposal of Surplus Property](#)

The policies listed below will be reviewed at a later date.

~~[6300 Goals of Student Transportation Services](#)~~  
~~[6315 Drivers](#)~~  
~~[6320 Use of Student Transportation Services](#)~~  
~~[6321 Bus Routes](#)~~  
~~[6322 Student Assignment to Buses](#)~~  
~~[6402 Participation by Historically Underutilized Businesses](#)~~

[6523 Use of Computers](#): will be an action item to delete the policy

- **Contracts:** Georgia Harvey, Executive Director of Finance, shared the following contract:
  - ManpowerGroup USA
- **MOUs:** Dr. Mark Dickerson, Assistant Superintendent of Human Resources; there are no MOU's to present for information only.

- Policy First Read - Enrollment: Tanya Presha, Academic and Program Support Coordinator shared the revised policies for approval.
  - [4115 Behavior Standards for Out of District & Transfer Students](#)
  - [4140 Appeals of Final Admission and Assignment Decisions](#)
  - [4130 Discretionary Admission of Out-of-Students](#)
  - [4130-P Discretionary Admission of Out-of-District Students](#)
  - [4150 School Assignment](#)
- ~~Policy First Read - 6305 Safety and Student Transportation Services~~: Dr. Mark Dickerson, Assistant Superintendent of Human Resources; this policy will be reviewed at a later date.
- [Staffing & Substitute Update](#): Dr. Mark Dickerson, Assistant Superintendent of Human Resources; shared information about absences, ESS update, and resignations.
- Budget Committee: James Carter, Board Chair, and George Sieburg, Member would like to set up a budget committee but instead has to decide to do budget outreach because of personnel and confidentiality of staff a committee will not be formed. Mr. Sieburg will be working to create budget outreach conversations that will go out in the community. It will look similar to the superintendent search. Conversations will be site-based, school-based and community-based.

James C. Carter, Board Chair made a motion to adjourn the meeting and go into a closed session at 7:57 p.m. Martha Geitner approved the motion. Peyton O'Conner seconded the motion. The motion passed unanimously.

**The Chair will entertain a motion for the Board of Education to enter into closed session pursuant to G.S. 143-318.11 for the following purposes:**

- Under subsection (a)(1) to prevent the disclosure of privileged and confidential personnel information pursuant to G.S. 115C-319-321;
- Under subsection (a) (3) to discuss matters protected by the attorney-client privilege.

James C. Carter, Board Chair made a motion to adjourn the meeting and go into open session at 8:23 p.m. Martha Geitner approved the motion. George Sieburg seconded the motion. The motion passed unanimously.

## ADJOURNMENT

The meeting adjourned at 8:23 p.m.

  
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 Dr. Gene Freeman, Superintendent

  
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 James C. Carter, Board Chair